

# **Clinton Junior High School Technology Handbook 2023-2024**

**Equal Access for Excellence**



# Introduction

## The Mission and Goal

In alignment with the CUSD#15 district mission statement, CJHS goal in relation to technology use is to provide equal access to technology in an effort to inspire excellence in ourselves, our community, and in every student every day! The goal of CJHS is to create and support safe, meaningful and equitable opportunities for student learning through technology, using the device(s) & programming provided as an extension of the classroom.

## This Handbook

The information, procedures, and policies set forth in this document apply to all CJHS devices used in our school, including any iPad, computer, and supporting materials (cases, chargers, lightning cables, software and programming) deemed by the administration to be provided under this policy. CJHS reserves the right to make any additions or changes to this policy necessary to ensure the effective implementation of technology at CJHS as well as to maintain the safety and well-being of students enrolled in our school.

All users of CJHS devices will be required to review this handbook prior to use as well as complete the signed parental/student agreement from student registration annually, including but not limited to the 'Technology Acceptable Use Policy' and 'User Agreement for Students'. Participation in CJHS technology use & iPad distribution includes understanding that there will be frequent review by the administration to monitor the participants safety and frequency of use throughout the in of the instructional day.

## Technology Acceptable Use Policy - CJHS CUSD #15

CJHS recognizes that access to technology in school gives students greater and equal opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop 21st century technology and communication skills. To that end, we provide access to technologies for both students and staff.

The 'Acceptable Use Policy' must be signed by a parent/guardian prior to a student being issued a device and utilizing any of the CJHS technologies. A copy of the acceptable use policy can be found at [www.cusd15.org](http://www.cusd15.org) (p.189-91). This form is usually signed at registration or upon enrolling as a new student at CJHS. The expectations for appropriate district technology/iPad use for students will be communicated to students no later than the first full week of school. If a student is absent during their grade-level device rollout, they must make up expectations review/policy with leadership prior to receiving their district issued device & related materials.

## Do Not Wish To Participate?

Should the parent and/or guardian refuse to sign CJHS technology agreement, the given student will not receive an iPad. Therefore, for every iPad-based assignment, the teacher directly related to that subject matter will provide an alternative assignment at his or her discretion, teaching or re-teaching the same objectives that would have been taught utilizing the iPad.

# CUSD #15 - District Issued iPad

## Device Deployment

1. Students in 6th - 8th grade who wish to receive a district issued iPad must review the technology handbook and user policy with their parent/guardian. Families will electronically sign off on the CJHS User Agreement during registration if registering electronically. This form must be signed or the student will not be issued iPad.
2. All iPads remain the property of CUSD#15. The district reserves the right to collect and/or inspect each device at any time and to delete any material or applications deemed inappropriate.

## Apple ID Information

All students will be assigned a district managed Apple ID to be used for school use only. Students are **NOT** allowed to link their school devices with any previous Apple ID or any personal Apple ID account or entity.

## Returning the Assigned District iPad

1. The district iPad, protective case, charger, and cable must be returned at the end of each school year in good condition for maintenance, cleaning and software installations. Students at CJHS will receive the same device at the beginning of the following school year. If enrollment at CJHS is terminated for any reason (transfer, graduation, home-school, expulsion, etc.), all district issued items must be returned upon transfer or withdrawal. All iPads, cases, chargers, and cables will be inspected during device return. Fees will be assessed for damaged item(s) or failure to return district issued materials.
2. If a student fails to return district technology at the end of the school year or upon termination of enrollment at CJHS, that student may be subject to criminal prosecution for theft and/or civil liability. The student will also pay the replacement cost of the iPad, or, if applicable, any fees. Additionally, failure to return the device may also result in a theft report being filed with police authorities.

