

**UNIFIED SCHOOL DISTRICT NO. 410**  
**(Durham-Hillsboro-Lehigh)**

**REGULAR BOARD MEETING**

**Monday, December 11, 2023**  
**5:00 pm**

**USD 410 District Office Conference Room**  
**416 South Date**  
**Hillsboro, KS 67063**

**Agenda—Regular Board Meeting  
USD 410 District Office Conference Room  
December 11, 2023 5:00 p.m.**

- A. Meeting Called to Order
- B. Approval of Regular and Consent Agenda
  - 1. November 13, 2023, Regular and Special Board Meeting Minutes (Appendices A and B)
  - 2. District Property Disposal
  - 3. Donations
- C. Action/Discussion Items
  - 1. ESSDACK Interlocal Agreement (Appendix C)
  - 2. Dishwasher Bid
  - 3. Bond Update
- D. Executive Session for Non-Elected Personnel
- E. Personnel
  - 1. Hires
  - 2. Resignation
- F. Reports
  - 1. Superintendent
  - 2. TEEN (Appendix D)
  - 3. MCSEC (Appendix E)
  - 4. Business Manager (Financials)
- G. Adjournment

## Annotated BOE Agenda December 11, 2023

### A. Meeting Called to Order

### B. Approval of Regular and Consent Agenda

#### Consent Agenda

The USD 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. November Regular and Special Board Meeting Minutes (Appendices A and B)

Minutes from the November 13, 2023, Regular and Special Board Meetings are included as Appendices A and B.

➤ ***Recommended Action***

Motion to approve the November 13, 2023, Regular and Special Board Meeting Minutes

2. District Property Disposal

The following items need to be sold or disposed of

Item to Sell	Method of Sale
#06 2006 Dodge Grand Caravan	Purple Wave
#18 2009 International 47-Passenger Bus	Direct Sale to Interested Parties
Furniture/Equipment/Oven	Purple Wave or Direct Sale if Purple Wave Does Not Sell

➤ ***Recommended Action***

Motion to approve disposal of the listed district property as presented

3. Donations

Donor	Amount/Item	Purpose
Royal Publishing	\$100.00	HMHS Activities
Kroger	\$111.26	HES Site Council Projects
Shutterfly, LLC	\$256.56	HMHS Site Council Projects
Hillsboro High Athletic Booster Club	\$741.55	Sub-State Hospitality and State Volleyball Meals

➤ ***Recommended Action***

Motion to accept donations as listed.

➤ ***Recommended Action for Regular and Consent Agenda:***

Motion to approve the regular and consent agendas

## C. Action/Discussion Items

### 1. ESSDACK Interlocal Agreement (Appendix C)

Every five years, the ESSDACK Interlocal Agreement is up for renewal. We belong to ESSDACK for assistance with professional development needs and for health insurance. This agreement will be in place from July 1, 2024, through June 30, 2029.

#### ➤ ***Recommended Action***

Motion to approve the ESSDACK Interlocal Agreement for five years from July 1, 2024, through June 30, 2029

### 2. Dishwasher Bid

We requested bids for a new Hillsboro Elementary School dishwasher. However, we only received one bid and needed three for a grant we have applied for. As a result, we are asking the board to reject this bid. We still plan to purchase a dishwasher and will explain the next steps in the process at the meeting.

#### ➤ ***Recommended Action***

Motion to reject the bid for a dishwasher from Sunflower Restaurant Supply Co.

### 3. Bond Update

An update on communication, and upcoming timelines will be communicated

#### ➤ ***No Recommended Action***

## D. Executive Session for Non-Elected Personnel

Motion for the Board to go into executive session to discuss hires and a resignation pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

## E. Personnel

### 1. Hires

#### a. Michael Ashland – Hillsboro High School Assistant Wrestling Coach (0.71 FTE)

#### ➤ ***Recommended Action***

Motion to approve the issuance of a contract to Michael Ashland to serve as Hillsboro High School Assistant Wrestling Coach (0.71 FTE) for the 2023-2024 school year

