

**NYE COUNTY SCHOOL DISTRICT
VOLUNTEER CONFIDENTIALITY AGREEMENT**

This agreement is made between _____ (the Volunteer)
and Nye County School District (NCSD).

1. The Volunteer acknowledges that, in the course of service with the NCSD, the Volunteer has, and may in the future, come into the possession/contact of certain confidential information including, but not limited to:

Student information
Personnel action or other employee
information Departmental information
Administrative decisions and/or discussions

2. The volunteer hereby agrees that he/she will at no time, during or after the term of volunteering, use for his or her own benefit or the benefit of others, or disclose or divulge to others, any such confidential information.
3. Although the NCSD is a public entity and is subject to laws regarding disclosure of public records, it is the responsibility of administration to determine what information, if any, is to be shared with the public, and whether the request for such information coming from a member of the public is appropriate for release.
4. It is the NCSD's formal position that any unauthorized release of confidential information by district level volunteers could violate student or employee rights, and that it is unprofessional and unethical. Any district level volunteers who provides such information, whether properly solicited or not, without first having obtained authorization to do so from that volunteer's supervising administrator, will be subject to discipline up to, and including ineligibility to volunteer anywhere within the NCSD.
5. This form shall be signed and dated by the Volunteer and supervising administrator and placed in the Volunteer's file.

I have reviewed this form and am aware of the District's position with respect to the unauthorized release of confidential information.

Volunteer Signature

Supervising Administrator Signature

Date

Date