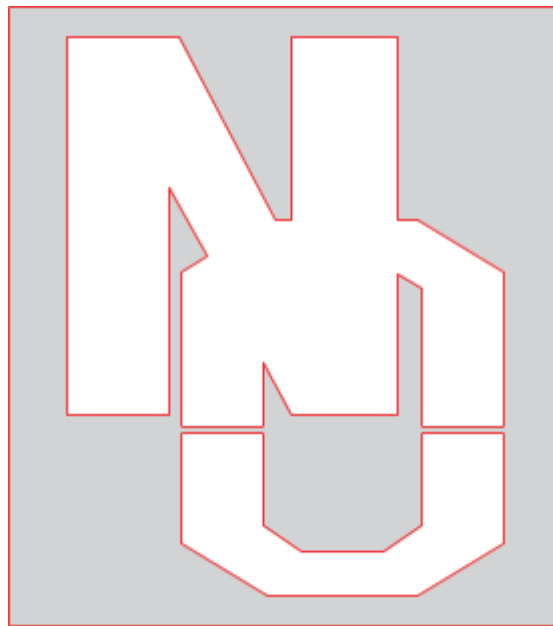


# **NELIGH-OAKDALE PUBLIC SCHOOLS**

## **ELEMENTARY STUDENT-PARENT HANDBOOK 2023-2024**



**“THE WARRIOR WAY”  
RESPECTFUL, RESPONSIBLE, POSITIVE**

**Neligh-Oakdale Public Schools  
600 J Street  
Neligh, Nebraska 68756  
402-887-4166  
402-887-5322 (Fax)**

Approved by the Neligh-Oakdale Board of  
Education

## TABLE OF CONTENTS

<a href="#"><u>Introduction/School Phone Numbers/Mission Statement</u></a>	Page 5
<a href="#"><u>Notice of Discrimination</u></a>	Page 6
<a href="#"><u>Staff Directory</u></a>	Page 7
<a href="#"><u>The School Day</u></a>	Page 9
<a href="#"><u>Prekindergarten</u></a>	Page 10
<a href="#"><u>Anti-Bullying Policy</u></a>	Page 11
<a href="#"><u>Attendance</u></a>	Page 12
<a href="#"><u>Mandatory Age of Attendance</u></a>	Page 13
<a href="#"><u>Withdrawal to Age 6</u></a>	Page 14
<a href="#"><u>Minimum Age</u></a>	Page 14
<a href="#"><u>Attendance Procedures</u></a>	Page 15
<a href="#"><u>Homework</u></a>	Page 16
<a href="#"><u>Homework Accountability Policy (Grades 3-6)</u></a>	Page 16
<a href="#"><u>Make-Up Work</u></a>	Page 18
<a href="#"><u>Birthdays</u></a>	Page 18
<a href="#"><u>Buses</u></a>	Page 18
Closed <a href="#"><u>Campus Policy</u></a>	Page 20
<a href="#"><u>Dating Violence</u></a>	Page 20
<a href="#"><u>Dress and Personal Appearance</u></a>	Page 21
<a href="#"><u>Etiquette for Athletic Events or Concerts</u></a>	Page 21
<a href="#"><u>Grading</u></a>	Page 21
<a href="#"><u>Guidance Counselor</u></a>	Page 22
<a href="#"><u>Health Examinations</u></a>	Page 22
<a href="#"><u>Health Services</u></a>	Page 22
<a href="#"><u>Guidelines for Keeping Sick Children Home From School</u></a>	Page 24
<a href="#"><u>Emergency Treatment Plan for Asthma and Anaphylaxis</u></a>	Page 25
<a href="#"><u>Homeless Children and Youth</u></a>	Page 26
<a href="#"><u>Internet Use and Filtering</u></a>	Page 26
<a href="#"><u>Latex and Latex Products</u></a>	Page 27
<a href="#"><u>Insurance</u></a>	Page 27

<a href="#"><u>PK-6 Student Conduct Plan</u></a>	Page 27
<a href="#"><u>Student Responsibilities</u></a>	Page 27
<a href="#"><u>Actions to be Taken</u></a>	Page 28
<a href="#"><u>Lunch and Milk</u></a>	Page 30
<a href="#"><u>Multicultural-Nonsexist Policy</u></a>	Page 31
<a href="#"><u>Our Playground Rules</u></a>	Page 31
<a href="#"><u>Parent/Student/Teacher Compact</u></a>	Page 34
<a href="#"><u>Parent/Teacher Conferences</u></a>	Page 35
<a href="#"><u>Promotion and Retention</u></a>	Page 35
<a href="#"><u>Student Assistant Team</u></a>	Page 35
<a href="#"><u>Childfind</u></a>	Page 36
<a href="#"><u>Parental Involvement Policy</u></a>	Page 36
<a href="#"><u>Personal Properties</u></a>	Page 38
<a href="#"><u>Pets</u></a>	Page 39
<a href="#"><u>Cell Phones and Smart Watch Policy</u></a>	Page 39
<a href="#"><u>Office Phone</u></a>	Page 39
<a href="#"><u>Plagiarism</u></a>	Page 40
<a href="#"><u>Report Cards</u></a>	Page 40
<a href="#"><u>Safety</u></a>	Page 40
<a href="#"><u>School Closing</u></a>	Page 40
<a href="#"><u>School Supply Lists</u></a>	Page 40
<a href="#"><u>Sexual Harassment Policy</u></a>	Page 45
<a href="#"><u>Staff Qualifications</u></a>	Page 47
<a href="#"><u>Storm and Fire</u></a>	Page 48
<a href="#"><u>Student Fee Policy</u></a>	Page 48
<a href="#"><u>Supervision</u></a>	Page 48
<a href="#"><u>Teammates</u></a>	Page 49
<a href="#"><u>Title I Parent Involvement Policy</u></a>	Page 50
<a href="#"><u>Visitors</u></a>	Page 53
<a href="#"><u>Weapons in School</u></a>	Page 54
<a href="#"><u>Weather</u></a>	Page 57

**PARENT HANDBOOK  
NELIGH-OAKDALE ELEMENTARY SCHOOLS  
GRADES PK-6**

The material in this handbook has been prepared to provide parents with information about our elementary school policies. Please read this handbook thoroughly, and familiarize your child/children with the routine and organization of the Neligh-Oakdale Elementary Schools.

We hope your child will have a most productive and pleasant school experience. A close working relationship between the home and school can do much to develop proper attitudes that will help to insure your child's success and happiness.

If you have any questions or concerns regarding school, please contact the Principal. The offices of Neligh-Oakdale Elementary School will be open from 7:30 a.m. to 4:00 p.m. every day that school is in session.

**MISSION STATEMENT**

**The mission of the Neligh-Oakdale School District is to provide an environment where all students will acquire the skills to become lifelong learners and productive citizens in a diverse, technology-changing global society.**

Annual Notice of Non-Discrimination Public Notice  
Neligh-Oakdale School

Students, their families and potential employees of the Neligh-Oakdale School are hereby notified that the Neligh-Oakdale School does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, skin color, hair texture, protective hairstyles, or disability in employment career and technology programs or activities as set forth in compliance with federal and state statutes and regulations. Any persons having inquiries concerning Neligh-Oakdale School compliance with Title II, Title IV, Title VI, Title IX and/or Section 504 may contact:

Ron Beacom, Superintendent  
600 J Street, Neligh, NE 68756  
402-887-4166  
[rbeacom@nowarriors.org](mailto:rbeacom@nowarriors.org)

### **STUDENT RECORDS:**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Neligh-Oakdale, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, Neligh-Oakdale may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of the directory information is to allow the school district to include this type of information from your child's educational records in certain school publications.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's written consent. Outside organizations include, but are not limited to companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs)

receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses, and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior consent.

If you **do not want** Neligh-Oakdale to disclose directory information from your child’s educational records without your prior consent, you must notify the District in writing within the first 10 school days of the current school year. Directory information may include: Student’s Name, Address, Telephone Listings, Electronic Mail Address, Photographs, Date and Place of Birth, Dates of Attendance, Grade Level, Yearbooks, Honor Rolls, Recognition Lists, Programs, and Height and Weight.

## STAFF DIRECTORY

Administrative Staff		
Staff Member	Position	Email
Mr. Ron Beacom	Superintendent	<a href="mailto:rbeacom@nowarriors.org">rbeacom@nowarriors.org</a>
Ms. Hannah Pogue	PK-6 Principal	<a href="mailto:hpogue@nowarriors.org">hpogue@nowarriors.org</a>
Teaching Staff		
Kendra Mortensen	Prekindergarten	<a href="mailto:kmortensen@nowarriors.org">kmortensen@nowarriors.org</a>
Shanna Lammers	Kindergarten	<a href="mailto:slammers@nowarriors.org">slammers@nowarriors.org</a>
Kristen Strom	Grade 1	<a href="mailto:kstrom@nowarriors.org">kstrom@nowarriors.org</a>
Jamie Schrader	Grade 1	<a href="mailto:jschrader@nowarriors.org">jschrader@nowarriors.org</a>
Beth Funk	Grade 2	<a href="mailto:bfunk@nowarriors.org">bfunk@nowarriors.org</a>
Caitlyn Kester	Grade 3	<a href="mailto:ckester@nowarriors.org">ckester@nowarriors.org</a>
Jacey Hammer	Grade 3	<a href="mailto:jhammer@nowarriors.org">jhammer@nowarriors.org</a>

