



2024
Six Year Facility
Master Plan



Contact Information

District LEA:	5503
County:	Pike
District Physical Address:	2614 HWY 27 N Kirby, AR 71950
District Mailing Address:	PO Box 09 Kirby, AR 71950
District Phone Number:	(870) 398-4212
District Fax Number:	(870) 398-4626
Superintendent:	Pike Palmer pike.palmer@kirbytrojans.net



Kirby School District 2024 Facility Master Plan Narrative

Configuration:

The Kirby School District is comprised of an Elementary School (K-6) and a High School (7-12). Both grade levels are located on the same campus and share spaces.

Enrollment Growth:

The enrollment projection summary posted on the Division of Public School Academic Facilities & Transportation (Division) website indicates that future enrollment will rise from 430 students in the 2022-23 school year to 498 students by school year 2032-33. The District will continue to monitor this data for planning purposes.

Future Projects

HS Multi-Purpose Gym – Partnership Project # 2122-5503-002

The District is constructing a new Multi-purpose gym. This facility will contain classroom space, band, and PE. The old gym will be taken out of academic service once construction has been completed.

Elementary School / High School Roof Replacement – Partnership Project # 2425-5503-001

The District has submitted a Partnership application for the replacement of the roofing system on the ES/HS and it is pending funding approval.

Cafeteria Replacement – Partnership Project # 2526-5503-001

The District will submit a Partnership application for the construction of a new cafeteria.

Elementary / High School Roof Replacement – Partnership Project # 2526-5503-002

This is a duplicate application to the project listed above that has been approved, but is not yet funded.

Building Fund Balance

Kirby School District has a current building fund balance of \$6,460,967. The money available in this account will be used to fund the local share of approved Partnership Projects and emergency building repair projects.

Depreciated Negative Value Buildings

Gymnasium (-32%) All major building systems are being maintained equitably through the use of Operations Hero. This building will be taken out of academic service upon completion of the new gym.

Cafeteria (-6%) All major building systems are being maintained adequately through the use of Operations Hero. Partnership funding is being requested for the construction of a new cafeteria.

High School Main Building (-6%) All major building systems are being maintained adequately through the use of Operations Hero. The Fire Alarm system was replaced in 2022 and Partnership funding is being sought for replacement of the roof.

Kirby School District is committed to addressing the facility needs within our district and we are grateful for the support of our School Board, community, staff, students, and the Division of Public School Academic Facilities & Transportation.

Sincerely,

Pike Palmer
Superintendent

Projects

Capital Projects - Committed

December 19, 2023

5503000 - Kirby School District

Summary of Committed Capital Projects			
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Project Number	School Number, Name, and Type	Project Name	Status
2122-5503-002	5503011 - 5503 - Kirby High School - Middle/High	New Multi-Purpose Gym & Dining Conversion	Committed

5503000 - Kirby School District

Capital Project Detail

Project Number & Name:

2122-5503-002 - New Multi-Purpose Gym & Dining Conversion

Submit for 2021 - 2023 Partnership Program

Funding Year: Year 1 - 2021-22

School Number and Name:

5503011 - 5503 - Kirby High School

Funding Type: Partnership

Primary Type: Space

Building Number and Name:

550301101 - Gymnasium

Secondary Type: Conversion + Addition

Project Category: Enrollment Growth

Project Scope:

The District plans to take the existing HS gym out of academic service and construct a new multi-purpose gymnasium. This new facility will contain HS classrooms, band, PE, and performing arts. The district will also convert the existing dining area into a MS computer lab and MS CE Classroom upon completion of PP# 2021-5503-001, which is pending funding approval.

The new gym will include:

PE practice court (6,000 SF), two HS locker rooms w/ shower (1,100 SF), two MS locker rooms w/ shower (1,000 SF), a band room (1,400 SF), band storage (200 SF), MS music storage (100 SF), a stage (600 SF), performing arts seating (1,500 SF), three offices w/ toilets (657 SF), three PE storage closets (1,062 SF), a small group room (400 SF), a training room (600 SF), concessions (348 SF), a ticket booth (80 SF), and 4,998 SF of building services spaces. The approximate size will be 25,500 GSF.

Upon completion of PP# 2021-5503-001 (New cafeteria), the existing cafeteria space will be converted into a MS computer lab (912 SF) and MS career ed classroom (1,330 SF). The total area of conversion is 2,242 SF.