#### b. Kevin Colle – Hillsboro High School Forensics Sponsor

#### ➤ ***Recommended Action:***

Motion to approve the issuance of a contract to Kevin Colle to serve as the Hillsboro High School Forensics Sponsor for the 2023-2024 school year

2. Resignation

a. Michelle Ediger – Hillsboro Elementary School Third Grade Teacher

➤ ***Recommended Action:***

Motion to accept the resignation of Michelle Ediger from her position as Hillsboro Elementary School Third Grade Teacher effective May 16, 2024

➤ ***Recommended Action for All Personnel Items***

Motion to approve all personnel items as presented

## **F. Reports**

1. Superintendent
2. TEEN (Appendix D)
3. MCSEC (Appendix E)
4. Business Manager (Financials)

➤ ***Recommended Action:***

Motion to approve the payment of bills totaling \$\_\_\_\_\_ and the following financial reports.

- USD 410 Activity Account Report
- USD 410 Activity Account Bank Reconciliation
- District Report of Transfers
- District Cash Summary Report
- District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- District Expense Budget Report

## **G. Adjournment**

## Executive Session Motions

1. Non-Elected Personnel

Motion for the Board to go into executive session to (subject) pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session to (subject) pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session to (subject) pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session to (subject) pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session to (subject) pursuant to the exception for preliminary discussion of the acquisition of real property under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ o'clock in this room. This executive session is required to protect the district's financial interest and bargaining position.

## **WELCOME TO THE USD 410 BOARD OF EDUCATION MEETING**

*Below are guidelines for patrons as they attend USD 410 Board of Education meetings.*

1. If you plan to speak during Citizens' Open Forum inform district office ahead of time.
2. Each speaker must be recognized by the chair and may speak no longer than five minutes.
3. The agenda time limit shall be 30 minutes for any one topic unless the Board agrees to extend the time limit.
4. In the event that more than six persons wish to speak, the chairman shall determine the time allocations for each.
5. Information may be submitted to the Board in written form.
6. Electronic devices may be used to record the presentations when in the judgment of the board, the use or proposed use of any recording devices will not be a disruptive influence upon the proceeding, genuinely annoying or harassing to the board or any member thereof or operated to attract undue attention to the recording device or the proposed use thereof.  
  
All recording devices, including microphones, shall be kept in the area designated for the media and may be placed in the immediate vicinity of the board conference table only with board permission.  
No cameras or recording devices shall be allowed during executive sessions of the board.
7. Individuals wishing to speak shall give their name and state whether or not their opinion is personal or that of a group. If the opinion represents a group, that group is to be identified with the number of members of the group given.
8. Presentations containing information or comments related to USD #410 individuals, personnel or students will be in executive session only. Individuals will be called into executive session, one at a time, for their presentation, except as approved by the Board of Education.
9. The chairman has the option to stop the proceedings and poll the Board to determine if a speaker may continue.
10. Board members are not obligated to respond when a presentation is made. After the chair recognizes a board member, the board member may question the patron. If any formal action is taken by the Board of Education, this will be recorded in the official minutes for public review.

**UNIFIED SCHOOL DISTRICT NO. 410**  
**Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING**  
**USD 410 District Office Conference Room**  
**November 13, 2023                      7:00 p.m.**

**Members Present:**

Jared Jost  
Jessey Hiebert  
Scott Winter

Rod Koons  
Jim Paulus

Sarah Fenske  
Sara Wichert

**Administrators:**  
**Clint Corby**

**Others:**

Jerry Hinerman, Clerk  
Laura Fowler Paulus

John Regier

Becky Suderman

**A. Meeting Called to Order**

Board President Jared Jost called the meeting to order at 7:00 p.m.

