

**Cherokee Independent School District**  
**District Improvement Plan**



**2023-2024**

**2023-2024 DISTRICT SITE BASE DECISION MAKING PLANNING COMMITTEE**

Jennifer Bordner	Superintendent
Rebecca Sharkey	Secondary Principal
Tiffany Berrio	Elementary Principal
Regina Randolph	Dean of Students/Health Services Coordinator
Mona Parrish	Counselor
Lee Snoddy	Nutrition
Kim New	CTE
Stephanie Bond	High School
Laura Weeks	Elementary Teacher
Tina Wilson	Para-professional
Kaci Morrison and Tiffany Latta	Parent Representatives
Debbie Dugger and Franky Penney	Community Representatives
Ryan Duggan and Kayla Forehand	SHAC Representatives
Hailey Penney	Student Body Representative

**BOARD OF TRUSTEES**

Tommy Morrison	President	Place 4
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Anne Brownlee	Trustee	Place 2
Travis Shannon	Trustee	Place 3
Brandon Shanklin	Trustee	Place 5
	Trustee	Place 1

**8.7.2023**

Board Approval Date

*Each school district shall have a district improvement plan that is developed, evaluated, and revised annually, in accordance with district policy, by the superintendent with the assistance of the district-level committee. (Section 11.251 of the Texas Education Code)*

*Each school year, the principal of each school campus, with the assistance of the campus-level committee, shall develop, review, and revise the campus improvement plan for the purpose of improving student performance for all student populations, including students in special education programs under Subchapter A, Chapter 29, with respect to the student achievement indicators adopted under Section 39.051 and any other appropriate performance measures for special needs populations. (Section 11.253 of the Texas Education Code)*

### **Cherokee ISD engages with a variety of stakeholders in the development of the Comprehensive Needs Assessment and District Improvement Plan**

- District Improvement Plan is posted on the website at the following URL:  
<https://www.cherokeeisd.net/documents/board/district-improvement-plan/57504>  
Hard copies are available at the school administration office.
- The Parent and Family Engagement Policy is attached to the District Improvement Plan on the website at the above URL. Hard copies are available at the school administration office.
- The District School-Parent compact is available at the school administration office.
- These documents are available in English and Spanish. Should another language be needed, please contact the administration office for assistance.

**THE STATE OF TEXAS PUBLIC EDUCATION MISSION AND ACADEMIC GOALS**

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and in the future in the social, economic, and educational opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family and that parental involvement in the school is essential for the maximum educational achievement of a child.

**THE STATE OF TEXAS PUBLIC EDUCATION GOALS**

- GOAL 1:** The students in the public education system will demonstrate exemplary performance in the reading and writing of the English language.
- GOAL 2:** The students in the public education system will demonstrate exemplary performance in the understanding of mathematics.
- GOAL 3:** The students in the public education system will demonstrate exemplary performance in the understanding of science.
- GOAL 4:** The students in the public education system will demonstrate exemplary performance in the understanding of social studies.

**THE STATE OF TEXAS PUBLIC EDUCATION OBJECTIVES**

- OBJECTIVE 1:** Parents will be full partners with educators in the education of their children.
- OBJECTIVE 2:** Students will be encouraged and challenged to meet their full educational potential.
- OBJECTIVE 3:** Through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.
- OBJECTIVE 4:** A well-balanced and appropriate curriculum will be provided to all students.
- OBJECTIVE 5:** Educators will prepare students to be thoughtful, active citizens who have an appreciation for the basic values of our state and national heritage and who can understand and productively function in a free enterprise society.
- OBJECTIVE 6:** Qualified and highly effective personnel will be recruited, developed, and retained.
- OBJECTIVE 7:** The state's students will demonstrate exemplary performance in comparison to national and international standards.
- OBJECTIVE 8:** School campuses will maintain a safe and disciplined environment conducive to student learning.
- OBJECTIVE 9:** Educators will keep abreast of the development of creative and innovative techniques in instruction and administration using those techniques as appropriate to improve student learning.
- OBJECTIVE 10:** Technology will be implemented and used to increase the effectiveness of student learning, instructional management, staff development, and administration.

