

UNIFIED SCHOOL DISTRICT NO. 410

(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING

Monday, April 8, 2024

7:00 pm

USD 410 District Office Conference Room

416 South Date Street

Hillsboro, KS 67063

Agenda—Regular Board Meeting
USD 410 District Office Conference Room
April 8, 2024, 7:00 p.m.

- A. Meeting Called to Order
- B. Approval of Regular and Consent Agenda
 - 1. March 11, 2024, Regular Board Meeting Minutes (Appendix A)
 - 2. Greenbush Energy Group Participation Agreement and Hedging Authorization (Appendix B)
 - 3. 2024 – 2025 USD 410 Preschool Calendar Drafts (Appendix C)
 - 4. Transportation Request
 - 5. Donations
- C. Principal Reports
- D. Action and Discussion Items
 - 1. Vehicle Purchase
 - 2. Bond Projects
 - 3. Nonresident Student Capacity (Appendix D)
 - 4. Hillsboro High School and Parents as Teachers Staff Laptop Computers and Technology Center Computers (Appendix E)
- E. Executive Session for Non-Elected Personnel
- F. Personnel
 - 1. Resignations
 - 2. Teacher Contracts
 - 3. Other New Hires
- G. Reports
 - 1. Superintendent's Report
 - a. 2024 Graduation Ceremony
 - 2. TEEN Report (Appendix F)
 - 3. MCSEC Report (Appendix G)
 - 4. Business Manager's Report
- H. Adjournment

Annotated BOE Agenda April 8, 2024

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

The USD 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. March 11, 2024, Regular Board Meeting Minutes (Appendix A)

The minutes from the March 11, 2024, regular board meeting are attached as Appendix A.

➤ **Recommended Action**

Motion to approve the minutes from the March 11, 2024, Regular Board Meeting

2. Greenbush Energy Group Participation Agreement and Hedging Authorization (Appendix B)

The Greenbush Energy Group Participation Agreement and Hedging Authorization are attached as Appendix B.

➤ **Recommended Action**

Motion to approve the Greenbush Energy Group Participation Agreement and Hedging Authorization

3. 2024 – 2025 USD 410 Preschool Calendar Drafts (Appendix C)

The all-day preschool, AM preschool, and PM preschool calendar drafts are attached for review as Appendix C.

➤ **Recommended Action**

No action is recommended. This is the first review of the 2024-2025 preschool calendar drafts. We will request approval of these calendars at the May 13, 2024, board meeting.

4. Transportation Request

The Southern District Kids Camp has submitted a transportation request for a bus and driver from 1:15 p.m. through 2:15 p.m. and from 3:50 p.m. through 4:50 p.m. on June 26 and 27, 2024 to transport campers from Tabor College to the Hillsboro Family Aquatic Center for a camp activity.

➤ **Recommended Action**

Motion to approve the transportation request from the Southern District Kids Camp for a bus and driver for a camp activity at the Hillsboro Family Aquatic Center on June 26 and 27, 2024

5. Donations

| From | Amount / Item | For |
|---------------------------------|---------------|--------------------------|
| Hillsboro High Athletic Booster | \$106.00 | HHS State Wrestling Meal |
| Dionne Loewen | Refrigerator | HMS-Staff Work Room |

➤ **Recommended Action**

Motion to accept the donations as listed

➤ **Recommended Action for Regular and Consent Agenda**

Motion to approve the regular and consent agendas

C. Principal Reports

Mr. Weinbrenner and Mr. Hiebert will report on their buildings.

D. Action / Discussion Items

1. Vehicle Purchase

We requested bids for a 2024 Ford Explorer and received a bid of \$33,995 from Hillsboro Ford. No other bids were submitted.

➤ **Recommended Action**

Motion to approve the purchase of a 2024 Ford Explorer for \$33,995 from Hillsboro Ford

2. Bond Projects

DCS Services has submitted the following low base and alternate bids for selected bond projects:

| <u>Project Description</u> | <u>Subcontractor(s)</u> | <u>Amount</u> |
|---|---|---------------|
| Carpet Project (Including Alternate No. 1) | Supreme Floor Company | \$115,537.68 |
| Concrete Project | Seaton Construction Group and Ziegler Electric Service Inc. | \$111,253.48 |
| Auditorium Seating Project | Heartland Seating Inc. and Elcon Services Inc. | \$116,799.40 |
| Auditorium Stage Floor Project | Supreme Floor Co. | \$45,033.89 |
| Auditorium Sound and Video Project | Glanzer Pro Audio and Elcon Services Inc. | \$82,805.09 |
| Middle/High School Secure Entrance and District Doors Project (Including Alternate No. 1) | Berumen Construction LLC, Higgins Group Inc., CBS Door & Hardware LLC, and Elcon Services Inc. | \$316,276.76 |

➤ **Recommended Action:**

Motion to approve the base and alternate bids from DCS Services for the carpet, concrete, auditorium seating, auditorium stage floor, auditorium sound and video, and middle/high School secure entrance and district doors projects for the prices listed using the subcontractors listed

3. Nonresident Student Capacity (Appendix D)

The nonresident student capacity recommendations are included as Appendix D.