**B. Approval of Regular and Consent Agenda**

Rod Koons moved to approve the regular agenda with the addition of E5 December Regular Board Meeting time and to approve the consent agenda. Motion seconded by Sara Wichert. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the October 9, 2023, regular board meeting
2. Motion to approve the 2022-2023 Annual Learning Report as presented
3. Motion to accept the following donations:

Donation of \$24.79 from Kroger to be used for Hillsboro Elementary School Site Council projects

Donation of \$85,050.00 from Enel Green Power NA, Inc. to be used as directed by the USD 410 Board of Education

Donation of \$60.00 from Associated Wholesale Grocers to be used for Hillsboro Elementary School site council projects

Donation of \$4,000.00 from Central Kansas Community Foundation to be used for the USD 410 Children's Dental Program

Donation of \$49.09 from Jill Larsen to be used for Hillsboro Elementary School Site Council projects

Donation of \$315.08 from Hillsboro Animal Clinic to be used by the Hillsboro High School FFA Program

**C. Citizens' Open Forum**

**D. Marion County Parents as Teachers Program Report**



**E. Action and Discussion Items**

1. Fiscal Year 2023 Financial Audit Report  
Jim Paulus moved to approve the Fiscal Year 2023 Financial Audit Report. Seconded by Sara Wichert. Carried 7-0.
2. Tabor College – Unified School District 410 Athletic Facility Staff Funding Agreement  
Rod Koons moved to approve the Tabor College – Unified School District 410 Athletic Facility Staff Funding Agreement for the 2023-2024 school year. Motion seconded by Sarah Fenske. Carried 7-0.
3. Bond Issue Update
4. JBC Enrollment and JBCC Enrollment of Nonresident Students Policies  
Scott Winter moved to approve the Resolution for Adopting Policy Regarding Enrollment of Nonresident Students and the attached JBC Enrollment and JBCC Enrollment of Nonresident Students policies as presented. Motion seconded by Jim Paulus. Carried 7-0.

**RESOLUTION FOR ADOPTING POLICY REGARDING ENROLLMENT  
OF NONRESIDENT STUDENTS**

WHEREAS, Kansas law, K.S.A. 72-2236, requires the board of education of any unified school district to adopt a policy to determine the number of nonresident students that the school district has the capacity to accept in each grade Kindergarten - 8<sup>th</sup> grade and program grades 9 - 12 for each school of the school district pursuant to K.S.A. 72-3123, and amendments thereto; and

WHEREAS, Unified School District No. 410, Marion County, Kansas timely published notice of and held a public hearing on the 13<sup>th</sup> day of November, 2023, to hear and consider testimony and evidence on the proposed policy; and

WHEREAS, the Board of Education of Unified School District No. 410, Marion County, Kansas has considered the testimony and evidence presented or submitted at the public hearing and determined whether to adopt or revise the proposed policy at a subsequent public meeting of the board.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Unified School District No. 410, Marion County, Kansas in a meeting lawfully assembled this 13<sup>th</sup> day of November, 2023, that the attached policy shall be adopted and published on the school district's website.

5. December Regular Board Meeting Time  
Rod Koons moved to approve changing the start time of the December 11, 2023, regular board meeting to 5:00 p.m. Seconded by Jessey Hiebert. Carried 7-0

**F. Executive Session – Non-Elected Personnel**

The Board took no action to go into executive session.

**G. Personnel**

Rod Koons moved to approve the following hires and classified employee hour changes. Motion seconded by Sarah Fenske. Carried 7-0.

1. Hires
  - a. David Schaefer – Hillsboro High School Assistant Wrestling Coach  
Motion to approve the issuance of a contract to David Schaefer to serve as Hillsboro High School Assistant Wrestling Coach for the 2023-2024 school year.
2. Classified Employee Hour Changes
  - a. Megan Daniels – Hillsboro Elementary School and USD 410 District Office Custodian  
Motion to approve the decrease in Megan Daniels' hours from 45 hours per week to 40 hours per week effective October 31, 2023.
  - b. Charles Page – Hillsboro Elementary School and USD 410 District Office Custodian  
Motion to approve the increase in Charles Page's hours from 40 hours per week to 45 hours per week effective November 20, 2023.

**H. Reports**

1. Superintendent's Report
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report  
Scott Winter moved to approve the payment of bills totaling \$675,596.93 and the following reports. Motion seconded by Rod Koons. Carried 7-0.
  - USD 410 Activity Account Report
  - USD 410 Activity Account Bank Reconciliation
  - District Report of Transfers
  - District Cash Summary Report
  - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
  - District Expense Budget Report

**I. Adjournment**

President Jared Jost declared the meeting adjourned at 7:54 p.m.