**TEA COMMISSIONER’S STRATEGIC PRIORITIES:**

1	2	3	4
Recruit, support, retain teachers & principals	Build a foundation of reading and math	Connect high school to career and college	Improve low-performing schools

## MISSION STATEMENT

Through the **committed** effort of all **stakeholders**, our mission is to **build** and **nurture** a **community** of **lifelong learners** that:

- act with **honesty** and **integrity**
- **respect** and **accept diversity**
- strive for **excellence**
- create **servant leaders** and **team players**

## VISION STATEMENT

Together, we dedicate our minds, skills, hearts, and time to build the next generation of successful individuals that will carry on the important tasks and traditions that comprise Cherokee ISD.

## CHEROKEE ISD DISTRICT GOALS

- Goal #1**      Provide for student success by addressing various areas in the student community
- Goal #2**      Focus on teacher training and retention to provide for consistent, rigorous education for all students
- Goal #3**      Promote Parent and Community involvement and communication
- Goal #4**      Meet or exceed all requirements as a result of state and federal mandates

## CHEROKEE ISD CAMPUS PROGRAMS

FEDERAL PROGRAMS:    Title I, Part A; Title I, Part C; Title II; Special Education

STATE PROGRAMS:      State Compensatory Education\*; ESL Education

*\*State Compensatory Education funds are expended on Title I Initiatives*

**Cherokee ISD determines Title I eligibility and rank/serve order through National School Lunch Program using data from 2023-2024 school year.**

**Total Campus Enrollment: 135    % Low Income: 64.4%    # of Low Income Students: 87**

**Goal #1** Provide for student success by addressing various areas in the student community

**Objective #1** At least 68% of all students meet standard on the state assessment

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Administer sample questions of tested material in all tested areas throughout the school year	Grade Level Teachers	Released STAAR Test Questions TEKS Resources Lead4ward	August – May	Students will demonstrate mastery on each test
Aligned Curriculum and Supplemental resources will be purchased	Campus Administration	Various providers including Eureka math and Lowman Title 1, grants and ESSER Funds	August – December	Student performance on progress reports and report cards
ESC 15 Curriculum Resource personnel	Campus Administration	ESC 15	August – May	Teachers will demonstrate training implementation as noted on Walk-throughs, etc.
Computer based resources to supplement and track learning in ELAR	Grade Level Teachers Campus Administration	iStation Reading programs IXL Apex	August – May	Student performance on regular checks throughout the school year
Benchmark Schedules	Grade Level Teachers Campus Administration	Locally Created Assessments and Released STAAR Tests	August - May	Student performance throughout the school year
Tutorials offered after school, Fridays and Summer school	Grade Level Teachers Campus Administration	Released STAAR Test Questions, TEKS Resource, Lead4ward, Content Curriculum, Local and ESSER Funds	August - June	Student performance throughout the school year

Power Hour for Jr High (RTI, HB4545 and Accelerated Instruction)	Campus Administration and Grade Level Teachers	IXL, Benchmarks and STAAR Data Title IV, ESSER Funds and Local Funds	September-May	Student performance on progress reports, report cards and standardized tests
Texas Middle School Fluency Assessment for 7 <sup>th</sup> grade students who did not meet standard on the reading portion of STAAR	Grade Level Teachers	iStation (TEA approved) Time to administer test	January – May	Increase in comprehension by students through summarization, correct pronunciation and fluency
Implement Pre-K Program	Campus Administration Early Childhood Teachers	Title I Funding SRSA Grant		Student performance will increase as seen on appropriate assessments
Provide Incentives for A and AB Honor Roll	Campus Administration	Local funds PTC	August – May	Student performance on report cards
GT Pull-out Program for Elementary and Jr High Students	Campus Administration Grade Level Teachers	Title Funds SRSA Grant	August - May	Student participation and performance on appropriate projects and assessments

**Objective #2** The district will have at least a 97% attendance rate for all students and student sub-populations.

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Provide incentive(s) for perfect attendance	Campus Administration	Local funds and PTC	December and May	Attendance rate
Truancy Prevention and Measures	Campus Administration	Local Funds	August - May	

**Objective #3** The percentage of College Career Military Readiness graduates will increase to 85%.

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Provide opportunities for student Industry Based Certifications (IBC)	Campus Administration and CTE teachers	Local funds, partnership with certification programs/platforms, practice materials, ESC 15 SSA (Perkins)	September-May	Completion of student certifications
Increase the number of students who meet SAT/ACT and/or TSIA criteria	Campus Administration, Dean of Students and Secondary Teachers	Local funds, USA Test Prep /Progress Learning, College Bridge and other test prep materials, Title IV and SRSA	September-May (Students in 11 <sup>th</sup> and 12 <sup>th</sup> grade years)	Student performance on ACT/SAT and/or TSIA
Career Day	Administration and Counselor	Local Funds	November	Increase in CCMR
Advanced Academic Night	Administration and Counselor	Local Funds	January	Increase student performance and CCMR

