

The Santa Fe R-X School District is accepting applications for a high school special education teacher.

Educational Requirements:

1. Bachelor's degree
2. Certification in Special Education

Working Conditions

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|---------------------------|---|---------------------------------------|--------------------|
| Salary schedule | Employed for a period of | Reviewed annually and recommended for | Reports to |
| Certified Salary Schedule | 186 days / 7.5 hour day as set in the annual calendar | reemployment determined by April 1st | Building Principal |

Other Working Conditions

- Employed in March or after approval of the Board of Education with contract effective the first workshop day.
- Leave policies and fringe benefits as stated in Board policies.
- Spend the necessary time required to fulfill the duties of the position.
- Be a member and participant in the activities of professional organizations vital to the development of professional excellence.
- Opportunity to continue professional preparation with the prior approval of Administration.
- Opportunity to attend professional meetings at district expense.
- Work cooperatively with administration and staff throughout the district.

Position Responsibilities

- Possess a thorough understanding of, and an ability to relate to, youth.
- Capacity to accept criticism calmly and with dignity, and without adopting a defensive attitude.
- Participate in the total educational program of the school and exhibit interest in the student activities both inside and outside the classroom.
- Available for consultation with students, parents, and other personnel before and after regular school hours.
- Handle requests, misunderstandings, or difficulties through proper administrative channels.
- Maintain order and discipline in the classroom as will best promote the welfare of the school.
- Responsible for the safety, conduct, and instruction of students in their charge and for students outside of class hours as assigned.

- Responsible for the progress of students for whom they instruct.
- Maintain current knowledge and skill in teaching methodology, subject matter, and contemporary educational approaches.
- Maintain accurate records for student reporting (grades, attendance, IEP, etc.).
- Take proper care of school facilities and equipment to prevent abuse and misuse.
- Attend regular and special meetings as required by the administration.
- Maintain communication and a working relationship with members of the staff and central office staff.
- Maintain consistent communication and provide frequent feedback to students and parents regarding performance.
- Work cooperatively with the directors and administrators in the supervision and coordination of the respective programs.
- Perform such other tasks and assume such other responsibilities as may from time to time be assigned by the Building Principal.

Knowledge/Skills:

1. Develop and maintain IEPs

- Identify specific goals
- Outline accommodations and modifications
- Mastery in behavior management strategies
- Strong collaboration with students, staff and parent
- Differentiated instruction and adaptability

2. Assessment and Evaluation of Student Performance

- Monitor progress -
 - Determine whether student is making progress toward goals
- Identify student strengths and weaknesses
- Identify necessary services

3. Effective Communication Skills

- Coordination with all stakeholders
- Consistent collaboration with regular education teachers, administrators and families

4. Legal and Ethical Understanding

- Extensive knowledge of IDEA, Section 504 and all other relevant legislation
- Complies with confidentiality expectation
- Ensures the rights of students with disabilities are upheld in all circumstances

*Several Coaching opportunities are also available.