



Prairie School District RE-11J Elementary Teacher

Job Description

SUMMARY:

An elementary teacher will perform effective teaching methods to ensure student success and promote an exemplary educational program which fosters achievement for all students.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Plan, prepare and deliver instructional activities.
- Create a positive educational climate for students to learn in.
- Meet course and school-wide student performance goals.
- Participate in ongoing training sessions.
- Create lesson plans and modify accordingly throughout the year.
- Grade papers and perform other administrative duties as needed.
- Read and stay abreast of current topics in education.
- Utilize various curriculum resources and technologies to enhance student learning.
- Integrate competencies, goals, and objectives into lesson plans.
- Utilize District curricula that reflect the diverse educational, cultural, and linguistic backgrounds of the students served.
- Establish and communicate clear objectives for all learning activities.
- Prepare and distribute parent communications.
- Observe and evaluate student's performance.
- Manage student behavior in the classroom creating appropriate behavior strategies.

EDUCATION AND RELATED WORK EXPERIENCE:

- Possession of a valid Colorado Teaching License.

TECHNICAL SKILLS, KNOWLEDGE, AND ABILITIES:

- Knowledge of effective classroom management practices.
- Excellent oral and written communication skills, organizational skills, and time management..
- Ability to work effectively and collaboratively with administrators, faculty, staff, students and external entities to raise the academic performance.
- Ability to work in a fast-paced, high-performing, and at times, unpredictable environment.
- Highly proficient and skilled in multiple computer applications and statistical software necessary to do the job well, including but not limited to Google Suite and Microsoft Office Suite.
- Ability to work with individuals with various diverse backgrounds, social circumstances, and abilities.
- Demonstrate strong work ethic, accept responsibility, and the ability to be self-motivated.
- Ability to develop positive working relationships with students, parents, and teachers.

REPORTING RELATIONSHIP AND DIRECTION/GUIDANCE:

- Reports to: Principal or TOSA

COMPENSATION:

Based on experience and technical background.

Benefits package and health insurance included

Note: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The district may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.