

HAMILTON COMMUNITY SCHOOLS (260) 488-2513 FAX: (260) 488-2348 903 S. WAYNE ST. HAMILTON, IN 46742

Hello,

I want to inform you of an upcoming change to the Hamilton Community Schools Central Office phone system. Starting Tuesday, September 5th, calling the Central office number, 260-488-2513, will present a number of options to efficiently route you to the person or school office that can best assist you. The message and options are:

Hello, thank you for calling Hamilton Community Schools. We are proud to be the Marines. If you know your party's extension, dial it now. Otherwise, please select from the following menu:

To Reach Hamilton Elementary School Press 1

To Reach Hamilton Jr Sr High School Press 2

To Reach the Technology Director, Press 3

To Reach the Maintenance Director, Press 4

To Reach the Athletic Director or Transportation Press 5

To Reach the School Nurse Press 6

To Reach the Food Service Director, Press 7

To Reach Central Office Press 8

Press 0 to listen to this menu again

This change will improve our service to you by reducing wait times and missed calls. If you encounter issues with this system change, please contact Kelly Shafer at 260-488-8014 or kelly.shafer@hcs.k12.in.us

As always, you are free to call the Hamilton Elementary directly at 260-488-2101 or the Jr/Sr High School at 260-488-2161.

Thank You.

Hamilton Community Schools

CENTRAL OFFICE

Tony Cassel, Superintendent

Colleen Karas, Secretary

Brittany Taylor, Business Manager/Treasurer

Claire Smith, Deputy Treasurer

Kelly Shafer, Technology Director

Brad Hennessey, Maintenance Director Athletic Director

Jennifer Cassel, Grant Manager, Title I Administrator, Coroporation Librarian

JR/SR High School 260-488-2161 Phone 260-488-3149 FAX

Greg Piatt, Co-Principal

Tony Cassel, Co-Principal

Lori Zimmerman, Secretary/ ECA Treasurer

Taylor Merritt, School Counselor

Elementary 260-488-2101 Phone 260-488-3634 Fax

Kristyn Watkins, Principal

Katie Gaetz, Secretary

Chloe Pike, School Counselor