## Using the iPad at School

1. The iPad is the property of Clinton School District Unit #15 and as a result may be seized and reviewed at any time. Students should have NO expectation of privacy of materials found on the iPad or school supplied accounts.
2. The CUSD #15 assigned iPad is the only approved computing device allowed. All other computers/devices are not allowed and are subject to seizure.
3. The iPad is to be in the district-provided protective case at all times.
4. The iPad comes equipped with both a front and rear-facing camera and video and audio recording capacities. Use of the camera, video and audio equipment is prohibited unless permission is granted by district staff for the completion of academic work. As with all recording devices, it is best practice and common courtesy to ask permission before recording an individual or group. CJHS retains the rights concerning any recording and/or publishing of any student or staff members work or image. Students must obtain permission to publish a photograph or video/audio recording of any school related activity.
5. iPads are intended for use at school each day. In addition to teacher expectations for iPad use, school related calendars and schedules may be accessed while using the iPad.
6. Students must be responsible to bring their iPads to all classes, unless specifically instructed otherwise by their teacher. Failure to do so will result in a classroom issued 'caution log'. If students leave their iPad at home, they will still be responsible for getting their course work completed. Not having the iPad when it is

necessary for completing coursework is not a valid excuse for not completing work on time. If a student repeatedly leaves their iPad at home, they will be required to meet with the building principal and lose the privilege of taking the iPad home (permanently or for a period of time). Students may be allowed to check out a loaner iPad on days they leave their device at home. However, once a student reaches three checkouts in a semester they may serve a lunch detention, then compounding each subsequent checkout that semester.

7. Under no circumstances should an iPad be left unsupervised as it is the responsibility of the assigned student. If an iPad is found to be unsupervised, it will be taken to the school office and the student may be issued disciplinary action.

8. If an iPad is being repaired, a loaner iPad may be issued to the student, if available. The loaner iPad must be returned to the school at the end of each school day. The loaner policy as detailed above (#6) does not apply when students use a loaner device due to a repair.

9. iPads must be brought to school each day in a fully charged condition (battery life at 70%>). Repeat violations of this rule will result in disciplinary actions and the loss of the privilege in taking the iPad home (permanently or for a period of time) in order to charge the device each night in assigned location. Best practice is to charge the device daily. If time management or organization can be a struggle, proactively speak with (1st hr) teacher and make arrangements to charge your device with your teacher. If a device is fully charged at the beginning of the school day, there should be sufficient charge to utilize the device all day.

10. During passing periods (time between classes - traveling from class to class), the iPad is to be carried carefully. Place the iPad on top of all books or other materials being carried. Do not attempt to view/work on the iPad while walking from one destination to another at any time or walk with the case open.

11. Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes. Students may only use earbuds or headphones in the classroom with permission of the teacher and for instructional purposes. Use of headphones, external or internal speakers is not permitted during class or passing periods or without direct instruction of the teacher.

12. You must have permission for paper-based printing from the iPad, sharing, airdropping or any other form of collaboration with device. Any form of student to student collaboration must be under direction and supervision of the teacher. Use of technology collaboration may result in disciplinary action if not teacher directed.

13. District apps and the iPad software are updated periodically by district staff.

14. The district-assigned iPad is designed as a tool for school work and activities only.

15. All students should recognize and guard their personal and private information. While on the internet, students shall not reveal personal information, including home address or phone number, the address or phone numbers of other students, full names, passwords, or plans.

16. The iPad affords limited electronic storage space. As with all electronic files, it is good practice to back up, duplicate, or archive files.

17. Plagiarism is a violation of appropriate student conduct. Give credit to all sources used, whether quoted or paraphrased. Plagiarism will also result in disciplinary action.

18. Any attempt to circumvent the district web filter will result in disciplinary action. Attempts include, but are not limited to; using proxies, phone tethering, or Wi-Fi Hot-Spots.

## **Use of Artificial Intelligence (AI) Tool**

“Artificial intelligence” or “AI” is intelligence demonstrated by computers, as opposed to human intelligence. “Intelligence” encompasses the ability to learn, reason, generalize, and infer meaning. Examples of AI technology include ChatGPT and other chatbots and large language models.

