



**Royal Junior High School and Royal STEM Academy
School Parent and Family Engagement Policy
ESSA Section 1116
2023-2024**

Recognizing that parent and community involvement are essential in promoting student achievement; Royal Junior High School and Royal STEM Academy form an alliance with parents in developing a home-school partnership. This is outlined in our Home/School Compact which was developed by parents, teachers and students. The instructional program, including the state guidelines for 6-8th grades, Royal ISD required assessments, and students' progress will be communicated throughout the year. Through special scheduled activities, parents will have numerous opportunities to participate and be involved in their children's learning.

1. *Royal Junior High School and Royal STEM Academy* shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Section 1116 (b)(1) & (e)(5)

- A. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend:
 - a. Our school holds an Orientation prior to the first day of school and an Open House by the end of October to review with parents Title I School requirements and the school's Parent Engagement Policy.

2. *Royal Junior High School and Royal STEM Academy* shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)

- A. Our goal is to offer a flexible number of meetings:

- a. Parents and families are invited to participate in a variety of meetings and activities over the course of the school year. Orientation is held in August and Open House is held in September. In addition, strategies are shared to help their child practice skills at home. Our curriculum team is available as a resource for parents. Formal trainings are scheduled throughout the year guided by parent input and survey

data and vary in date/time.

3. Royal Junior High School and Royal STEM Academy shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2)
 - A. Our goal is to involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs to include the school parental engagement policy:
 - a. Parents are annually invited (September and April) to participate in review and revision meetings to examine and discuss our Campus Improvement Plan and Parental Engagement Policy. The Campus Improvement Team, of which parent representatives are members, reviews school policy in an organized, ongoing and timely way.
4. Royal Junior High and Royal STEM Academy shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)
 - A. Our goal is to in a timely manner, provide parents descriptions and explanation of the curriculum, assessment, and proficiency levels students are expected to meet. As requested by parents, provide opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions related to their child's education, and respond to suggestions as soon as practically possible.
 - a. Parent Conferences: After grading cycles, offer one on one sessions with parents informing them of the curriculum, assessment, and their child's proficiency level. Information about the curriculum, assessment, and expected proficiency is shared in a general nature during Orientation, Open House, and through parent meetings. To solicit parent participation and deliver information we use a variety of communication strategies: Student Handbook, Campus Newsletter, Campus Calendar of Parent Activities, Campus/Class Webpage, Thrillshare, Parent Conferences, SSC Meetings, 504 Meetings, ARD/IEP Meetings, individual notes/calls home, campus parent meetings/activities, Orientation, Open House, and Report Card Pick Up Nights.
5. Royal Junior High School shall provide parents of participating children—
 - (A) timely information about programs under this part; such as
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 - a. The curriculum in use is the Texas Education Association (TEKS) Texas Essential Skills and Knowledge. Some of the resources used are Read 180, Math IXL, Amplify, Carnegie Learning, and a variety of additional resources provided through the Royal ISD Office of Teaching and Learning. The

assessments utilized are Campus Based Assessments (information tested is what they just learned), Benchmarks (use of release STAAR tests), and the annual State of Texas STAAR exam. The purpose of these evaluations is to monitor student progress and the achievement levels of the challenging State academic standards.

(B) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;
Section 1116 (c)(4)

6. If the schoolwide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Section 1116 (c)(5)

(A) Meetings are held in September, November, February, April, and June.

(B) Parents and community members are encouraged to speak with administrators on how to participate in this committee.

(C) Plan is available on line at the RJH website, in the front office area, and at all school wide events. The plan is available in English and Spanish.

(D) Email information with updates to the CIP and opportunities for families to provide feedback.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Royal Junior High/STEM shall: Section 1116 (e)

(i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

Section 1116 (e)(1)

- a) Opportunities to meet with campus based experts in curriculum and behavioral specialties
- b) Direction to the Royal ISD Website SEL information that is available at any time.
- c) Conferences with any staff.
- d) Access to the Professional School Counselor on campus.

(ii) provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

- a) Two times per year, the Open House introduces the families to the school day for their students.
- b) Families are given information on what is being tested in STAAR and resources to assist their students. Each family is handed a student specific card with

information including the Skyward Login information.

(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

- a) Instructional Staff participate in weekly Professional Learning Communities weekly.
- b) Throughout the school year, staff attend various workshops through Region IV and by the RISD Office of Teaching and Learning.
- c) Academic Nights (minimum of 2 times per year) provides families with opportunities and information to engage in their student's learning process and how to build a collaborative process between families and teachers.
- d) The RJH campus holds various cultural events throughout the year that are reflective of the student population such as Hispanic Heritage Month and Black History Month; to name a few.

(iv) to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

a) For families of Emergent Bilingual students, RJH has link on the website with information pertaining to videos, links for English Classes, and family participation activities.

c) RJH through communications with RISD, will provide opportunities for families to receive information pertaining to the Houston Food Bank along with the Brookshire community partner The Hanger, dates for pick up of food items.

(v) provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

- a) All students are issued a chromebook at the beginning of the school year.

At the end of every school year, the campus will conduct a meeting or administer a survey for parents to evaluate the content and effectiveness of the parent and family engagement policy and the PFE programs and service.

Signed by Authorized Official: _____

Date: _____