**Objective #4** The district will meet or exceed state graduation rates.

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Follow up on students that have withdrawn to check on placement in receiving school	Campus Administration	None needed	Within 14 days of student withdrawing	Number of students verified as non-drop outs
Full-day Kindergarten and Pre-K programs	Campus Administration Early Childhood teachers	Comp Ed funds for salary, SRSA Grant for classroom resources	August – May	Track students through the grade levels to monitor for completion PEIMS/TSDS
Employ a Dean of Students and Part time Counselor	Campus Administration	Title Funds and ESSER Funds	August – May	Track students through the grade levels to monitor for completion



				PEIMS/TSDS
Pregnancy Related Services (PRS) program	Dean of Students Campus Administration	Title funds	August – May	Maintain student performance and success in classes while in this placement
Provide tutoring to all students as needed	Grade Level Teachers	None needed	August – May	Increased success in daily grades, progress reports and report cards
Para-professional assistance in the classroom for computer and reading skills	Campus Administration	Title 1 Funds ESSER Funds	August – May	Increased success in daily grades, progress reports and report cards
Credit Recovery Online Courses	Campus Administration	Title 1 & IV Funds	August - May	Increased success in course completion to meet graduation requirements
Action Plan for Migrant Students (Priority for Service) See Attached Plan	Campus Administration	Title 1 Funds	August - May	Increased success in daily grades, progress reports and report cards

**Objective #5** The district will provide information regarding grants and financial aid to students and parents.

Strategy	Person Responsible	Resources	Timeline	Evaluation
Assist students in applying for post-secondary educational institutions	Dean of Students and Counselor	Campus computer labs	August – May	Increased number of applications submitted Increased number of transcripts requested
Participation in College Day/College visits	Dean of Students and Counselor Campus Administrators	Various colleges and districts holding college/career days	August – May	Increased number of applications submitted

Financial Seminars to parents over the FAFSA	Dean of Students	Financial information provided by various agencies (state and federal)	August – May	Students and parents have a better understanding of the financial aid process
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**Objective #6** The district will provide a safe and healthy environment.

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Provide copies of the Student Handbook and Code of Conduct to all students and families	Campus Administration	Online Hardcopies (as requested)	August – May	Signed forms indicating receiving materials
Crisis Management Plan to include all mandated drills	Campus Administration and Threat Assessment Team	ESC 15, Hill Country Area Crime Stoppers CPI/SAMA, Threat Assessment Team, Guardian Program, EOP	August – May	Appropriate plan disseminated to the staff and students
Drug Awareness and Testing to include searches as necessary	Campus Administration	Local funds Red Ribbon Week Activities	August – May	Decrease incidents of drug use and possession throughout the year
Mandated Suicide Prevention program, YMHFA, and Threat Assessment Behavior Staff training	Campus Administration Dean of Students, Counselor	ESC 15, State provided materials, Mental Health First Aid (Center for Life Resources), Eduhero Trainings, Youth Aware Mental Health for students provided by UTSA	August – May	Increase suicide prevention and awareness throughout the year
Conflict Resolution practices	Campus Administration Dean of Students, Counselor	ESC 15	August – May	Decrease in disciplinary referrals

TCHATT – TeleHealth Counseling for Mental and Behavioral Health	Campus Administration	UTSA	August - July	Increase awareness and student mental health support; Decrease in student referrals
Part-time Counselor	Campus Administration	Local and ESSER Funds	August - June	Increase awareness and student mental health support; Decrease in student referrals
Bullying Awareness and Prevention	Campus Administration Dean of Students, Counselor	ESC 15, Hill Country Children’s Advocacy Center	August – May	Decrease in occurrences of bullying
Foster Care and Homeless Students Assistance	Campus Administration Dean of Students	ESC 15 CPS	August – May	Appropriate plans and policies in place to address student needs
FitnessGram	PE Teachers	FitnessGram information	December and May	Physical fitness improvement as reported through the FitnessGram program
Social-Emotional Learning Program (Leader in Me & Play It Safe)	Elementary/JH Teachers	SEL Program, ESSER Funds and other grants	August – May	Decrease in discipline referrals
Student Driver Safety Programs	Campus Administration	TxDOT and Local Law Enforcement	August-May	Increase in driver awareness and decrease in student citations and vehicular accidents
Staff Training in YMFA and Threat Assessment Behavior	Campus Administration	Texas School Safety Center and Center for Life	August	Decrease in office and counselor referrals and increase in student performance