1. AI is not a substitute for schoolwork that requires original thought. In this, students may not claim AI generated content as their own work.
2. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited and will result in disciplinary action as the use of AI for these purposes constitutes cheating or plagiarism.
3. In certain situations, AI may be used as a learning tool or a study aid.
4. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator.
5. Students may use AI as authorized in their Individualized Education Program (IEP).
6. Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies.
7. In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software. (IPA-MSH 7/1/23)

## **iPad Technology Use Guidelines**

1. Abide by the district ‘Acceptable Use Policy’, handbook, and all other relevant district policies at all times.
2. Honor the district’s restrictions of access to apps and websites that are not allowed at school.
3. Secure your district assigned iPad in your locked locker whenever it is not in your direct possession. Never leave it unattended.
4. All applications, games, and music on your district assigned iPad must be legitimately purchased and licensed.
5. You may not attempt to break the security protocols in place by the district. If an iPad is ‘Jail-Broken’ the warranty is voided. If you ‘Jailbreak’ (remove the limitations imposed by the manufacturer) on your district assigned iPad, you are responsible for the cost of the device and will be subject to disciplinary action.
6. Repairs will be organized by district staff. Do not attempt any repairs yourself.
7. You are responsible for backing up personal data (school work) on the iPad. Documentation will be provided on best practices for backing up your data using iCloud and other apps. Clinton CUSD #15 accepts no responsibility for lost data.

8. If necessary, your iPad may need to be reset by district staff. Resetting causes all programs and files on the device to be erased, returning the device to its original state. Provided you have a good backup, most of your data can be restored. However, the district accepts no responsibility for any lost data.
9. Apple software allows for over the air syncing (airdrop), updating and backing up to iCloud and other apps. Airdrop is a function used by teachers to share documents and files with students. If used inappropriately, it can be taken off a device and a discipline consequence can be assigned.
10. Clinton CUSD #15 may review your files and communications to ensure you are using the iPad appropriately. Do not expect that files stored on your iPad will be private; this is a district owned/issued device.
11. You are responsible for the appropriateness of all files, data, and internet history on your CUSD#15 iPad.
12. You may not take any photos or video or audio recording of other students or staff without their permission and the permission of district staff. The possession, forwarding, or uploading of unauthorized photos, video, or audio to any website, network storage area, or person is strictly forbidden.
13. You may not access another individual's materials, information, or files on their iPad nor imitate their user.
14. To prevent the risk of theft, never leave your iPad unattended. Never leave your iPad in an unsupervised area, keep it in your possession or lock it in your locker, and always maintain a security passcode.

## **iPad Personalization**

1. Students may personalize the home screen with appropriate media. The presence of guns, weapons, inappropriate language, pornographic materials, drugs, alcohol, and/or gang symbols or pictures, or any image that is deemed inappropriate by any staff member, are not permitted per school & district policies.
2. You are required to passcode protect your iPad at all times, unlocking your device for a school official as requested.
3. If illegal or unauthorized software/apps are discovered, the iPad will be restored from backup to reset factory defaults. The district does not accept responsibility for the loss of any software, documents, pictures, media, etc., deleted due to a reset and further disciplinary action will result. All iPads will be reset to factory defaults at the end of each school year and personalized settings and media will be removed.

# Managing Your Files, Saving Your Work and Safety

## Saving to the iPad

Students should save work to the iPad and backup files via Apple's iCloud service. Other services such as Google Drive offer online storage areas as options as well. Storage space is available on the device, but it will not be backed up in case of resetting or restoring the iPad. It is the student's responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. iPad malfunctions are not an acceptable excuse for not submitting work.

## Network Connectivity

Clinton CUSD #15 makes no guarantee that their network will be up and running 100% of the time. In the rare case that the network is down, the district will not be responsible for lost or missing data.

## School Provided Apps/Software

The apps/software originally installed by district staff must remain on the iPad in usable condition and be accessible at all times. From time to time, the district may add apps/software for use in a particular class. Enough storage space must remain on the iPad for this capability. CJHS staff may remove any non-academic materials that limit this ability. Students may install apps located in "Self-Service" application.

