

## PROCEEDINGS OF REGULAR / ORGANIZATIONAL MEETING

The Delwood Board of Education met for their Regular / Organizational meeting on Monday, December 18, 2023 in the cafeteria of the Delwood School, Delmar, Iowa. Board Secretary Swanson called the Organizational meeting to order at 5:30 PM. Directors Meyer, Kilburg, Hackman, Filloon and Eberhart answered roll call. Also present were Superintendent Fee and School Business Official Adam Crigger. Incoming board member Brittany Hicks was not in attendance.

Superintendent Fee thanked our current and outgoing board members for their years of service; 20+ years for Ron Filloon, and 4 years each for Ryan Hackman and Cody Meyer. Your dedication to our school and students is greatly appreciated!

Director Eberhart moved and Director Kilburg seconded to approve the election Abstract of Votes as presented. 5/0, motion approved. Following the final motion, outgoing board members Filloon and Meyer exited the meeting at 5:37 PM.

Board Secretary Swanson then administered the Oath of Office to our incoming board members who were in attendance – Julie Ann Neely and Curtis Mangler.

Director Kilburg moved and Director Mangler seconded to elect Board Secretary Swanson as President Pro Tem. Ayes: Kilburg, Mangler, Neely, Eberhart. 4/0, motion approved. At that time, Secretary Swanson asked for nominations for President. Director Kilburg nominated Director Eberhart for President. No other nominations were made. Mangler – yes, Neely – yes, Kilburg – yes, Director Eberhart was voted unanimously for President. President Eberhart then asked for nominations for Vice-President. Director Neely nominated Director Kilburg for Vice-President. No other nominations were made. Mangler – yes, Eberhart – yes, Neely – yes, Director Kilburg was voted unanimously for Vice-President. Swanson then administered the Oath of Office to our newly appointed President and Vice-President.

Director Kilburg moved and Director Mangler seconded the Delwood School Board continue to meet on the 3<sup>rd</sup> Monday of the month at 5:30 PM using Robert's Rules of Order. 4/0, motion approved.

Director Kilburg moved and Director Mangler seconded to table the committee assignments until the January meeting when all board members are present. 4/0, motion approved.

Director Kilburg moved and Director Neely seconded to approve the list of bank institutions as presented (Clinton National Bank, Fidelity Bank & Trust, Maquoketa State Bank, DeWitt Bank & Trust, Citizens State Bank, First Central State Bank, Iowa Schools Joint Investment Trust) with a \$3,000.000 maximum, and continue our checking account with Clinton National Bank. 4/0, motion approved.

Director Kilburg moved and Director Mangler seconded to appoint the Ahlers Law firm as the board's legal counsel and allow the Superintendent to work with another law firm as directed by the school board. 4/0, motion approved.

President Eberhart adjourned the Organizational meeting at 5:49 PM, and called the regular meeting to order immediately following. Directors Mangler, Kilburg, Neely, and Eberhart answered roll call. Also present were Superintendent Fee, School Business Official Adam Crigger, Board Secretary Swanson, and Ryan Hackman, outgoing board member. Director Hicks was absent.

**Administrator's report:** Superintendent Fee shared Principal Marshall's updates regarding our literacy program, and the potential implementation of a new pilot program later this current school year. Information regarding FMLA Policy updates and a Civil Rights inquiry was also given to the board. Discussion was had regarding relocating board meetings to the STEM room, scheduling a date in January or February for the joint board meeting with Maquoketa, as well as new instructional materials. A packet from IASB was shared with new board members outlining role and responsibilities.

Board President Eberhart left the meeting at 5:55 PM, while Mr. Marshall arrived at 6:00 PM.

**Board Reports:** Next board meeting will be held January 15<sup>th</sup> at 5:30 PM.

**General Business of the Board**

5.1 Director Mangler moved and Director Neely seconded to approve the consent items as follows: agenda; minutes from November 20<sup>th</sup>; claims totaling \$43,456.71; November financials. There were no open enrollments, nor personnel items at this time. 4/0, motion approved.

5.2 Director Mangler moved and Director Neely seconded to approve the request for allowable growth and supplemental aid for fiscal year 2024 due to open enrollment changes in the amount of \$7,770.00. 4/0, motion approved.

A holiday card was received from Ahlers & Cooney; there were no audience requests/comments.

Director Mangler moved and Director Neely seconded to adjourn. At 6:17 PM, Vice President Kilburg adjourned the meeting.

Submitted by Denise Swanson, Board Secretary