

MINUTES
SHEPHERD PUBLIC SCHOOLS
REGULAR BOARD MEETING
MIDDLE/HIGH SCHOOL MEDIA CENTER
FEBRUARY 20, 2024
7:00 p.m.

Present: Rick Judge, President
Katie Travis, Treasurer
Matthew Showalter, Secretary
Janet Willoughby, Trustee
Andrew Curtiss, Trustee

Absent: Tracey Galgoci, Vice President, Katie Eisenberger, Trustee
Kathryn Showalter, Student Board Representative (SBR)

Also Present: Terry Starr, Superintendent, Carl Seiter, Holly Moeggenberg, Administrators, Steve Sura, Aaron Lloyd, Educators, +20 Community Members and SMS Students

REGULAR MEETING

I. **CALL TO ORDER**

Mr. Judge called the meeting to order at 7:00 p.m.

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

Present: Rick Judge, Matthew Showalter, Janet Willoughby, Andrew Curtiss, Katie Travis

Absent: Katie Eisenberger, Tracey Galgoci, Kathryn Showalter

IV. **SHEPHERD PUBLIC SCHOOL BELIEFS**

V. **ADOPTION OF AGENDA**

Showalter moved, seconded by Willoughby, to adopt the Revised Agenda (removing the closed session) for the February 20, 2024 Regular Meeting of the Shepherd Public Schools Board of Education as presented.

The vote was taken on the motion.

Ayes: 5

Nays: 0

Absent: 2

The motion carried.

VI. **ACCEPTANCE OF MINUTES**

Showalter moved, seconded by Travis, to approve the minutes of the Shepherd Public Schools Board of Education as presented.

A. Regular Board Meeting – January 16, 2024

B. Committee of the Whole Meeting – February 12, 2024

The vote was taken on the motion.

Ayes: 5
Nays: 0
Absent: 2

The motion carried.

VII. PUBLIC COMMENT

President Rick Judge asked if anyone would like to address the board; there were NO public comments/audience participation.

VIII. NEW AND OLD BUSINESS

A. Presentations

1. Student/Staff Spotlight - Shepherd Elementary - David Farley
Farley introduced the SES's Student Council Advisors, Gwen Fitzpatrick and Jennifer Mikek, who brought in seven members of the student council. Each student told the board members what they liked best about being a part of the Student Council.
2. Principal's Reports (All)
Each principal gave an update on their respective buildings. (Bloss and Richards absent)

B. Action Items

1. ACCOUNTS PAYABLE

Travis moved, seconded by Curtiss, to approve the January 2024 payments in the total amount \$2,312,352.66 Debt Retirement payments in the total amount of \$0.

The vote was taken on the motion.

Ayes: Judge, Curtiss, Showalter, Willoughby, Travis
Nays: None.
Absent: Galgoci, Eisenberger

The motion carried.

2. REVISED BOARD POLICIES

Showalter moved, seconded by Travis, to adopt the following revised board policies:

- a. po1540 - NEW Administrative Staff Reduction/Recalls
- b. po2370.01 - Online/Blended Learning Program
- c. po7217 - Weapons
- d. po7540.03 - Student Technology Acceptable Use and Safety
- e. po8305 - Information Security
- f. po8531 - Free and Reduced - Price Meals
- g. po1623 - Section 504/Ada Prohibition Against Disability Discrimination In Employment
- h. po3123 - Section 504/Ada Prohibition Against Disability Discrimination In Employment
- i. po4123 - Section 504/Ada Prohibition Against Disability Discrimination In Employment
- j. po2260.01 - Section 504/Ada Prohibition Against Discrimination Based On Disability.

The vote was taken on the motion.

Ayes: Judge, Curtiss, Showalter, Willoughby, Travis
Nays: None.
Absent: Eisenberger, Galgoci

The motion carried.

3. 2022-2024 CONTINUITY OF LEARNING PLAN

Willoughby moved, seconded by Travis, to approve the SPS District Continuity of Learning Plan for 2022-2024.

The vote was taken on the motion.

Ayes: Curtiss, Showalter, Willoughby, Travis, Judge

Nays: None.

Absent: Eisenberger, Galgoci

The motion carried.

4. OVERNIGHT/EXTENDED DAY TRIPS

Showalter moved, seconded by Willoughby, to approve the following Overnight/Extended Student Trip Requests as presented.

(a) Rick Cahoon, Cross Country Students, 9th - 12th grade, Young State Park, Boyne City, MI, August 11 - 16, 2024

(b) Lisa Antcliff, 14 BPA students, Amway Grand Plaza Hotel and Conference Center/DeVos Place, Grand Rapids, MI, March 7 - 10, 2024

(c) Ty Lentovich, Qualifying Wrestlers, Kalkaska High School and Ford Field Detroit, 2/17/2024 (approved), 2/29/24 through 3/2/24

The vote was taken on the motion.

Ayes: Showalter, Willoughby, Travis, Judge, Curtiss

Nays: None.

Absent: Eisenberger, Galgoci

The motion carried.

5. EMPLOYEE REQUEST TO HOLD TEACHING POSITION

Showalter moved, seconded by Curtiss, to approve a leave of absence for Melisa Peak for one year per the SEA Agreement beginning on February 26, 2024.

The vote was taken on the motion.

Ayes: Willoughby, Travis, Judge, Curtiss, Showalter

Nays: None.

Absent: Eisenberger, Galgoci

The motion carried.

6. RETIREMENT OF SUPERINTENDENT

Travis moved, seconded by Showalter, to approve the retirement of Superintendent Terry Starr, effective June 30, 2024.

The vote was taken on the motion.

Ayes: Travis, Judge, Curtiss, Showalter, Willoughby

Nays: None.

Absent: Eisenberger, Galgoci

The motion carried.

7. REPLACEMENT PROCESS OF SUPERINTENDENT

Showalter moved, seconded by Willoughby, to retain MASB to assist in the Superintendent search for a fee not to exceed \$6,250.

The vote was taken on the motion.

Ayes: Judge, Curtiss, Showalter, Willoughby, Travis

Nays: None.

Absent: Eisenberger, Galgoci

The motion carried.

8. SPS SUPPORT FOR BOE MEMBER (MILAF+ TRUSTEE)

Willoughby moved, seconded by Curtiss, to approve its support for Board of Education Secretary Matt Showalter to serve as a trustee on the MILAF+ Board.

The vote was taken on the motion.

Ayes: Judge, Curtiss, Showalter, Willoughby, Travis

Nays: None.

Absent: Galgoci, Eisenberger

The motion carried.

C. Superintendent's Report – Terry Starr

1. Timeline for BlueJay Wellness Center

Starr updated the Board that Three Rivers Construction should have the Wellness Center completed by August 24, 2024.

2. Bond Investigation Update

Starr stated that there is a meeting Wednesday, February 21st with the stakeholders.

D. Director of Business Services – Carl Seiter

Seiter said that the budget for 24/25 has begun, the per pupil increase could be \$241 per student, and the Great Start Readiness Program may eliminate income for placement. He added that SETSEG will begin revaluations on all of the SPS buildings and believes there could be an increase.

E. Administrative Assistant – Holly Moeggenberg

None.

F. Student Board Representative Update

Absent.

G. Board Member's Remarks (for the record only)

There were no comments for the record.

IX. ADJOURNMENT

The Board adjourned the Shepherd Public School Regular Board Meeting at 7:36 p.m.

Respectfully submitted,

Matthew Showalter, Board Secretary

Holly Moeggenberg, Recording Secretary