**Objective #7** Improvement of Student Performance for all student groups including GT, At-Risk, CTE, Special Education and Dyslexia

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Dyslexia Instruction	Campus Administration Grade Level Teachers Dyslexia Specialist	Local funds Title funds Take Flight Program	August – July	Increase in student performance throughout the school year
Dyslexia Information and Awareness Parent Meeting	Campus Administration Dyslexia Specialist	Special Education Local Funds	August - May	Increase parent awareness and student performance throughout the year
GT Program for Elementary and Jr High Students	Campus Administration Grade Level Teachers	Title Funds SRSA Grant Pull-Out for Elem and Jr High; Dual Credit and IBC for High School Students	August - May	Student participation and performance on appropriate projects, assessments, college credit and certifications
Provide tutoring to all students as needed	Campus Administration Grade Level Teachers	Local, ESSER, Title Funds, Supplemental Instructional Materials	August – May	Increased success in daily grades, progress reports and report cards
GT Information Parent Meeting	Campus Administration	Local and Title Funds, SRSA	August - May	Increase awareness and student participation

**Goal #2** Focus on teacher training and retention to provide for consistent, rigorous education for all students

**Objective #1** Provide up-to-date technology and training for technology integration in classrooms

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Maintain technology in all classrooms	Campus Administration	Local funds Title funds	August – July	Up-to-date technology in each classroom
Subscribe to and/or provide training on all	Campus IT personnel Campus Administration	Local funds Title funds	August – July	Increased use of technology in the

technology provided in the classroom				classroom by the students
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**Objective #2** Provide meaningful staff development to address established needs of all staff members

Strategy	Person Responsible	Resources	Timeline	Evaluation
Allow teachers to attend staff development to increase effectiveness in the classroom (including, but not limited to classroom management, content area, presentation skills, etc.)	Campus Administration Grade Level Teachers	Local funds Title funds	August – July	Increased teacher effectiveness in the classroom Increased student success in the classroom Decrease in teacher resignations
Conduct Student Monitoring Meetings	Campus Administration	Local Funds	August – May Every 6 weeks	Increased student success and growth
Provide on campus professional development and staff collaboration	Campus Administration and teaching staff	Local Funds and SEL Program	August – May	Increase in teacher effectiveness and mental health

**Objective #3** Provide for continuous conversations regarding teacher performance in the classroom

Strategy	Person Responsible	Resources	Timeline	Evaluation
Establish a mentoring program for 1 <sup>st</sup> and 2 <sup>nd</sup> year teachers	Campus Administration	Local funds Title funds	August – July	Increased new teacher retention

Develop incentive programs for veteran teachers/Teacher service recognition (5,10,15.....years of service with the district)	Campus Administration School Board	Local funds	August – July	Increased teacher retention and teacher morale
Recognize Teacher Attendance and incentives	Campus Administration	Local funds PTC	August – July	Increased teacher attendance
Teacher “We Walk” and Walk-through “Look Fors”	Campus Administration	None	August - May	T-TESS - Increased Teacher performance
Teacher Incentive Allotment (TIA)	Campus Administration	TEA	August – May	Increased teacher retention and morale; Improved District Wide Student Performance

**Goal #3** Promote Parent and Community involvement and communication

**Objective #1** Provide various avenues to notify parents of school events and activities

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Create and maintain social media pages providing information for events and activities	Campus and community personnel Administration	School computers Personal computers	August – May	Increased attendance to events and activities by parents
Maintain electronic sign in front of the school	IT personnel	Local funds	August – July	Increased attendance to events and activities by parents
Parent and Family Engagement Plan/Policy and PreK PFE	Administration and Teachers	Local funds	August - July	Increased attendance and support at events, activities and student well- being

**Objective #2** Provide various avenues to notify community members of school events and activities

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Create and maintain social media pages providing information for events and activities	Campus and community personnel Yearbook class(es)	School computers Personal computers School Website and App	August – May	Increased attendance to events and activities by community members
Maintain electronic sign in front of the school	IT personnel	Local funds	August – July	Increased attendance to events and activities by community members
Post announcements in local businesses	Campus and community personnel	Copy machines	August – July	Increased attendance to events and activities by community members