➤ **Recommended Action**

Motion to approve the nonresident student capacity recommendations as presented in Appendix D

4. Hillsboro High School and Parents as Teachers Staff Laptop Computers and Technology Center Computers (Appendix E)

This year, we need to replace 20 Hillsboro High School staff laptop computers and 1 Parents as Teachers staff laptop computer along with 14 technology center computers. Twotrees Technologies has provide a quote of \$21,525 for the staff laptop computers and a quote of \$15,750 for the technology center computers. The quotes are attached as Appendix E

➤ **Recommended Action**

Motion to approve the purchase of 21 staff laptop computers from Twotrees Technologies for \$21,525 and 14 technology center computers from Twotrees Technologies for \$15,750

E. Executive Session for Non-Elected Personnel

Motion for the Board to go into executive session to discuss resignations and hires, pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

F. Personnel

1. Resignations

- a. Brandi Hein – Marion County Parents as Teachers Parent Educator

➤ **Recommended Action**

Motion to approve the resignation of Brandi Hein from her position as Marion County Parent As Techers Parent Educator effective July 1, 2024

- b. Terri Penner – Hillsboro Middle/High School Custodian

➤ **Recommended Action**

Motion to approve the resignation of Terri Penner from her position as Hillsboro Middle/High School Custodian effective July 26, 2024

2. Teacher Contracts

- a. Jacob Gunden – Hillsboro High School Social Studies Teacher

Motion to approve the issuance of a contract to Jacob Gunden to serve as Hillsboro High School Social Studies teacher for the 2024-2025 school year

3. Other New Hires

- a. Tammy Ollenburger – USD 410 Summer Painter

➤ **Recommended Action**

Motion to hire Tammy Ollenburger to serve as USD 410 Summer Painter for 40 hours per week for up to 10 weeks beginning May 20, 2024, at her regular rate of pay

➤ **Recommended Action for All Personnel Items**

Motion to approve all personnel changes as presented.

G. Reports

1. Superintendent's Report
 - a. 2024 Graduation Ceremony
2. TEEN Report (Appendix F)
3. MCSEC Report (Appendix G)
4. Business Manager's Report (Financials)

➤ ***Recommended Action:***

Motion to approve the payment of bills totaling \$ _____ and the following financial reports.

- USD 410 Activity Account Report
- USD 410 Activity Account Bank Reconciliation
- District Report of Transfers
- District Cash Summary Report
- District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- District Expense Budget Report

H. Adjournment

New Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session to **(subject)** pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session to **(subject)** pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session to **(subject)** pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session to **(subject)** pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session to **(subject)** pursuant to the exception for preliminary discussion of the acquisition of real property under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect the district's financial interest and bargaining position.

WELCOME TO THE USD 410 BOARD OF EDUCATION MEETING

Below are guidelines for patrons as they attend USD 410 Board of Education meetings.

1. If you plan to speak during Citizens' Open Forum inform district office ahead of time.
2. Each speaker must be recognized by the chair and may speak no longer than five minutes.
3. The agenda time limit shall be 30 minutes for any one topic unless the Board agrees to extend the time limit.
4. In the event that more than six persons wish to speak, the chairman shall determine the time allocations for each.
5. Information may be submitted to the Board in written form.
6. Electronic devices may be used to record the presentations when in the judgment of the board, the use or proposed use of any recording devices will not be a disruptive influence upon the proceeding, genuinely annoying or harassing to the board or any member thereof or operated to attract undue attention to the recording device or the proposed use thereof.

All recording devices, including microphones, shall be kept in the area designated for the media and may be placed in the immediate vicinity of the board conference table only with board permission.
No cameras or recording devices shall be allowed during executive sessions of the board.
7. Individuals wishing to speak shall give their name and state whether or not their opinion is personal or that of a group. If the opinion represents a group, that group is to be identified with the number of members of the group given.
8. Presentations containing information or comments related to USD #410 individuals, personnel or students will be in executive session only. Individuals will be called into executive session, one at a time, for their presentation, except as approved by the Board of Education.
9. The chairman has the option to stop the proceedings and poll the Board to determine if a speaker may continue.
10. Board members are not obligated to respond when a presentation is made. After the chair recognizes a board member, the board member may question the patron. If any formal action is taken by the Board of Education, this will be recorded in the official minutes for public review.

