To: Dr. Jeffrey Marsden, Superintendent
From: Michael La Francesca, Director of Finance & Operations
Date: April 9, 2025
Re: Unit B Contract – Budget Implications and Recommendations

Due to the newly ratified contract between the Paraprofessionals (Unit B) and the Medfield School Committee, we are facing a budget shortfall of $67,663 for FY26. This potential shortfall was communicated to Unit B during the negotiation process.

To address this gap, I am recommending the following adjustments:

1. **High School Mandarin Position:**
   Reduce the Mandarin position by 0.2 FTE due to low enrollment. This was recommended by the Medfield High School Administration.

2. **Library Assistants:**
   Reduce 0.1 FTE at Memorial School
   Reduce 0.3 FTE at the Middle School
   Reduce 0.4 FTE at Dale Street School

   These reductions will maintain a 0.6 FTE Library Assistant position at each school, ensuring continued support for the LMCs while aligning staffing levels with budgetary constraints. Wheelock currently has a .6 FTE, and Medfield High School will maintain a 1.0 FTE.

3. **Wheelock School – General Assistant:**
   Reduce 1.0 FTE General Assistant. Wheelock is currently the only school with two full-time General Assistants, and this reduction brings staffing in line with other schools. One of the General Assistants is currently reassigned to a role working with students and will continue in that role for the 25-26 school year.