**Objective #3** Plan and promote various events and activities for the school and community

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Parent-Teacher Committee meetings	PTC Leadership	None needed	August – July	Membership and attendance at the meetings
Homecoming Pep Rallies	Cheer Sponsor Campus Administration	Activity funds	August – September	Attendance at the football game
Fall festival	Campus Administration Teachers	Parent-Teacher Committee	October	Revenues generated by the festival
Thanksgiving Dinner	Cafeteria Personnel	Local funds	November	Attendance at the dinner
Christmas program	Campus Administration Teachers	Teachers Parent-Teacher Committee	December	Attendance at the program
Sports Banquet	Head Coaches	Activity funds	May	Attendance at the program
UIL Academic Awards Program	UIL Coordinators Campus Administration	Local funds	May – June	Attendance at the program
NHS Induction Ceremony	NHS Sponsor Campus Administration	Local funds	May	Attendance at the program
Elementary Awards program	Elementary Teachers Campus Administration	Local funds	May	Attendance at the program
Senior Robing and Graduation	Campus Administration Teachers	Local funds	May – June	Attendance at the programs
Meet the Teacher & Open House	Campus Administration Teachers	None	August & October	Attendance at the program
Community Service Opportunities for students	Campus Administration, Teachers, and Dean of Students	None	August-May	Community Service logs
Fun Run	PTC, Teachers and Administration	PTC	August-May	Attendance at the program
Veteran’s Day Program	Administration and Counselor	Local Funds	November	Attendance at the program



Community Morning Greeters	Administration	None	Sept - May	Increase in student attendance and morale
Nursing Home Visits	Administration and Teachers	Local Funds	Sept – May	Attendance at the program

**Goal #4** Meet or exceed all requirements as a result of state and federal mandates

**Objective #1** Inform various stakeholders of responsibilities regarding implementation of all educational legislation

<b>Strategy</b>	<b>Person Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Evaluation</b>
Attend trainings over current educational legislation	Administrators Teachers	Service Center Various Professional Organizations	August – May	Information disseminated to various stakeholders
Public Meetings to inform stakeholders of Accountability Ratings and other school progress towards goals	Administrators Teachers	TEA Website Various Professional Organizations	August – May	Information disseminated to various stakeholders
School Health and Safety Information	Administration SHAC Safety Team Counselor	Public Meetings School Website and Messaging Platforms	August - July	Information disseminated to various stakeholders; increased safety of students and staff

## Priority for Service (PFS) Action Plan for Migrant Students

As part of the Every Student Succeeds Act (ESSA), the Priority for Service (PFS) Action Plan is a required program activity for the Migrant Education Program. In providing services with funds received under this part, each recipient of such funds shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who are failing, or most at risk of failing, to meet the challenging State academic standards; or have dropped out of school. [§1304 [20 U.S.C. 6394](d)].

The Priority for Service Report on NGS must be used to determine who to serve first and foremost with MEP funds. Students are identified as PFS if they meet the following criteria:

<b>Priority for Service Criteria</b>	
Grades 3-12,  Ungraded (UG) or  Out of School (OS)	<ul style="list-style-type: none"> <li>• Who have made a qualifying move within the previous 1-year period;</li> </ul> <p style="text-align: center;"><u>AND</u></p> <ul style="list-style-type: none"> <li>• Have failed one or more of the state assessments (TAKS/STAAR), or were granted a TAKS LEP Postponement, were Absent, Not Tested or were not enrolled in a Texas school during the state assessment testing period for their grade level.</li> </ul>
Grades K-3	<ul style="list-style-type: none"> <li>• Who have made a qualifying move within the previous 1-year period;</li> </ul> <p style="text-align: center;"><u>AND</u></p> <ul style="list-style-type: none"> <li>• Have been designated LEP in the Student Designation section of the New Generation System (NGS) Supplemental Program Component; <u>or</u></li> <li>• For students in grades K-2, who have been retained, or are overage for their current grade level.</li> </ul>

The following document is provided by TEA for districts to help document efforts that are being conducted on behalf of Priority for Service students. It contains all of the required components as described in Part 4 of the ESSA Application in the Provisions and Assurances, but also allows room for districts to add additional activities. Each district's plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.