Jerry Hinerman, Clerk

<p style="text-align: center;"><b>UNIFIED SCHOOL DISTRICT NO. 410</b> <b>Durham-Hillsboro-Lehigh</b></p>
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**MINUTES – SPECIAL BOARD MEETING**  
**USD 410 District Office Conference Room**  
**November 13, 2023                      6:50 p.m.**

**Members Present:**

Jared Jost

Jim Paulus

Rod Koons (arrived at 6:53 p.m.)

Sarah Fenske

Sara Wichert

Jessey Hiebert

Scott Winter

**Administrators:**

Clint Corby

**Others:**

Jerry Hinerman, Clerk

Laura Fowler Paulus

John Regier

Becky Suderman

**A.     Meeting Called to Order**

President Jared Jost called the meeting to order at 6:50 p.m.

**B.     JBCC Enrollment of Nonresident Students Policy Hearing**

President Jared Jost declared the Board would enter into the JBCC Enrollment of Nonresident Students Policy hearing as required by Kansas statutes and invited those wishing to comment concerning the proposed policy to speak to the Board.

Rod Koons arrived at 6:53 p.m.

After allowing time for comments, Jared Jost declared the JBCC Enrollment of Nonresident Students Policy hearing closed.

**C.     Adjournment**

Jared Jost declared the meeting adjourned at 6:59 p.m.

Jerry Hinerman, Clerk

**Educational Services and Staff Development  
Association of Central Kansas**

**INTERLOCAL AGREEMENT**

This Agreement is made pursuant to the provisions of K.S.A. 12-2901 et seq., and K.S.A. 72-13,100 . It is made with the sincere desire of all cooperating unified school districts, special education interlocals/cooperatives, and educational associations to work together for the mutual benefit of the children we serve and we, the undersigned, hereby and herein formally join together in an atmosphere of trust and confidence to organize a separate legal entity known as Educational Services and Staff Development Association of Central Kansas (hereinafter referred to as "ESSDACK").

The following unified school districts, special education interlocals/cooperatives, and educational associations, by and through our respective boards of education and/or governing bodies, have each adopted a resolution authorizing the following unified school districts, special education interlocals/cooperatives, and educational associations, to enter into this Agreement:

Unified School District No. 106, Ness County, Kansas • Bazine, Kansas  
Unified School District No. 112, Ellsworth County, Kansas • Lorraine, Kansas  
Unified School District No. 205, Butler County, Kansas • Leon, Kansas  
Unified School District No. 206, Sedgwick County, Kansas • Whitewater, Kansas  
Unified School District No. 218, Morton County, Kansas • Elkhart, Kansas  
Unified School District No. 245, Coffey County, Kansas • LeRoy, Kansas  
Unified School District No. 254, Barber County, Kansas • Medicine Lodge, Kansas  
Unified School District No. 255, Barber County, Kansas • Kiowa, Kansas  
Unified School District No. 268, Sedgwick County, Kansas • Cheney, Kansas  
Unified School District No. 303, Ness County, Kansas • Ness City, Kansas  
Unified School District No. 308, Reno County, Kansas • Hutchinson, Kansas  
Unified School District No. 309, Reno County, Kansas • Hutchinson, Kansas  
Unified School District No. 310, Reno County, Kansas • Langdon, Kansas  
Unified School District No. 311, Reno County, Kansas • Pretty Prairie, Kansas  
Unified School District No. 312, Reno County, Kansas • Haven, Kansas  
Unified School District No. 313, Reno County, Kansas • Buhler, Kansas  
Unified School District No. 331, Kingman County, Kansas • Kingman, Kansas  
Unified School District No. 332, Kingman County, Kansas • Cunningham, Kansas  
Unified School District No. 347, Edwards County, Kansas • Kinsley, Kansas  
Unified School District No. 349, Stafford County, Kansas • Stafford, Kansas  
Unified School District No. 350, Stafford County, Kansas • St. John, Kansas

