



Ojai Unified School District

414 East Ojai Avenue, P.O. Box 878, Ojai, CA 93024
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Citizens Oversight Committee
Meeting Minutes
January 22, 2024
4:00 p.m. – 5:35 p.m.

Place: Nordhoff Junior High & High School
Meeting Room
1401 Maricopa Highway, Ojai, CA 93023

1. Attendance & Call to Order:
 - a. Members in Attendance:
 - i. Donna Lloyd
 - ii. PJ Garahan
 - iii. William Weirick
 - iv. Robert Porter
 - v. Lawrence Steingold
 - vi. Stephen Quilici
 - b. Members Absent: None
 - c. District Staff in Attendance:
 - i. Alan White, OUSD Bond Project Manager
 - d. Public in Attendance:
 - i. None
 - e. The meeting was called to order at 4:02pm, flag salute occurred.
2. Approval of the agenda: Motion to approve agenda by SQ, seconded by WW, passed 6-0
3. Public Comments: None
4. Approval of David Hurwith as COC member representing OUSD Parents: Group noted that OUSD Board of Trustees has approved David as COC member, no action needed by COC as DH was not present. Will be sworn in next meeting.
5. Approval of minutes from previous meetings:
 - a. Minutes from May 22, 2023: Motion to approve minutes by PJG, seconded by DH, approved

Administration	Board of Education
Sherrill Knox, Ed.D., Interim Superintendent	Atticus Reyes, President
	Phil Moncharch, Vice President
	Dr. James Halverson, Clerk
	Kathy Smith, Trustee Area 4
	Blair Braney, Trustee Area 2

2-0 with (4) members abstaining as they were not present for this meeting. DH & PJG voted, all others abstained.

- b. Minutes from October 30, 2023: Motion to approve minutes by LS, seconded by WW, approved 6-0.

6. Tour of current projects at Nordhoff Junior & Senior High School: Group toured the following completed and/or ongoing projects

- a. Gym floor replacement (abbreviated due to girls basketball practice concurrence)
- b. Tennis complex
- c. D & C wing upgrades and quad plans
- d. Stadium bleachers and concrete slab demolition
- e. Aquatic center (project not started, toured future location)
- f. Patio fencing at D1
- g. Administration building flooring
- h. Classroom refresh (both a completed classroom and a classroom in progress)

7. Discussion about filling one COC vacancy for a parent: No discussion, see item #4 above.

8. Review of the master budget for planned bond expenditures 23/24 school year, including a review of NHS projects past and current. AW presented the budget report as created for the OUSD Board of Trustees in the most recent meeting.

9. Responses to committee questions for deferred maintenance plans: Group conducted extended discussion regarding aquatic center, requesting that staff provide Pro Forma cost of operating pool complex. This information had also been requested at the 10/30/23 meeting, AW stated that district staff is working on it. AW committed to sending the expected initial and ongoing cost documents provided by the design consultants to the COC, these documents show expected costs for ongoing maintenance of the pool, but may not include all operating costs.

10. New Business:

- a. AW discussed the remaining bond sale of approx. \$12MM which is not yet sold. Due to changing interest rates, it appears appropriate to recalculate remaining funds based on current expected interest rates. This item also discussed in the 10/30/23 meeting.
- b. Annual Report created by 3rd parties (colloquially known as "the Audit") is nearing completion and should be available in early February. COC asked AW to send this document in advance of the next meeting, as soon as it's available.
- c. Measure J & K full financial statements requested by COC. AW to send these statements to COC members by email shortly after meeting.
- d. Group discussed HVAC equipment size, noting that the units serving the refreshed classrooms seem robust, possibly even oversized. AW to send additional information regarding HVAC equipment sizing from Mechanical Engineer who designed systems.

11. Next Meeting:

- a. Next meeting shall be Thursday February 22nd starting at 4:30pm in the District Office School Board Meeting Room
- b. COC requested 3rd party auditor representative attend via Zoom
- c. COC requested attendance by Superintendent Sherill Knox

12. Adjournment:

- a. Meeting adjourned 5:35pm. Motion by PJG, seconded by WW, approved 6-0