Conversion of Space			
From	To	Sq Ft	Note
dining	MS Computer Lab	912	missing space
dining	MS Career Ed CR	1330	missing space

Project Justification:

The existing HS gymnasium has a depreciated value of -24%. The district has applied for assistance with WSD systems to improve the usability of the facility, but after considering the costs associated with that scope of work has found that replacement would be more prudent. In addition, the Kirby school district is projecting a significant growth of approx 100 students within the next 10 years. If this growth is realized additional classroom space will be needed. To address this need for space, Kirby School District will build new classrooms for the HS in this Multi-purpose PE building, thus freeing up space at the lower grade levels. The District will also convert the existng cafeteria into space for a MS computer lab , and MS career education. Performing arts spaces are also missing from the POR and will be included in this scope of work.

Does this Project include demolition of existing facility? Yes No **SqFt Demolished** 5,940

the outside counseling center, which is currently underutilized, will be demolished. This building is in poor condition and will fall beneath the footprint of the new building.

Does this Project include repurposing of existing facility? Yes No **SqFt Repurposed** 15,850

The existing gym, will be taken out of academic service. In addition to being made available for community use, it will also be a space for competitive practice and pee wee practice/games. All pending / approved Partnership application associated with this space will be rescinded upon approval of this application.

Does this Project involve grade reconfiguration? Yes No

Does this Project result in any Abandoned/UnUsed Facilities? Yes No

5503000 - Kirby School District

Summary of Planned Capital Projects

Project Number	School Number, Name, and Type	Project Name	Status
2425-5503-001	--Multiple Schools--	High School/ Elementary School Roof Replacement	Planned
2526-5503-001	5503 - Kirby Elementary School	Cafeteria Replacement	Planned
2526-5503-002	--Multiple Schools--	High School/ Elementary School Roof Replacement	Planned

5503000 - Kirby School District

Capital Project Detail

Project Number & Name:

2425-5503-001 - High School/ Elementary School Roof Replacement

Submit for

Funding Year: Year 2 - 2024-25

Schools and Buildings included in Project

- 5503010 - 5503 - Kirby ES
- 550301004 - Elementary / Primary School
- 5503011 - 5503 - Kirby HS
- 550301102 - High School Main

Funding Type Partnership

Primary Type Warm/Safe/Dry System Replacement

Secondary Type

Project Category

Do Schools Reside on single Campus? **Yes**

Do Schools share space? **Yes**

If Yes, which space?

Cafeteria, PE, Media Center

Project Scope:

Kirby School District plans to replace 59,723 GSF of existing metal roofing system on the HS/ES campus with a new metal roofing system and 2,538 GSF of existing single-ply roofing with a new metal roofing system. The existing metal roof on the HS Main, ES Main, Admin, and cafeteria is a currently a low slope, so all areas will require metal framing modifications to meet minimum slope requirements of the School Facility Manual.

Building Systems

Roofing

Areas to be replaced are as follows:

- HS Main - 29,398 GSF metal
- ES Main - 21,013 GSF metal
- Admin - 1,824 GSF metal
- Cafeteria - 2,944 GSF metal
- Media - 4,544 GSF metal
- Art/Choir - 2,538 GSF single-ply

Project Justification:

The District has recently had significant repairs completed on this roofing system to prolong it's usefulness, but replacement is needed in the near future. Due to the existing low slope of the metal systems in place water is not draining properly and it is resulting in water infiltration around the penetrations. This system is also not a continues standing seam roof which is worsening the problems. Modifications are needed to the structure to raise the pitch of the roof so that adequate slope can be achieved.

Does this Project include demolition of existing facility?

Does this Project include repurposing of existing facility?

Does this Project involve grade reconfiguration?

Does this Project result in any Abandoned/UnUsed Facilities?

Does this Project result in any Underutilized Facilities?

5503000 - Kirby School District

Project Number & Name:

2526-5503-001 - Cafeteria Replacement

Submit for 2025-2027

Funding Year: Year 1 - 2025-26

Schools and Buildings to be Replaced or Renovated

5503010 - 5503 - Kirby ES
550301004 - Elementary / Primary School

Funding Type: Partnership

Primary Type: Warm/Safe/Dry Space Replacement

Secondary Type:

Project Category: Building Replacement

Project Scope:

Kirby School District plans to replace the existing cafeteria in their district. A new cafeteria has been planned at 8,600 SF and meets all the minimum requirements for 349 students. This cafeteria will contain 2,780 SF of dining space, 1,262 SF of kitchen space, 1,390 SF of support space, and building services.