Darcy Metschke	Grade 4	<a href="mailto:dmetschke@nowarriors.org">dmetschke@nowarriors.org</a>
Blake Mooney	Grade 5	<a href="mailto:bmooney@nowarriors.org">bmooney@nowarriors.org</a>
Ashleigh Anderson	Grade 5	<a href="mailto:aanderson@nowarriors.org">aanderson@nowarriors.org</a>
Cady Maple	Grade 6	<a href="mailto:cmaple@nowarriors.org">cmaple@nowarriors.org</a>
Stephanie Hanzel	Grade 6	<a href="mailto:shanzel@nowarriors.org">shanzel@nowarriors.org</a>
Becky Kerkman	Reading/Elementary Guidance	<a href="mailto:bkerkman@nowarriors.org">bkerkman@nowarriors.org</a>
Becky Dahl	Title 1	<a href="mailto:bdahl@nowarriors.org">bdahl@nowarriors.org</a>
Tracey Richart	Title 1	<a href="mailto:trichart@nowarriors.org">trichart@nowarriors.org</a>
Mary Pfanstiel	Art	<a href="mailto:mpfanstiel@nowarriors.org">mpfanstiel@nowarriors.org</a>
Jamie Sehi	Music	<a href="mailto:jsehi@nowarriors.org">jsehi@nowarriors.org</a>
Gary Davis	P.E.	<a href="mailto:gdavis@nowarriors.org">gdavis@nowarriors.org</a>
Bonnie Mitchell	Special Education	<a href="mailto:bmitchell@nowarriors.org">bmitchell@nowarriors.org</a>
Whitney Bentley	Special Education	<a href="mailto:wbentley@nowarriors.org">wbentley@nowarriors.org</a>
Kristen Evans	Librarian	<a href="mailto:kevans@nowarriors.org">kevans@nowarriors.org</a>
<b>Support Staff</b>		
Amy Pickrel	West Ward Secretary	<a href="mailto:apickrel@nowarriors.org">apickrel@nowarriors.org</a>
Alyssa Tillema	East Ward Secretary	<a href="mailto:atillema@nowarriors.org">atillema@nowarriors.org</a>
Christy Knutson	Nurse	<a href="mailto:cknutson@nowarriors.org">cknutson@nowarriors.org</a>
Angi Horstmann	Custodial Staff	<a href="mailto:ahorstmann@nowarriors.org">ahorstmann@nowarriors.org</a>

SCHOOL BOARD



President – Ryan Koinzan  
Vice President – Cory Furstenau  
Secretary – Ron Gilg

Members:  
Ginny Garzon  
Kenny Reinke  
Peter Sample

## **The School Day**

### **West Ward (Grades K-2)**

8:00 - Classes Begin (arrival time is 7:40-8:00)  
3:35 - Dismissal

### **East Ward (Grades 3-6)**

8:00 - Classes Begin (arrival time is 7:40-8:00)  
3:45 - Dismissal

### **West Ward (Prekindergarten)**

Morning Class (M-F)  
Arrival: 7:50-8:00  
Dismissal: 11:10-11:20

Afternoon Class (M-TH)  
Arrival: 12:10-12:20  
Dismissal: 3:30-3:40

### **Friday Early Dismissal**

Classes will dismiss early every Friday. Dismissal times will be as follows:

West Ward Elementary - 2:20 p.m.  
East Ward Elementary - 2:30 p.m.

### **LATE START SCHEDULE**

Grades K-2: Start at 10:00. Regular dismissal at 3:35  
Grades 3-6: Start at 10:00. Regular dismissal at 3:45

## **Prekindergarten**

### **AGE**

The district will not admit any child into Prekindergarten unless they are three years old on or before July 31 of the calendar year but not older than five years old before July 31 of the calendar year.

### **ACCEPTANCE POLICY**

It is the prekindergarten policy that in district four year-olds will be accepted first into the program. Then in district three year-olds will be accepted into the program. An out-of-district student will be treated as in-district if they choose to option into the district and plan to remain at Neligh-Oakdale Public schools for their education. If space is still available, we may then accept out-of-district students.

### **OUT OF DISTRICT FEE**

If an out of district child is accepted into the program and chooses not to option into the district, there will be a monthly fee of \$60 with August and May being one month.

### **SNACK**

Snacks are ordered through the kitchen. There is a monthly charge for milk and snacks. If your account becomes delinquent, your child will receive a snack but not milk until your account balance is paid. Your child will have a cup of water if they are unable to receive milk.

### **SUPPLIES**

There are a few supplies that your child will be asked to bring to prekindergarten. These supplies will be donated to the class for all children to use, except the change of clothing. The supplies are listed below:

- 2 Containers of Clorox Wipes
- 1-Box Kleenex
- 1 Roll of Paper Towels
- 2-Glue sticks
- 1 Change of clothing including: a shirt, a pair of pants, socks and underwear

### ARRIVAL AND DISMISSAL

Morning Class—Supervision begins at 7:45 a.m. If your child arrives before then, there will be no supervision. If your child eats breakfast, they need to stay in the lunch room until 7:50 a.m. The students may come into the classroom at 7:50 a.m. and class starts at 8:00 a.m. Dismissal begins at 11:10 a.m. and ends at 11:20 a.m. Students need to be picked up from the classroom or on Dial-A-Ride. For safety, no child will be allowed to walk unless picked up from the classroom and accompanied by a parent or caregiver.

Afternoon Class—The students may come into the classroom at 12:10 p.m. and class starts at 12:20 p.m. The doors remain locked until 12:10 p.m. Dismissal begins at 3:30 and ends at 3:40 p.m. Students need to be picked up from the classroom, on the bus, or on Dial-A-Ride. For safety, no child will be allowed to walk unless picked up from the classroom and accompanied by a parent or caregiver.

### Anti-Bullying Policy

One of the missions of the Neligh-Oakdale School District is to provide a physically safe and emotionally secure environment for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding, and acceptance of others) are to be encouraged in the educational program and are required of all staff. Inappropriate behaviors (bullying, intimidation, and harassment) are to be identified and students are to be instructed to reinforce positive behaviors and to discourage and protect others from inappropriate behavior.

#### Bullying: A definition

“A person is bullied when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more other persons, and he or she has difficulty defending him or herself.”

This definition includes three important components:

1. Bullying is aggressive behavior that involves unwanted negative actions.
2. Bullying involves a pattern of behavior repeated over time.
3. Bullying involves an imbalance of power or strength.

It is an ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, at a designated school bus stop, or at school sponsored activities or school-sponsored athletic events.

Bullying may constitute grounds for detention, suspension, expulsion or mandatory reassignment, subject to state and federal statutes and the district's student discipline and due process procedures. It shall be the responsibility of the superintendent to implement appropriate programs or procedures for the purpose of educating students regarding bullying prevention.

## **Attendance**

A notification process has been established to communicate the absence status of a student to a parent or guardian. This process consists of written communication from the school in which the parent or guardian is notified when a student is absent 5, 8, and 10 times in a semester. When a student is absent ten (10) times in one semester, excused or unexcused, a letter will be sent by certified mail to the parent or guardian as a reminder of the absence status. Excessive absenteeism occurs when a student misses so many days of school, whether excused or unexcused, that his or her educational growth suffers. If any student has accumulated a total of five (excused or unexcused) absences per quarter, the school shall render all services in its power to compel the student's attendance. These services shall include the following:

1. A meeting or meetings between the school Principal, the student's parent/guardian, the student, and any other school official

2. As deemed necessary by the principal. The goal of such meeting or meetings will be to solve the excessive absenteeism problem.
3. Educational counseling to explore curriculum changes to solve the excessive absenteeism problem.
4. Educational evaluation to assist in determining the specific condition(s) contributing to the excessive absenteeism problems, supplemented by specific efforts by the school to remedy any condition diagnosed.
5. Investigation by the Principal or guidance counselor to identify the condition contributing to the excessive absenteeism problem. If services for the student and the student's family are needed, the investigator shall meet with the parent/guardian and student to discuss any referral to appropriate agencies to remedy the conditions.

Students are subject to disciplinary action, including suspension or expulsion, for excessive absenteeism. It shall be within the discretion of the Principal to determine, in light of the particular circumstances, whether a student may make up work due to excessive absenteeism. If a student is absent for more than twenty days per year, the principal shall notify the county attorney of the county in which the student resides.

Notification of Student Absence Letters will be sent home to parents/guardians by the school when students reach a total of 5 absences in any given class period. These letters will also be sent home to parents when the student reaches a total of 10, 15, or 20 absences in any given period. Once again, when a student reaches 20 absences in a given class period the county attorney will be notified. If the action of the Attendance committee is not satisfactory, a further appeal may be made to the Board of Education. The aggrieved party will have five (5) working days from the decision of the Appeal committee to appeal to the Board of Education.

### **Mandatory Age of Attendance**

Any child who will reach six years of age prior to January 1 of the current year and who has not reached eighteen years of age shall meet the requirements of mandatory school attendance. Any such child shall attend the academic program on a regular basis, unless a written request to drop the child from the

school rolls is made by the parent, guardian or other person having charge, control or custody of the child.

Any child of mandatory attendance age must by law regularly attend a public, private, denominational, parochial school or a combination of such schools not less than the entire school term of the school(s) which the child attends. This does not apply to a child who has obtained a high school diploma or received a General Equivalency Diploma, completed the program of instruction offered by a non-accredited or non-approved school, has reached the age of 18, or who is at least 16 years old and whose parent or guardian has signed a notarized release discontinuing the enrollment of the child.

Excusal from the “full-time” requirement of the compulsory education law can be granted by the superintendent for a child between 14 and 16 years of age having completed the work of the eighth grade when legal employment due to necessity has been obtained by the student and such a request has been made by a parent/guardian.

