

Barneveld School District Public Record Notice

The Barneveld School District has designated a Custodian of Public Records in order to meet its obligations under State public records laws (Wis. Stat. §§ 19.31 - 19.39). Members of the public may obtain access to the Barneveld School District's public records, or obtain copies of these records, by making a request to the Custodian of Public Records during the Barneveld School District's office hours of Monday through Friday, 8:00 am to 4:30 pm. Such requests should be made to:

District Office
Custodian of Public Records
Barneveld School District
304 S Jones St
Barneveld, WI 53507

Robyn Oberfoell
District Administrator
roberfoell@barneveld.k12.wi.us

The District may impose a fee upon the requester of a copy of a record of ten cents (\$0.10) per page, which represents the actual, necessary, and direct cost of reproduction of the record. In addition, the District may impose a fee upon a requester for the actual time spent by District employees in locating a record, if the cost is \$50.00 or more. The cost of locating responsive records, time to research, and compile information will be calculated at \$20.00 per hour. The cost for mailing will be a flat rate of \$10.00, unless the requested material is so large the cost is over that amount. If this is the case, the actual cost of postage, courier, or delivery services may be charged. All requests will be processed as soon as practicable and without delay.

The District has identified the following as Local Public Office Holder Positions:

All School Board Members
District Administrator
High School Principal
Dean of Students
Director of Pupil Services
Business Manager
Administrative Assistant