

IMPORTANT

PLEASE READ

Negotiated Agreement between BFSD 9-1 and BFBA

Article III Compensation and Related Provisions

G. Educational Advancement

All college credit hours earned after June 1, 2000 beyond the Baccalaureate Degree shall be applicable for placement on the salary schedule. All coursework must be germane to the employee's present or anticipated assignment within the school system; or be a part of an advanced educational or related degree. Prior approval by the superintendent, through the employee's supervisor, shall be on Form GBAB-1 prior to taking coursework. Employees anticipating summer school studies must have completed this form and have it approved prior to the last day of school or by June 30th for summer workshops. Evidence of the satisfactory completion of courses shall be by submission of the official grade slip to be followed by the transcript. Official written evidence of completion of course work must be submitted to the central office no later than 4:00 P.M. on the first day of school with students. Transcripts must be furnished to the central office no later than the last working day in September or a deduction of pay for those hours will be made. Teacher must submit form GBAB-2 for advancement.

Compensation and requirements for Educational Advancement shall be as negotiated per the Annual Salary Agreement.

FORM GBAB-1
EDUCATIONAL ADVANCEMENT

Employee _____

Staff Assignment _____

Date _____

Name of Course	# of Credits	University/College	Date to be Taken
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Degree staff member is working toward (if any): _____

APPROVE: Yes ___ No ___

APPROVE: Yes ___ No ___

Supervisor Signature

Superintendent Signature

Date

Date

FORM GBAB-2
FORMAL REQUEST FOR ADVANCEMENT
ON SALARY SCHEDULE

I have completed the hours necessary to move from _____

to _____.

Employee Signature

Date