C. Action and Discussion Items

1. Resolution Authorizing and Directing the Issuance, Sale, and Delivery of General Obligation Bonds, Providing for the Levy of a Tax for the Payment of Principal and Interest on the Bonds, Making Certain Covenants and Agreements to Provide for the Payment and Security of the Bonds, and Authorizing Certain Other Connected Documents and Actions
Scott Winter moved to adopt the Resolution Authorizing the Offering for Sale of General Obligation Bonds, Series 2024, of Unified School District No. 410, Marion County, Kansas (Durham-Hillsboro-Lehigh). Motion seconded by Sara Wichert. Carried 5-0

Jimmy Janzen moved to adopt the Resolution Authorizing and Directing the Issuance, Sale, and Delivery of General Obligation Bonds, Series 2024, of Unified School District No 410, Marion County, Kansas (Durham-Hillsboro-Lehigh); Providing for the Levy and Collection of an Annual Tax for the Purpose of Paying the Principal of and Interest on Said Bonds as They Become Due; Making Certain Covenants and Agreements to Provide for the Payment and Security Thereof; and Authorizing Certain Other Documents and Actions Connected Therewith. Motion seconded by Sara Wichert. Carried 7-0.

2. Investment of Bond Proceeds
Scott Winter moved to approve the Proposal for the Investment of Bond Proceeds from Central National Bank. Motion seconded by Jessey Hiebert. Carried 7-0.
3. Hillsboro High School Student Laptop Computers
Rod Koons moved to approve the bid from Twotrees Technologies for 195 Lenovo laptop computers for Hillsboro High School students for \$108,810. Seconded by Sara Wichert. Carried 5-0
4. Bond Projects
Jessey Hiebert moved to approve the following base bids from DCS Services for the tuckpointing, elevator, elementary school and middle/high school roofing, and generator projects using the following subcontractors. Seconded by Sarah Fenske. Carried 5-0.

| <u>Project Description</u> | <u>Subcontractor(s)</u> | <u>Amount</u> |
|---|--|---------------|
| Tuckpointing Project | MTS Contracting Inc. | \$239,268.29 |
| Elevator Project | Kone Inc. | \$136,615.26 |
| Elementary School Roofing Project (Sections B, D, E, F, G, and H) | Wray Roofing Inc. | \$397,835.57 |
| Middle/High School Roofing Project (Sections E, F, G, H, I, and J) | Wray Roofing Inc. | \$596,560.88 |
| Generator Project | Elcon Services Inc. and Five Star Mechanical Inc. | \$ 17,606.69 |

5. Revised 2024-2025 Calendar
Jessey Hiebert moved to approve the USD 410 2024-2025 revised calendar as presented. Motion seconded by Sarah Fenske. Carried 7-0

MINUTES

Page 3 of 4

March 11, 2024

D. Executive Session for Non-Elected Personnel

Jared Jost moved for the Board to go into executive session with the Superintendent at 7:27 p.m. to discuss new hires and resignations pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 7:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

Regular Session

E. Personnel

Sara Wichert moved to approve the following new hires and resignations. Motion seconded by Sarah Fenske. Carried 7-0.

1. New Hires

a. Wendy Funk – Hillsboro High School Assistant Softball Coach

Motion to approve the issuance of a contract to Wendy Funk to serve as Hillsboro High School Assistant Softball Coach for the 2023-2024 school year.

b. David Funk – Hillsboro Middle/High School Assistant Track Coach

Motion to approve the issuance of a contract to David Funk to serve as Hillsboro Middle/High Assistant Track Coach for the 2023-2024 school year.

c. Hunter Hein – Hillsboro High School Assistant Baseball Coach

Motion to approve the issuance of a contract to Hunter Hein to serve as Hillsboro High Assistant Baseball Coach for the 2023-2024 school year.

d. Juana Pritchard – Hillsboro High School Instructional Aide

Motion to approve the hiring of Juana Pritchard to serve as Hillsboro High School Instructional Aide for \$13.00 per hour effective March 4, 2024.

e. Phil Thiessen – Hillsboro High School Assistant Golf Coach

Motion to approve the issuance of a contract to Phil Thiessen to serve as Hillsboro High Assistant Golf Coach for the 2023-2024 school year.