The existing cafeteria on this campus is 2,944 GSF in size. That needs significant improvements to stay in service and no longer meets the minimum space requirements of the POR based on enrollment. For this reason, the district feels that replacement is necessary.

Project Justification:

Does this Project include demolition of existing facility?

Does this Project include repurposing of existing facility?

Does this Project involve grade reconfiguration?

Does this Project result in any Abandoned/UnUsed Facilities?

Does this Project result in any Underutilized Facilities?

Design Start Date:

Construction Start Date:

Completion Date:

Status:

Area (GSF):

Funding Code:

Facility Type:

Planning Year

Created:

Changed:

Expected Annual Cost for this Project

If total less than \$150,000, Number of Students:

\$300 per student cost:

5503000 - Kirby School District

2526-5503-002 - High School/ Elementary School Roof Replacement

Funding Year: Year 1 - 2025-26

Schools and Buildings included in Project

- 5503010 - 5503 - Kirby ES
550301004 - Elementary / Primary School
5503011 - 5503 - Kirby HS
550301102 - High School Main

Funding Type: Partnership
Primary Type: Warm/ Safe/Dry System Replacement
Secondary Type:
Project Category:

Do Schools Reside on single Campus? Yes

Do Schools share space? Yes

If Yes, which space?

cafe, PE

Project Scope:

Duplicate Project
Kirby School District plans to replace 59,723 GSF of existing metal roofing system on the HS/ES campus with a new metal roofing system and 2,538 GSF of existing single-ply roofing with a new metal roofing system.
Areas to be replaced are as follows:
HS Main - 29,398 GSF metal
ES Main - 21,013 GSF metal
Admin - 1,824 GSF metal
Cafeteria - 2,944 GSF metal
Media - 4,544 GSF metal
Art/Choir - 2,538 GSF single-ply

Building Systems

Roofing

Project Justification:

The District has recently had significant repairs completed on this roofing system to prolong its usefulness, but replacement is needed shortly. Due to the existing low slope of the metal systems in place water is not draining properly and it is resulting in water infiltration around the penetrations. This system is also not a continuous standing seam roof which is worsening the problems. Modifications are needed to the structure to raise the pitch of the roof so that an adequate slope can be achieved.

Does this Project include demolition of existing facility? No

Does this Project include repurposing of existing facility? No

Does this Project involve grade reconfiguration? No

Does this Project result in any Abandoned/UnUsed Facilities? No

Does this Project result in any Underutilized Facilities? No

Design Start Date 05/05/2025

Expected Annual Cost for this Project

District Report

Kirby School District

December 19, 2023

2614 Hwy 27 N, Kirby, Arkansas 71950

LEA: 5503000

Districtwide Facilities

	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet
District Totals	430	13	0	102,817

LEA	School	Grades Served	Utilization	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet	School Depreciated Value**	
5503010	5503 - Kirby ES 2614 Hwy 27 N, Kirby, AR 71950	K-06	Utilized as Designated	232	2	0	34,481	50.34%	
	Building Number & Name	Building Use	Academic	Utilization	Type	Built Date	Gross Sq Ft	Depreciated Building Value	
	550301004	Elementary / Primary School	Combination of Uses	Yes	Utilized	Permanent	1984	31,121	48%
		Addition(s)	Addition Use	Academic	Utilization	Original Structure	Built Date	Gross Sq Ft	Depreciated Addition Value
		Pre-K / Band	Combination of Uses	Yes	Utilized	X	1984	2,538	20%
		Cafeteria	Cafeteria	Yes	Utilized		1971	2,944	-6%
		ES Main	Combination of Uses	Yes	Utilized		2001	21,013	54%
		Administrative Offices	Administration	No	Utilized		2001	1,824	54%
		Health Center / Counselors Office	Combination of Uses	Yes	Utilized		2001	490	54%
		2 Classroom Addition	Instructional	Yes	Utilized		2022	2,312	96%
	550301005	PE / Safe Room	Instructional	Yes	Utilized	Permanent	2010	3,360	72%

**Kirby School District
Districtwide Facilities**

	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet
District Totals	430	13	0	102,817

