



# Northern Cass School District No. 97

## Home of the Jaguars



Northern Cass School District 97  
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Hunter, ND 58048-9730  
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Dr. Cory Steiner, Superintendent  
Doug Margerum, Secondary Principal  
Crysta Schenck, Elementary Principal  
Bryce Laxdal, Activities Director  
Sam Johnson, Dean of Learners  
Paige Carlson, Business Manager

January 26, 2024

Re: Senior Picture Submission

Dear Seniors, Parents, and/or Guardians:

It is that time of year -- the time when seniors' motivation dips to unprecedented lows, all while their and their families' To Do Lists grow soul-crushingly longer and longer. Incidentally, this letter is another highly-important thing that must be added to that list. Our yearbook staff needs pictures of all graduating seniors for inclusion in the yearbook, the senior composite (or TouchWall), and local media. Many local newspapers begin requesting lists and photos of graduating seniors months in advance of graduation, so **we are asking that all seniors submit their photos by Friday, March 8, 2024.**

#### Requirements:

- **Highest Resolution Image Possible (No screenshots, please.)**
- **Portrait (Vertical) Orientation – Head shot or full-body portrait**
- **Size: 20 MB or less**

For the yearbook, **we need a senior photo in portrait (vertical) orientation AND one photo of your learner as a child or baby** that you would like to have printed alongside the learner's senior picture in the yearbook. You may choose any type of baby/child photo -- formal or candid -- though we do ask for your discretion when submitting photos: When selecting a baby photo, please make sure "baby" is wearing a diaper or some sort of bottoms in the photo. Also, please ensure no questionable items are visible in any of the submitted photos (no alcohol, tobacco, firearms, weapons, etc.).

**The most efficient way to submit the photo(s) is electronically.** There are a couple of acceptable options to do this.

- **\*\*Preferred Method\*\*** Upload photos using this [Google Form](#) -- *This was also sent via email directly to learners.*
- Upload digital copies of the photos to Google Drive or Dropbox and send the corresponding link to [margo.walter@northerncassschool.com](mailto:margo.walter@northerncassschool.com)
- Upload photos to a memory/USB drive and have your learner bring it to Mrs. Walter's room

This will ensure that we get the highest quality photo published in the yearbook and in any local media. *I understand some baby photos may not be available digitally, in which case you may send a hard copy to school which we will then scan, upload, and return to you.*

Finally, **please be aware that if your learner does not meet the requirements for graduation by the deadlines set by the Northern Cass administration, he or she will NOT be featured in the senior pages of the yearbook nor in the class composite displayed in the school.** However, he or she may still be featured in other sections of the yearbook if they were involved in sports or other activities at school.

I am also enclosing an instruction sheet to order yearbooks online if you have not yet pre-ordered your senior's 2024 yearbook. *(If your family has already pre-ordered a 2024 yearbook as of January 25, you will not have an ordering guide enclosed.)* **Because we only order a handful of extra yearbooks, if your senior's yearbook is not pre-ordered by May 27, 2024, we cannot guarantee that one will be available to them when the yearbooks arrive in the fall.** If you have any questions or concerns, please don't hesitate to contact me by email or phone. My contact information is listed below. On behalf of our 2024 yearbook staff, thank you for your help in making this year's yearbook our best yet.

Sincerely,

Margo Walter  
Northern Cass Yearbook Advisor  
[margo.walter@northerncassschool.com](mailto:margo.walter@northerncassschool.com)  
701-874-2322