2. Resignations

a. Kevin Colle – Hillsboro High School Social Studies Teacher, Hillsboro High School Assistant Cross Country Coach, Hillsboro High School/Middle School Assistant Track and Field Coach, and Hillsboro High School Forensics Sponsor

Motion to approve the resignation of Kevin Colle from his positions as Hillsboro High School Social Studies Teacher, Hillsboro High School Assistant Cross Country Coach, Hillsboro High School/Middle School Assistant Track and Field Coach, and Hillsboro High School Forensics Sponsor effective May 26, 2024.

b. Dustin Dalke – Hillsboro High School Assistant Golf Coach

Motion to approve the resignation of Dustin Dalke from his position as Hillsboro High School Assistant Golf Coach effective February 27, 2024.

c. Karen Goossen – USD 410 Transportation Director

Motion to approve the resignation of Karen Goossen from her position as USD 410 Transportation Director effective August 31, 2024.

- d. Emily Delk – Hillsboro Elementary School Preschool Teachers
Motion to approve the resignation of Emily Delk from her position as Hillsboro Elementary School Preschool Teacher effective May 26, 2024.

F. Reports

1. Superintendent's Report
 - a. Local Beef
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

Jimmy Janzen moved to approve the payment of bills totaling \$256,185.12 and the following reports. Motion seconded by Scott Winter. Carried 7-0.

USD 410 Activity Account Report
USD 410 Activity Account Bank Reconciliation
District Report of Transfers
District Cash Summary Report
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
District Expense Budget Report

G. Adjournment

President Jared Jost declared the meeting adjourned at 7:50 p.m.

Jerry Hinerman, Clerk



**Greenbush Energy Group
Participation Agreement
&
Hedging Authorization
2024-2025**

Our District agrees to participate in the Greenbush Energy Group to acquire natural gas. The costs associated with this program are as follows:

Participation fee: \$450 annually per District, provides for training district personnel, bid quotes from qualified vendors, purchasing recommendation, initial savings analysis, and the establishment of account services. Fee cannot be prorated.

Service cost fee: Five cents (\$0.05) per Mcf per year based on previous year's usage. Charges cover the following services: email updates, market analysis, strategic buying, legislative and regulatory activity updates, invoices reconciliation of bills, and contract oversight. Natural Gas product supplier will provide start dates.

The above fees will be billed separately by Greenbush.

Please mark one of the following:

_____ I authorize the Greenbush Energy Group to make a decision on my behalf for the 2024-2025 school year, to move from an index-based price to a fixed price under the existing price agreement with the approved supplier. In addition, the Greenbush Energy Group may determine the month(s) and percentage of historic usage volumes for which said fixed price(s) are to be in effect. This authorization allows for the length of my current supply contract, and includes any extensions.

_____ Our district will contact the approved supplier directly to lock in our 2024-2025 natural gas prices.

(Authorized Signature) (Title) (Date)

(USD, School, Address)

(District contact) (Phone number) (Fax number) (E-mail address)

(District contact) (Phone number) (Fax number) (E-mail address)

**Please complete and return to Morgan Harris, Southeast Kansas Education Service Center, P.O. Box 189, Girard KS. 66743.
Email: morgan.harris@greenbush.org Fax: 620.724.6284.**

Girard
947 W. 47 Highway
Girard, KS 66743

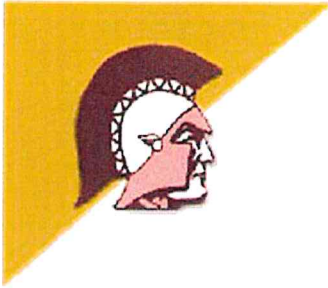
P: 620.724.6281
F: 620.724.6284

Lawrence
1104 E. 1000 Road
Lawrence, KS 66047

P: 785.690.7081
F: 785.542.3825

Topeka
6822 SE Ross Street
Topeka, KS 66619

P: 785.862.7840
F: 785.862.8688



USD 410 Durham-Hillsboro-Lehigh School Calendar 2024-2025 BOE Approved ??

All-Day Preschool Calendar

Monday - Friday 8:00 AM - 3:00 PM

- Class in Session
- New Teacher Training (not in session)
- Professional Learning Day
- Home Visits & Prep Days
- Add'l Work Days
- Early Release Day

| July 2024 | | | | | | |
|-----------|----|----|----|----|----|----|
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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| August 2024 | | | | | | |
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5 Days

| September 2024 | | | | | | |
|----------------|----|----|----|----|----|----|
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| 29 | 30 | | | | | |

20 Days

| October 2024 | | | | | | |
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| 27 | 28 | 29 | 30 | 31 | | |

22 Days

| November 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
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17 Days

| December 2024 | | | | | | |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