## Procedures for Reloading Apps/Software

If technical difficulties occur from unauthorized apps/software, the iPad will be reset to its original state. The district does not accept any responsibility for the loss of data or any software or documents that are deleted during this process. Furthermore, an expense may be charged to the parents/guardians if it is deemed appropriate by district personnel to recover time/expenses to restore the iPad to usable condition as a result of unauthorized app/software installation.

## Jailbreaking and Hacking

Immediate appropriate disciplinary action will be taken if your district-issued iPad is found to have been jailbroken, hacked, or in other ways deliberately altered to adjust or increase the level of access to otherwise restricted features or Internet privileges. Such disciplinary action may include an expense passed to the parent/guardian if it is deemed appropriate by district personnel to recover time/expenses to restore the iPad to usable condition as a result of the infraction and loss of device and/or district technology use.

## Using the iPad at Home

Home Internet Access - Students are encouraged to have wireless access at home.

While at school, internet traffic is logged and filtered. When off school property, student internet traffic will also be filtered. Parents/guardians are responsible for monitoring their student's use of the Internet when off school property. We encourage parents/guardians to discuss their expectations that their child(ren) should take when accessing the Internet. We support parents by also having this discussion with students, including required current internet safety curriculum ([Common Sense Media](#)).

The district-issued iPad is intended for use by only the student to which it is assigned. Use by others in the household may prove to be detrimental to the student who is responsible for the device and the contents on it (and therefore, is not recommended or condoned).

# CUSD #15 iPad Care and Maintenance

## General Information

- ☛ The iPad is the property of Clinton School District CUSD #15 and all users must follow all rules and regulations outlined in this policy. Students are responsible for the general care of the iPad, charger, and charging/syncing cable they have been issued.
- ☛ Do not attempt to gain access to the internal electronics or to repair the iPad. If the iPad fails to work or is damaged, report the problem to your teacher as soon as possible. The staff will determine iPad repair/replacement options. You may be issued a temporary device or other materials until the damaged iPad is working properly or replaced.
- ☛ Each iPad has the ability to be remotely located and locked.
- ☛ Each iPad has a unique identification number. At no time should the numbers or labels be modified or removed (on either the iPad or the protective case).
- ☛ Do NOT lend the iPad to another person. Each iPad is assigned to one individual student and the responsibility for the care of the iPad solely rests on that individual.
- ☛ Keep the iPad off the floor where it could be stepped on or tripped over.
  - ☛ Unless an assignment requires the iPad to be brought out in public (at the store, restaurants, parks, etc...), iPads should only be used in school or at home. They should not be left out in plain sight or where they can easily be stolen or lost.
  - ☛ Do NOT take the iPad on play-dates, sleep-overs, or to after-school activities such as sporting events, sporting practices, music practices, drama practices, or other such activities unless they can be locked up and stored safely and securely.
- ☛ NEVER LEAVE YOUR IPAD UNATTENDED!

## Battery and Charging

- ☛ The iPad comes with ports for charging and other accessories. Care must be exercised when plugging/unplugging accessories. Accessories issued to the student (charger, charging/syncing cable) are the responsibility of the student.
- ☛ The iPad is designed for daily use. Each iPad must be charged at home (using the provided charging block and cable) and brought back to school ready for use each school day.
- ☛ Fully charged iPad batteries can actually last up to 15 hours of use.
- ☛ iPads should never be left in a hot car or similar environment as damage to the battery will result.

## Cases

- ☛ The iPad comes with a protective case and attached keyboard. This case provides the iPad with sufficient padding to protect the iPad from normal treatment and provide a suitable means for carrying the device in and out of school. Leave the iPad in the case at all times.
- ☛ iPad cases furnished by the school must be returned with only normal wear and no alterations to avoid paying a replacement fee.
- ☛ iPads must remain free of any writing, drawings, stickers, or extra labels.

