

**MINUTES**  
SHEPHERD PUBLIC SCHOOLS  
REGULAR BOARD MEETING  
MIDDLE/HIGH SCHOOL MEDIA CENTER  
MARCH 19, 2024  
7:00 p.m.

Present: Rick Judge, President  
Tracey Galgoci, Vice President  
Katie Travis, Treasurer  
Matthew Showalter, Secretary  
Janet Willoughby, Trustee  
Katie Eisenberger, Trustee  
Kathryn Showalter, Student Board Representative (SBR)

Absent: Andrew Curtiss, Trustee

Also Present: Terry Starr, Superintendent, Carl Seiter, Holly Moeggenberg, Administrators, Corey Grim  
Steve Sura, Aaron Lloyd, Educators, 10+ Community Members

**REGULAR MEETING**

I. **CALL TO ORDER**

Mr. Judge called the meeting to order at 7:00 p.m.

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

**Present:** Rick Judge, Matthew Showalter, Janet Willoughby, Katie Travis, Katie Eisenberger, Tracey Galgoci, Kathryn Showalter

**Absent:** Andrew Curtiss

IV. **SHEPHERD PUBLIC SCHOOL BELIEFS**

V. **ADOPTION OF AGENDA**

**Showalter moved, seconded by Willoughby, to adopt the March 19, 2024 Agenda for the Regular Meeting of the Shepherd Public Schools Board of Education as presented.**

The vote was taken on the motion.

**Ayes: 6**

**Nays: 0**

**Absent: Curtiss**

**The motion carried.**

VI. **ACCEPTANCE OF MINUTES**

**Showalter moved, seconded by Travis, to approve the minutes of the Shepherd Public Schools Board of Education as presented.**

A. Regular Board Meeting – February 20, 2024

B. Committee of the Whole Meeting – March 11, 2024

The vote was taken on the motion.

**Ayes: 6**  
**Nays: 0**  
**Absent: Curtiss**

**The motion carried.**

VII. PUBLIC COMMENT

President Rick Judge asked if anyone would like to address the board; there were public comments/audience participation.

VIII. NEW AND OLD BUSINESS

A. Presentations

1. Student/Staff Spotlight - Technology Department - Corey Grim  
Grim presented his staff's pictures and gave a description of what their job duties are for the Technology Department. He mentioned that the student co-op program began in 2013 and was a wonderful addition to the department for him and the students. He talked about the MaculConference which was themed "Learning Revolution " and seemed to leave our educations that attended energized.
2. Principal's Reports (All)  
Each principal gave an update on their respective buildings.
3. 2023/2024 Budget Amendment - Carl Seiter  
Seiter presented his proposed amendment to the 2023/2024 budget in detail for the General Fund, Food Service Fund and Student/School Activity Fund.

B. Action Items

1. ACCOUNTS PAYABLE

**Showalter moved, seconded by Eisenberger, to approve the February 2024 payments in the total amount \$1,838,666.90 Debt Retirement payments in the total amount of \$0.**

The vote was taken on the motion.

**Ayes: Galgoci, Judge, Showalter, Willoughby, Travis, Eisenberger**  
**Nays: None.**  
**Absent: Curtiss**

**The motion carried.**

2. 2023/2024 BUDGET AMENDMENT

**Willoughby moved, seconded by Galgoci, to approve the budget amendments for the 2023/2024 fiscal year as presented.**

The vote was taken on the motion.

**Ayes: Judge, Showalter, Willoughby, Travis, Eisenberger, Galgoci**  
**Nays: None.**  
**Absent: Curtiss**

**The motion carried.**

3. BOND INVESTIGATION SCOPE

**Showalter moved, seconded by Galgoci, to approve the summary of the scope of work and to authorize the Superintendent to construct the pre qualifying application to submit**

**to the Department of Treasury for a potential August 6, 2024 zero mill increase bond election.**

The vote was taken on the motion.

**Ayes: Showalter, Willoughby, Travis, Eisenberger, Galgoci, Judge**

**Nays: None.**

**Absent: Curtiss**

**The motion carried.**

**4. STRATEGIC PLANNING OBJECTIVES - 2024-25**

**Eisenberger moved, seconded by Travis, to approve the eight (8) objectives identified by the Strategic Planning Steering Committee for Year #3 implementation of the Shepherd Public Schools current Strategic Plan.**

The vote was taken on the motion.

**Ayes: Showalter, Willoughby, Travis, Eisenberger, Galgoci, Judge**

**Nays: None.**

**Absent: Curtiss**

**The motion carried.**

**5. TECHNOLOGY VENDOR SELECTION**

**Travis moved, seconded by Galgoci, to approve the high school rewiring project in an amount not to exceed \$22,214.**

The vote was taken on the motion.

**Ayes: Willoughby, Travis, Eisenberger, Galgoci, Judge, Showalter**

**Nays: None.**

**Absent: Curtiss**

**The motion carried.**

**6. CAPTURING KIDS HEARTS**

**Eisenberger moved, seconded by Travis, to approve a payment of \$150,000 to the Capturing Kids Hearts programming for this professional development throughout the 2024-25 school year. (Esser III funds)**

The vote was taken on the motion.