### **Withdrawal To Age 6**

The parent/guardian of any child who will not reach six years of age prior to January 1 of the current school year and who is enrolled, may discontinue that enrollment according to procedures provided by the district.

### **Minimum Age**

The district will not admit any child into kindergarten unless:

1. the child will reach the age of five years on or before July 31 of the calendar year in the school year for which the child is seeking admission begins or
2. the child will reach the age of five years on or after August 01 and on or before October 15 of the current year under the following circumstances;
  - a. the parent provides an affidavit stating that the child attended kindergarten in another district, or
  - b. the family will be relocating to another district that allows admission within the current year, or

- c. the child has demonstrated through recognized assessment procedures approved by the board his/her capability of carrying the work of the beginner grade. By January 1, 2012, each school board shall approve and make available a recognized assessment procedure for determining if a child is capable of carrying the work of kindergarten.

The district will use the Developmental Indicators for the Assessment of Learning (DIAL-4) to meet the requirement for a recognized assessment procedure to determine if a child not 5 years of age on or before October 15 of the current year is capable of carrying the work of kindergarten. The board shall update these procedures as the board deems appropriate.

### **Attendance Procedures**

1. Parents are requested to call the school by 8:00 a.m. when their child is absent from school.
2. When parents can foresee their child's absence, contact the school and teacher in a timely manner so make-up work can be completed prior to leaving (See "Make- Up Work" Section). It is up to the discretion of the teacher as to which assignments need to be completed and returned to school prior to leaving and which assignments can be completed when the student returns to school. Late or incomplete work will not receive full credit. Assignments which are not completed will be completed at school during non-instructional times, such as recess and/or after school.
3. When an absence is not foreseen, makeup work can be arranged when the child returns to school. Three days will be given for make-up work to be completed for every day the student is absent.
4. In instances when a temporary disability, resulting from illness or injury, makes it desirable for a student not to participate in Physical Education, a parent is asked to write a note making the request, and reasons for the request.
5. If a student becomes ill or injured during the school day and needs to go home, parents or contact persons will be notified.

6. For safety reasons, if a child needs to leave school early, the parent or contact person should report to the office to escort the student out of the building.

## **Homework**

Homework assignments will reflect a given lesson, provide practice for skills taught, and be assigned for a specific educational purpose. Time guidelines for homework are:

- Grades 1 – 2    10-20 minutes
- Grades 3 – 4    20-30 minutes
- Grades 5 – 6    30-60 minutes

If large amounts of homework are coming home with your child, it might be wise to discuss the reasons with him/her and then contact the teacher.

## **Homework Accountability Policy (W.I.N.)-GRADES 3-6**

The purpose of the W.I.N. policy is to replace student apathy with a culture of mastery, completion, and learning.

1. All students will complete every assignment.
2. Mandatory extra time/help for all students.
3. The grades students receive will truly reflect what they are learning.

### **Components**

1. Immediate parent notification of missing assignments.
2. W.I.N. List shared with entire staff.
3. Support=extra time after school and before school (if necessary)
4. Lifeguard meetings to remind students of missing assignments.

## **Power of W.I.N. FAQ'S**

### **Why is it called W.I.N.?**



W.I.N. stands for Warriors In Need of assistance. Every employee at Neligh-Oakdale Public Schools has invested time and energy into your child's learning and academic success and will be there to provide extra help and support as needed.

### **How does W.I.N. help your child learn?**

It helps your child learn by holding them accountable to completing the work. It is a systematic approach that no longer makes learning optional. In the past, some students may have chosen to avoid opportunities to learn, passively accepting ongoing failure. From now on, all students are held accountable to learn, and children are no longer slipping through the cracks.

### **What happens if my child is on the W.I.N. list?**

If you have a child on the W.I.N. list, we have a plan to help them get the extra time and help needed.

### **If I need more information about what my child is missing, how can I get it?**

The fastest way to find out is by checking PowerSchool. If you don't have a log-in, please contact the school office (402) 887-4166. If you still need more information, please contact your child's teacher about the missing work.

### **Is W.I.N. time a punishment?**

It is not a punishment. It is intended to give your child help. We want to ensure every student has an opportunity to be successful.

### **W.I.N. Levels of Intervention**

#### **Intervention Level I**

1. Email/text message notifying parent/guardian
  - A. Students attend a designated W.I.N. time to complete the missing work. Morning, during and after school time will be available for students to complete the missing work. (If a student does not attend as required, a phone contact will be made)

### Intervention Level II

1. Personal contact will be made with parent/guardian to ensure all information is accurate.

### Intervention Level III

1. Students are scheduled for daily W.I.N. time until all work is completed.

### Late Work Grading

1. Students can earn complete credit on assignments if turned in within 3 school days of the original due date.
2. If the assignment is turned in after 3 days the student can earn a 70% and if 5 school days pass and it is not turned in, they will receive no credit.

### Make-Up Work

When parents know in advance that students will be gone, notify the school and teacher at least two days prior to the expected absence so make-up work can be completed BEFORE the absence. It is up to the discretion of the teacher as to which assignments need to be completed and returned to school prior to leaving and which assignments (tests, etc.) can be completed when the student returns to school. Assignments which are not completed will be completed at school during non-instructional times, such as recess or after school. The amount of credit, if any, will be determined by the teacher.

### Birthdays

If you plan to bring a treat for your child to share on a birthday, please contact the teacher ahead of time, as he/she may have a suggested snack. In consideration of children's feelings, please do **NOT** send gifts or invitations for parties, get-togethers, etc., to school. **Students will not be allowed to pass out party invitations at school.**

### Buses

#### **BUS DRIVERS:**

Angi Horstmann, Bret Kathol, Roger Huntley

It is a privilege for your child to ride a school bus at all times. All passengers, from the time they enter the bus, and until they have been discharged at their destination, are the responsibility of the bus driver. All passengers must obey the bus driver promptly, as he/she is responsible for their safety. Misconduct or any continual problems may result in the loss of bus privileges at the discretion of the Elementary Principal. Cameras are placed on buses from time to time to monitor students' conduct.

Parents will be required to cooperate with the school, by abiding by the Neligh-Oakdale Bus Transportation Policy.

## **BUS TRANSPORTATION FOR PK-6 ELEMENTARY STUDENTS:**

It will be the responsibility of the parents to provide the school with **ONE** (1) pick-up and **ONE** (1) drop-off point that will be used during the school year. If deviations from the transportation schedule are necessary, it will be the responsibility of the parents to make the necessary arrangements for pick-up and/or drop-off. Students who ride the school bus may walk from the West Ward Elementary School, provided a written request is made. In emergency situations, where a written request is not possible, a telephone call to the office will be honored. The final decision will be at the discretion of the building administrator.

In order to avoid any misunderstandings that might develop at some future date, the procedures described below will be followed in case of an infraction of the rules by your child:

### Bus Violation Report to Parents

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Building \_\_\_\_\_ Phone \_\_\_\_\_

Reason for action checked below:

Continually too noisy \_\_\_\_\_ Fighting on the bus \_\_\_\_\_

Improper Language \_\_\_\_\_ Bothers others continually \_\_\_\_\_

Will not follow directions \_\_\_\_\_ Destroying school property \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_1. The "first" note is only a WARNING that the above has taken place. (This note must be signed and returned to the driver tomorrow morning in order for the student to ride the bus.)

\_\_\_\_\_2. The "second" note will bring DISCIPLINARY ACTION and possible suspension of riding privileges from 1 to 5 days. Parents must contact either the Principal or Superintendent of Schools to see if a solution to the problem can be reached. If no contact is made with one of the above, the student will not be allowed to ride the bus.

\_\_\_\_\_3. The "third" note may bring from 1 day to complete SUSPENSION from riding the bus (parents/guardians must meet with the bus driver, the Director of Transportation, Principal and Superintendent if student is to have corrective measures worked out.)

Driver's Signature \_\_\_\_\_Bus No.\_\_\_\_\_

Parent's Signature \_\_\_\_\_Phone\_\_\_\_\_

### **Closed Campus Policy**

The campuses of the district are closed during non-lunch hours and students after arrival for morning classes will not, without permission from the principal, leave the campus for any purpose until they have completed their course requirements for the day.

### **Dating Violence**

The Neligh-Oakdale Public Schools strives to provide physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Dating violence will not be tolerated.

For purposes of this policy "dating violence" means a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. Incidents of dating violence involving students at school will be addressed as the administration determines appropriate, within the scope and subject to the limits of the District's authority.

Staff training on dating violence shall be provided as deemed appropriate by the administration. Training shall include, but need not be limited to, basic awareness of dating violence, warning signs of dating violence, and the District’s dating violence policy.

The administration will be responsible for ensuring that it’s dating violence policy is published in the school district’s student-parent handbooks or an equivalent such publication. Upon request, parents or legal guardians shall be provided a copy of the dating violence policy and relevant information. A complete policy is on file in the office of the superintendent.

**Dress and Personal Appearance**

Each student is expected to wear apparel appropriate for the occasion, and to be neat and clean at all times. Shirts and other attire that advertise liquor, tobacco, inappropriate language etc., will not be allowed. Shorts may be worn by students during persistent hot weather. Students in grades 3-6 will need a separate pair of gym shoes for physical education.

**Etiquette for Athletic Events and Concerts**

All students are asked if they attend school athletic events or concerts, **they are to come to watch the event.** If they have to be reminded to be seated or to walk, they could be asked to leave for that event or for the remainder of the season. PARENTS are asked to leave children at home if they are not willing to abide by this policy.