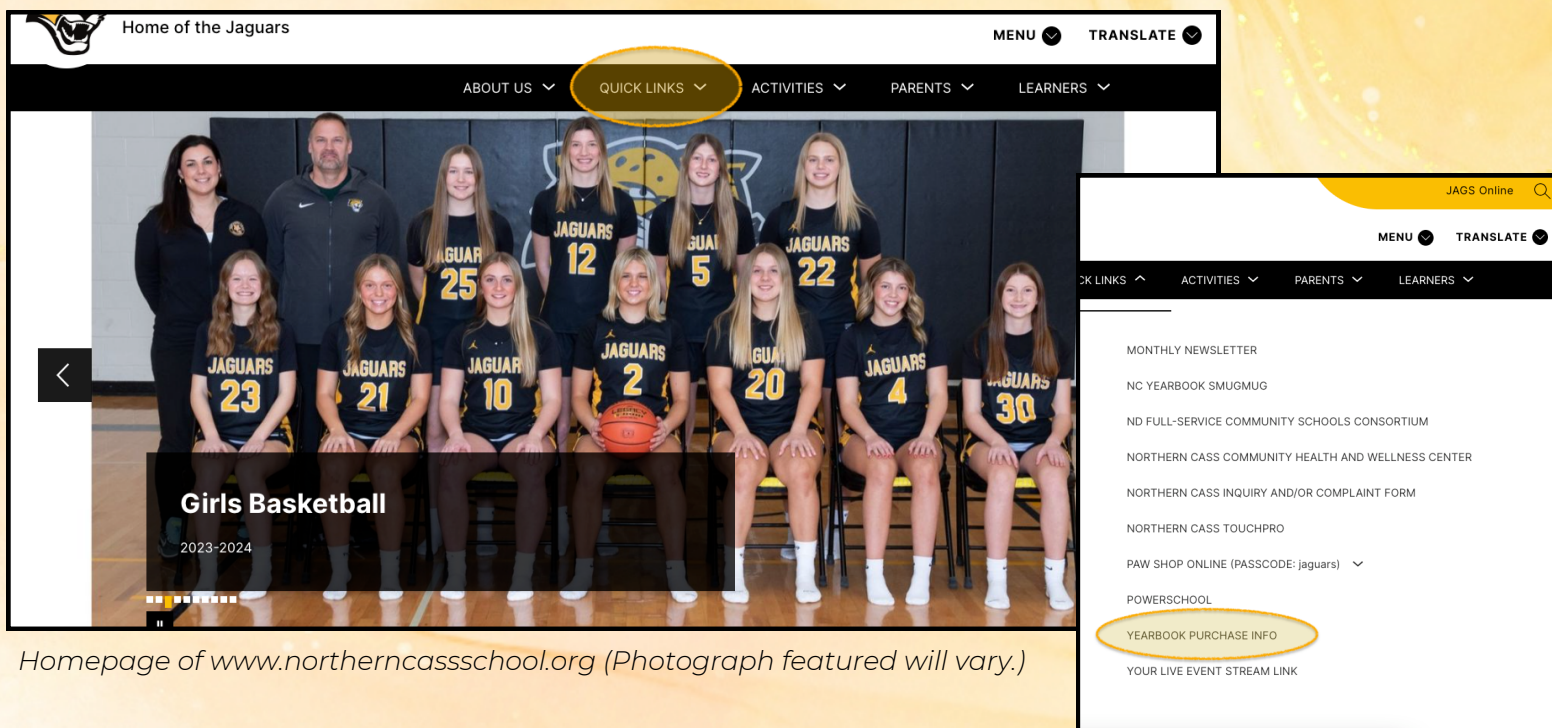
*The Northern Cass School District does not discriminate on the basis of race, color, natural origin, sexual orientation, gender, or disability.*

# HOW TO PRE-ORDER A 2024 YEARBOOK

## #1

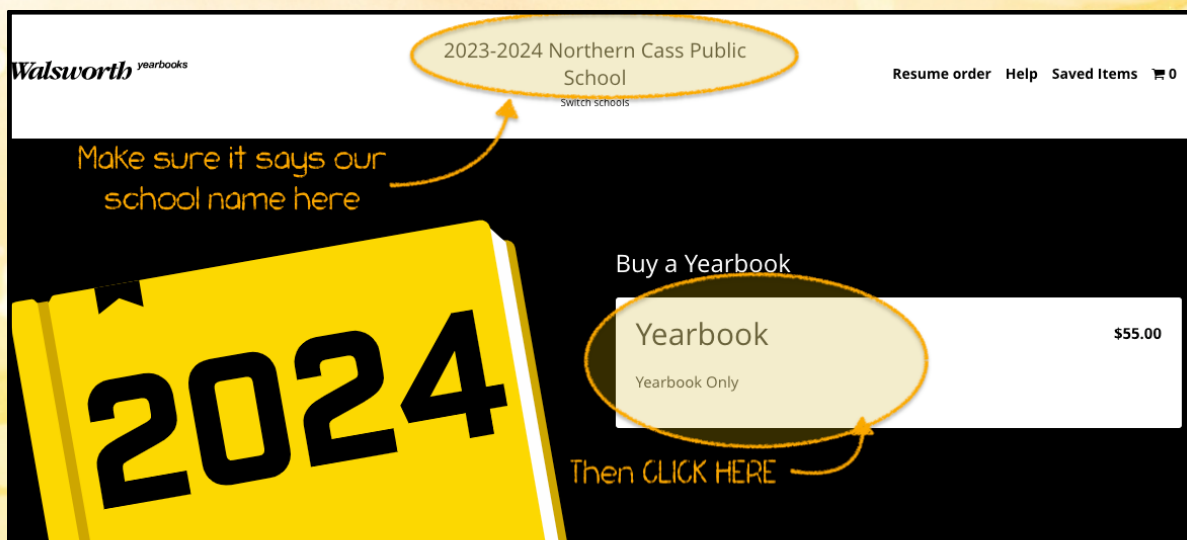
The easiest way to get to the order page is to  
Go to the Northern Cass Website > Quick Links > Yearbook Purchase Info

This will take you directly to our publisher's ordering page where you can  
place an order.