15 Days

| August | |
|---------|---|
| 16 | New Teacher Orientation |
| 19 - 21 | Professional Learning Days (No Classes) |
| 22 | 1st Day of Classes |

| September | |
|-----------|-------------------------------------|
| 2 | Labor Day (No School) |
| 25 | Early Release Day (1:30 PM Release) |

| October | |
|---------|---|
| 18 | End of First Quarter |
| 21 | Professional Learning / Work Day (No Classes) |

| November | |
|----------|-------------------------------------|
| 1 | No School |
| 20 | Early Release Day (1:30 PM Release) |
| 27-29 | Thanksgiving Break (No School) |

| December | |
|----------|-----------------------------|
| 20 | End of First Semester |
| 20-31 | Christmas Break (No School) |

| January | |
|---------|---|
| 1 - 3 | Christmas Break (No School) |
| 6 | Professional Learning / Work Day (No Classes) |
| 7 | 1st Day of Second Semester |
| 20 | Professional Learning Day (No Classes) |

| February | |
|----------|-------------------------------------|
| 12 | Early Release Day (1:30 PM Release) |
| 28 | No School |

| March | |
|--------|---|
| 6 | End of Third Quarter |
| 7 | Professional Learning / Work Day (No Classes) |
| 13-14 | Parent Teacher Conference Days |
| 17 -21 | Spring Break (No School) |

| April | |
|-------|-------------------------|
| 18 | Good Friday (No School) |
| 21 | No School |

| May | |
|-----|--|
| 14 | Senior's Last Day |
| 17 | Graduation |
| 21 | End of Second Semester |
| 22 | Professional Learning Day (No Classes) |

| | | | |
|-------------|----|------|---------|
| 1st Quarter | 41 | days | |
| 2nd Quarter | 40 | days | |
| Semester | | | 81 days |
| 3rd Quarter | 41 | days | |
| 4th Quarter | 46 | days | |
| Semester | | | 87 days |

| January 2025 | | | | | | |
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18 Days

| February 2025 | | | | | | |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | |

19 Days

| March 2025 | | | | | | |
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| 30 | 31 | | | | | |

13 Days

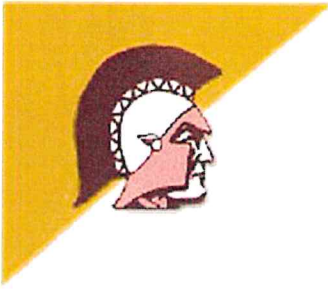
| April 2025 | | | | | | |
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20 Days

| May 2025 | | | | | | |
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15 Days

| June 2025 | | | | | | |
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| 29 | 30 | | | | | |



USD 410 Durham-Hillsboro-Lehigh School Calendar 2024-2025 BOE Approved ??

AM Preschool Calendar Monday - Friday 8:00 - 11:00 AM

- Class in Session
- New Teacher Training (not
- Professional Learning Day
- Home Visits & Prep Days
- Add'l Work Days
- Early Release Day

| July 2024 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| August 2024 | | | | | | |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

5 Days

| September 2024 | | | | | | |
|----------------|----|----|----|----|----|----|
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

20 Days

| October 2024 | | | | | | |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

22 Days

| November 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
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| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

17 Days

| December 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

15 Days

| August | |
|---------|---|
| 16 | New Teacher Orientation |
| 19 - 21 | Professional Learning Days (No Classes) |
| 22 | 1st Day of Classes |

| September | |
|-----------|-------------------------------------|
| 2 | Labor Day (No School) |
| 25 | Early Release Day (1:30 PM Release) |

| October | |
|---------|---|
| 18 | End of First Quarter |
| 21 | Professional Learning / Work Day (No Classes) |

| November | |
|----------|-------------------------------------|
| 1 | No School |
| 20 | Early Release Day (1:30 PM Release) |
| 27-29 | Thanksgiving Break (No School) |

| December | |
|----------|-----------------------------|
| 20 | End of First Semester |
| 20-31 | Christmas Break (No School) |

| January | |
|---------|---|
| 1 - 3 | Christmas Break (No School) |
| 6 | Professional Learning / Work Day (No Classes) |
| 7 | 1st Day of Second Semester |
| 20 | Professional Learning Day (No Classes) |

| February | |
|----------|-------------------------------------|
| 12 | Early Release Day (1:30 PM Release) |
| 28 | No School |

| March | |
|--------|---|
| 6 | End of Third Quarter |
| 7 | Professional Learning / Work Day (No Classes) |
| 13-14 | Parent Teacher Conference Days |
| 17 -21 | Spring Break (No School) |

| April | |
|-------|-------------------------|
| 18 | Good Friday (No School) |
| 21 | No School |

