

**BYLAWS OF THE**  
**LA GRANGE HIGH SCHOOL CHAPTER OF THE NATIONAL HONOR SOCIETY**

Revised August 2022

**Bylaw I**

**Name and Purpose**

Section 1. The name of this chapter shall be the La Grange High School Chapter of the National Honor Society of Secondary Schools.

Section 2. The purpose of this chapter shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of secondary schools.

**Bylaw II**

**Selection of Members**

Section 1. To be eligible for membership, the candidate must be a member of the junior or senior class. A candidate must have been in attendance at La Grange High School the equivalent of one semester.

Section 2. Candidates must have a cumulative grade average of a 90.0 or above in core academic subjects (all courses will count except Band, PE, and Athletics) every semester. If the average is under a 90.0, then a probationary status will be issued, regardless of the semester. Senior students must have a 90.0 average in the spring semester in order to wear the honor collar at the graduation ceremony.

Section 3. Students who have received one discipline referral punishable by S.A.C. will not be eligible for membership.

Section 4. To maintain membership, students must participate in at least two extra-curricular areas each year of their high school career. Areas include athletics, fine arts, academic events, and student activity clubs.

Section 5. The selection of members to the La Grange High School Chapter of the National Honor Society shall be by a majority vote of the Faculty Council.

Section 6. The Faculty Council shall require the completion of the Acceptance Form and shall assume that a candidate who does not return this form by the due date is not interested in being considered for membership.

Section 7. All teachers will be asked to complete an evaluation form for students that they have taught who are eligible for membership. Teachers will rate the candidates' leadership, character, and service. This information shall be used by the Faculty Council to assist in its selection process.

Section 8. No student will be denied membership based on race, color, sex, disability, national origin, religion, or family status.

Section 9. Students are to understand that membership in the National Honor Society is a privilege, not a right; since participation in the organization is a privilege, it may be extended or withdrawn at the school district's discretion.

Section 10. Any high school discipline infraction prior to NHS candidacy will be reviewed by the Faculty Council and could result in probationary status or denial of membership for the potential candidate.

Section 11. School dress code will be enforced at all school-sponsored events.

### **Bylaw III**

#### **Dismissal of Members**

Section 1. The Faculty Council in compliance with the rules and regulations of the National Honor Society shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties.

Section 2. Members who fall below the standards which were the basis for their selection shall be promptly warned in writing by the chapter advisers if they commit any of the following offenses:

- Failure to maintain the cumulative grade point average (GPA) under which they were selected. Members will have one semester to correct the grade point average.
- Placement in S.A.C. for one day.
- Failure to abide by school rules as stated in the school handbook.
- Failure to participate in the chapter service project.
- Failure to complete the two extra-curricular activities and return the Extra-Curricular Participation Agreement Form.
- Failure to participate in any activity which the chapter deems appropriate.
- Failure to maintain the high ideals of leadership, service, and character.
- Absence from two NHS meetings during the school year without good cause (illness, death in the family).
  - A tardy is defined as "after the end of roll call." Two (2) tardies will equal one absence. However, two (2) extra service hours made up prior to the next meeting will nullify an absence due to tardies. These two (2) hours are in addition to the 20 required hours, and will be assigned by the faculty advisers.
- In cases of flagrant violation of school rules or civic laws, a member does not necessarily have to be warned, and may be immediately considered for dismissal by the Faculty Council.

Section 3. A member is allowed only one written warning during his membership.

Section 4. In all cases of impending dismissal, a member shall have a right to a hearing before the Faculty Council.

Section 5. For purposes of dismissal, a majority vote of the Faculty Council is required.

Section 6. A member who has been dismissed may appeal the decision of the Faculty Council under the same rule for disciplinary appeals in the school district.

#### **Bylaw IV**

##### **Chapter Officers**

Section 1. The officers of this chapter shall be a president, a vice-president, a secretary, a treasurer, a reporter, and a student council representative. Sign up for officer elections will take place in September.