**Grading**

Grades K-1	G=Good
	S=Satisfactory
	N=Needs Improvement
Grades 2-6:	A 93-100= Outstanding Progress
	B 85-92= Good Progress

- C 77-84= Satisfactory
- D 70-76= Poor Progress
- F Below 70= Unsatisfactory

#### Reading Scales:

- 4→ Advanced (successful with no adult assistance)
- 3→ On Grade Level (successful with minimal adult assistance)
- 2→ Progressing (successful with substantial adult assistance)
- 1→ Beginning (successful one-on-one with adult)

#### **Guidance Counselor**

Developing a positive self-concept and acquiring effective decision-making and communication skills are essential to success in school and later life. A child's social and emotional needs must often be met before academic success can be achieved. If you feel the need to visit with the counselor concerning your child, or wish to make an appointment for your child, please call the school office.

#### **Health Examinations**

Physical examinations are required before entering kindergarten, and for students transferring from out-of-state. However, if parents object to such a physical, they must submit a written statement refusing a physical examination for his or her child.

#### **Health Service**

All students who will be attending Nebraska schools will be required by state law to furnish complete immunization records to school officials prior to enrollment.

Please contact the school nurse, if you have any questions concerning your child's current school immunization records.

First Aid is administered in case of injury. In the event of an accident or serious injury at school, parents will be notified. If a parent cannot be reached, the emergency contact will be called. Please be sure to provide the school with current home and work phone numbers for each parent and the number of **at least one** other person who can pick up your child if you are not available.

Children are not allowed to attend school if their body temperature is 100 degrees or above. If a child develops a temp of 100 degrees or above while in school parents will be contacted and the child will be sent home.

If your child has an accident at home and is experiencing symptoms of pain, fever, visual problems, or vomiting, please contact your physician for diagnosis and treatment. Do not wait until the next school day for the school nurse or staff to examine your child. It is not the school's responsibility to provide treatment or supplies (ace wraps, splints, crutches, etc.) for injuries received at home. However, any surgeries, hospitalizations or serious injuries should be reported to the nurse or staff for proper follow-up and inclusion on school records.

A health information sheet is required of all students. K-6 students will receive vision and hearing screening early in the school year. If there are any problems, you will be contacted by the school nurse.

Children will be checked for head lice at school and will be sent home with treatment information if head lice are detected. If a consistent problem develops in this area, the child may not be allowed to return to school until he/she is completely free of head lice and nits.

Medications that can be administered before or after school are better kept at home. However, if it is necessary, the school nurse or staff will administer oral and topical medications with written parental consent and if the medication is in the original container, properly labeled. (Label must include date, child's name, name of physician, name of pharmacy, name of medication, amount of medication and the time that it is to be taken) Your pharmacy will provide a duplicate "school" bottle. All medication will be kept in the office, except for inhalers which are

sometimes kept with the student. A medication consent form can be obtained from the office.

The school **does not** provide Tylenol or other pain relieving medications for headaches, toothaches, etc. When brought from home, these products also require written parental consent and instructions before they will be given and must be in the original container. Absolutely no medications will be dispensed from baggies, envelopes, etc.

Please use discretion in asking to have your child stay indoors during recess. A note is required and should state the reason for remaining indoors. We ask that no child stay in from recess/PE for more than two consecutive days unless he/she has a note from his/her doctor. Based on the “Nebraska Child Care Weather Watch” all children will stay indoors during recess when the “feel like” temperature is below 10 degrees.

### **Guidance For Keeping Sick Children Home From School**

Each day, many parents are faced with a decision: should they keep sick children home or send them off to school? Often, the way a child looks and acts can make the decision an obvious one. Keeping a child home may protect from further infection and avoid spreading the illness to other students. It also allows the child the opportunity to rest and recover.

The following guidelines should be considered when making the decision:

--Fever-If your child's temperature is 100 degrees or higher, he should remain home. The child can return to school after he has been fever free for 24 hours (without fever-reducing medication such as Tylenol or Motrin).

--Diarrhea/Vomiting-A child with diarrhea and/or vomiting should stay home and return to school only after being symptom free for 24 hours.

--Flu-If your child catches the flu, keep him home until symptoms (body aches, high fever, chills, cough, congestion, sore throat and/or vomiting) subside.

--Conjunctivitis/Pink Eye-Following a diagnosis of pink eye, the child can return to school 24 hours after the first dose of prescribed medication or when a physician certifies him as non-infectious.

--Mononucleosis-Keep at home until fever free and able to resume normal activities.



--Strep Throat/Scarlet Fever-your child is not contagious after he's been on physician-prescribed antibiotics for at least 24 hours.

--Colds-Consider keeping your child at home if he is experiencing discomfort from cold symptoms, such as nasal congestion and cough. A continuous green discharge from the nose may be a sign of infection. Consider having the child seen by a health care provider.

### **Emergency Treatment Plan For Asthma and Anaphylaxis**

A new state regulation became effective on October 1, 2003. This regulation requires that our school be prepared to implement an emergency treatment plan, called a protocol, anytime a student or staff member experiences a life threatening asthma attack or systemic allergic reaction (anaphylaxis).

The protocol requires that 911 is called first. After that call is made, an Epi-Pen injection will be given and then albuterol is provided through a nebulizer. An Epi-Pen is a small pre-filled, automatic injection device that resembles a highlighter. It is used to bring breathing relief (commonly found in metered-dose inhalers). The nebulizer is a machine that mixes the albuterol with air to provide a fine mist (aerosol) for breathing in through a mask or mouthpiece.

The protocol steps are designed to provide quick, effective care in order to prevent death from occurring due to a severe asthma attack or anaphylaxis. Staff members have been trained to recognize signs and symptoms of life-threatening "breathing" emergencies and to properly administer the medications. The protocol is a standing medical order that has been signed by the physicians at Neligh AMH Family Practice. This protocol will be effective during normal school hours.

If you know that your student has asthma or a known allergy, it is **critically important** that you communicate this information to our school staff. For each student with a known allergic condition or asthma, you must provide the school with written medical instructions, and medications as directed by a physician. **An emergency care form must be filled out for those students with known asthma or allergies. You can obtain this form from the school office.** In the event that your student experiences a life threatening asthma attack or systemic allergic reaction, we will defer to the specific documents and medication that you have

provided. If you do not have medical documentation and instructions on file with the school for your student, we will defer to the regulatory protocol described above. If, for whatever reason, you do not want your student to receive the life-saving emergency treatment under the protocol, you must file your written objection with the school.

### **Homeless Children and Youth**

Neligh-Oakdale Public School District #9 will ensure that all children and youth receive a free appropriate education and are given meaningful opportunities to succeed in our schools.

Transportation for homeless students who enroll in the district shall be furnished by the district under the same guidelines applying to other students or if such transportation is necessary for compliance with federal laws.

Each homeless child shall be provided access to education and other services that such children need to ensure that they have the opportunity to meet the same student performance standards to which all students are held.

If a homeless child registered to attend school in the district is receiving family reconciliation services pursuant to state law, the district will work in cooperation with any county or department of social services in the district to jointly develop an educational program for the child.

### **Internet Use and Filtering**

The use of equipment, computers, network resources and the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. No reasonable expectation of continued use or access shall exist. The administration and faculty of the Neligh-Oakdale Public Schools may deny, revoke, or suspend specific user accounts and access.

The use of accounts and/or access must be consistent with the educational objectives of the Neligh-Oakdale Public Schools. Use of electronic resources for recreational games is prohibited. Students who knowingly transmit or receive any

materials in violation of any United States, Nebraska or Neligh-Oakdale Public School regulation or law is prohibited. This includes, but is not limited to, the following:

Copyrighted materials, threatening, harassing, pornographic, obscene or profane material, materials related to the illegal use or manufacture of restricted substances, defamatory or discriminatory materials, or material protected by trade secret.

Commercial activities, product advertising, political lobbying and extensive personal use are prohibited. **Any personal use during instructional time is expressly prohibited.**

### **Latex and Latex Products**

Latex balloons or products containing latex are not allowed in any of the buildings.

### **Insurance**

The school does not have insurance on students. The school does make insurance available to parents for a nominal charge. The forms, sent home early in the school year, should be returned to school indicating whether or not coverage is desired.

### **PK-6 Student Conduct Plan**

We believe all students can behave appropriately in their classrooms, on the bus, and while on school grounds. Students who fail to abide by the established student conduct plan and/or the administrative regulations supporting it may be disciplined for conduct.

Inappropriate conduct is described as conduct which disrupts the orderly and efficient operation of the school or school activity, conduct which disrupts the rights of other students to obtain their education, or conduct that endangers the safety of self and others.

### **Student Responsibilities**

1. Be on time and ready to start with needed supplies.
2. Keep hands, feet, and other objects to yourself.
3. Be courteous to fellow students and school personnel and respect the rights and property of others.
4. Be alert and responsible for directions.
5. Be respectful and respond to the directives of teachers and other school personnel.
6. Be responsible for planners that require a parent signature.
7. Be responsible for completing assigned work on time.

### **Actions To Be Taken**

One or more of the following consequences will occur when students do not follow classroom or school rules:

- Warning from the Teacher or Supervisor
  - Loss of recess
  - Loss of a privilege or incentive
  - Time-out
  - Note or phone call home
  - Detention—In addition to discipline issues, students may be kept after school for additional help or completion of work. Parents will be notified prior to the students serving detention so the necessary arrangements can be made.
  - Conference with the Principal
  - Conference with the Student, Parent(s), Teacher and Principal
  - Certain rule infractions will carry an automatic consequence. These are:
1. Foul Language: any uncontrolled outbursts of rude or vulgar language directed at any adult in a supervisory role.
  2. Fighting: involvement in a fight even though they may not have started the fight.