| May | |
|-----|--|
| 14 | Senior's Last Day |
| 17 | Graduation |
| 21 | End of Second Semester |
| 22 | Professional Learning Day (No Classes) |

| | | |
|-------------|---------|---------|
| 1st Quarter | 41 days | |
| 2nd Quarter | 40 days | |
| Semester | | 81 days |
| 3rd Quarter | 41 days | |
| 4th Quarter | 46 days | |
| Semester | | 87 days |

| January 2025 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

18 Days

| February 2025 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | |

19 Days

| March 2025 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

13 Days

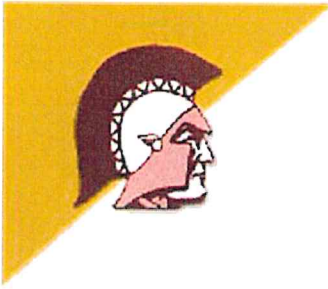
| April 2025 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

20 Days

| May 2025 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

15 Days

| June 2025 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |



USD 410 Durham-Hillsboro-Lehigh School Calendar 2024-2025 BOE Approved ??

PM Preschool Calendar Monday - Friday 12:00 - 3:00 PM

- Class in Session
- New Teacher Training (not in session)
- Professional Learning Day
- Home Visits & Prep Days
- Add'l Work Days
- Early Release Day (No Class)

| July 2024 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| August 2024 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 5 Days | | | | | | |

| September 2024 | | | | | | |
|----------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |
| 19 Days | | | | | | |

| October 2024 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| 22 Days | | | | | | |

| November 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 16 Days | | | | | | |

| December 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| 15 Days | | | | | | |

| August | |
|---------|---|
| 16 | New Teacher Orientation |
| 19 - 21 | Professional Learning Days (No Classes) |
| 22 | 1st Day of Classes |

| September | |
|-----------|-------------------------------------|
| 2 | Labor Day (No School) |
| 25 | Early Release Day (1:30 PM Release) |

| October | |
|---------|---|
| 18 | End of First Quarter |
| 21 | Professional Learning / Work Day (No Classes) |

| November | |
|----------|-------------------------------------|
| 1 | No School |
| 20 | Early Release Day (1:30 PM Release) |
| 27-29 | Thanksgiving Break (No School) |

| December | |
|----------|-----------------------------|
| 20 | End of First Semester |
| 20-31 | Christmas Break (No School) |

| January | |
|---------|---|
| 1 - 3 | Christmas Break (No School) |
| 6 | Professional Learning / Work Day (No Classes) |
| 7 | 1st Day of Second Semester |
| 20 | Professional Learning Day (No Classes) |

| February | |
|----------|-------------------------------------|
| 12 | Early Release Day (1:30 PM Release) |
| 28 | No School |

| March | |
|--------|---|
| 6 | End of Third Quarter |
| 7 | Professional Learning / Work Day (No Classes) |
| 13-14 | Parent Teacher Conference Days |
| 17 -21 | Spring Break (No School) |

| April | |
|-------|-------------------------|
| 18 | Good Friday (No School) |
| 21 | No School |

| May | |
|-----|--|
| 14 | Senior's Last Day |
| 17 | Graduation |
| 21 | End of Second Semester |
| 22 | Professional Learning Day (No Classes) |

| | | | |
|-------------|----|------|---------|
| 1st Quarter | 41 | days | |
| 2nd Quarter | 40 | days | |
| Semester | | | 81 days |
| 3rd Quarter | 41 | days | |
| 4th Quarter | 46 | days | |
| Semester | | | 87 days |

| January 2025 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| 18 Days | | | | | | |

| February 2025 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | |
| 18 Days | | | | | | |

| March 2025 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |
| 13 Days | | | | | | |

| April 2025 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| 20 Days | | | | | | |

| May 2025 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 15 Days | | | | | | |

| June 2025 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |



Twotrees Technologies, LLC
 200 North Emporia St
 Suite #300
 Wichita, Kansas 67202
 United States
 (P) 800-364-5700
 (F) 316-636-2166

| Quotation (Open) | |
|-------------------------|---|
| Date | Apr 03, 2024 04:41 PM MDT |
| Modified Date | Apr 04, 2024 12:38 PM MDT |
| Quote # | 45504 - rev 1 of 1 |
| Description | 14 Lenovo Tiny's NASPO ValuePoint Master Agreement Number 23013 State of Kansas Contract number (552) |
| SalesRep | Salazar, Lisa (P) 602-740-1133 (F) 480-718-7372 |
| Customer Contact | Just, Brad (P) (620) 947-3991 brad.just@usd410.net |

