



# Ojai Unified School District

414 East Ojai Avenue, P.O. Box 878, Ojai, CA 93024  
(805) 640-4300 • Fax (805) 640-4419 • www.ojaiusd.org

Citizens Oversight Committee

Meeting Minutes

October 30, 2023

5:15 p.m. – 6:31 p.m.

Place: Nordhoff Junior High & High School  
Meeting Room  
1401 Maricopa Highway, Ojai, CA 93023

1. Attendance & Call to Order:

a. Members in Attendance:

- i. Donna Lloyd
- ii. PJ Garahan
- iii. William Weirick (*sworn in during meeting*)
- iv. Robert Porter (*sworn in during meeting*)
- v. Lawrence Steingold (*sworn in during meeting*)
- vi. Stephen Quilici (*sworn in during meeting*)

b. Members Absent: None

c. District Staff in Attendance:

- i. Alan White, OUSD Bond Project Manager
- ii. David Rogers, OUSD Director of Operations

d. Public in Attendance:

- i. Kathy Smith
- ii. Bob Daddi

e. The meeting was called to order at 5:15pm, flag salute occurred.

2. Approval of the agenda and minutes from previous meeting(s):

- a. Motion to revise Agenda Item #4 – Swearing in of new members. Correct name of new member listed from Robert Foster to Robert Porter. Correct name of new member listed from Larry Steingold to Lawrence Steingold. Motion by DL, seconded by PJG, passed 2-0
- b. Motion by PJG, seconded by DL, passed 2-0
- c. The minutes of 05/22/23 meeting were tabled for review at next meeting.

Administration	Board of Education
Sherrill Knox, Ed.D., Interim Superintendent	Atticus Reyes, President
	Phil Moncharch, Vice President
	Dr. James Halverson, Clerk
	Kathy Smith, Trustee Area 4
	Blair Braney, Trustee Area 2

3. Public Comments:
  - a. Bob Daddi: Stated concerns regarding operating maintenance cost for pool. Referenced City of Fillmore fiscal stress due to that City's pool maintenance costs, recommended that someone within OUSD consult other schools and/pr municipalities regarding the costs to maintain their pool in order to more clearly understand the ongoing pool costs after construction.
  - b. Kathy Smith: Stated that all audits reviewed by the COC, and reports generated by the COC to OUSD Board of Trustees are publicly available, generally found in the minutes of the Board of Trustees meetings.
4. Swearing in of new members, the following members were sworn in verbally and signed documents:
  - a. William Weirick
  - b. Robert Porter
  - c. Lawrence Steingold
  - d. Stephen Quilici
5. Appointments:
  - a. Appointment of Chairperson
    - i. Member Donna Lloyd has agreed to fill this position pending committee selection.
    - ii. Motion to appoint Donna Lloyd by WW, seconded by SQ, passed 6-0
  - b. Appointment of Secretary
    - i. Member PJ Garahan has agreed to fill this position pending committee selection.
    - ii. Motion to appoint PJ Garahan by DL, seconded by LS, passed 6-0
6. Discussion about filling one vacancy in COC with parent of OUSD student:
  - a. COC recruitment information to be sent to all PTAs of all schools soliciting volunteers.
  - b. OUSH Staff member Amanda Belcher will send information, Alan White to coordinate with Ms. Belcher.
  - c. Applications due by 12/01/23 in advance of January 2024 COC meeting.
7. Discussion about bond management department structure:
  - a. The following roles are currently filled:
    - i. Bond Project Manager – Alan White
    - ii. Bond Project Coordinator (Working Supervisor) – Kelly Haslam
    - iii. Bond Skilled Maintenance Worker – Greg Miller
  - b. Since last meeting in May 2023, Bond Project Manager Adam Dutter resigned. Group discussed current structure and roles, Alan White stated that direct replacement of Mr. Dutter may not be necessary at this time due to phase of planning and construction.
  - c. COC asked AW to provide updated master bond budget prior to next meeting scheduled for January 2023, AW confirmed intent to send.
  - d. COC member WW expressed concern regarding "Maintenance Worker" title included in

bond funds, due to fact that maintenance of facilities is not an acceptable use of bond. AW stated that the worker with this title is performing appropriate bond work, and the title was assigned as part of the CSEA Union standards. DR to investigate if this title can be adjusted to more accurately reflect the work performed by that individual.

8. New Business:

- a. Group requested link to existing prior audits reviewed by previous COCs. Follow this link for previous audits: <https://www.ojaiusd.org/page/citizen-oversight-committee-coc>
- b. LS requested cost update on Nordhoff swimming pool project including escalation since time of approval and any operating budget information available from designing consultants. AW agreed to include in budget update for next meeting.
- c. WW discussed remaining bond sale of approx. \$13MM which is not yet sold. Due to changing interest rates it appears appropriate to recalculate remaining funds based on current expected interest rates.
- d. WW asked staff and/or bond manager to investigate and account for the required 0.5% deferred maintenance of bond projects which is stipulated in Section IV: Authorized Activities.
- e. All newly sworn members stated desire to provide staff, bond management team, and OUSD Board of Trustees with appropriate information and recommendations with which to make decisions, even if those recommendations exceed the required purpose of the Committee.

9. Review of Current NHS projects past and current:

- a. Tabled until next meeting, in-person walk of projects did not occur. Group suggested site walk to start the following meeting, not scheduled for the last activity.

10. Next Meeting:

- a. Next meeting shall be Monday January 8<sup>th</sup> starting at 4pm to allow review of NHS projects during daylight hours.

11. Adjournment:

- a. Meeting adjourned 6:31pm.