<b>School District:</b> Cherokee ISD
<b>Region:</b> 15

## Priority for Service (PFS) Action Plan

**School Year: 2023- 2024**

<b>Filled Out By:</b> J. Bordner
<b>Date:</b> 8/07/2023

***Note:** Title I, Part C Coordinator or MEP staff will include the PFS Action Plan in the district improvement plan as a separate section appropriately labeled or identified (e.g., “Migrant PFS Action Pan Section”), rather than integrating the action plan elements with other DIP sections that focus on other student population groups (e.g., Bilingual, ESL, economically disadvantage).*

<p><b><u>Goal(s):</u></b></p> <p>To focus on the unmet needs of migrant children who have been identified for “Priority for Services” (PFS) by providing them with supplemental instructional and support services.</p>	<p><b><u>Objective(s):</u></b></p> <p>100% of PFS students will have access to supplemental instructional and support services.</p> <p>100% of parents of PFS students will be informed of their child’s academic progress and the instructional services provided.</p>
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Required Strategies	Timeline	Person(s) Responsible	Documentation
<b>Monitor</b> the progress of MEP students who are on PFS.			
<ul style="list-style-type: none"> <li>Monthly, run NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services.</li> </ul>	July 1- Aug 30	Migrant System Operator District Migrant contact	Monthly PFS Reports
<ul style="list-style-type: none"> <li>Before the first day of school, develop a PFS Action Plan for serving PFS students. The plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.</li> </ul>	July 1 –Aug. 30	ESC Migrant Dept. District Migrant Contact	Signed PFS Action Plan
Additional Activities			
<ul style="list-style-type: none"> <li></li> </ul>			
Required Strategies	Timeline	Person(s) Responsible	Documentation
<b>Communicate</b> the progress and determine needs of PFS migrant students.			
<ul style="list-style-type: none"> <li>During the academic calendar, the Title I, Part C Migrant Coordinator or MEP staff will provide campus principals and appropriate campus staff information on the Priority for Service criteria and updated NGS Priority for Service reports.</li> </ul>	July 1- Aug 30	ESC Migrant Dept.  District Migrant Contact	PFS Action Plan Sign In Sheet/Roster Email Doc. Monthly PFS Reports
<ul style="list-style-type: none"> <li>During the academic calendar, the Title I, Part C Migrant Coordinator or MEP staff will provide parents of PFS information on the Priority for Service criteria.</li> </ul>	July 1 -Aug 30	District Migrant Contact	Agenda Sign-In Sheet

		ESC Staff	
<ul style="list-style-type: none"> <li>During the academic calendar, the district's Title I, Part C Migrant Coordinator or MEP staff will make individualized home and /or community visits to update parents on the academic progress of their children.</li> </ul>	July 1 – Aug 30	Migrant System Operator District Migrant Contact	PFS Home Visit Form
<b>Provide services to PFS migrant students.</b>			
<ul style="list-style-type: none"> <li>The district's Title I, Part C migrant coordinator or MEP staff will use the PFS reports to give priority placement to these students in migrant education program activities.</li> </ul>	July 1- Aug 30	ESC Migrant Dept. District Migrant Contact	PFS Reports Email Documentation
<ul style="list-style-type: none"> <li>The district's Title I, Part C migrant coordinator or MEP staff will ensure that PFS students receive priority access to instructional services as well as social workers and community social services/agencies.</li> </ul>	July 1 – Aug 30	ESC Migrant Dept. District Migrant Contact	Email Documentation Community Resource List
<ul style="list-style-type: none"> <li>The district's Title I, Part C migrant coordinator or MEP staff will determine what federal, state, or local programs serve PFS students.</li> </ul>	July 1- Aug 30	ESC Migrant Dept. District Migrant Contact	Student Participation List, Invoices, Sign In Sheets
Additional Activities			
<ul style="list-style-type: none"> <li></li> </ul>			

LEA Signature

Date Completed

ESC Signature

Date Received

# Cherokee ISD

## PARENT and FAMILY ENGAGEMENT PLAN (Revised August 2023)

### Statement of Purpose

Goal III of the Cherokee ISD District Improvement Plan states: **The district will promote parent and community involvement and communication.**

Cherokee ISD will reach out to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs consistent with the requirements of ESSA Section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. Section 1116 (a)(1)

### Parent Involvement in Developing District Policy

Parents, members of the community, teachers, and principals will meet to develop/amend our school district's parent involvement policy each Spring.