Customer
 Hillsboro USD 410 (HU0046)
 Just, Brad
 812 East A St
 Hillsboro, KS 67063
 United States
 (P) (620) 947-3991

Bill To
 Hillsboro USD 410
 Payable, Accounts
 812 East A St
 Hillsboro, KS 67063
 United States
 (P) (620) 947-3184

Ship To
 Hillsboro USD 410
 Just, Brad
 812 East A St
 Hillsboro, KS 67063
 United States
 (P) (620) 947-3184

| | | |
|------------------------------|----------------------------|--------------------------------|
| Customer PO: | Terms: Undefined | Ship Via: UPS Ground |
| Special Instructions: | | Carrier Account #: |

| # | Description | Part # | Tax Qty | Unit Price | Total |
|---|--|------------|---------|------------|-------------|
| 1 | Lenovo ThinkCentre M70q Gen4 12E3 Tiny - Core i5 13400T / 1.3 GHz - RAM 16 GB - SSD 256 GB - TCG Opal Encryption 2, NVMe - UHD Graphics 730 - GigE - WLAN: 802.11a/b/g/n/ac/ax, Bluetooth 5.1 - Win 11 Pro - monitor: none - keyboard: English - raven black - TopSeller | 12E30001US | Yes 14 | \$855.00 | \$11,970.00 |
| 2 | Lenovo ThinkCentre Tiny-in-One 24 Gen 5 LED monitor - 24" (23.8" viewable) - 1920 x 1080 Full HD (1080p) @ 60 Hz - IPS - 250 cd/m ² - 1000:1 - 4 ms - HDMI, DisplayPort - speakers - raven black | 12NAGAR1US | Yes 14 | \$270.00 | \$3,780.00 |

This order is subject to Twotrees Terms and Conditions:

<https://www.twotrees.com/terms/>

Subtotal: \$15,750.00
 Tax (.0000%): \$0.00
 Shipping: \$0.00
Total: \$15,750.00



Twotrees Technologies, LLC
 200 North Emporia St
 Suite #300
 Wichita, Kansas 67202
 United States
 (P) 800-364-5700
 (F) 316-636-2166

| Quotation (Open) | |
|-------------------------|--|
| Date | Apr 04, 2024 12:43 PM MDT |
| Modified Date | Apr 04, 2024 12:46 PM MDT |
| Quote # | 45511 - rev 1 of 1 |
| Description | 19 laptops NASPO ValuePoint Master Price Agreement (MPA) # MNWNC-117 |
| SalesRep | Salazar, Lisa (P) 602-740-1133 (F) 480-718-7372 |
| Customer Contact | Just, Brad (P) (620) 947-3991 brad.just@usd410.net |

Customer
 Hillsboro USD 410 (HU0046)
 Just, Brad
 812 East A St
 Hillsboro, KS 67063
 United States
 (P) (620) 947-3991

Bill To
 Hillsboro USD 410
 Payable, Accounts
 812 East A St
 Hillsboro, KS 67063
 United States
 (P) (620) 947-3184

Ship To
 Hillsboro USD 410
 Just, Brad
 812 East A St
 Hillsboro, KS 67063
 United States
 (P) (620) 947-3184

| | | |
|------------------------------|----------------------------|--------------------------------|
| Customer PO: | Terms: Undefined | Ship Via: UPS Ground |
| Special Instructions: | | Carrier Account #: |

| # | Description | Part # | Tax Qty | Unit Price | Total |
|---|---|------------|---------|------------|-------------|
| 1 | Lenovo ThinkPad E16 Gen 1 21JT AMD Ryzen 7 - 7730U / up to 4.5 GHz - Win 11 Pro - Radeon Graphics - 16 GB RAM - 512 GB SSD TCG Opal Encryption 2, NVMe - 16" IPS touchscreen 1920 x 1200 - 802.11a/b/g/n/ac/ax - graphite black - kbd: US | 21JT001AUS | Yes 21 | \$945.00 | \$19,845.00 |
| 2 | Lenovo Onsite Upgrade Extended service agreement - parts and labor (for system with 1 year depot or carry-in warranty) - 3 years (from original purchase date of the equipment) - on-site - for K14 Gen 1; ThinkBook 14 G6 ABP; 14 G6 IRL; 16 G6 ABP; 16 G6 IRL; ThinkCentre neo | 5WS0A23681 | Yes 21 | \$80.00 | \$1,680.00 |

This order is subject to Twotrees Terms and Conditions:
<https://www.twotrees.com/terms/>

Subtotal: \$21,525.00
 Tax (.0000%): \$0.00
 Shipping: \$0.00
Total: \$21,525.00

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
March 20, 2024, Regular Board Meeting Minutes
USD 408 Marion – Florence District Office
6:00 p.m.