## Screen

- ☛ iPads do not respond well to liquids. Avoid applying liquids to the iPad. The iPad can be cleaned with a soft, lint-free cloth. Avoid getting moisture in the openings.
- ☛ Do NOT use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the iPad. Use of unapproved cleaners may remove the protective film covering the face of the iPad.
- ☛ While the iPad is scratch resistant, the iPad will scratch. Avoid using any sharp objects on the iPad.
- ☛ The iPad screen is glass. It is vulnerable to cracking. Never place heavy objects on top of the iPad and never drop the iPad. Careful placement in your backpack is important!
- ☛ Do not "bump" the iPad against lockers, walls, car doors, floors, etc...as it will break the screen.

## Storage and Carrying

- ☛ Never leave an iPad unattended. When not in your possession, the iPad should be in a secure, locked environment. Unattended iPads will be collected and stored in the office
- ☛ Never expose an iPad to long-term temperature extremes or direct sunlight. An automobile is NOT a good place to store an iPad. The iPad has been known to stop functioning outside when the temperature rises too high.
- ☛ Avoid placing weight on the iPad. Nothing should be placed on top of the iPad when it is stored.



- 📱 Never throw or slide an iPad.
- 📱 The iPad is an electronic device and care must be taken when handling it. Never throw a book bag that contains an iPad. Never place an iPad in a backpack that contains food, liquids, heavy or sharp objects.
- 📱 iPads must never be left in any unsupervised area. Unsupervised areas include, but are not limited to, the school grounds, lunchroom, locker rooms, bathrooms, hallways. If an iPad is found in an unsupervised area, it will be taken to the office.
- 📱 Keep the iPad away from food and drinks. It should NOT be used at the table during meals.
- 📱 iPads WILL NOT be used outside on the playground, in the locker room, or in the bathrooms.
- 📱 iPads must remain in the district-issued case.
- 📱 All iPads are enrolled in Apple's Device Enrollment Program for Education and the district's mobile management system GoGuardian by serial number and user identity.

## **Parent/Guardian Guide to Safe Use**

CJHS recognizes that with new technologies comes new challenges to both teachers and parents. Below is a series of suggestions that may aid you in effectively guiding your child's use of the iPad.

1. **Take extra steps to protect your child.** Encourage him/her to use and store the iPad in an open area of your home so you can monitor what your child is doing. Use the internet with your child to help develop safe surfing habits. Children often model adult behavior.
2. **Go where your child goes online.** Monitor the places your child visits. Let your child know that you are there and help teach him/her how to act as he/she works online.
3. **Know who your child is collaborating with online.** Limit your child's online interaction to people your child actually knows and is working with on academic projects in real life.
4. **Understand sites' privacy policies.** Internet sites should spell out your rights to review and delete your child's information.
5. **Limit the time your child is on the iPad.** While the iPad is a very engaging device, it is a school work device. Care and constant monitoring will reduce the likelihood of excess use.
6. **Report unwelcome or malicious online threats.** Report in a timely fashion to the school any online interactions that can be considered threatening or concerning.
7. **Help your child develop a routine.** Many parents have found success by helping create a routine for their child's computer use. Define a routine as to how the iPad is cared for, charged, and when and where its use is appropriate.
8. **Take a look at the apps on the issued device.** It is to the advantage of the students, parents, and school that the parents have a working understanding of the programs and student work found on the iPad.
9. **Read and share this CJHS Technology Handbook with your child.** By reading and discussing the care and use policies, you can create a clear set of expectations and limitations for your child.

# CJHS User Agreement for Students and Parents

All use of iPads should be consistent with the educational goals of the district. Student expectations are as follows:

## Responsible Use

- ☑ I will always supervise my iPad. When not using it, I will store it in a secure/locked location.
- ☑ I will keep the iPad in the district-issued protective case.
- ☑ I will use care when handling the iPad, carrying the iPad, and when placing it in a locker or backpack because I realize it may be damaged if dropped, thrown, smashed, kicked, or crushed.
- ☑ I will not apply any marks, decorations, or modifications to the iPad or its case.
- ☑ I will keep any/all identified barcodes/asset tags on the iPad.
- ☑ I will only use the iPad that I have been assigned. I may only use the iPad of another student if working collaboratively as directed by a faculty member.
- ☑ I am responsible for the care and protection of the iPad I have been assigned. I will report any damage or malfunction immediately. I will not attempt to repair the iPad or gain access to its internal electronics.
- ☑ I will report the loss or theft of the iPad immediately as waiting to report it will decrease the chance of recovering it.
- ☑ I agree to return the iPad in its protective case along with the charger and charging/syncing cable in excellent condition at the end of the school year or when I terminate enrollment with Clinton School District #15 (whichever is sooner).
- ☑ I will not expose the iPad to water or excessive heat (like a hot car) or other environment that can damage the battery or electronics.
- ☑ I understand that if I can identify a security problem on the iPad, I will notify the principal and/or my teacher and not demonstrate the problem to any other users.
- ☑ I will keep my account passwords confidential.
- ☑ I will not use another user's account.

## Safe Use

- ☑ I will only access safe and educationally appropriate applications or websites, which reflect the goals of the school district.
- ☑ Use of the iPad outside of school will be monitored by my parent/guardian in order to protect me from potentially dangerous or inappropriate material.
- ☑ I will follow the policies outlined in the handbook and the 'Acceptable Use Policy' at all times.
- ☑ I will only use the iPad assigned to me in a manner that promotes positive, respectful, courteous, and kind interactions and communication between teachers, students, parents and community members.
- ☑ I will use good judgment when using the camera and microphone. I will not use this device to take/store/share inappropriate, illicit, embarrassing, harassing, or sexually explicit photos, videos, or recordings. I understand that my use of the camera in a bathroom or locker room is PROHIBITED.
- ☑ I will make no attempt to harm or destroy hardware, software/apps, or data of another user, the Internet, or any network.
- ☑ I understand the iPad assigned to me is *not* my personal property and is subject to inspection at any time without notice. It is the property of Clinton CUSD #15.

## Productive Use

- ☑ I will come to school each day with the district-assigned iPad charged. During instructional time, I will only access and utilize apps or websites to which I am directed or instructed by teacher or as dictated by my assignments.
- ☑ I will always have enough memory on the district-assigned iPad to download, access and/or create any educational applications or files required by my teachers.
- ☑ I will not use the iPad to engage in academic dishonesty.
- ☑ I will not use the iPad to access, submit, post, publish, record, or display any defamatory, inaccurate, obscene, profane, abusive, sexually oriented, racially offensive, threatening, harassing or illegal material.

# CJHS iPad Protection Plan

CJHS administration will determine if the damage was accidental or negligent, and assign the correct fee associated with the damage.

## Clinton School District CUSD #15 will be responsible for the following:

1. **Mechanical Error:** pays for issues not caused by the user (backlight failure, causing the display to be too dark to see)
2. **Natural Disasters:** pays for loss/damage caused by natural disasters
3. **Fire:** pays for damage due to fire; the claim must be accompanied by an Official Fire Report
4. **Theft:** pays for replacement of device as long as no other portion of this handbook has been violated.

## Parents are responsible to pay the full cost of the damage or replacement of the device for intentional/unintentional behavior.

## CJHS/Clinton CUSD #15 will NOT be responsible for the following:

1. Damage caused to Clinton CUSD #15 technology property due to negligence or irresponsibility (intentional/unintentional damage) as determined by school personnel (i.e. wireless device left at the park/unattended, liquid spilled on the device, case defaced with marker/sticker, dog urinating on charger, throwing iPad, altering the software and/or operating system, hitting screen, etc.). *This is a guide not an extensive list.*
2. Cosmetic damages that do not affect the functionality of the device (i.e. scratches, minor dents).
3. Clinton CUSD #15 is not liable for any loss or damage (including incidental, consequential, or punitive damages) for expenses caused directly or indirectly by the equipment.