### Current District Involvement Strategies and Activities:

1. Parents are members of the District Site-Based Decision-Making Committee (SBDM).
2. Annual meetings are held on campus explaining Title I programs at the district.
3. Parents are members of the Student Health Advisory Committee (SHAC).
4. Parents and district staff are surveyed for feedback on the current state of parent involvement in our district.
5. Appropriate funds for reasonable parent involvement activities will be budgeted.
6. The state assessment schedule is posted on the website of each campus.
7. A brochure, available in English and Spanish, explaining the Title I programs in the district and is sent to parents.
8. A hard copy and/or electronic version of the student handbook is provided to all students.
9. Access to e-mail addresses of teachers is available through the district web site.
10. Individualized access to additional classroom content is available through the district.
11. Information for parents, including student activities, district and campus improvement plans, and accountability reports, is updated on the district website, PTC meetings and school board meetings on a regular basis.
12. Parents are offered access to their child's grades through "Ascender Parent Portal" on the district web site.
13. Parent involvement newsletters that share ideas with parents on dealing with various issues with their child are posted on the district website.
14. The district hosts an open house night in the fall.

15. Teachers have planned conference times to meet with or call parents during the school day.

### **Staff/Parent Communications**

Information is sent home with children periodically. Phone calls, conferences, and home visits will be made as needed. Parents are encouraged to take the initiative in contacting their child's teacher when they are concerned about their child's education. They may also call the school office and ask for a translator for a conference. School blasts, school website live feeds and Facebook posts are sent as needed to announce, remind or update parents in regards to school activities/events. Information is also updated on the school marquee weekly.

### **Annual Meeting for Title 1 Programs**

Annual meetings are held at the first PTC Meeting of each year providing parents with the guidelines regarding Title 1 and the various programs funded through this program. Parents will be given the opportunity to have input on the parental involvement policy. These meetings will be publicized through lines of communication established at the district. Title 1 information and educational opportunities are also sent to homes annually at the beginning of each school year.

## **Parent and Family Engagement Calendar**

### **July**

- Send reminder to parents /guardians the date, time and place of student registration for the new school year
- School Safety Committee Meeting
- Submit ESSA Consolidated Federal Application
- 4<sup>th</sup> of July Celebration hosted by PTC

### **August**

- Complete Home Language Survey (at registration)
- Distribute the District Parental Involvement Policies to parents & families (registration packet)
- Distribute the School-Parent Compact to parents and families (registration packet)
- Distribute sign-in information for Parent and Student Grade Portal and for School Announcement Blasts
- Provide Student Progress Reports
- First Parent Teacher Committee (PTC) Meeting (membership)
- Title I Part A Annual Parent Meetings
- SBDM Meeting to finalize the District Improvement Plan to present to the school board

- Notify parents of their right to request and receive information regarding professional qualifications of the student's classroom teachers
- Meet the Teacher and Meet the Indians

### **September**

- Provide Student Progress Reports
- Open House and Family "Content Area" Night (ie Math Night) and Special Programs
- Monthly PTC Meeting

### **October**

- Conduct Parent-Teacher Conferences where school-parent compacts are discussed (required at the elementary level)
- Provide Student Progress Reports
- Monthly PTC Meeting
- Fall Festival hosted by PTC
- FAFSA Night

### **November**

- Provide Student Progress Reports
- Monthly PTC Meeting
- School Safety Committee Meeting
- Veteran's Day Program
- School and family Thanksgiving Meal
- Career Day that involves parents and community presenters

### **December**

- Provide Student Progress Reports
- School Christmas Program for parents and community

### **January**

- Provide Student Progress Reports
- Disseminate Annual State Report Card and LEA Report Card results to parents
- Provide Student Progress Reports
- Student, Staff and Parent Survey in regards to next school year calendar

### **February**

- Provide Student Progress Reports
- SBDM meeting to review and determine recommendation of calendar for the next school year to be present to the school board



- PreK-2 Nursing Home Visit (Valentine's Day)

### **March**

- Provide Student Progress Reports
- Campus Needs Assessment (CNA) - Survey to Students, Staff and Parents
- School Safety Committee Meeting
- Elementary Economics or Science Fair

### **April**

- PTC hosts "walk-a-thon" or color fun run night to promote healthy lifestyles
- Provide Student Progress Reports
- SBDM Meeting to conduct and review with parents an evaluation of and effectiveness of the Parent and Family Engagement Policy and program towards improving the academic quality of the school
- SBDM Meeting to review and address CNA or Campus Needs Assessment
- SBDM begin development of District Improvement Plan for the next school year