3. Insubordination: persistent refusal to follow the directives of an adult or refusal to follow school rules.
4. Obscene Gestures: communications by gestures, body movements or indecent sounds.
5. Vandalism: willful destruction of school owned property.
6. Inappropriate Behavior: behavior that threatens the safety and well-being of others or behavior that interferes with other student's right to learn or the teacher's right to teach.
7. Bullying: as defined on page 12-13

#### Major Infraction Consequences:

##### In-School Suspension

##### Out-Of-School Suspension

First Offense.....One day out of school suspension with a parent conference.

Second Offense.....Three days out of school suspension with a parent conference.

Third Offense.....Five days out of school suspension with a parent conference.

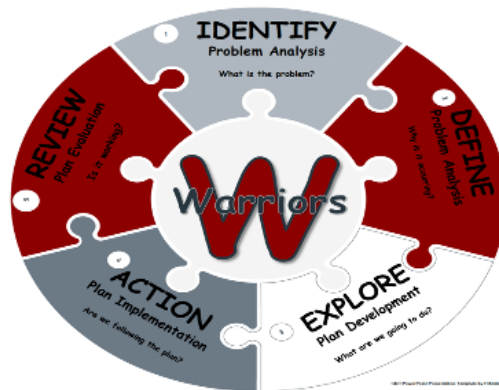
Fourth Offense.....Long term suspension and referral to the Superintendent of Schools for possible expulsion.

Rule 51 will apply for all special education students in regard to suspension and expulsion.

## Problem Solving Model

The Teacher/Principal will provide the student with a Problem-Solving form and the student will follow the following steps below to help solve/eliminate the problem that is occurring.

1. Identify – Problem Analysis (What is the problem?)
2. Define – Problem Analysis (Why is it occurring?)
3. Explore – Plan Development (What are you going to do?)
4. Action – Plan Implementation (Are we following the plan?)
5. Review – Plan Evaluation (Is it working?)



## Lunch and Milk

### Nondiscrimination Statement:

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call

(800)795-3272(voice) or (202)720-6382(TTY). USDA is an equal opportunity provider and employer

The costs associated with meals are available in each office and are subject to change each year. Free and reduced meals are available. Applications are available in each school office. Grades K-4 may receive milk once a day other than lunch for a fee. Preschool students may receive milk & snack for a fee.

### **Multi-Cultural Nonsexist Policy**

It is the policy of the Neligh-Oakdale Public Schools not to discriminate on the basis of race, sex, national origin, creed, age, marital status, or disability in its educational program, activities, or employment policies as required by Title VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Education Amendments, The Federal Rehabilitation Act of 1973, and Title II of the Vocational Amendments of 1976.

It is also the policy of this district that the curriculum content and instructional materials utilized reflect the cultural and racial diversity present in the United States and the variety of careers, roles, and lifestyles open to women, as well as men, in our society. One of the objectives of the total curriculum and teaching strategies is to reduce stereotyping and to eliminate bias on the basis of sex, race, ethnicity, religion, and disability. The curriculum should foster respect and appreciation for the responsibilities of each individual as a member of a multicultural, nonsexist society.

Inquiries regarding compliance with Federal and State Non-Discrimination Legislation may be directed to the Elementary K-6 Principal at Neligh-Oakdale Public Schools (887-4754 or 887-5290) or to the Director of the Region VII Office of Civil Rights, Department of Health, Education, and Welfare, Kansas City, Missouri.

### **Our Playground Rules**

When outside, these are the rules:

#### **GAMES AND BALLS**

1. Toys from home are not allowed.

2. Balls are not to be thrown against school buildings.
3. Children are not allowed to get balls that go into the street without contacting the playground supervisor.
4. Touch football and soccer may be played with direct supervision. In the event that a team activity is played and it becomes rough, the game will stop and resume at a later recess.
5. Regulation baseballs and softballs are not allowed. Baseball and softball may be played with direct supervision using a ball that is soft to the touch.

### EQUIPMENT

1. Children may not go up the slide the wrong way.
2. Countdown for a swing = 25 swings.
3. Swing on bars using hands.
4. Playing tag on climbing bars or apparatus is not allowed.
5. Children may not play 'King of the Mountain' on climbing apparatus.

### ATTIRE

1. If the “Real Feel” temperature is less than 50 degrees, pants must be worn and 2 layers on top with arms covered, ie. shirt and hoodie, shirt and coat with pants.  
\*\*Parents--if you would like your child to wear more clothing than what is required in the school guidelines PLEASE let them know your expectations.
2. If the “Real Feel” temperature is less than 30 degrees, a coat must be worn or 2 sweatshirt layers. Hats and gloves will be determined by the student, but if you as a parent want them to wear a hat and gloves, please let them know your expectations.
3. Boots MUST be worn in snow and mud. Students will have to stay on dry surfaces ie. sidewalk and track if not wearing boots and will not be allowed to walk through snow or mud to get to the dry surface. Students will sit on the bench for 5 minutes if they do not follow the boots guideline.
4. Snow pants, coats, and boots must be worn to play in the snow.



5. If students do not have the appropriate clothing for recess, they will be required to sit in the hallway and read. If this becomes a habit with any student, further action will be taken.

**\*\*PLEASE NOTE THAT WE WILL MOST GENERALLY GO OUTSIDE FOR RECESS IF THE REAL FEEL TEMPERATURE IS ABOVE 11 DEGREES AS STATED IN THE PARENT HANDBOOK.**

#### BAD WEATHER

1. If it is muddy or snowy and you do not have boots, you must stay on a dry area
2. Sliding on ice is not allowed.
3. When there is snow, boots and snow pants are a must.
4. Students need to scrape boots before entering the building.
5. Snowballs or dirt balls are not to be made or thrown.

#### GENERAL

1. Running back into the building without the duty teacher's permission is not allowed.
2. Spitting of any kind is not allowed.
3. Gravel remains on the ground. Gravel is not to be kicked or thrown.
4. No Guns/Knives/Weapons are allowed on the playground.  
(This includes toy imitations.)

Consequences for when outside and/or inside rules are broken: Homeroom teacher will be notified.

## Parent/Student/Teacher Compact

### **PARENT / GUARDIAN AGREEMENT**

*(Any person who is interested in helping this student may sign in lieu of the parent.) I want my child to achieve. Therefore, I will encourage him/her by doing the following:*

- \* Communicate and work with teachers and school staff to support and challenge my child on an ongoing basis.
- \* See that my child is at school every day and on time, unless he/she is ill.
- \* See that my child has the necessary supplies needed throughout the school year.
- \* Provide a quiet place and time to do schoolwork and encourage my child to complete schoolwork.
- \* Encourage my child's efforts and be available for questions
- \* Support the school in its efforts to maintain proper discipline.

**Parent/Guardian Signature:** \_\_\_\_\_

### **STUDENT AGREEMENT**

*I know my education is important to me. It is important that I work to the best of my ability. Therefore, I shall Strive to do the following:*

- \* Be at school every day and on time unless I am sick.
- \* Come to school each day with the necessary school supplies and an attitude to learn.
- \* Be responsible for my own behavior.
- \* Complete and return homework assignments on time.
- \* Observe regular study hours and read at home.
- \* Conform to rules of student conduct; respect and cooperate with other students and adults.

**Student Signature:** \_\_\_\_\_

### **TEACHER AGREEMENT**

*It is important that students achieve. Therefore, I shall strive to do the following:*

- \* Provide high-quality curriculum and instruction in a supportive and effective environment to enable children to meet the challenging state academic achievement standards.
- \* Communicate with parents to support and challenge students on an ongoing basis.
- \* Provide necessary assistance to parents so that they can help with the assignments.
- \* Encourage students and parents by regularly providing information about student progress.
- \* Provide a safe, positive, and healthy learning environment for students.
- \* Demonstrate professional behavior and positive attitude.

**Teacher Signature:** \_\_\_\_\_

### **PRINCIPAL AGREEMENT**

*I support this form of parent involvement. Therefore, I shall strive to do the following:*

- \* Provide an environment that allows for positive ongoing communication between the teacher, parent, and student.
- \* Encourage teachers to provide practice opportunities that will reinforce classroom instruction.
- \* Encourage teachers to provide high-quality curriculum and instruction in a supportive and effective environment to enable children to meet the challenging state academic achievement standards.
- \* Provide necessary support and assistance to teachers so that they can provide a safe, positive, and healthy learning environment.

## **Parent-Teacher Conferences**

Parent-Teacher conferences will be held during the 1<sup>st</sup> & 3<sup>rd</sup> Quarters.

## **Promotion and Retention**

Student promotion to the next grade level will be based on satisfactory progress throughout the year. Factors to be considered will include completion of work, test scores and attendance. When retention is considered, parents/guardians will be notified during the third quarter of this possibility. Another conference will be scheduled between the teacher and parents/guardians to discuss the situation and possible alternatives. A decision will be made by the administration based on the teacher's recommendation and parent/guardian input.

## **Student Assistance Team**

The Student Assistance Team (SAT) is a support group to assist regular education teachers in supplementing instruction for students within their classrooms who are demonstrating a lack of response to the core program and differentiated instruction that is delivered with high fidelity.

### **Goals of the SAT Team**

1. Define target area of concerns
2. Gather/review baseline data
3. State the goal for student improvement
4. Develop intervention plan
5. Implement plan with fidelity
6. Collect data to assess student performance over time
7. Review data to make data based decisions
8. Continue the problem solving process as needed

If various interventions are not effective, a student may be referred to the Multidisciplinary Team for a special education referral.

In addition to teachers referring students to the SAT team, parents may also make a SAT referral for their child. For information, parents may contact a SAT Coordinator.

