



SHEPHERD HIGH SCHOOLS ATHLETICS

100 EAST HALL STREET
SHEPHERD MI 48883
PHONE: 989.828.6601 FAX: 989.828.5679
www.shepherdschools.net



Job Posting - Internal/External

Position: Varsity Football Coach

Building: Shepherd High School

Reports to: Mr. Garth Cornwell, Athletic Director

Scope of the Position: Responsible for all aspects of the Shepherd High School Football Program; overseeing assistant coaches and sub-varsity coaches; making decisions based on the direction and vision of the athletic department, Shepherd High School and Shepherd Public Schools. The Head Varsity Football Coach must realize and appreciate the need for the football program to work with other sports as a compliment to the whole of Shepherd Public Schools.

Skills Required: Provide instruction and coaching to student-athletes to develop skills and excel in football as well as in the classroom and community. The Head Varsity Football Coach must be able to communicate in spoken and written word to all stakeholders; have excellent organizational, communication and interpersonal skills; develop a strong rapport with all stakeholders, including the community as a whole. Must possess a working knowledge of all MHSAA rules and regulations.

Experience: Previous head coaching experience preferred and teaching experience preferred.

Minimum Performance Responsibilities: The Head Varsity Football Coach will:

- 1) plan, schedule and implement a regular program of training and attend all practices, meetings and activities for their sport.
- 2) be responsible to train, delegate to, communicate with, encourage professional development of and supervise any Assistant and Sub-Varsity Coaches for their sport.
- 3) provide clear academic, training, social and behavioral expectations for all student-athletes in their program and work to hold student-athletes to high standards and expectations.
- 4) select student managers, assistants and statisticians as needed.
- 5) follow all school and district policies and practices.
- 6) be accountable for all equipment and submit to the Athletic Director notice of any equipment lost or not returned.
- 7) monitor and examine all relevant facilities (locker rooms, meeting room, practice facilities, game field, etc) before and after practices/games to check on the general cleanliness and condition.
- 8) promote the Shepherd High School Football Program, and all sports sponsored by Shepherd Public Schools, both within and outside of the school through news media, social media, youth programs and other outlets.
- 9) seek and provide professional development opportunities for themselves and their coaching staff.
- 10) manage and provide ultimate oversight and training to all youth/feeder football coaches and programs.

Shepherd High School
321 South Fourth Street
Shepherd MI 48883
Phone: 989.828.6601
Fax: 989.828.5452

Shepherd Middle School
350 South Chippewa Street
Shepherd MI 48883
Phone: 989.828.6601
Fax: 989.828.6578

Shepherd Elementary
301 South Fourth Street
Shepherd MI 48883
Phone: 989.828.6601
Fax: 989.828.6947

Winn Elementary
418 W. Blanchard Rd.
Shepherd, MI 48883
Phone: 989.866.2250
Fax: 989.866.2740

Odyssey Middle/High School
3441 South Wise Road
Mt Pleasant MI 48858
Phone: 989.773.9473
Fax: 989.779.0429

Transportation &
Maintenance Dept.
318 North First Street
Shepherd MI 48883
Phone: 989.828.4539
Fax: 989.828.4302

- 11) provide positive leadership and communication of the football program in and throughout the school community.
- 12) Promote the successes of the players and coaches through ongoing media and recognition platforms.
- 13) Coordinate with persons and resources to ensure there are systems in place to address the academic needs of the program's student athletes.

Evaluation: Formal annual evaluation at the end of each season but regular communication with supervisor is expected.

To Apply: Please email the the following, as one file, to Garth Cornwell, Athletic Director (gcornwell@shepherdschools.net)

Cover Letter

Resume

Letters of Recommendation (3)

Application Deadline: 3pm April 12, 2024 (or until filled)

Timeline:

April 12, 2024 Applications Due

April 17 - 19, 2024 First Round of Interviews

April 22 - 24 Second Round of Interview (if needed)