Homepage of [www.northerncassschool.org](http://www.northerncassschool.org) (Photograph featured will vary.)

When you hover over the "Quick Links" tab, a menu will appear below. Click on "Yearbook Purchase Info" in the right-hand column.



First page of Walsworth's pre-order site.

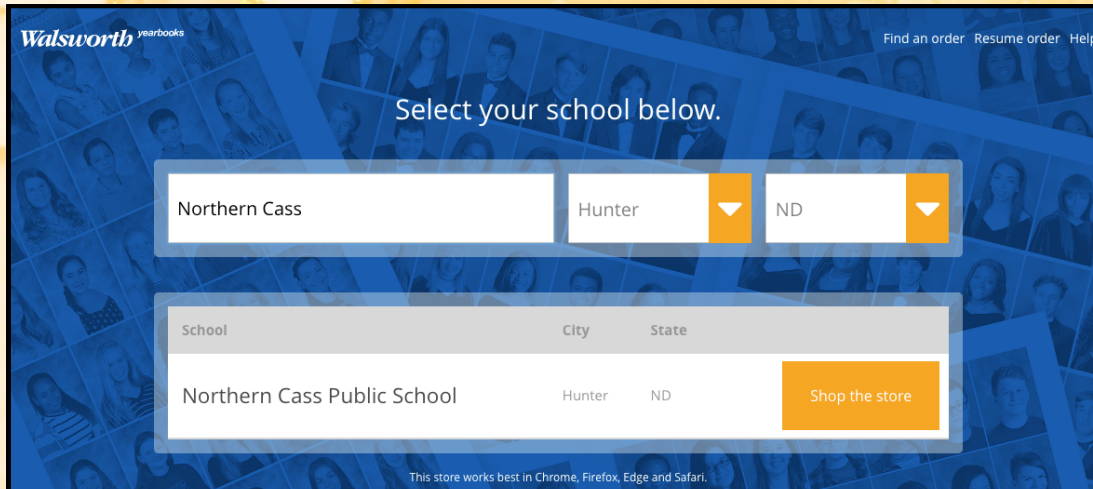
Please contact Margo Walter with any questions. [margo.walter@northerncassschool.com](mailto:margo.walter@northerncassschool.com)



# #2

## ALTERNATE METHOD TO PRE-ORDER

- Go to [YearbookForever.com](http://YearbookForever.com)
- Type "Northern Cass" in the School field.
- Click "Shop the Store" when Northern Cass Public School appears.



The screenshot shows the Walsworth yearbooks website interface. At the top, it says "Walsworth yearbooks" and "Find an order Resume order Help". Below this, it says "Select your school below." There are two input fields: "Northern Cass" and "Hunter" with a dropdown arrow, and "ND" with a dropdown arrow. Below these, there is a table with columns "School", "City", and "State". The table has one row: "Northern Cass Public School", "Hunter", "ND". To the right of the table is a button that says "Shop the store". At the bottom, it says "This store works best in Chrome, Firefox, Edge and Safari."

## FAQ

### WHAT IS THE DEADLINE TO ORDER A YEARBOOK?

***The final deadline to pre-order a yearbook is May 27, 2024.***

*The cost is \$55 for orders placed on or before April 15, 2024.  
Orders placed between April 16, 2024 and May 27, 2024 are \$65.*

**SCAN OR CLICK THIS QR CODE TO  
GO DIRECTLY TO THE ORDER PAGE**



### DID I ALREADY ORDER A YEARBOOK FOR THIS YEAR?

*Excellent question. Our new publisher (Walsworth) has a useful feature where you can search the email address you would have entered when you placed your order. It will find any orders you placed in the past two years. We also try our best to catch any duplicate orders by the end of the year.*

### WHEN WILL YEARBOOKS ARRIVE?

*Our yearbooks are printed in the summer and arrive in early-fall of the following school year. This allows us to include coverage for the full year, including spring sports and events such as graduation in a single book.*

### BUT HOW WILL WE RECEIVE OUR YEARBOOK IF THE LEARNER WON'T BE ENROLLED AT NORTHERN CASS NEXT YEAR?

*If a learner has younger siblings at the school district, the yearbook will be sent home with one of those siblings (unless you instruct us otherwise).*

*There are three additional options to collect your yearbook:*

- 1. Pick up your yearbook in the Main Office at the school.*
- 2. Have someone else pick it up for you. Please email me and let me know who you are authorizing to pick up your yearbook. We will not distribute your yearbook to anyone who is not related to you or whom you have not authorized to pick it up.*
- 3. We can ship the yearbook to you. Please email me the address to which you would like the yearbook shipped. Shipping will be an additional \$5 to cover postage and a protective bubblewrap mailing envelope.*