

October 20, 2023

To Whom It May Concern:

The Environmental Protection Agency (EPA) regulation for the management of asbestos in schools requires that a copy of the attached "Notice to All Building Occupants" be posted. This requirement is a part of an asbestos management program, which was initiated in 1988. To fulfill this requirement the notice will be posted to Wood County Schools web page.

To assure the safety of all occupants of the Wood County Schools, The Board of Education has implemented a thorough asbestos management program and has provided intensive training for its service personnel.

Some of Wood County Schools contain asbestos, which is identified and properly contained in accordance with EPA guidelines. If you have any questions about the asbestos management program, you may contact Mr. Martin Best at the Physical Plant Department. Please contact the school principal if you have questions about asbestos in a specific school or this facility.

Christie M. Willis
Superintendent Christie M. Willis

TO: PRINCIPALS/SUPERVISOR/DIRECTORS

FROM: MARTIN BEST, DIRECTOR OF PHYSICAL PLANT

SUBJECT: AHERA NOTIFICATION FOR BUILDING OCCUPANTS AND
SHORT TERM WORKERS

DATE: October 20, 2023

Every year at this time we must fulfill a requirement of the Asbestos Hazard Emergency Response Act (AHERA) of 1986. It is our responsibility to notify in writing, parents/legal guardian, school staff and employee organizations of the availability of the Asbestos Management Plan for each facility. Please find the notification information for your facility on Wood County Schools web page.

AHERA requires all short-term workers (ie., contractors, utility workers, exterminators, etc.) be given the "Notice" and verbal notification of the presence of asbestos containing building material in the school before commencing any work in the building(s). Therefore, it is recommended copies of the attached "Notice" be kept on file for ready handout at each school site.

A copy of this memo, the Building Notification and Christie M. Willis letter will be placed in the Plan(s) (please do not add additional copies). If you have any questions concerning this matter, please contact Martin Best, at your convenience.

WOOD COUNTY SCHOOLS

NOTICE TO ALL BUILDING OCCUPANTS

In accordance with EPA regulations, the following school buildings have been inspected for Asbestos Containing Building Material (ACBM) and building occupants must be notified as to the presence of asbestos. Friable asbestos within the building may increase the risk of adverse health effects if asbestos fiber become airborne in concentrations exceeding background levels.

Asbestos Containing Building Material Is Present In:

Administration Building	Jackson Middle School	Parkersburg South High School
Blennerhassett El School	Jefferson Center	Summit Success Academy
Blennerhassett Middle School	Kanawha School	Transportation Department
Criss Elementary School	Lincoln School	VanDevender Middle School
Edison Middle School	Lubeck School	Vienna Elementary School
Emerson Elementary School	Madison School	Williamstown El School
Fairplains Elementary School	Maintenance Department	Williamstown High School
Franklin Elementary School	Management Info. Systems	
Gihon Elementary School	Mineral Wells Elementary	
Greenmont Elementary School	Neale Elementary	
Hamilton Middle School	Parkersburg High School	

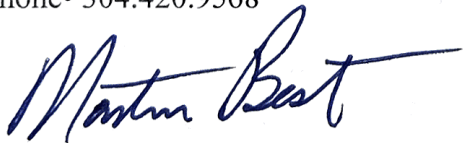
A record of the inspection reports, diagrams of locations(s) of asbestos containing materials, and other pertinent information is contained in each school's Asbestos Management Plan. The Plan is available for review during regular working hours at the School Office. A copy of the Plan will be made available, upon five (5) days written request, at a cost of fifty (.50) cents per page (paid in advance) from the Board of Education (BOE) Physical Plant Department, 4701 Camden Avenue, Parkersburg, West Virginia 26101 (Phone 304.420.9568).

For further information regarding the Asbestos Management Plan or specific abatement decisions, please contact BOE Asbestos Program Manager:

Phone • 304.420.9568

at

Physical Plant Department



Martin Best
Asbestos Program Manager

October 20, 2023
Date

WOOD COUNTY SCHOOLS

NOTICE TO ALL BUILDING OCCUPANTS

In accordance with EPA regulations, this building has been inspected for Asbestos Containing Building Material (ACBM). On September 16, 1988, an inspection revealed no ACBM to be present at the MARTIN ELEMENTARY SCHOOL.

A record of the inspection report, diagrams other pertinent information is contained in the school's Asbestos Management Plan. The Plan is available for review during regular working hours at the School Office. A copy of the Plan will be made available, upon five (5) days written request, at a cost of fifty (.50) cents per page (paid in advance) from the Board of Education (BOE) Physical Plant Department, 4701 Camden Avenue, Parkersburg, West Virginia 26101 (Ph. 420-9568).

For further information regarding the Asbestos Management Plan or specific abatement decisions, please contact the BOE Asbestos Program Manager:

Phone: 304-420-9568

at

Physical Plant Department

A handwritten signature in blue ink that reads "Martin Best". The signature is written in a cursive, flowing style.

Martin Best
Asbestos Program Manager

October 20, 2023