

Posting

Delavan-Darien School District NON UNION POSITION

Posting Date: March 14, 2024

Job Title: School Nurse

Location: District

Starting Date: July 2024

Completed application materials due by: Until filled

Submit your application materials using the WECAN system at the following web address:
<https://wecan.waspa.org>. (Review of materials and/or interviews may begin upon receipt of COMPLETE application packets.)

The purpose of this position is to strengthen and facilitate the educational process by modifying or removing health-related barriers to learning and to promote wellness so that all students may pursue their full potential. Achieve District educational goals and objectives by promoting actions that maintain or restore health, prevent illness and affect rehabilitation. Responsible for carrying out the school district's health program as defined by Wisconsin state statutes, administrative rules and district policies, and consistent with the Wisconsin Nurse Practice Act. Maintain and improve the health status of students; be accessible before, during and after school for student/parent interaction; communicate with parents and community resources, conduct health screenings and appraisals; monitor student safety; maintain records; and attend District meetings/committees.

Requires a bachelor of science degree in nursing from an accredited college or university; current Wisconsin registered nurse license from the Wisconsin Board of Nursing, Wisconsin Board of Safety and Professional Services; a valid Wisconsin Department of Public Instruction school nurse certification; and must maintain CPR and first aid certifications. Previous experience in child health or school nurse preferred. Ability to lift/move up to 50 pounds where applicable. Must possess basic information technology and media skills. Spanish speaking skills a plus.

Job Description Attached.

The Delavan-Darien School District does not discriminate in employment on the basis of race, color, age, national origin, religion, sex, or handicap.

Job Description

Position Title:	School Nurse	Department:	Student Services
Classification:	Certified	FLSA:	Exempt
Reports To:	Director of Student Services	Adopted:	January 2020

PURPOSE

To strengthen and facilitate the educational process by modifying or removing health-related barriers to learning and to promote wellness so that all students may pursue their full potential.

ESSENTIAL FUNCTIONS

Achieve District educational goals and objectives by promoting actions that maintain or restore health, prevent illness and affect rehabilitation. Responsible for carrying out the school district's health program as defined by Wisconsin state statutes, administrative rules and district policies, and consistent with the Wisconsin Nurse Practice Act. Maintain and improve the health status of students; be accessible before, during and after school for student/parent interaction; communicate with parents and community resources, conduct health screenings and appraisals; monitor student safety; maintain records; and attend District meetings/committees.

DUTIES AND RESPONSIBILITIES

- Prepare a safe and appropriate response to medical emergencies.
- Delegate special procedures to school personnel as indicated.
- Supervise and delegate nursing duties to the assigned health room assistants.
- Assure all health related school personnel perform procedures and treatments accurately.
- Supervise, administer, and document medication administration.
- Communicate with and facilitate communication between licensed prescribers, health care providers, family members, and school personnel regarding health care needs of students.
- Develop and implement Individual Healthcare Plans/ Emergency Health Plans and plans of treatment for students with chronic and acute health care needs.
- Screen students as directed for hearing/vision impairments and refer for treatment as necessary.
- Monitor and assist to control outbreak of communicable illnesses and encourage immunizations of students.
- Serve as health advisor and develop working relationships with school faculty, staff, and health room assistants.
- Assist in maximizing the quality of student's educational experience by helping to reduce the incidence of health related absenteeism.
- Identify students with complex medical needs requiring coordination and medical/nursing services, monitoring student health status, Individual Health Plans and teaching and administering and/or delegating special procedures (e.g., tracheostomy care, G-tube feedings, seizure monitoring, Diastat administration, epi-pen administration, Diabetes monitoring and insulin administration, etc.)
- Provide nursing services including prescribed medical treatments, procedures, and medication administration for any student as ordered by a physician.
- Work collaboratively with Walworth County Public Health and the Wisconsin Department of Public Instruction as needed.
- Collaborate with district crisis safety teams, disaster preparedness teams, and other district committees as appropriate.
- Develop Individual Health Plans for assigned students with special health needs, including management and planning for emergencies including disaster preparedness.
- Perform health histories and health evaluation in preparation for assigned special education students.
- Attend STAT meetings as requested by School Psychologists and/or case managers.
- Attend all IEP's, 504's, OHI meeting for students needing school health services.

- Attend Medicaid provider trainings as directed (Kompass/SEEDS)
- Attend relevant staff training regarding special ed or health services as directed.
- Attend selected conferences and educational offerings as directed and maintain professional development standards.
- Conduct student health appraisals based on observations, health histories, interviews, record reviews and screenings to identify individual student needs.
- Develop staff training for district personnel on student needs and maintain a record of training program and participation.
- Collect and analyze student health data gathered from other school personnel, parents and health care professionals. Develop a nursing care plan with specific goals and interventions, delineating school nursing actions unique to each students needs.
- Confer with parents regarding the child's progress, future, or concerns with due regard for the child's desire for confidentiality.
- Attend all building, faculty, department and Individual Education Plan (IEP) staff meetings and committees as required or requested.
- Serve as a role model by demonstrating a positive attitude, appropriate dress, office cleanliness, timeliness, proper preparation and strong work habits.
- Strive to maintain and improve professional competence. Stay abreast of issues related to K-12 education and nursing.
- Serve as a positive role model for students and to help instill in students the belief in and practice of ethical principles and democratic values.
- Perform other duties within the scope of employment and certification as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

Requires a bachelor of science degree in nursing from an accredited college or university; current Wisconsin registered nurse license from the Wisconsin Board of Nursing, Wisconsin Board of Safety and Professional Services; a valid Wisconsin Department of Public Instruction school nurse certification; and must maintain CPR and first aid certifications. Previous experience in child health or school nurse preferred. Ability to lift/move up to 50 pounds where applicable. Must possess basic information technology and media skills. Must present proof of physical fitness to assume all duties of the job (standing, sitting, bending, kneeling, etc) mostly indoors but outdoors at times as well. Must possess the ability to work effectively with students, parents, colleagues and the general public and to maintain open communications; ability to plan, organize and establish priorities; ability to work with diverse ethnic and socioeconomic communities; ability to carry out responsibilities independently and in a satisfactory manner; and ability to maintain a positive learning environment.

CERTIFICATION

Nurse must hold a valid Wisconsin license that is appropriate with relevant training.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is required to stand, talk, hear, walk and sit. While performing the duties of this job, the employee may occasionally push or lift up to 50 lbs. such as boxes of books, and mobile computer lab carts. The employee is directly responsible for safety, well-being or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, as well as far vision such as to supervise students. The position requires the individual to meet multiple demands from several people and interact with the public and other staff. The job will require occasional balancing, stooping and kneeling; benign at the neck and at the waist is frequently required; the use of the fingers and hands to grasp and feel small objects is also frequently required. The ability to talk, hear and express and understand ideas and thoughts are constantly required. Physical attendance or in-person interaction is required during school days and regular operating hours.

The employee shall remain free of any alcohol or illegal substance in the workplace in compliance with Policy 3122.01 throughout his/her employment in the District.

The Delavan-Darien School District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.