### SAT Coordinators

K-2	Beth Funk	<a href="mailto:bfunk@nowarriors.org">bfunk@nowarriors.org</a>	402-887-4166
3-6	Tracey Richart	<a href="mailto:trichart@nowarriors.org">trichart@nowarriors.org</a>	402-887-4166
7-12	April Knust	<a href="mailto:aknust@nowarriors.org">aknust@nowarriors.org</a>	402-887-4166

File: 612.03 Board Policy

### **Childfind**

All children with disabilities residing in the district, including children with disabilities who are homeless children or wards of the state and children with disabilities attending non-public schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

NDE document “Policies and Procedures for Special Education” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations/Policies%20and%20Procedures11.pdf>  
<http://www.childfind.ne.gov/>

Neligh-Oakdale Special Education Coordinator: Lori Ehrenberg 402-887-4166

### **Parental Involvement Policy**

Neligh-Oakdale Public School District declares that it shall be the policy of the District to provide access to parents to all textbooks, tests, curriculum materials, and any other instructional materials used by the school.

It shall further be the policy of the District in the event any parent has a complaint or objection to any such materials to make such provision for personal conferences with the parent and appropriate school personnel to discuss such concerns as the principal or his/her designee may deem appropriate. The principal or his/her designee shall provide a complaint form which may be used by a parent to express objections to any such instructional materials. Such complaint forms shall seek information including, but not limited to, the specific instructional materials complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.

It shall further be the policy of the District to upon reasonable advance request by a parent to attend and monitor courses, assemblies, counseling sessions, and other instructional activities, to permit such parent to be in attendance at such activities unless such attendance would substantially interfere with a legitimate school interest.

It shall further be the policy of the District to encourage communications from parents concerning the appropriateness of his/her child being excused from testing, classroom instruction, and other school experiences that the parent may find objectionable. The principal or his/her designee shall make a provision on the complaint form hereinabove referred to for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent.

It shall further be the policy of the District to provide full access to the records of the students to a parent or guardian as set forth in #79-4.157, the Federal Education Right to Privacy Act, and other applicable law during regular business hours of the school headquarters or wherever the student records may regularly be maintained by the District.

It is the further policy of the District to notify a parent or parents of any student who may be subjected to a standard norm referenced test or standard tests such as but not limited to MAPS, to notify the parent when reasonable to do so, where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any

student, or parent of guarding of such student shall be prohibited unless a parent requests in writing that such tests be administered to his/her resident student.

Prior to any school sponsored survey being administered to the students of the District, it shall be the duty of the principal or his/her designee to notify the parent or parents to each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.

It shall be the policy of the District as a general matter to leave substantive decision making processes to the professional staff, administration and board of education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would which to provide to the school district concerning a parents access, involvement, and participation in all activities of the school as it relates to the students of the District.

Student classroom divisions are determined at the end of each school year for the following year. Classroom teachers spend time deciding the best way to divide students according to needs, student personalities, etc. There are times, for whatever reason, parents make a request for a certain teacher for their child.

**These requests need to be made by May 10th.** The request needs to be in writing, dated, rationale for the request and into the school office by that date. The majority of the time, these requests will be honored. The administration can make exceptions to this deadline based on extenuating circumstances at his/her discretion but once assignments are made for registration, adjustments to class lists will not take place.

### **Personal Properties**

We discourage children from bringing personal possessions or valuables to school. We cannot guarantee they will not get lost or broken. If something is lost, check the office. **Please make sure clothing, lunch boxes, etc., have identification on them.** Books, supplies, equipment and other items supplied by the school, will require restitution if lost or damaged. Book covers for school books are strongly recommended.

## **Pets**

Some children are allergic to pets. Contact your child's teacher first if your child wants to bring a pet to school for school projects.

## **Cell Phone and Smart Watch Policy**

1. **Cell Phones:** Cell phones must be stored in a student's book bag and must be turned off. Students may not use their cell phones during the school day (8:00-3:40, Fridays-2:30) unless they have permission from Mr. Beacom or Ms. Pogue. In case of an emergency, a student will be allowed to use their phone in the office. Cell phones do not belong in the classroom. It is a distraction for students and it negatively affects the learning environment. Any student caught using or in possession of a cell phone during the school day will have their phone taken away, have a consequence and their parent has to pick up their child's phone at the end of the day.
2. **Smart Watch:** These will not be worn by students during school hours. If it's used to monitor a health condition, the student will need to obtain proper paperwork documenting the specific health condition and the need for the watch. This paperwork will need to be presented to the Elementary Principal prior to the student being allowed to wear the smart watch.

## **Office Phone**

Messages for students should come through the office to ensure that they are delivered in a timely manner. Students may use the office phone for emergency calls only or school work related issues. Students should make arrangements for after school activities, going to a friend's house, etc. prior to coming to school. Students should make it their responsibility to remember homework, library books, lunch money etc.

## **Plagiarism**

Plagiarism is a form of copying another's work or test and using it as one's own. Plagiarism shall be considered an academic offense. Any student found guilty of plagiarism shall be penalized. The penalty for plagiarism is a no score on the work or test. The no score is calculated into the student's grade average.

## **Report Cards**

These are to keep you informed. They come four times each year. If you have a special concern about your child's progress, please contact us. Without attention today, current concerns can become tomorrow's problems.

## **Safety**

Students are not allowed to leave school during school hours without parental permission and appropriate transportation. Proper identification information is required of any new person picking up your child from school.

## **School Closing**

In case of bad weather, representatives of the Superintendent's staff will use the **District All-Call System**. If possible, the decision about the next school day will be made the night before.

When issues arise for school to be delayed, released early, or closed, such information will be shared through **Thrill Share**.

## **School Supply Lists 2023-2024**

### **The following is a list of recommended student supplies:**

**\*\***Your teachers may ask you to buy other items as needed throughout the school year.



## **PRESCHOOL**

2 Canisters of Clorox Wipes

1 box of Kleenex

2 Glue Sticks

1 Roll of Paper Towels

Personal water bottle for your child to take between home and school every day

Extra set of clothes: pants, shirts, socks, and underwear

The supplies will be put in a box for the entire class to use. The extra clothes will be put in a Ziplock baggie with their name on it. The clothes are in case of a bathroom accident or if they spill milk during snack time.

## **KINDERGARTEN**

Scissors – (Recommend Fiskars for kids)

4 Pencils – NOT the large primary type

School Box

Eraser

1 Box of Colored Pencils

Book Bag

2 Boxes of 200 facial tissues

2 Canisters of Clorox Wipes

Large bath towel for resting (no rugs, mats, etc.)

2 Rolls of Paper Towels

12 Glue Sticks

**Personal water bottle (optional--please write students name on the bottle)**

## **FIRST GRADE**

1- box of crayons- no bigger than a 24 count box

4--#2 Pencils

School Box

4 Glue Sticks (no bottles of glue)  
2 Eraser (no eraser caps)  
Scissors (prefer Fiskars)  
Book Bag  
2 Rolls of Paper Towels  
2 Canisters of Clorox Wipes  
**Personal water bottle (optional--please write students name on the bottle)**

## **SECOND GRADE**

12 - #2 Pencils  
3 Glue Sticks  
School Box  
2 Containers of Clorox wipes  
Large green or pink eraser  
4 oz. bottle of Elmer's School Glue  
Scissors (prefer Fiskars)  
Crayons  
3 Boxes facial tissues  
2 Rolls of paper towels  
**Personal water bottle (optional--please write students name on the bottle)**

## **THIRD GRADE**

**\*Additional tennis shoes for PE & Clear Plastic Shoe Box for storing with students name marked on both the box and the lid.**

**\*Personal water bottle (optional--please write students name on the bottle)**

1 Composition Notebook  
1 Twin Pocket Folder **with 3 prong fasteners**  
Ruler with inches & centimeters (wooden)  
Large Eraser  
2 Boxes of **#2 Pencils**

1-3 Ring Punch Pencil Pouch  
Small School Box  
3 Glue Sticks  
Scissors (prefer Fiskar brand)  
2 Boxes of Facial Tissues (**200 or more**)  
1 Roll of Paper Towels  
2 Canister of Clorox Wipes  
Crayons  
Colored Pencils  
Blue Pens  
2 Rolls of Scotch Tape  
**NO MECHANICAL PENCILS**

#### **FOURTH GRADE**

**\*Additional tennis shoes for PE & Clear Plastic Shoe Box for storing with students name marked on both the box and the lid.**  
**\*Headphones (no ear buds)-labeled with students name (needed for new reading program)**

12 inch ruler with metric units  
1 Wide-lined spiral notebook  
1 Twin Pocket Folder **with 3 prong fasteners**  
Pencils (Do not send handheld pencil sharpeners)  
1 Eraser  
1 Inch Heavy Duty Binder with Clear Plastic Sleeve on Front  
Crayons or Colored Pencils  
Scissors  
2 Large Box of Facial Tissues  
One glue stick  
2-3 Pens (Dark colors only)  
2 Rolls of Scotch Tape

## FIFTH GRADE

**\*Additional tennis shoes for PE & Clear Plastic Shoe Box for storing with students name marked on both the box and the lid.**

**\*Personal water bottle (optional--please write students name on the bottle)**

**\*Headphones (no ear buds)-labeled with students name (needed for new reading program)**

12 inch ruler with metric

3 Wide-Ruled Spiral notebooks

1 Composition Notebooks

1 Twin Pocket Folder **with 3 prong fasteners**

2 Boxes (12) of **No. 2 Pencils**-recommended brand--Ticonderoga

2 Pink erasers

Colored pencils

2 large boxes of Kleenex **(200 or more)**

1 Roll of Paper Towels

Small (trial size) deodorant

Large Scissors (pointed)