LEA	School	Grades Served	Utilization	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet	School Depreciated Value**	
5503011	5503 - Kirby HS 2714 Hwy 27 N, Kirby, AR 71950	07-12	Utilized as Designated	198	6	0	64,880	11.91%	
	Building Number & Name	Building Use	Academic	Utilization	Type	Built Date	Gross Sq Ft	Depreciated Building Value	
	550301101	Gymnasium	Combination of Uses	Yes	Utilized	Permanent	1958	15,850	-32%
	550301102	High School Main	Combination of Uses	Yes	Utilized	Permanent	1971	33,542	15%
	Addition(s)	Addition Use	Academic	Utilization	Original Structure	Built Date	Gross Sq Ft	Depreciated Addition Value	
		Original Structure	Combination of Uses	Yes	Utilized	X	1971	19,498	-6%
		Science Addition	Combination of Uses	Yes	Utilized		1991	9,500	34%
		Media Center Addition	Combination of Uses	Yes	Utilized		2007	4,544	66%
	550301104	Concessions / Restrooms	Athletic	No	Utilized	Permanent	1981	1,488	14%
	550301106	New Agri	Agriculture	Yes	Utilized	Permanent	2011	6,000	74%
	550301108	Classroom ANNEX	Instructional	Yes	Utilized	Permanent	1991	7,200	34%
	550301108	Animal Barn - Agri	Agriculture	Yes	Utilized	Permanent	2018	800	88%

LEA	School	Grades Served	Utilization	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet	School Depreciated Value**	
5503000	5503 - Administration 2714 Hwy 27 N, Kirby, AR 71950		Utilized as Designated		2	0	3,456	0.00%	
	Building Number & Name	Building Use	Academic	Utilization	Type	Built Date	Gross Sq Ft	Depreciated Building Value	
	550300001	Bus Garage	Service	No	Utilized	Permanent	2004	3,200	60%
	550300002	Trash Building	Service	No	Utilized	Permanent	1991	256	34%

**Kirby School District
Districtwide Facilities**

	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet
District Totals	430	13	0	102,817

LEA	School	Grades Served	Utilization	Current Master Plan Enrollment	Permanent Buildings	Temporary Buildings	Gross Square Feet	School Depreciated Value**
5503999	5503 - Owned Property		Unused		3	0	0	0.00%
	Building Number & Name	Building Use	Academic	Utilization	Type	Built Date	Gross Sq Ft	Depreciated Building Value
	2	3 Acres on Ebenezer Rd.	No	Unused	Permanent	1900	0	0%
	3	9 Acres	No	Unused	Permanent	1950	0	0%
	4	1.25 Acres located @ 31 HWY 84E, Amity	Unknown	Utilized	Permanent	0	0	0%

**School Depreciated Value is a composite of all academic buildings under their respective schools.

Kirby School District

Enrollment Projection Summary

	2022-23	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Grade	Enrollment	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Kindergarten	30	28	26	31	32	30	30	30	30	30	30
Grade 1	33	32	30	28	32	34	31	31	31	31	31
Grade 2	30	33	32	30	28	33	34	31	31	31	31
Grade 3	44	32	35	34	32	30	35	36	33	33	33
Grade 4	30	48	35	38	37	35	32	38	39	36	36
Grade 5	28	32	51	37	41	39	37	34	40	42	39
Grade 6	37	28	32	51	37	41	39	37	35	41	42
Grade 7	29	40	30	35	55	40	44	42	40	37	43
Grade 8	39	30	41	31	36	57	41	46	44	41	38
Grade 9	36	40	31	42	32	37	58	42	47	45	42
Grade 10	38	36	40	31	42	32	37	58	43	47	45
Grade 11	32	37	36	39	30	41	31	36	57	42	46
Grade 12	24	32	37	36	40	30	42	31	36	58	42
Other	0	0	0	0	0	0	0	0	0	0	0
Totals	430	448	456	463	474	479	491	492	506	514	498

Insurance

**STATEMENT OF VALUES
BUILDINGS/STRUCTURES AND CONTENTS COVERAGE**

ARKANSAS PUBLIC SCHOOL INSURANCE PLAN
ARKANSAS INSURANCE DEPARTMENT
Risk Management Division
 1 Commerce Way, Suite 504
 Little Rock, Arkansas 72202-2087
 Phone: 501-371-2690 Fax: 501-371-2842
 Email: insurance.risk.management@arkansas.gov
 Website: www.insurance.arkansas.gov