Unified School District No. 351, Stafford County, Kansas • Macksville, Kansas  
Unified School District No. 355, Barton County, Kansas • Ellinwood, Kansas  
Unified School District No. 361, Harper County, Kansas • Anthony, Kansas  
Unified School District No. 369, Harvey County, Kansas • Burrton, Kansas  
Unified School District No. 373, Harvey County, Kansas • Newton, Kansas  
Unified School District No. 376, Rice County, Kansas • Sterling, Kansas  
Unified School District No. 382, Pratt County, Kansas • Pratt, Kansas  
Unified School District No. 397, Marion County, Kansas • Lost Springs, Kansas  
Unified School District No. 398, Marion County, Kansas • Peabody, Kansas  
Unified School District No. 400, McPherson County, Kansas • Lindsborg, Kansas  
Unified School District No. 401, Rice County, Kansas • Chase, Kansas  
Unified School District No. 402, Butler County, Kansas • Augusta, Kansas  
Unified School District No. 403, Rush County, Kansas • Albert, Kansas  
Unified School District No. 405, Rice County, Kansas • Lyons, Kansas  
Unified School District No. 407, Russell County, Kansas • Russell, Kansas  
Unified School District No. 408, Marion County, Kansas • Marion, Kansas  
Unified School District No. 410, Marion County, Kansas • Hillsboro, Kansas  
Unified School District No. 411, Marion County, Kansas • Goessel, Kansas  
Unified School District No. 418, McPherson County, Kansas • McPherson, Kansas  
Unified School District No. 419, McPherson County, Kansas • Canton, Kansas  
Unified School District No. 423, McPherson County, Kansas • Moundridge, Kansas  
Unified School District No. 428, Barton County, Kansas • Great Bend, Kansas  
Unified School District No. 431, Barton County, Kansas • Hoisington, Kansas  
Unified School District No. 439, Harvey County, Kansas • Sedgwick, Kansas  
Unified School District No. 440, Harvey County, Kansas • Halstead, Kansas  
Unified School District No. 444, Rice County, Kansas • Little River, Kansas  
Unified School District No. 448, McPherson County, Kansas • Inman, Kansas  
Unified School District No. 460, Harvey County, Kansas • Hesston, Kansas  
Unified School District No. 466, Scott County, Kansas • Scott City, Kansas  
Unified School District No. 474, Kiowa County, Kansas • Haviland, Kansas  
Unified School District No. 483, Seward County, Kansas • Plains, Kansas  
Unified School District No. 487, Dickinson County, Kansas • Herington, KS  
Unified School District No. 490, Butler County, Kansas • El Dorado, Kansas  
Unified School District No. 495, Pawnee County, Kansas • Larned, KS  
Unified School District No. 511, Harper County, Kansas • Attica, Kansas  
Interlocal No. 605, Pratt County, Kansas • Pratt, Kansas  
Interlocal No. 610, Reno County, Kansas • Hutchinson, Kansas  
Interlocal No. 617 Marion County, Kansas • Marion, Kansas

## **PURPOSE**

The purpose of this Interlocal Agreement is to cooperatively provide services, functions, and activities, which are desired by the member districts, special education interlocals/cooperatives, and educational associations authorized by law, and approved by the Board of Directors. However, no direct special education services to children shall be provided under this agreement.

## **GOVERNANCE**

The Board of Directors shall consist of a seven-member board. The Board of Directors of the Educational Services and Staff Development Association of Central Kansas will consist of one-member from each of the seven (7) Clusters. Clusters shall consist of member districts, special education interlocals/cooperatives, and educational associations grouped together by size and geographic location. The Council of Superintendents shall approve cluster arrangements. From each cluster, the Superintendents of that Cluster shall select one member of a local board of education to serve on the Board of Directors. Each member of the Board of Directors shall then be appointed by his or her District Board of Education. The member district, from which the Board of Directors' representative is selected, shall hold a term of office for four (4) years. If the Cluster cannot provide a member to serve on the Board of Directors, an at-large representative shall be selected from one of the other six Clusters using the aforementioned process.