2 Two pocket folders

4 Red or blue ink pens

1 Rolls of scotch tape

**NO MECHANICAL PENCILS**    NO PENCIL ORGANIZERS FOR TOP OF DESK

## SIXTH GRADE

**\*Additional tennis shoes for PE & Clear Plastic Shoe Box for storing with students name marked on both the box and the lid.**

**\*Personal water bottle (optional--please write students name on the bottle)**

**\*Headphones (no ear buds)-labeled with students name (needed for new reading program)**

Notebooks-college ruled preferred-**WITH PERFORATED PAGES**

2 Composition Notebooks

2 Pocket Folders

Glue Sticks

1 Twin Pocket Folder **with 3 prong fasteners**  
24 Pencils-**Dixon/Ticonderoga will sharpen easier #2**  
Box of colored pencils  
Pencil Box  
1 Dry Erase Marker  
Ink Pens-8 of each color (black, blue, and red)  
Ruler with standard and metric-1/16 inch  
2 - Boxes of Facial Tissues **(200 or more)**  
1 Roll of Paper Towels  
1 Canister of Clorox wipes  
Small (trial size) deodorant  
Scissors (Fiskars or little sewing scissors)  
**JUMBO SIZE ONLY**-Book Covers  
Protractor (need to be clear & see through)  
1 Large eraser or pencil top erasers

## **Sexual Harassment Policy**

It shall be the policy of Antelope County School District #9 (Neligh-Oakdale Public Schools), hereafter referred to as the "District", to prohibit sexual harassment of employees, applicants for employment, and students on any work premises where the District has total control of the premises or can otherwise lawfully exert its jurisdiction.

As used in the policy, the word "employee" shall mean any person who is an employee, or any former employee who alleges to have quit, to have been fired, or to have been constructively terminated as a result of sexual harassment as that term is defined in this policy or by other applicable law.

As used in the policy, the word "student" shall mean any resident student of the district, any student being served in the district by contract with another educational agency, or any other person of school age attending the district for educational reasons.

The following acts are specifically prohibited by this policy:

1. Unwelcome advances, requests for sexual favors, verbal or physical conduct of a sexual nature, by any employee or student of the

District against any other person during the school day or at a school sponsored activity.

It shall be the policy of the District to receive information from any person concerning allegations of conduct prohibited by this policy. Information regarding this policy shall be made known to all students in grades K-12. Information pertaining to this policy shall be made known to the parents of all students in a reasonable manner. Upon receipt of any complaint prescribed by this policy, the superintendent or his/her designee shall undertake an investigation.

After the investigation is completed, the superintendent or his/her designee shall confer with the person or persons against who the complaint has been lodged and shall give such person or persons a fair opportunity to present his or her version of the facts involved in the complaint, as well as to be informed of the name of the complaining party, the allegations of the complaining party, the names of all corroborating or refuting witnesses, as well as any statements or allegations made by any such witnesses which are known to the superintendent or his/her designee.

Upon the conclusion of such investigation, the superintendent or his/her designee shall take such immediate and appropriate action as is required in his/her discretion within the bounds of the law. Nothing in this policy shall be construed to require the superintendent to take disciplinary action not within his or her legal authority.

The Board, by this policy, also recognizes a desire to protect its employees against non-employees at the workplace as well as to protect non-employees from employees at the workplace. From time to time, as deemed appropriate, the superintendent shall address the subject of sexual harassment with the employees of the District by way of in service training, memorandum, administrative regulation, or any other method selected by the superintendent or his/her designee to make known the contents and application of this policy. While this policy shall not be construed to obligate the District to take action other than is required by the law to prohibit and prevent sexual harassment, it is the spirit of this policy to undertake all reasonable effort to prohibit sexual harassment in the work place regardless of by whom it is perpetrated and regardless of by whom it is suffered.

Nothing in this policy, nor any of the terms and conditions attendant to the complaint or used by the District, shall be construed to prevent the superintendent or his/her designee from engaging in other action against any person engaging in

conduct prohibited by this policy to authorities other than the administration or Board of Education of the District when such action is required or permitted by law. Such actions may be, but not limited to, the Professional Practices Commission, the Nebraska Department of Education, the U.S. Office of Education, and any appropriate departmental office of civil rights. Notwithstanding the duty places on the superintendent or his/her designee to accommodate the right of privacy of any complaining party, the superintendent or his/ her designee shall be permitted by this policy to make such disclosure to witnesses, agencies, prosecutorial personnel, the Board of Education, and any other person entitled or obligated to be informed of any complaint brought under this policy when any state or federal statute, applicable agency law or any other appropriate body of law mandates such reporting.

Nothing in this policy shall be construed to prevent the superintendent or his/her designee from taking any remedial action as is in the best interest of the District toward the goal of preventing sexual harassment of employees and students of the District in the work place.

## **STAFF QUALIFICATIONS**

The No Child Left Behind Act of 2001 gives parents the right to acquire information about the professional qualifications of their child's classroom teachers. Upon request, Neligh-Oakdale Public Schools will give parents the following information about their child's classroom teacher:

1. Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or provisional teaching certificate.
3. The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree.

Neligh-Oakdale Public Schools will also, upon request, tell parents whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional. The request for information should be made to an administrator in your child's school building. The information will be provided to

you in a timely manner. Finally, Neligh-Oakdale Public Schools will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who does not meet the requirements of the No Child Left Behind Act of 2001.

### **Storm and Fire**

Neligh-Oakdale Elementary Schools have established procedures to follow in the event of a storm or fire emergency. They are practiced regularly as well as bus evacuation drills.

### **Student Fee Policy**

The Board of Education of Neligh-Oakdale Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act. (Student Fee Policy Number 746)

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution. This generally means that the District's policy is to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students. A copy of the district's student fee policy can be obtained by contacting the Office of the Superintendent during normal business hours.

### **Supervision**

Student supervision begins at 7:45 a.m. & ends at 4:00 p.m. unless other arrangements have been made. Students should not arrive **before 7:45** unless they are eating breakfast. Breakfast at West Ward begins at 7:45 and breakfast at East Ward begins at 7:30. Exceptions to this are bus students who are required to arrive earlier, and those who have made special arrangements with a teacher or principal. West Ward students will remain outside until 8:00 unless the "feels like" temperature is below 32 degrees then all students will be brought into the gym.



## Teammates

Teammates is a mentoring program being implemented at the elementary level. The following process is used for participation in the program:

- *The student is referred to the Teammates program through a referral process or a parent or student requests a mentor.*
- *The student/mentee fills out an application and student/mentee profile and returns it to the Program Coordinator.*
- *A parent/guardian permission slip is sent home with the student/mentee to secure permission from the parent/guardian that their son/daughter be involved in the Teammates Mentoring Program.*

*Permission is also given from the parent/guardian to release information that may be important to the success of the program such as: discipline, attendance, grade records, and image release. In addition, the parent/guardian signs the Image Release Form.*

- *All forms are returned to the designated Teammates Coordinator.*
- *Student/mentee takes part in a youth orientation process with the Teammates Coordinator.*
- *Program Coordinator assesses all information (application, mentee/student profile and interview) and fills out the Student/Mentee Assessment Form.*
- *The Program Coordinator makes recommendations for the student/mentee's involvement in the program.*
- *Program Coordinator sends out an Acceptance Letter to the student/mentee's parent/guardian welcoming their son or daughter into the Teammates Mentoring Program.*
- *As adult Teammates become available, the Program Coordinator will match the student/mentee with the adult.*
- *Student/mentee and mentor go through the matching process which is outlined in Part six, "Matching Criteria". In this section a student/mentee contract will be signed as well as the mentor-student/mentee agreement.*

If you are interested in having your child become part of the Teammates Program, or you have questions concerning your child's eligibility for the program, please contact the elementary office.

## **TITLE 1 PARENT INVOLVEMENT POLICY**

It is the intention of Neligh-Oakdale Elementary to maintain a school-wide Title I program that supports the academic improvement of all students. Neligh-Oakdale Elementary recognizes a child's education is the responsibility shared by both the school and parent/guardian. This shared responsibility requires that parents/guardians actively participate in the education of their children and be informed of the educational practices affecting their children. In compliance with federal law, Section 1116 (a-f) ESSA (Every Student Succeeds Act) of 2015, the Neligh-Oakdale Public School District agrees to implement the following statutory requirements:

1. To involve parents and family members in the development and review of this plan.
  - The annual Title I parent meeting will be facilitated by the Board/Administration Leadership Team, Title I Advisory Committee, and Education Foundation in conjunction with Neligh-Oakdale Elementary's Back to School BBQ and Open House for grades PK-6. The meeting will include:
    - i. Introduction of the members of the Title I Advisory Committee and Education Foundation
    - ii. Their duties will include the invitation and encouragement for parents/guardians:
    - iii. To contact the committee or Education Foundation regarding decisions relating to the education of their children.
    - iv. To volunteer to serve on the Advisory Committee.
  - Parents will:
    1. Review and suggest updates/revisions to the Parent-and Family Engagement Policy

2. Identify appropriate parent and family involvement activities for the school year
3. Determine the most appropriate means of communicating with parents and family in a language/format, which can be understood by all
  - The Title Advisory Committee (consisting of parents, community members, administration, board members, and teachers) will meet quarterly. They will update the Parent-and Family Engagement Policy based on suggestions from the parents gathered at the annual meeting.
  - All parents will receive information regarding curriculum, academic assessments, and proficiency levels in the Superintendent's Annual Report. This report is published in the school calendar and is also available on the school website.
2. To plan effective parent and family involvement activities.
  - School staff will partner with parents to plan and implement a variety of activities designed to enhance parents' and families' opportunities to support their child's academic achievement throughout the school year. This may include providing support materials they can use at home, volunteer opportunities within the school, and increasing communication with school staff.
  - Neligh-Oakdale Elementary will hold at least 4 Family Nights annually. A survey will be conducted annually to determine effectiveness of the Family Nights, as well as to gather suggestions for future events.
3. To build capacity for strong parental involvement.
  - The school district will build capacity through workshops, meetings, family nights, and materials providing assistance to parents and families of children served by the school.
4. To coordinate and integrate parental involvement strategies with other programs.