Policy Period: 07/01/2023 - 06/30/2024

55-03 - Kirby School District		Address	City	Zip Code	Asset ID	Square Feet	Cost To Rebuild	Replacement Cost Building	Values Insured	Agreed Value	Contents	Total Insured Value
55-03 - Kirby School District												
1	AGRI / ANIMAL BARN	2614 Hwy 27 North	Kirby	71950	55-03-18743	800	27,648.00	27,648.00	0.00	0.00	8,025.00	35,673.00
2	AGRI BLDG.	2614 Hwy 27 North	Kirby	71950	55-03-4344	6,000	1,331,243.00	1,331,243.00	0.00	0.00	257,870.00	1,589,113.00
3	BALLFIELD COMPLEXES	2614 Hwy 27 North	Kirby	71950	55-03-198	1,488	308,527.00	308,527.00	0.00	0.00	25,273.00	333,801.00
4	BUS GARAGE	2614 Hwy 27 North	Kirby	71950	55-03-779	3,200	316,149.00	316,149.00	0.00	0.00	192,600.00	508,749.00
5	CLASSROOMS ANNEX	2614 Hwy 27 North	Kirby	71950	55-03-1032	7,200	1,388,838.00	1,388,838.00	0.00	0.00	428,000.00	1,816,838.00
6	COVERED WALKS	2614 Hwy 27 North	Kirby	71950	55-03-17534	1,315	31,876.00	31,876.00	0.00	0.00	0.00	31,876.00
7	FUEL TANK	2614 Hwy 27 North	Kirby	71950	55-03-3984	0	22,122.00	22,122.00	0.00	0.00	5,350.00	27,472.00
8	GYMNASIUM	2614 Hwy 27 North	Kirby	71950	55-03-1011	15,850	3,743,683.00	3,743,683.00	0.00	0.00	267,500.00	4,011,183.00
9	HIGH SCHOOL COMPLEX	2614 Hwy 27 North	Kirby	71950	55-03-1010	64,663	14,641,249.00	14,641,249.00	0.00	0.00	3,317,000.00	17,958,249.00
10	L.E.D. SIGN	2614 Hwy 27 North	Kirby	71950	55-03-199	1,920	50,400.00	50,400.00	0.00	0.00	1,896.00	52,296.00
11	PAVILION	2614 Hwy 27 North	Kirby	71950	55-03-25264	0	37,450.00	37,450.00	0.00	0.00	0.00	37,450.00
12	SAFE ROOM BUILDING	2614 Hwy 27 North	Kirby	71950	55-03-4607	3,360	1,021,242.00	1,021,242.00	0.00	0.00	139,100.00	1,160,342.00
13	SEWER LIFT STATION	2614 Hwy 27 North	Kirby	71950	55-03-25265	0	146,487.00	146,487.00	0.00	0.00	0.00	292,975.00
14	TRASH BUILDING (NOT INSURED)	2614 Hwy 27 North	Kirby	71950	55-03-780	256	6,029.00	6,029.00	0.00	0.00	0.00	6,029.00
Totals							106,052	23,072,856.16	23,072,943.44	146,487.28	4,642,613.87	27,862,044.59

Effective Date Last Revision: 7/1/23
Date Prepared: 6/21/23

Note: Trails, bridges, paths, boardwalks, lift stations and other infrastructure are not insured unless scheduled.

Note: Agreed Amounts Insured are Maximum Values Insured.

Property Retention \$10,000
Boiler/Machinery Retention \$10,000
Inland Marine Retention \$1,000
See Insurance Coverage Summary and Limits form for other retentions.

All buildings listed on the Statement of Values are located at the address shown below unless otherwise noted on the Statement of Values or the attached Building Address Schedule. Building descriptions are included in the Building Appraisal Report for each building.

Loss Payee(s):

Mailing Address/Phone No:
Pete Palmer, / Jessica Pinkerton,
P.O. Box
Kirby, AR 71950
Phone: (870) 398-4212 Fax: (870) 398-4442
pkc.palmer@kirbytrojans.net

ADA



Kirby School District has conducted an ADA assessment on the following buildings built before 2004. See below for noted compliance issues.

- Old Gym – built in 1958
 - Signage needs to be installed at the restrooms. The district will place signage as needed.
 - There is not an adequately sized ADA-accessible restroom stall. Due to the overall size of the restrooms, this is unobtainable; the Office for Civil Rights has reviewed and indicated that this area does not have to be altered due to the age of the building.
- Classroom Annex – built in 1991
 - Knob-type door hardware was observed. The District will replace this with ADA-compliant door hardware.
 - Signage is needed at the restrooms. The district will install.
 - Pipes beneath ADA-accessible lavatories need to be insulated.
 - There are no grab bars behind the toilet. These will be installed by the District.
- Main Building (includes Pre-K/Band, Cafeteria, ES Main, Admin Office, Health Center/Counselor’s Office, HS Main, and Science Addition)
 - There is currently no dedicated ADA-accessible parking at the entrance to this building. Once construction of the gym is complete this will be addressed.
 - There is currently no accessible entrance to the building due to a large step up to the sidewalk. Once construction of the gym is complete this will be addressed.
 - The Band/Pre-K and HS additions have knob-type door hardware installed. The district will replace these with ADA-compliant door hardware as funds become available.
 - Restrooms in the HS main portion of the building are not handicapped accessible. Signage needs to be installed in those areas directing users to the accessible restrooms.