There shall be an ESSDACK Council of Superintendents that shall be comprised of the superintendents and/or directors of participating member districts, special education interlocals/cooperatives, and educational associations. The Council of Superintendents shall make recommendations to the Board of Directors and the Executive Director in matters of policy, administration, program, services and budget.

The Board of Directors and the Council of Superintendents shall meet at such times and places as may be decided by their membership.

## **OPERATIONS**

The Board of Directors shall designate three individuals, one to act as Director, one as Clerk, and one as Treasurer. The Director, Clerk and the Treasurer shall receive compensation and shall perform such duties as prescribed by the Board of Directors.

The Board of Directors shall adopt policies, rules and regulations to implement this Agreement including procedures for financing operations, acquisition of property, employment of personnel, policies and procedures, budget preparation and administration, disposition of property upon complete termination of this Agreement, and such other policies, rules and regulations as

normally adopted by a board of education of an unified school district within the limitations imposed by K.S.A. 72-13,100 .

The budget of ESSDACK shall be established by the Board of Directors. The funds required to operate ESSDACK shall be derived from fees charged by ESSDACK for contracted services, assessed membership fees, grant revenues, and such other monies as are lawfully available to ESSDACK.

ESSDACK shall have the right to acquire, hold and dispose of any and all property used or necessary for the purposes specified herein. If any such property is sold while this

Agreement is in effect, the proceeds of such sale shall be paid into the treasury of ESSDACK and may be expended in any lawful manner as directed by the Board. At least 12 months prior to the expiration date of this Agreement, each Board of Education shall give written notice to the Board of Directors of the Interlocal of whether the school district desires to renegotiate an agreement to continue the Interlocal. If five or more of the Boards of Education express the desire to renegotiate an agreement to continue the Interlocal, the Interlocal shall not be disorganized, but shall be continued under a renegotiated agreement as prescribed in subsection (d) of K.S.A. 72-13,100. In such event, all of the real and tangible personal property of the Interlocal shall be transferred to and become the sole property of the Interlocal as continued under the terms of the renegotiated agreement. Any withdrawing school district shall not be entitled to any of the Interlocal assets or unencumbered cash on hand in the treasury of the Interlocal.

If less than five of the Boards of Education express the desire to renegotiate an agreement to continue the Interlocal, the Interlocal shall be disorganized as of the expiration date of this Agreement, and the property of the Interlocal shall be disposed of in the manner prescribed in the following paragraph.

If the Interlocal is disorganized upon termination of this Agreement, the Board of Directors of the Interlocal shall have the authority to distribute the property of the Interlocal to any participating member school district or districts, or to sell the property and distribute the cash proceeds as herein provided. If a distribution of the property of the Interlocal cannot be agreed upon by at least a majority of the members of the Board of Directors, the Board of Directors shall sell the property of the Interlocal and deposit the proceeds thereof in the treasury of the Interlocal.

All monies in the treasury of the Interlocal at the time of the disorganization of the Interlocal shall be distributed to each remaining school district in the Interlocal. The monies will be divided equally on a per student FTE as of the September 20<sup>th</sup> count date of the previous school term among those remaining school districts at the time of disorganization of the Interlocal.

#### **DURATION**

This Agreement shall be for a term of five years commencing July 1, 2024, and shall be effective only upon approval by the State Board of Education. This Agreement shall be subject to change or terminated by the legislature.

#### **INDEMNIFICATION**

Each member school district shall be solely responsible for its actions or failure to act and shall not indemnify or hold harmless against damages, injury, or death resulting from the actions or failure to act on the part of any other school district that is a party to this contract.

#### **MANDATORY PROVISIONS**

This contract shall be governed and interpreted in accordance with the laws of the state of Kansas as found in K.S.A. 72-1147 and K.S.A. 72-1148 and amendments thereto. Additionally, the mandatory contract provisions prescribed by the Kansas Department of Administration in Form DA-146a, as amended are hereby incorporated by reference.