- 📱 iPad Lightning Cable - \$10
- 📱 iPad Power Adaptor Block - \$15
- 📱 Damaged 9th generation iPad Screen - \$150-\$250 (expense varies)
- 📱 Damaged 9th generation iPad Audio Port - \$20-\$50 (expense varies)
- 📱 Case with Keyboard for 9th generation iPad - \$125
- 📱 Complete Replacement of 9th generation iPad - \$450

In lieu of paying the replacement cost for damage to a 9th generation iPad: If the incident is determined to be accidental by administration, a parent/guardian may opt to replace the student's district device with an older version of iPad (currently 5th or 7th generation) at a lower cost of \$50. The 5th/7th generation iPad comes with an optional plug-in keyboard or case and will still allow the student the same access to instructional technology and software/apps as the 9th generation iPad.

### Fees are restructured annually.

**Fees from a previous school year are not used in determining the fees for the current year.**

All items in need of replacement **MUST** be purchased from Clinton CUSD #15, and the original device must be returned to the district. All money collected for fees or negligent damage will be recorded and tracked at Clinton CUSD #15. Payment for damaged devices, chargers, and/or cases should be made payable to Clinton CUSD #15. iPads must remain at school until fees are paid or other arrangements have been made.

*\*Check with your insurance agent to see about the possibility of covering the device under your homeowners or renters insurance policy.*



**#Maroon Pride  
Clinton CUSD #15 CJHS**

**User Agreement and Acknowledgement of the CJHS iPad Handbook  
Protection Plan Agreement and Damage Repair Fees**

By accepting a district-owned iPad, the student and parent agree to abide by all Board policies and rules, including, but not limited to, this Handbook and the Technology Acceptable Use Policy. The Student and Guardian agree that the use of the District's technology and network is a privilege, not a right, and that there is no expectation of privacy for any communication made using the District iPad or for any content stored on the District iPad. The Student and Guardian agree that the District reserves the right to inspect the District iPad and its contents at any time and for any reason.

In picking up my student's iPad, I understand and agree to the stipulations set forth in the CJHS Handbook and the Technology Acceptable Use Policy and understand that violations will result in consequences per Board policy. We have read and agree to the terms of the User Agreement.

BY CHECKING THAT YOU HAVE RECEIVED ACCESS TO THIS THIS AGREEMENT DURING REGISTRATION, YOU AGREE TO WAIVE ANY AND ALL CLAIMS YOU (AND YOUR HEIRS, SUCCESSORS, AND ASSIGNS) MAY HAVE AGAINST CJHS/CLINTON CUSD #15, ITS BOARD OF EDUCATION, AND ITS INDIVIDUAL BOARD MEMBERS, EMPLOYEES AND AGENTS RELATING TO, CONNECTED WITH OR ARISING FROM THE USE OF THE DISTRICT IPAD, THIS HANDBOOK OR THIS AGREEMENT.

TO THE FULLEST EXTENT ALLOWED BY LAW, YOU AGREE TO INDEMNIFY, DEFEND, AND HOLD HARMLESS CJHS/CLINTON CUSD #15, ITS BOARD OF EDUCATION, AND ITS INDIVIDUAL BOARD MEMBERS, EMPLOYEES AND AGENTS, FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES AND CAUSES OF ACTION RELATING TO, CONNECTED WITH OR ARISING FROM THE USE OF THE DISTRICT IPAD, THIS HANDBOOK OR THIS AGREEMENT.

**DAMAGE REPAIR FEES ARE AS FOLLOWS:**

- iPad Lightning Cable - \$10
- iPad Power Adaptor/Block - \$15
- Damaged 9th generation iPad Screen - \$150-\$250 (varies)
- Damaged 9th generation iPad Audio Port - \$20-\$50 (varies)
- Case with Keyboard for 9th generation iPad - \$125
- Complete Replacement of 9th generation iPad - \$450

In lieu of paying the replacement cost for damage to a 9th generation iPad: If the incident is determined to be accidental by administration, a parent/guardian may opt to replace the student's district device with an older version of iPad (currently 5th or 7th generation) at a lower cost of \$50. The 5th/7th generation iPad comes with an optional plug-in keyboard or case and will still allow the student the same access to instructional technology and software/apps as the 9th generation iPad.

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Parent/Guardian Signature

Date

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Student Name