- Baseball/Softball Concession and Restrooms – built in 1981 – not evaluated at this time.
 - Assumed deficiencies include:
 - Knob-type door hardware
 - Signage
 - Grab bars
 - Faucet hardware
 - Access to the sidewalks
 - The District will evaluate each of these items and make alterations as necessary.

Maintenance and Custodial

STATEMENT OF ASSURANCE

Section #1

Page 1 of 2 pages

School districts are required to participate in the state-level computerized maintenance management system (*OperationsHERO*) designed to track work orders and preventative maintenance work established by the division at no cost to the school district. (*Arkansas Code Annotated §6-21-808 (c)(2)(B)(ii)(a)*)

Maintenance Plan (Tab 10)

- Does the district have a work-request system that allows school district personnel to inform the maintenance department of needs and allows the responsible person to prioritize responses?
- Does the district's *OperationsHERO* reflect the approved work orders entered by the designated work categories? (*The number of work orders will be district and building specific and is dependent on numbers, sizes, ages, and uses of buildings.*)
- Has the district documented completing approved work orders?

Preventative Maintenance Plan (Tab 11)

- Does the district have the correct preventative maintenance schedules for its buildings and systems entered into *OperationsHERO*?
- Does the district have its state mandated inspections entered into *OperationsHERO*?
- Has the district documented completing its preventative maintenance work in *OperationsHERO*?

School District Name

I, the undersigned Superintendent for the above-named school district, assure the Arkansas Division of Public School Academic Facilities and Transportation that the district

(mark one) **is in compliance** **is NOT in compliance**

with Arkansas Code Annotated §6-21-808 (c)(2)(B)(ii)(a) by its participation in the state-level computerized maintenance management system (*OperationsHERO*) to track work orders and preventative maintenance work.

Superintendent Signature Pete Palmer Date

(Typed/Printed Superintendent Name)

STATEMENT OF ASSURANCE

Section #2

Page 2 of 2 pages

A public school district or open-enrollment public charter school shall have a school safety expert review and advise on architectural plans for a public school facility before the new construction of the public school facility. (Arkansas Code Annotated §6-15-1303 (f)(1))

***To be considered a school safety expert, an individual must:**

1. Be one of the following:

Employee of a public school district;

Employee of a local law enforcement agency; or

Employee of an education service cooperative; or

Employee of the Arkansas Department of Education, Division of Public School Academic Facilities and Transportation.

2. Undergo the following training available through the University of Arkansas Criminal Justice Institute's Arkansas Center for School Safety:

Crime Prevention Through Environmental Design (CPTED);

School Site Safety Assessment;

School Safety Coordinator Academy; and

Advanced School Safety Coordinator Academy.

3. Earn six (6) hours of continuing education in school safety or school security annually.

*This language was developed by the School Safety Work Group and is in draft proposed Partnership Rules



School District Name

I, the undersigned Superintendent for the above-named school district, assure the Arkansas Division of Public School Academic Facilities and Transportation that the district

(mark if applicable) will comply

with Arkansas Code Annotated §6-15-1303 (f)(1) by its use of school safety expert for review of architectural plans for new construction projects.

Superintendent Signature Pete Palmer Date

(Typed/Printed Superintendent Name)



Below are the processes used by Glen Rose School District for submitting and completing work orders in Operations Hero.

Maintenance Work Order:

Step 1: Teacher/Employee requests maintenance work to be completed by logging into Operations Hero and submitting their request.

Step 2: The work order request goes to the system administrator who then prints and distributes it to the Maintenance/Safety Director for completion.

Step 3: Once the work has been performed, the Administrator completes the Maintenance Work Order in Operations Hero.

Preventative Work Order:

Step 1: A Preventative Work Order is generated, according to the previously determined schedules which are set up in Operations Hero.

Step 2: The Preventative Work Order goes to the system administrator who then prints and distributes it to the Maintenance/Safety Director for completion.