Section 2. The officers shall be selected by a majority vote at the September meeting.

Section 3. The president shall plan the agenda and preside at the meetings of the chapter. The president shall also represent the chapter in any outside activities. The president will vote in case of a tie. The president will develop, plan, and organize group service projects and will show enthusiastic support for the organization.

Section 4. The vice-president shall preside in the absence of the president and shall be the head of the project committee. The VP will develop, plan, and organize group service projects and show enthusiastic support for NHS. The VP is in charge of getting the canned food donations from every meeting to the food pantry once a month.

Section 5. The secretary shall keep the minutes of the meetings, a record of all business, and all records on file. The secretary shall carry on correspondence. The secretary shall also keep a record of members' attendance at meetings and NHS sponsored functions and canned food donations at monthly meetings.

Section 6. The treasurer shall be responsible for the collection of all money due and received by the chapter and will give such funds to the chapter adviser for deposit in the school activity fund. The treasurer shall keep a record of the receipts and disbursements of the chapter in accordance with school regulations and report the financial status of the NHS at each monthly meeting.

Section 7. The reporter shall report all activities of the chapter, when appropriate, to the local news media, create a Facebook page for the La Grange NHS promoting all chapter functions, and take pictures at NHS functions.

## **Bylaw V**

### **Meetings**

Section 1. The regular meetings of this chapter shall be held as needed during the school on days designated by the adviser and approved by the principal. Any member not in attendance when “new business” is read is officially absent from the meetings.

Section 2. This chapter will meet once a month on the first Friday of the month unless otherwise designated.

Section 3. The president may call special meetings, approved by the executive committee and adviser.

Section 4. The chapter shall conduct its meetings according to ROBERT’S RULES OF ORDER, NEWLY REVISED in all points not expressly provided for in the constitution.

Section 5. Any member not present at the completion of roll call will be counted tardy.

## **Bylaw VI**

### **Activities**

Section 1. The chapter shall determine its yearly service project(s) as proposed by the executive committee.

Section 2. Each member must complete **20 hours of service for each school year**. Acceptable service projects will be posted online or sent out via Remind. Service hours must be to the school or community. (No church activities will count towards service hours.)

Section 3. No single event can count for more than **8 service hours**.

Section 4. Each member must complete **4 school-related service opportunities**. (2 during the fall semester and 2 during the spring semester, which includes campus cleanups.)

Section 5. Each member may be required to bring items to chapter-sponsored school events.

Section 6. **Tutoring will count** towards the 20 service hours. Tutoring **must** take place at school in front of a faculty member.

Section 7. Recycling will take place on a **weekly basis**. All members will be assigned a recycling box. The recycling trailer is located near the dumpsters in the band hall parking lot. Get the assigned teacher’s signature each week. If a member misses more than TWO times during a semester, the student will be placed on probation and extra hours will be added to the yearly total.

Section 8. Campus and road cleanup are required and do not count as service hours. Dates and signatures of an NHS sponsor are required at the bottom of your service hour sheet.

- Fall semester: All members must complete one 30-minute campus cleanup after school. Sign up on the calendar.

- Spring semester: All members must complete one 30-minute campus cleanup and should help with the one road cleanup in April or May. It is each member's responsibility to check in/sign in with the Secretary on the day of the cleanup. Any member who fails to attend road cleanup will receive an additional one hour of afterschool campus cleanups.

Section 9. All members are required to bring **2 canned food items** to each NHS meeting. The secretary is in charge of keeping a running record.

Section 10. **Service hours are due to Mrs. Muesse on or before May 12, 2023.**

### **Bylaw VII**

#### **Dues**

Section 1. The annual chapter dues for each member shall be \$10.00. A chapter shirt may be purchased separately at a later date.

Section 2. Members shall pay dues at their first meeting of each school year. Failure to pay dues by that time will result in a written warning, followed by dismissal if dues are not paid by the second meeting.

### **Bylaw VIII**

#### **Amendments**

Section 1. The Bylaws may be amended by a majority vote of the Faculty Council.