Members Present:

Mark Wendt, Chairperson (via Zoom)
Jessey Hiebert (via Zoom)

Jan Helmer (via Zoom)
Brian Simmonds (via Zoom)

Member Absent:

Eric Carlson

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Wendt called the meeting to order at 6:03 p.m.

2. Approval of Agenda

Jan Helmer moved to approve the agenda. Motion seconded by Jessey Hiebert. Carried 4-0.

3. Approval of Board Minutes

Jan Helmer moved to approve the minutes of the February 21, 2024, regular board meeting. Motion seconded by Jessey Hiebert. Carried 4-0.

4. Approval of Payment of Bills and Financial Reports

Jan Helmer moved to approve the payment of bills totaling \$10,840.90 and the March 20, 2024, Income and Expense Reports. Motion seconded by Jessey Hiebert. Carried 4-0.

5. Business Items

a. **USIC Agreement**

Jessey Hiebert moved to approve a one-year agreement with USIC for locating services beginning July 1, 2024. Motion seconded by Brian Simmonds. Carried 4-0.

6. Next Meeting

7. Adjournment

Mark Wendt adjourned the meeting at 6:12 p.m.

Jerry Hinerman, Clerk

BOARD OF DIRECTORS MEETING

MARION COUNTY SPECIAL EDUCATION COOPERATIVE (INTERLOCAL #617)

Tuesday March 19, 2024 @ 6:30 P.M.

REGULAR MEETING MINUTES

Board Members Present: Jared Jost, Jill Edmundson, Hope Reynolds, Sara Hiebert and Adriane Richard

Others Present: Stacey Parks, Executive Director, Chrissy McFall, Board Clerk, Jeni Shipman, Business Manager/Deputy of the Board and Mark Crawford, Superintendent for Goessel

1. Call to order, welcoming of guests and attendance

Jared Jost called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Hope Reynolds moved to approve the agenda, seconded by Adriane Richard. Motion carried 5 - 0.

3. Consent Agenda

- a. Approval of the minutes of the February 26, 2024 regular meeting
- b. Approval of the clerks/treasurer's report
- c. Approval of the warrants (payment of bills) and journal entries
- d. Approval of reimbursements/additional pay
- e. Approval of gifts/grants
- f. Consideration of resignations (licensed and/or classified)
 - i. Ashley Wirtz, Special Education Teacher
 - ii. Jeffrey Wintermote, Social Worker
 - iii. Katelynn Hagemann, Social Worker
 - iv. Jody Schmidt, Special Education Teacher
 - v. Steve Conrad. Paraprofessional
- g. Consideration of new hires/transfers (licensed and/or classified)
 - i. Priscilla Sibayan transfer from MES Special Education Teacher to HHS Transition Coordinator/PAES program.
 - ii. Brandi Hein, MCSEC Early Childhood Special Education Teacher
 - iii. Rebekah Urena, Social Worker

Hope Reynolds moved to approve the consent agenda, seconded by Adriane Richard. Motion carried 5-0.

4. Public Participation (Open Forum)
5. New Business
 - a. Teacher Sub Pay Clarification

Jill Edmundson moved to adjust previous motion to sub pay to 8 hour daily rate for in district employees while maintaining full/half day for internal subs, seconded by Hope Reynolds. Motion carried 5 -0.

- b. Assurances

Sara Hiebert motioned to approve assurances as presented, seconded by Adriane Richard. Motion carried 5-0.

- c. Plans for next year's professional development
6. Director's Report
 - a. Superintendent Meeting March 6, 2024
 - b. Financial update
7. Executive Session
 - a. Negotiations

Jared Jost moved that the board go into executive session at 7:15 p.m. to discuss employee benefits pursuant to the exception for employer-employee negotiations under KOMA. An open meeting will resume at 7:25 p.m. in this room, with Stacey Parks present, seconded by Hope Reynolds. Motion carried 5-0.

- b. Non – Elected Personnel

Jared Jost moved that the board go into executive session at 7:25 p.m. to discuss personnel matters such as employee contracts, duties and employee performance of non-elected personnel to protect the privacy interests of identifiable individuals under KOMA. An open meeting will resume at 7:40 p.m. in this room, with Stacey Parks present, seconded by Jill Edmundson. Motion carried 5-0

No action taken

8. Other Actions Required
9. Adjournment of Meeting

Jared Jost adjourned the meeting at 7:41 p.m.

Jared Jost, Board Chair

Date

Christina McFall, Board Clerk

Date