Step 3: Once the work has been performed, the Administrator completes the Preventative Maintenance Work Order in Operations Hero.



JANITORIAL WORK SCHEDULE:

- 6:30 - 8:00 Sweep 13 Class Rooms and get trash
8:00 - 8:15 Break
8:15 - 8:30 Get Cart ready
8:30 - 10:00 Dust Mop all halls, wet mop, and clean all rugs
10:00 - 11:00 Mon. - Clean Science Lab
Tues. - Clean Agri
Wed. - Clean Music Room also Coaches Offices.
Thursday - Clean Supt. Office and H.S. Library
Friday- wash and dry dust mops and put away.
11:00 - 12:00 -Clean Elem. And Hs. Offices
12:00 - 12:30 - Lunch
12:30 - 1:15 - Load all trash and haul it to the dumpster
1:15 - 1:30 + Break
1:30 - 2:30 - wash entry door windows, clean up cart and our closet.
- 1:30-2:30 P.M. -CLEAN 4 BATHROOMS:
GET TRASH, CLEAN COMMODES & URINALS, SINKS. MIRRORS,
SWEEP & MOP FLOORS, REPLACE PAPER TOWELS & TOILET TISSUE,
CHECK AND FILL SOAP DISPENSERS.
- 2:30-3:10 P.M. - CLEAN ROOMS 1,4, 7, 8, 9,11:
DUST MOP. GET TRASH AND CLEAN.
- 3:10-4:10 P.M. -CLEAN ROOMS 2, 3, 5,10, 12:
DUST MOP, GET TRASH AND CLEAN.
- 4:10-4:30 P.M. DUST MOP HALL, GET TRASH, WASH DOORS. SWEEP PORCH,
DAMP MOP SPILLS, DUST LOCKERS, WATER FOUNTAINS, CHECK
BATHROOMS & LOCK DOORS.
- 4:30-4:45 P.M -BREAK.
- 4:45-5:00 P.M. GET TRASH OUT, HAUL TRASH TO DUMPSTER.