- The school district will coordinate and integrate parent and family involvement programs and activities with other community programs such as the public library, as well as other local businesses.
5. To conduct an annual evaluation of the content and effectiveness of the Parent-and Family Engagement Policy.
- Parents will review the content of the policy at the Annual Parent Meeting. Feedback and survey results will be provided to the Title Advisory Committee. They, in turn, will determine if parents' and families' needs have been met, and barriers prohibiting their participation in their child's education have been identified and reduced.
  - The Title I Advisory Committee will meet quarterly. It will annually determine a plan of overall effectiveness in the spring quarter. They will also revise the Parent and Family Engagement Policy and Parent/Student Compact based upon the parent feedback.
6. To involve parents and family in activities.
- Parents and family will be invited and encouraged to participate in the development and implementation of a variety of activities related to their child's education. The school will use personal contacts, emails, newsletters, district message alert system, and district website announcements to communicate with parents and family. Other activities may include, but are not limited to: parent-teacher conferences, back to school BBQ, Back to School Open House, family reading nights, family math nights, etc.
7. To share responsibilities for high student academic achievement and build capacity for involvement.
- Parents are invited and encouraged to provide feedback to the School-Parent Compact, which lists educational responsibilities.
  - The Title I Advisory Committee will meet quarterly. Based on parent feedback, the committee will examine the School-Parent Compact and determine revisions.

- The School-Parent Compact will be included in all school registration packets, and are to be signed by the parent, student, classroom teacher, and administrator annually.
8. To provide accessibility for the participation of parents with Limited English Proficiency, parents with disabilities, and parents of migratory children.
- Neligh-Oakdale Elementary will provide all parents with a home language survey upon registration. This survey will assist the school in determining the best language to be used in communications between the school and parents/family.
  - Communications such as letters, notes, and message alerts will be provided in the child's home language.
  - Interpreters will be available when necessary to facilitate communication between the parents and the school.
  - All parent and family involvement activities will be conducted in locations, which are handicap accessible to allow for participation of all parents.

Parental and family involvement means the participation of parents and family in regular, two-way, and meaningful communication involving student academic learning and other school activities, including:

- ensuring that parents and family play an integral role in assisting their child's learning;
- ensuring that parents and family are encouraged to be actively involved in their child's education at school;
- ensuring that parents and family are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

## **Visitors**

Visitors are always welcome in our elementary buildings. However, we do ask that you check in at the office before going into classrooms. When possible, please let your child's teacher know of your plans before visiting his/her classroom.

If you plan on eating hot lunch with your child, please notify the office by 8:15 a.m., on the day of visitation, so a hot lunch may be ordered. If at all possible, please leave younger children home during your visit.

### **Weapons In School**

Possession or use of weapons: Possession or use of a firearm or weapon in a school building or on school property is prohibited. A student found to be in possession of a firearm or weapon on school premises before, during or after school, or at any other school sponsored activity off school grounds, or on school transportation, is subject to administrative and legal action.

Administrative implementation procedures:

1. Weapons and firearms are identified in as follows:
  - a. Firearms: shall mean any weapon which is designed to or may readily be converted to expel any projectile by the action of any explosive or frame or receiver of any such weapon, any firearm muffler or firearm silencer or any destructive device which shall include but not be limited to: any explosive, incendiary or poison gas, bomb, grenade, rocket having propellant charge, missile having an explosive or incendiary charge, mine or device similar to any of the devices described in the preceding clause. Also shotgun, machinegun, short rifle, rifle, or short shotgun and even a starter gun.
  - b. Weapons: firearms of any type (see paragraph a), slingshots, bludgeon, brass knuckles or artificial knuckles of any kind, razor blades, knives (dagger, irk or stiletto with a blade greater than two inches), any knife with blades of which can be opened by a flick of a button or pressure on the handle or any pocketknife where the blade is carried in a partially open position, etc.
  - c. Articles designed for other purposes but which could be easily used to inflict bodily harm and/or intimidate. Examples are: Belts, combs, pencils, files, compass, scissors, etc.
2. A pupil acting in an aggressive or belligerent manner with any article will be administratively judged to be in possession of a weapon. Disciplinary action will be taken up to and including the possibility of expulsion.

3. A pupil using a weapon in a fight or altercation will be administratively judged to be in danger to them and will face disciplinary action up to and including the possibility of expulsion.
4. A pupil in possession of a firearm (as defined in section 1, a) at school, on school property, in a school owned vehicle or at a school sponsored activity or event on school property or off property shall:
  - a. Be expelled from school for one year or for the length of time dictated by the individual situation.
  - b. Have the firearm confiscated without warrant by a peace officer or by school administrator or teaching personnel who will then turn it over to the proper authorities.
  - c. Have appropriate charges filed against them with local law enforcement.
5. Firearms contained within a private vehicle operated by a non-student adult which are not loaded and are encased (encased shall mean in a case that is expressly made for the purpose of containing a firearm and that is completely zipped, snapped, buckled, tied or otherwise fastened with no part of the firearm exposed) or in a locked firearm rack that is on a motor vehicle are accepted.
6. A pupil who has caused injury to another person with a weapon, intended or unintended, will be subject to disciplinary action up to and including the possibility of expulsion and legal action.
7. A pupil in possession of a weapon is in violation of State Statute 79-267, 28-1201(1).
8. Hearings on each case shall come under the Due Process Procedures under Student Disciplinary Act.
9. Automatic review of expulsions which continue the first semester of the following year. Any expulsion that will remain in effect during the first semester of the following school year shall automatically scheduled for review and shall be reviewed by a hearing examiner before the beginning of the following school year. The review shall take place after the hearing examiner has given notice of the review to the student and the student's parent or guardian. The review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. If there is no such

evidence the hearing examiner need not provide a hearing in order to complete his/her review. The hearing examiner may make a recommendation that the student be readmitted for the upcoming school year. The student may be readmitted by action of the superintendent of schools unless the board of education took the final action to expel the student. Under such circumstances, the student may be readmitted only by action of the board of education.

10. Suspension of the enforcement of expulsion:

After a student has been expelled, the school district may suspend the enforcement of such expulsion as long as such suspension does not extend beyond the end of the full semester after the semester in which the expulsions took effect. During the period of time that the expulsion is suspended, the school district may assign the student to a school, class, or program which it deems appropriate for rehabilitation of the student. This district is by this policy herewith authorized to join together with another district or districts as the superintendent of schools may decide on providing such rehabilitation classes or programs. This district may, by agreement with another district send its suspended or expelled students to any school, class or program operating in the other district. The rehabilitation program, if offered, may be a community-centered classroom and may include experiences for the student as an observer or aide in government functions, as on the job trainee, or as a participant in a specialized tutorial experience or individually prescribed educational and counseling program. Such programs shall include an individualized learning program to enable the student to continue academic work for credit toward graduation. If, at the end of the period of suspension of enforcement, the student has satisfactorily participated in the rehabilitation program, the district shall permit the student to return to the school of former attendance or to attend other programs offered by the district. However, if the student's conduct has been unsatisfactory, the district shall enforce the expulsion action. If the student is reinstated, the district, by its superintendent of schools may also take action to expunge the record of the expulsion action. Nothing in this section shall be construed to require the district or its administration to suspend the enforcement of any expulsion, or to



require the district to enter into any contract or other arrangement with another school district or districts to provide any programs as are described in this section of the policy. Reports to law enforcement: In the event the principal knows or suspects that a student has violated the Nebraska Criminal code by committing an act on school property or off school property at a school function, and when such act is described in RRS 79-267, the principal shall notify the county sheriff or city law enforcement authorities, as appropriate. Before making a report to such law enforcement authorities, the principal shall undertake reasonable efforts to ascertain the truth or falsity of any alleged facts upon which the report to law enforcement would be based. Nothing in this section shall be construed to require the reporting of any law violation by the principal except if the criminal act to the report occurred on the school grounds of the district or during an educational function or event in which the district was involved which is located off school grounds.

11. Release to peace officers. Before releasing a minor student to a sheriff, jailer, marshal, peace officer, state highway patrol officer, or any other person with similar authority to make arrests, the principal or other school official shall check for proper credentials and warrants and immediately take steps to notify the parent, guardian or responsible relative of the minor regarding the release of the minor to such officer. The principal shall inform the parent, guardian, or responsible relative of the place to which the minor is reportedly being taken.

## **Weather**

The Neligh-Oakdale Schools will be open as many days during the school year as possible. There are times; however, when for one reason or another, it is necessary to close the school. It is important to keep in mind that appropriate clothing must be worn during the different seasons of the year. Clothing should be adequate to take care of the child's needs. As a general rule, if a child is well enough to go to school, they are well enough to play outside during recesses.

However, we realize there are some exceptions. Please use discretion in asking to have your child stay indoors during recess. A note is required and should state the reasons for remaining indoors. We ask that no child stay in from recess for more than two consecutive days unless he/she has a note from his/her doctor. Based on the “Nebraska Care Weather Watch”, all children will be staying indoors during recess when the “feel like” temperature is below 10 degrees.