**Ayes: Travis, Eisenberger, Galgoci, Judge, Showalter, Willoughby**

**Nays: None.**

**Absent: Curtiss**

**The motion carried.**

**7. REKEYING DISTRICT**

**Showalter moved, seconded by Willoughby, to approve the bid from Gilboe's Lock and Safe in an amount not to exceed \$39,178.34.**

The vote was taken on the motion.

**Ayes: Eisenberger, Galgoci, Judge, Showalter, Willoughby, Travis**  
**Nays: None.**  
**Absent: Curtiss**

**The motion carried.**

8. **SHS GYM FLOOR**

**Galgoci moved, seconded by Travis, to approve the renovation of the gymnasium floor by Custom Hardwoods & Synthetic Flooring in an amount not to exceed \$52,000.**

The vote was taken on the motion.

**Ayes: Galgoci, Judge, Showalter, Willoughby, Travis, Eisenberger**  
**Nays: None.**  
**Absent: Curtiss**

**The motion carried.**

9. **TRACK RESURFACING**

**Travis moved, seconded by Eisenberger, to approve the resurfacing of the High School Track of Shepherd Public Schools by Current Surfaces, Inc. in an amount not to exceed \$170,200.**

The vote was taken on the motion.

**Ayes: Judge, Showalter, Willoughby, Travis, Eisenberger, Galgoci**  
**Nays: None.**  
**Absent: Curtiss**

**The motion carried.**

10. **ADMINISTRATOR CONTRACTS**

**Showalter moved, seconded by Willoughby, to approve renewal of current administrator contracts for the 2024-25 school year as follows:**

**Carrie Gauthier – 1 year contract ends 6-30-2024 – renewing to 2025**

**Amber Schlappi-Bloss – 2 year contract ends 6-30-2024 – renewing to 2025**

**Jason Wolf – 1 year contract ends 6-30-2024 – renew to 2025**

**David Farley – 2 year contract ends 6-30-2024 – renewing to 2025**

**Laurie Richards – 1 year contract ends 6-30-2024 – renew to 2025**

**Mike Willett – 2 year contract ends 6-30-2025 – no action**

**Ana Allingham – 2 year contract ends 6-30-2024 – renewing to 2025**

**Amy King – 2 year contract ends 6-30-2025 – no action**

**Carl Seiter – 2 year contract ends 6-30-2024 – renew to 2026**

**Arthur Grim – 2 year contract ends 6-30-2025 – renew to 2026**

**Garth Cornwell – 2 year contract ends 6-30-2025 – renew to 2026**

**Brian Ross – 2 year contract ends 6-30-2025 – renew to 2026**

**Steve Sura – 2 year contract ends 6-30-2025 – renew to 2026**

**Aaron Lloyd – 2 year contract ends 6-30-2025 – renew to 2026**

**Mari Robinson -2 year contract ends 6-30-2025 – renew to 2026**

**Jason Davis -2 year contract ends 6-30-2025 – renew to 2026.**

The vote was taken on the motion.

**Ayes:** Showalter, Willoughby, Travis, Eisenberger, Galgoci, Judge

**Nays:** None.

**Absent:** Curtiss

**The motion carried.**

11. CAFETERIA TABLES

**Eisenberger moved, seconded by Galgoci, to approve the bid from Dew-El Corporation for the purchase of twenty-four cafeteria tables in an amount not to exceed \$67,730.38.**

The vote was taken on the motion.

**Ayes:** Showalter, Willoughby, Travis, Eisenberger, Galgoci, Judge

**Nays:** None.

**Absent:** Curtiss

**The motion carried.**

12. RESIGNATIONS/RETIREMENTS

**Showalter moved, seconded by Galgoci, to approve the resignation of Irvin Sigler, and the retirements of Jill Chaney, Jay Travis and Brenda Rau.**

**The vote was taken on the motion.**

**Ayes:** Willoughby, Travis, Eisenberger, Galgoci, Judge, Showalter

**Nays:** None.

**Absent:** Curtiss

**The motion carried.**

C. Superintendent's Report – Terry Starr

Starr let everyone know that the board meeting locations will be switching for the months of April and May.

1. April Regular Meeting- Here instead of Winn (Carrie presents Top Ten)
2. May Regular Meeting- Out at Winn instead of here (Wrap up year at Winn)

D. Director of Business Services – Carl Seiter

Seiter mentioned that he is working on the 27K Funding for student loan forgiveness for those who qualify.

E. Administrative Assistant – Holly Moeggenberg

None.

F. Student Board Representative Update

Ms. Showalter talked about all the events coming up at SHS and mentioned that all students are ready for spring break.

G. Board Member's Remarks (for the record only)

There were no comments for the record.

IX. ADJOURNMENT

The Board adjourned the Shepherd Public School Regular Board Meeting at 8:12 p.m.

Respectfully submitted,

---

Matthew Showalter, Board Secretary

---

Holly Moeggenberg, Recording Secretary