Expenditures

Annual Statistical Report 2021/2022

County: PIKE

KIRBY SCHOOL DISTRICT

LEA: 5503000

	2021/2022 Actual	2022/2023 Budget		2021/2022 Actual	2022/2023 Budget	
1 Area in Square Miles	199		CURRENT EXPENDITURES			
2 ADA	395			Instruction:		
4 4 Qtr ADM	402			49 Regular Instruction	2,010,723	2,268,915
5 Prior Year 3 Qtr ADM	404			50 Special Education	234,057	245,777
6 Assessment	41,838,848			51 Career Education	213,464	224,337
7 M&O Mills	25.00			52 Adult Education	0	0
8 URT Mills	25.00			53 Compensatory Education	185,543	197,954
9 M&O Mills in Excess of URT	0.00			54 Other	40,855	38,728
10 Dedicated M&O Mills	1.00			55 Total Instruction	2,684,642	2,975,710
11 Debt Service Mills	15.00			District Level Support:		
12 Total Mills	41.00			56 General Administration	161,048	150,918
13 Total Debt Bond/Non Bond	7,497,507			57 Central Services	77,076	77,767
State and Local Revenue				58 Maintenance & Operations Of Plant	574,065	506,730
14 Property Tax Receipts (Incl URT)	1,368,111	1,660,438	59 Student Transportation	476,509	353,840	
15 Other Local Receipts	279,660	25,000	60 Othr District Level Support Service	8,502	8,800	
16 Revenue From Interm Srcs	0	0	61 Total District Support Services	1,297,200	1,098,055	
17.1 Foundation Funding (Excl URT)	1,903,116	1,902,342	School Level Support:			
17.2 98% of URT X Assessment less Net Revenues	18,330	20,000	62 Student Support Services	167,171	190,538	
18 Student Growth Funding	30,146	0	63 Instructional Staff Support Service	174,612	177,567	
19 Declining Enrollment Funding	0	0	64 School Administration	215,717	215,258	
20 Consolidation Incentive/Assistance	0	0	65 Total District Support Services	557,500	583,363	
21 Isolated Funding	0	0	Non-Instructional Services:			
22 Enhanced Transportation Funding	88,203	108,838	66 Food Service Operations	238,925	239,796	
23 Other Unrestricted State Funding	0	0	67 Other Enterprise Operations	0	0	
24 Total Unrestricted Revenue from State and Local Sources	3,687,566	3,716,618	68 Community Operations	3,813	5,100	
Restricted Revenue from State Sources:			69 Other Non-Instructional Services	0	0	
25 Adult Education	0	0	70 Total Non-Instructional Services	242,738	244,896	
Regular Education:			71 Facilities Acquisition And Const.	1,105,767	200,786	
26 Professional Development	14,541	14,935	72 Debt Service	181,960	367,377	
27 Other Regular Education	129,655	73,680	75 Other Non-Programmed Costs	0	0	
Special Education:			76 Total Expenditures	6,069,808	5,470,187	
28 Gifted And Talented	0	0	77 Less: Capital Expenditures	(1,523,724)	-560,901	
29 Alt. Learning Environment (ALE)	0	0	78 Less: Debt Service	(181,960)	-367,377	
30 English Language Learner (ELL)	5,026	0	79 Total Current Expenditures	4,364,124	4,541,909	
31 Enhanced Student Achievement Funds (ESA)	343,881	326,341	80 Exclusions from Current Expenditures	(206,908)	-41,530	
32 Other Special Education	31,041	30,181	81 Net Current Expenditures	4,157,216	4,500,380	
33 Career Education	0	0	82 Per Pupil Expenditures	10,514		
34 School Food Service	1,338	1,400	83 Personnel - Non-Federal Licensed Classroom FTEs	32.31		
35 Educational Service Cooperatives	0	0	83.5 Total Salary - Non-Federal Licensed Classroom FTEs	1,564,116		
36 Early Childhood Programs	0	0	84 Avg Salary - Non-Federal Licensed Classroom FTEs	48,410		
37 Magnet School Programs	0	0	85 Personnel - Non-Federal Licensed FTEs	34.83		
38 Other Non-Instructional Program Aid	457,070	11,876	85.5 Total Salary - Non-Federal Licensed FTEs	1,786,114		
39 Total Restricted Revenue from State Sources	982,552	458,413	86 Avg Salary - Non-Federal Licensed FTEs	51,281		
40 Total Restricted Revenue from Federal Sources	1,604,134	1,344,591	87.1 Legal Balance (funds 1-2-4)	554,932	625,396	
Other Sources of Funds:			87.2 Categorical Fund Balance	63,433	14,627	
41 Financing Sources	5,620,070	0	87.3 Deposits With Paying Agents (QZAB)	0	0	
42 Balances Consol/Annexed District	0	0	87.4 Net Legal Bal (Excl Cat & QZAB)	491,500	610,768	
43 Indirect Cost Reimbursement	3,770	3,800	88 Building Fund Balance (fund 3)	7,604,443	7,604,443	
44 Gains & Losses - Sale Fixed Assets	0	0	89 Capital Outlay Balance/Dedicated M&O (fund 5)	13,632	13,632	
45 Compensation - Loss Of Fixed Assets	0	0				
46 Other	0	0				
47 Total Other Sources of Funds	5,623,840	3,800				
48 Total Revenue and Other Sources of Funds from All Sources	11,898,093	5,523,422				

District	LEA	Campus	Facility No.	Facility Name	S.F.	Facility Use	Academic	Maint. Expenditure
Kirby	5503	Elementary School	550301004	Elementary / Primary	31121	School Instructional	Academic	\$173,759.95
Kirby	5503	High School	550301101	Gymnasium	15850	School Instructional	Academic	\$88,496.36
Kirby	5503	High School	550301102	High School	33542	School Instructional	Academic	\$187,277.28
Kirby	5503	High School	550301104	Concessions / Restrooms	1488	Athletic	Non-Academic	\$8,308.05
Kirby	5503	High School	550301106	New Agri	6000	School Instructional	Academic	\$33,500.20
Kirby	5503	High School	550301107	PE Saferoom Addition	3360	School Instructional	Academic	\$18,760.11
Kirby	5503	High School	550301108	Animal Barn	800	School Instructional	Academic	\$4,466.69
Kirby	5503	High School	550301108	Classroom Annex	7200	School Instructional	Academic	\$40,200.24
Kirby	5503	Administration	550300001	Maintenance / Transportation	3200	Service	Non-Academic	\$17,866.77
Kirby	5503	Administration	550300002	Trash Building	256	Service	Non-Academic	\$1,429.34

Total District SF	102,817	21/22 M&O Spending -	\$ 574,065.00
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Average Cost/SF = \$5.58

Academic	\$546,460.84	95%
Non-Academic	\$27,604.16	5%
Total Check	\$574,065.00	100%