

**REGIONAL SCHOOL UNIT No. 67**

**ADVISORY COMMITTEES TO THE BOARD**

The R.S.U. No. 67 Board of Directors will appoint advisory committees at the pleasure of the Board when there is a specific function to be performed. Such committees are appointed to advise the Board and not to take action for the Board.

Advisory committees may include individuals who are not elected members of the Board but each advisory committee shall have at least one Board representative.

The Board will seek the advice of the Superintendent before establishing or dissolving any advisory committee. The composition of each advisory committee, the number of committee members, and the selection of members will be determined by the Board in consultation with the Superintendent, based on the particular function of the committee.

Each advisory committee shall be instructed in writing as to:

- A. The purpose of the committee, the specific issue(s) for study, and/or the scope of the committee's activity;
- B. The composition of the committee, including designation of voting and non-voting members, if applicable;
- C. The role of the committee is advisory only;
- D. The resources the Board will provide to assist the committee in completing its task;
- E. The timeline for reports to the Board and/or other expected activities; F. The time and place of the first meeting;
- G. The expectations regarding the committee's relationships with the Board, the Superintendent, and the school staff;
- H. Who will be responsible for providing public information concerning the committee and its work; and
- I. The date on which the Board wishes to receive a final report and/or dissolve the committee. No committee shall continue for a prolonged period without a specific assignment.

Notice of advisory committee meetings shall be provided in a manner consistent with the Board's policy and practice concerning notification of Board meetings.

All advisory committee meetings are open to the public except as provided in the Freedom of Access law.

The Board shall have the sole authority to dissolve any advisory committee at any time.

The Board recognizes that any advisory committee mandated by state law, or the Department of Education may require deviation from any or all of the provisions of this policy. Any such deviations shall be identified when the Board establishes such a committee and reflected in the Board's instructions to the committee.

Legal Reference: 1 MRSA § 401 et seq.

Cross Reference: BEC - Executive Sessions

Adopted: August 16, 2006

Revised: May 16, 2007, January 3, 2024