E-Learning Plan
Cook County Public Schools

Beginning this winter, Cook County Schools will be implementing E-Learning Days in the event that school must be closed due to inclement weather or a facility emergency. This means that students will engage in learning from home and the day will count as an instructional day to avoid having to reschedule required learning days.   Each teacher will communicate specific details regarding their E-Learning plans to students, however below is a basic outline of expectations.

District Communication:
An E-Learning Day due to inclement weather or some other unexpected interruption will be announced the night before the school closure via an automated phone call to families, the district website, social media, and local media channels.

Students must have at least one check-in with their classroom teacher(s) each day (via phone, email, Google Meet).

Sawtooth Elementary:
- Check in time for students: **8:30am**
- Teachers will post materials in SeeSaw by: 8:30am
- How to contact the teacher:
    - Live Google Meets open all day
    - Email
    - Seesaw
- How to submit work: SeeSaw

- **Schedule for the day**:
    a. 8:30- Student check-in: Morning meeting or check-in form
    b. 9:00-11:15: Academic work (can include live meetings whole/small group)
    c. 11:15-12:15 Lunch & Screen Break (no class mtg)
    d. 12:15-3:00- Academic work (can include live meetings whole/small group)
    e. Specials will follow their normal classroom schedule by joining the Google Meets of the homeroom teacher.

Cook County Middle and High School:

- Check in time for students: **8:30am**
- Teachers will post materials in Google Classroom by: 8:30am
- How to contact the teacher:
  - Google Meets
  - Email
  - Google Classroom
- How to submit work: Google Classroom
- General expectations for the day:
  - All students check in with their classroom teacher at the beginning of the class period.
  - The first portion of each hour is synchronous with the teacher interacting directly with students. (Approximately 10-15 minutes)
    - It is up to the discretion of the teacher what they will do with the remainder of the class period or lesson.
      - Can continue with direct teaching (or)
      - Switch into support and guidance of students
      - Note: Academic screen breaks encouraged at end of lesson

- **Schedule for 6th grade-12th grade**:
  a. 8:30 - 9:50am: Period 1 *(80 mins)*
  b. 9:55 - 11:15am: Period 2 *(80 mins)*
  c. 11:15 - 12:15pm: Lunch & Screen Break *(no advisory mtg)*
  d. 12:20 - 1:40pm: Period 3 *(80 mins)*
  e. 1:45 - 3:05pm: Period 4 *(80 mins)*

Time requirements: Teachers will have a recurring Google Meet that is accessible to all students to check in during their scheduled time. This link will be posted on their Google Classroom page. Teachers will have an open Google Meet for Blocks 1,2, 3, and 4 and students are expected to attend sessions.

Paraprofessionals are expected to support learners virtually. School buildings will be open for any teachers or staff that need to report for access to technology (they may work remotely).