What is the Employee Access Center (EAC)?

The Employee Access Center (EAC) is a web portal that provides on-line services to employees of a school district. Employees can view their personal information via the internet through a web browser.

EAC Main Features
- View/Update Employee Demographics
- View and Print Payroll Check history information
- View Employee Salary and Benefits
- View Leave Information
- View and Print W2s for current and prior years
- View/Update Tax Information
- View Active Deductions and Benefits

*****_Logging into EAC_*****

The EAC web portal is located at:

https://eacefinance20.efp.k12.ar.us/eFP20.11/EmployeeAccessCenter/Web/MultDBlogin.aspx

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1. In the Database dropdown box select "North Little Rock School District."

2. User ID is your school-issued email

3. **First-Time User**: Login is your school email
   Example: yourlastnamefirstintial@nlrsd.org
   Password: last 4 numbers of SSN

   Returning User: Login is your school email
   Example: yourlastnamefirstintital@nlrsd.org
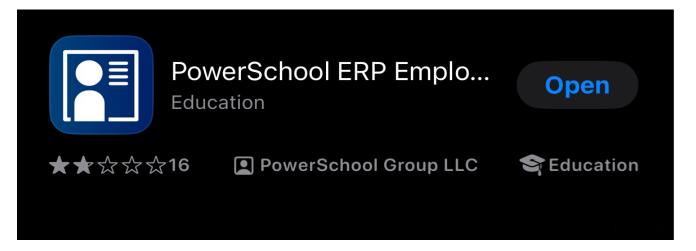   Password: if forgot, click on forgot password, answer 3 security questions

4. Once the password has been reset and you log in; the User will be prompted to reset the password and answer 3 security questions (s).

5. Password must include:
   ** Requires a minimum of 1 upper-case character
   ** Requires a minimum of 1 number
   ** Requires a minimum of 1 special character (!,@,#,*)

6. Please note that all tax changes (Federal and State) will need to be processed through EAC. The payroll department will no longer accept paper copies of these changes.

EAC- Employee Access Center- APP

For users with smartphones, there is an APP in the APP store that can be downloaded to review this information.

- For Iphone go to the APP store
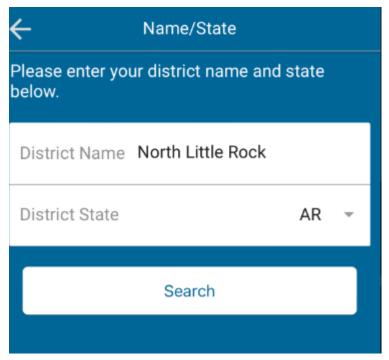
- For Android go to the Play store

Once you open APP should get the following screen. Click on District Name/State

Type in District Name: North Little Rock
Type in State: AR
Then click Search

Then should get 2 options, please select North Little Rock School District

Then you should get the login screen.
User ID: will be your school email
Password: will be the same password that was set for the EAC web