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KS Board of Education Signature

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Date

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Reno County, Register of Deeds Signature

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Date



EXECUTED BY PRESIDENT AND CLERK RESPECTIVELY OF THE FOLLOWING ENTITY:

**Unified School District No. 410 Durham-Hillsboro-Lehigh**  
**Hillsboro, Kansas**

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Clerk of the Board

Notary:

State of \_\_\_\_\_ County of \_\_\_\_\_

Notary Stamp:

Signed or attested before me on \_\_\_\_\_  
(date)

By \_\_\_\_\_  
(Name of Clerk of the Board)

Notary Signature \_\_\_\_\_

Expiration Date \_\_\_\_\_

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**November 15, 2023, Regular Board Meeting Minutes**  
**USD 408 Marion - Florence District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Wendt, Chairperson**  
**Jessey Hiebert**

**Jan Helmer**  
**Brian Simmonds**

**Eric Carlson**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Wendt called the meeting to order at 6:02 p.m.

**2. Approval of Agenda**

Jessey Hiebert moved to approve the agenda. Motion seconded by Brian Simmonds.  
Carried 5-0.

**3. Approval of Board Minutes**

Jan Helmer moved to approve the minutes of the October 18, 2023, regular board meeting.  
Motion seconded by Eric Carlson. Carried 5-0.

**4. Approval of Payment of Bills and Financial Reports**

Jan Helmer moved to approve the payment of bills totaling \$10,465.89 and the November 15, 2023, Income and Expense Reports. Motion seconded by Jessey Hiebert. Carried 5-0.

**5. Business Items**

**a. TEEN Interlocal Audit**

Jan Helmer moved to approve the Fiscal Year 2023 TEEN Interlocal Audit. Motion seconded by Brian Simmonds. Carried 5-0.

**b. Internet/IP Address RFP**

Mark Wendt moved to approve the Internet/IP Address RFP as presented. Motion seconded by Jan Helmer. Carried 5-0.

**c. Revised 2023-2024 TEEN Virtual Academy Handbook**

Jessey Hiebert moved to approve the revised 2023-2024 TEEN Virtual Academy Handbook as presented. Motion seconded by Jan Helmer. Carried 5-0.

**d. December 2023 Regular TEEN Board Meeting**

Mark Wendt moved to approve holding the December 2023 regular TEEN board meeting on December 13, 2023, at 5:00 p.m. at the USD 410 Durham – Hillsboro – Lehigh District Office. Motion seconded by Jessey Hiebert. Carried 5-0.

**6. Other/Discussions**

**a. Fiber Cut**

**7. Next Meeting**

**8. Adjournment**

Mark Wendt adjourned the meeting at 6:40 p.m.

Jerry Hinerman, Clerk

BOARD OF DIRECTORS MEETING  
MARION COUNTY SPECIAL EDUCATION COOPERATIVE (INTERLOCAL #617)  
1500 E. Lawrence  
Monday, November 20, 2023 @ 6:30 P.M.  
REGULAR MEETING  
**MINUTES**

**Board Members Present:** Terry Deines, Duane Kirkpatrick and Jared Jost

**Board Members Absent:** Maynard Knepp and Hope Reynolds

**Others Present:** Stacey Parks, Executive Director, Chrissy McFall, Board Clerk

1. Call to order, welcoming of guests, and attendance  
Terry Deines called the meeting to order at 6:30 p.m.

(AI) 2. Approval of Amended Agenda

**Duane Kirkpatrick moved to approve the amended agenda, seconded by Jared Jost. Motion carried 3-0**

(AI)