### **May**

- Provide Student Progress Reports
- Provide parents with information about level of achievement of the child in each of the required state academic assessments
- SBDM continued development of District Improvement Plan for the next school year
- Senior Robing and Graduation
- Athletic and FFA Celebrations
- Awards Ceremony and NHS Induction
- Provide parents with next school year summer registration date and school calendar

### **June**

- Provide parents with information about level of achievement of the child in each of the required state academic assessments
- Prepare ESSA Consolidated Federal Grant Application

**CHEROKEE ISD PRE-K FAMILY INVOLVEMENT PLAN**  
(revised 6.9.2022)

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<b>Goal</b>	<b>Activity/Strategy</b>	<b>Person(s) Responsible</b>	<b>Date Completed</b>
<p><b>Facilitate family to Family support</b></p>	<p>Create a safe and respectful environment to ensure opportunities for continuous participation in events where families can learn from each other and social events to connect with one another such as:</p> <ul style="list-style-type: none"> <li>● Meet the teacher night</li> <li>● Open House</li> <li>● Fall Festival</li> <li>● Thanksgiving Feast</li> <li>● Christmas Music Program</li> <li>● 100 Days of School</li> <li>● Field Day and/or EOY Fun Day</li> <li>● Middle and End of Year Awards</li> </ul>	<p style="text-align: center;"> <b>Administrators</b>   <b>Pre-K Staff</b>   <b>Librarian</b> </p>	<p style="text-align: center;"><b>Fall &amp; Spring</b></p>

<p><b>Establish a network of community resources</b></p>	<p><b>Collaborate and Identify support from and establish partnerships with community businesses and organizations.</b></p> <ul style="list-style-type: none"> <li>● <b>Meet the teacher night</b></li> <li>● <b>Fundraisers</b></li> <li>● <b>Staff Translator</b></li> <li>● <b>Volunteers</b></li> </ul>	<p><b>Administrators</b></p> <p><b>Pre-K Staff</b></p>	<p><b>Ongoing</b></p>
<p><b>Increase family participation in decision making using strategies</b></p>	<p><b>Encourage family engagement and participation in decision making to support and impact positive achievement:</b></p> <ul style="list-style-type: none"> <li>● <b>Site-Based Decision Meetings</b></li> <li>● <b>School Health Advisory Committee</b></li> <li>● <b>Parent Teacher Club (PTC)</b></li> <li>● <b>Surveys</b></li> <li>● <b>Facebook page</b></li> <li>● <b>Parent Conferences</b></li> <li>● <b>Phone calls</b></li> <li>● <b>Email</b></li> <li>● <b>Home-School Compacts</b></li> <li>● <b>School website and messenger app</b></li> </ul>	<p><b>Administration</b></p> <p><b>Pre-K Staff</b></p>	<p><b>Ongoing</b></p>

<p><b>Equip families with tools to enhance and extend learning</b></p>	<p><b>Provide opportunities for two-way communication between parents and school to enhance learning:</b></p> <ul style="list-style-type: none"> <li>● Social Media</li> <li>● Pre K and Kinder Roundup</li> <li>● Parent conferences</li> <li>● Home-School Compacts</li> </ul>	<p><b>Administration</b> <b>Pre-K Staff</b></p>	<p><b>Ongoing</b></p>
<p><b>Develop staff skills in evidence based practices that support families in meeting their children’s learning benchmark</b></p>	<p><b>Emphasize awareness of Parental Involvement and promote family engagement as a core strategy to improve teaching and learning among all educators and staff.</b></p> <ul style="list-style-type: none"> <li>● CLI Assessments</li> <li>● Attend Region 15 Pre-K Meetings, Professional Development, and Communities of Practice</li> <li>● Parent conferences</li> </ul>	<p><b>Administration</b> <b>Pre-K Staff</b></p>	<p><b>Ongoing</b></p>
<p><b>Evaluate family engagement efforts and use evaluations for continuous improvement</b></p>	<p><b>Use data to ensure alignment between family engagement activities, school teaching, and learning goals.</b></p> <ul style="list-style-type: none"> <li>● Keep records of family participation/attendance in school events</li> <li>● Log communications with families</li> </ul>	<p><b>Administration</b> <b>Pre-K Staff</b></p>	<p><b>Ongoing &amp; Late Spring</b></p>