

USD 480 Nutrition Services Liberal Unified School District No. 480 7 Parkway Blvd. Liberal, KS 67901-0949

## 2023-2024 Meal Charging Policy

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At USD 480 we may allow students to charge meals because we know good nutrition is essential to learning and we understand that once in awhile children or parents may forget to bring/send lunch money. As a non profit organization we depend on everyone to pay their charges in a timely manner. KSDE/USDA require us to keep a positive balance and not have negetive debt. Below are the district approved guidelines for charging meals.

**K-5 Students:** At any point during the school year, a student shall have **no more than 3 outstanding unpaid meal charges.** Cashiers will attempt to make contact with parents via phone or mail when account goes into a negative balance. Parents will be encouraged to check students balances and make payments on LINQ Connect, <u>lingconnect.com</u>

**6-8 Students:** At any point during the school year, a student shall have **no more than 3 outstanding unpaid meal charges.** Cashiers will verbally tell students when their account is getting low and/or ask student to call parents to let them know money is needed. It is the students responsibility to ask the cashier the balance on their account **or** give the cashier enough time to tell them their balance before walking away from the cashier. Parents will be encouraged to check students balances and make on LINQ Connect, <u>lingconnect.com</u>

**9-12 Students: High school students are not allowed to charge any meals**. They will be given the opportunity to call a parent or borrow money from a friend if needed.

No adult charging is allowed anytime.

Unpaid meal charges will be moved from the student's meal account to their student fees account.

In an effort to help parents manage their students accounts we do offer an On-line payment service where payments can be made using debit/credit cards at *Lingconnect.com* You will need to set up an account at *Lingconnect.com* and have your students lunch account number to do this. You can call the school cashier to get their student number or the LHS cafeteria office at 620-604-2230, 620-604-2229 or 620-604-2231 for help or information regarding student numbers.

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This institution is an equal opportunity provider