3. Consent Agenda
  - a. Approval of the minutes of the October 16, 2023 regular meeting
  - b. Approval of the clerk's/treasurer's reports
  - c. Approval of the warrants (payment of bills) and journal entries
  - d. Approval of reimbursements/additional pay
  - e. Approval of gifts/grants
  - f. Approval of change of committee member
    - i. Chrissy McFall to replace Shayla Hodges as secretary on PDC committee
  - g. Consideration of resignations (licensed and/or classified)
    - i. Cindy Roether, paraprofessional
    - ii. Angela Seifert, paraprofessional
    - iii. Melissa McCurter, paraprofessional
    - iv. Tailer Cox (Ella), paraprofessional
    - v. Emily Ochs, paraprofessional
  - h. Consideration of new hires/transfers (licensed and/or classified)
    - i. Quade Williams, paraprofessional
    - ii. Tailer Cox (Ella), paraprofessional
    - iii. Andrea Sneed, paraprofessional
    - iv. Tania Sorensen, paraprofessional
    - v. Lauren Shewey, paraprofessional
    - vi. Sabine Hector, paraprofessional
  - i. ESSDACK Interlocal Agreement

**Duane Kirkpatrick moved to approve the consent agenda, seconded by Jared Jost. Motion carried 3-0.**

4. Public Participation (Open Forum)

- (AI) 5. New Business and/or Board Discussion Items  
a. Northview Developmental Services Endowment Services

**Jared Jost moved to accept the contribution from Northwest Developmental Services, seconded by Duane Kirkpatrick. Motion carried 3-0.**

- b. 403b Discussion

**No action taken.**

- (IO) 6. Director's Report  
a. Budget Reports

Stacey Parks provided an update of October month end expenditures and revenues.

- b. Superintendent Meeting on November 1, 2023

Stacey Parks provided an update on discussion topics at the November 1<sup>st</sup> Superintendent Meeting.

- c. Principal Meeting on November 9, 2023

Stacey Parks provided an update on discussion topics at the November 9<sup>th</sup> Principal Meeting.

- d. Self-Evaluation

- (AI) 7. Executive Session  
a. Non-elected personnel

Terry Deines moved to go into executive session at 6:50 p.m. to discuss mentoring and salaries, which is considered personally identifiable protected employee information, as justified by the non-elected personnel exception under KOMA with the Director and the Board Members and Stacey Parks present. Open session will return at 6:55 p.m. in this room. Motion seconded by Jared Jost.

Terry Deines moved to go into executive session at 6:56 p.m. to discuss mentoring and salaries, which is considered personally identifiable protected employee information, as justified by the non-elected personnel exception under KOMA with the Director and the Board Members and Stacey Parks present. Open session will return at 6:58 p.m. in this room. Motion seconded by Jared Jost.

Terry Deines moved to go into executive session at 7:00 p.m. to discuss mentoring and salaries, which is considered personally identifiable protected employee information, as justified by the non-elected personnel exception under KOMA with the Board members. Open session will return at 7:15 p.m. in this room. Motion seconded by Jared Jost.

Terry Deines moved to go into executive session at 7:16 p.m. to discuss mentoring and salaries, which is considered personally identifiable protected employee information, as justified by the non-elected personnel exception under KOMA with the Board Members and Stacey Parks present. Open session will return at 7:21 p.m. in this room. Motion seconded by Jared Jost.

Terry Deines moved to go into executive session at 7:22 p.m. to discuss mentoring and salaries, which is considered personally identifiable protected employee information, as justified by the non-elected personnel exception under KOMA with the Board Members and Stacey Parks present. Open session will return at 7:27 p.m. in this room. Motion seconded by Jared Jost.

Terry Deines moved to go into executive session at 7:28 p.m. to discuss mentoring and salaries, which is considered personally identifiable protected employee information, as justified by the non-elected personnel exception under KOMA with the Board Members and Stacey Parks present. Open session will return at 7:30 p.m. in this room. Motion seconded by Jared Jost.

**Jared Jost moved to approve supplemental contracts as presented, Seconded by Duane Kirkpatrick. Motion carried 3-0**

**Duane Kirkpatrick moved to amend Stacey Park's 23-24 contract as discussed and to extend Stacey's contract to the 24-25 school year, seconded by Jared Jost. Motion Carried 3-0**

(AI) 8. Other Actions as Required

(AI) 9. Adjournment of Meeting

Terry Deines adjourned the meeting at 7:32 p.m.

Next Regular Board Meeting: December 18, 2023 at 6:30 p.m. at MCSEC Office

AI = Action Item

IO = Information Item

DI = Discussion Item