

Geneva Jt. 4 School District 2023-2024 Annual Notices and Links

Annually, the Geneva Jt. 4 district reviews and updates policies, procedures and notices directly impacting our students and staff.

If you have any questions regarding this information, please contact Mrs. Lynn Davies, District Administrator. If you would like a printed copy of any of the policies below, contact the District office in writing at N2575 Snake Road, Lake Geneva, WI 53147.

Annual Notification of Board of Education Policies: The Geneva Jt. 4 School District is governed by Wisconsin State Statutes and Board Policies.

TOPIC	POLICY	ADDITIONAL INFORMATION
Academic and Career Planning	po2411	To inform parents of students in grades 6-12 about academic and career planning services their child receives can be found here .
Asbestos Abatement Notice	po8431.01	The Board recognizes its responsibility to provide students, employees, and visitors with a safe and healthful environment. More information can be found Here.
Child Find Notice		Upon request, the Geneva Jt. 4 School District is required to evaluate a child for eligibility for special education services. More information can be found HERE
Child Nutrition Program		The Geneva Jt. 4 school district offers students the choice to purchase hot lunch daily when school is in session for a fee, unless the student's family qualifies for Free or Reduced price. Information about this option is available on the district website which can be found HERE.
Dyslexia Guidebook		Per 2019 Act 86, each school district will include a link to Wisconsin's Informational Guidebook on Dyslexia and Related Conditions, which can be found here .
Education for Employment	po2420	The Geneva Jt. 4 School District's Education for Employment Plan is here.
Education of Homeless Children and Youth	po5111.01	Children who are identified as meeting the Federal definition of homeless will be provided a free appropriate public education (FAPE) in the same manner as all other students of the District.

Notice of Boards Adopted Academic Standards	po0151.2	Annually in July the School Board approves and provides this notice to families and on the district website here .
Notice of Educational Options	po8146	Annually the District provides this notice on the District website here as well as in the local paper.
Parents Right to Inspect Instructional Materials	po2416 , po9130	<p>Parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the request is received by the administration.</p> <p>Lynn Davies, District Administrator Geneva Jt. 4 School District N2575 Snake Rd. Lake Geneva, WI 53147 262-248-3816 or ldavies@woodsschool.com</p>
Parents Right to Inquire About Professional Qualifications	po2261.02	<p>Parents have the right to request information from the District Administrator or designee about the professional qualifications of their students' classroom teachers and paraprofessionals including the following:</p> <ul style="list-style-type: none"> • If the teacher has obtained the appropriate WI licensing for the grade level/subject areas of which the teacher is instructing. • If the teacher is teaching under an emergency or provisional license • If the teacher is teaching in the field of their certification • Whether the child is provided services by a paraprofessional, and the qualifications of that paraprofessional.
Programs for English Learners	po2260.02	The Board recognizes that there may be students whose primary language is not English. The board will provide appropriate identification and transition services for District students who possess limited English language proficiency.

Public Access to School Documents and Records Fee Schedule	po8310	The Board recognizes its responsibility to maintain the public records of this District and to make such records available for inspection and reproduction. The Board designates the Superintendent as the District Records Custodian (DRC), to be the legal custodian of records for the District.
Special Education Procedures and Services	po2460	Information for families of students qualifying for special education services and programming
Special Needs Scholarship Program		Students with an individualized education program (IEP) who meet specific conditions outlined in state law may be eligible for the Special Needs Scholarship Program (private school voucher program). WI State Statute 115.7915(5)
State Assessments/School Report Card	po2623	<p>The District uses student assessments to provide timely information about student progress and ensure programming is meeting instructional goals. Annual state required assessments are as follows:</p> <p><u>Grades 4K-2: Early Literacy Screening</u> will be given at the beginning, mid and end of year to monitor early literacy development. Parents will be notified by their child's classroom teacher regarding the schedule prior to the beginning of testing. Results will be shared with the parents at regularly scheduled conferences.</p> <p><u>Grades 3-8 Wisconsin Forward Exam</u>, will be administered in the spring of each school year. Parents will be notified prior to the testing dates by their child's homeroom teacher. Students in all grades will be tested in Math, English/Language Arts, additionally, students in grades 4 and 8 will also complete assessments in Science and Social Studies. Parents will be mailed their child's results in the summer months (Usually late July or early August.)</p> <p><u>School Report Card:</u> The annual school report card will be posted on the district website, as well mailed to each parent in the fall of each school year. Historically, the results have been published by the Wisconsin Department of Public Instruction in the month of November. The district will post/share these results within one week of their release from the WI DPI.</p>
Student Nondiscrimination and Student Access to Equal	po2260 po2260.01	The District is committed to providing an equal educational opportunity for all students in the District. Concerns about Discrimination first be directed to the

Educational Opportunity	po5517	District Administrator. If there is an unsatisfactory resolution, or to file a formal complaint, contact Dr. Bill White as specified in these policies.
Student Records and Directory Information	po8330	This policy addresses Student Records including what is designated as Directory Data. Annually on the Registration Forms, parents indicate whether they are opting in or out of District publications.
Teacher Qualifications		The district shall provide parents with timely notice if their child has been taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements for the position assigned.
Technology	Po7540 Po7540.03 po7542	The Board is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations. Students' use of District technology resources (see definition in Bylaw 0100) is a privilege, not a right. Students and their parents must acknowledge these policies annually during Registration. (See also, Policy 7540.03)
Title IX Sexual Harassment	po2266	The Board does not discriminate on the basis of sex (including sexual orientation or gender identity), in its education programs or activities, and is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment. Concerns about discrimination on the basis of sex are directed to the Principal.
Transportation	po8600	
USDA Nondiscrimination Statement		In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. More information can be found HERE

Use of Video Recording Systems	<u>po7440.1</u>	The Board authorizes the use of video surveillance and electronic monitoring equipment throughout the District and on school buses. Visitors to the District property should be aware of this equipment.
Wellness Policy	<u>po8510</u>	Districts that participate in the federally-subsidized child nutrition program must notify the public annually of its wellness policy, a summary of the content, where to find the full policy posted, and the contact information for the district's wellness committee chair.