
**OJAI UNIFIED SCHOOL DISTRICT
OPEN SESSION OF THE
OJAI UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE**

THE PUBLIC IS WELCOME TO COMMENT ON ANY AGENDA ITEM. TO ADDRESS THE COMMITTEE, PLEASE COMPLETE A "SPECIAL PRESENTATIONS REQUEST" FORM LOCATED AT THE BACK OF THE ROOM AND SUBMIT IT TO THE RECORDING SECRETARY BEFORE THE SESSION BEGINS. THE CHAIRPERSON USUALLY LIMITS INDIVIDUAL COMMENTS TO THREE MINUTES, BUT MAY MODIFY THE TIME LIMIT AT HIS/HER DISCRETION IN ORDER TO ASSURE THAT THE COMMITTEE TAKES CARE OF DISTRICT BUSINESS. THE CHAIRPERSON MAY ALSO CONSIDER REQUESTS SUBMITTED AFTER THE MEETING HAS BEGUN OR MAY CALL ON MEMBERS OF THE AUDIENCE FOR COMMENT.

ALL DOCUMENTS PROVIDED WITHIN 72 HOURS BEFORE THE MEETING TO MEMBERS OF THE COMMITTEE CONCERNING OPEN SESSION OF THIS MEETING MAY BE VIEWED BY THE PUBLIC AT THE SUPERINTENDENT'S OFFICE, OJAI UNIFIED SCHOOL DISTRICT, 414 EAST OJAI AVENUE, OJAI, CALIFORNIA.

Persons with disabilities requiring special accommodations to attend this meeting should contact the Superintendent's office, 640-4300, ext. 1011, at least 48 hours prior to the meeting.

DATE: Wednesday, March 27, 2024
TIME: 4:30 p.m.
PLACE: Ojai Unified School District
414 E. Ojai Ave
Board Room
Ojai, California 93023

1. Call to Order, Pledge to the Flag

2. Attendance:

Citizens' Oversight Committee (COC): Donna Lloyd
PJ Garahan
William Weirick
Stephen Quilici
Robert Porter
Larry Steingold
David Hurwith

District Administrators: Sherrill Knox, Superintendent
Alan White, Bond Manager

3. Approval of the Agenda - Action

The Committee is asked to approve the agenda.

Motion by: _____ Seconded by: _____ Y ___ N ___ A ___

4. Approval of minutes from February 22, 2024 meetings. (Attached) – Action

The Committee is asked to approve the minutes.

Motion by: _____ Seconded by: _____ Y ___ N ___ A ___

5. Comments from the Public - Information
6. Recognition of School Board Approval of Donna Lloyd to a 2nd term on the COC - Information
7. Review of Draft Annual report on Bond funds – Information / Action

The committee took action to adopt the annual report as amended.

Motion by: _____ Seconded by: _____ Y ___ N ___ A ___

8. Review of Draft letter to the school board trustees regarding operational concerns. - information / Action

The committee took action to approve the letter to the school board as amended.

Motion by: _____ Seconded by: _____ Y ___ N ___ A ___

9. New business / Next meeting date / Parking lot of new items - Discussion
10. Adjournment



Ojai Unified School District

414 East Ojai Avenue, P.O. Box 878, Ojai, CA 93024
 (805) 640-4300 • Fax (805) 640-4419 • www.ojaiusd.org

Citizens Oversight Committee

Meeting Minutes

February 22, 2024

4:30 p.m. – 5:50 p.m.

Place: Ojai Unified School District Offices

Board Room

401 E Ojai Ave, Ojai, CA 93023

1. Attendance & Call to Order:

a. Members in Attendance:

- i. Donna Lloyd
- ii. PJ Garahan
- iii. William Weirick
- iv. Robert Porter
- v. Lawrence Steingold
- vi. Stephen Quilici
- vii. David Hurwith

b. Members Absent: None

c. District Staff in Attendance:

- i. Sherrill Knox, Superintendent
- ii. Alan White, Bond Project Manager

d. Public in Attendance:

- i. Kathy Smith
- ii. Mr. Patel of Eide Bailly, the auditing firm (via Zoom)

e. The meeting was called to order at 4:30pm, flag salute occurred.

2. Approval of the agenda: Motion to approve agenda by WW, seconded by LS, passed 6-0 (DH was not eligible to vote as swearing in had not yet occurred)

3. Swearing in of David Hurwith as COC member representing OUSD Parents: Group noted that OUSD Board of Trustees has approved David as COC member, DH was sworn in by DL.

Administration	Board of Education
Sherrill Knox, Ed.D., Interim Superintendent	Atticus Reyes, President
	Phil Moncharch, Vice President
	Dr. James Halverson, Clerk
	Kathy Smith, Trustee Area 4
	Blair Braney, Trustee Area 2

4. Approval of minutes from January 22, 2024 meeting:
 - a. PJG requested an amendment to minutes, Note 5.a adjusted to “DL” indicating Donna Lloyd in lieu of “DH” which was listed in error.
 - b. Motion to approve minutes with amendments by SQ, seconded by WW, approved 7-0.
5. Review of Draft Annual Report on Bond Funds:
 - a. Group reviewed draft of annual report created by AW. Mr. Patel of the auditing agency provided feedback regarding report creation and parameters.
 - b. Committee asked Mr. Patel to validate the % of costs which were subject to audit, Mr. Patel agreed to send explanation to AW.
 - c. Committee asked AW to update letter to show:
 - i. Total values of bond balances, expenses, and encumbrances, including total unsold bond bonds.
 - ii. Add language to indicate threshold of audited sample transactions
 - iii. Separate the sentences in Section 2.A to provide clear expenses for each bond J & K, not combined totals.
 - iv. Section C include exact values for interest associated with borrowing of bond funds.
 - v. Minor typographical corrections
6. Responses to committee questions for deferred maintenance plans:
 - a. SQ handed committee members and public printed email from General Manager of the Ojai Valley Athletic Club with rough numbers of pool operating expenses.
 - b. Committee asked AW to add statement to Annual report regarding ongoing maintenance of pool
 - c. AW stated that district staff are still working on ongoing maintenance cost projections in conjunction with the designing consultants.
7. Public Comments: Kathy Smith stated that a draft of the bond report to the community be included in future agenda distribution as it is an agenda item and is proper to be viewed by public as it’s finalized.
8. New Business:
 - a. DL will be up for reappointment as Chair of COC next meeting, OUSD Board of Trustees to review and approve reappointment in meeting prior to next COC meeting.
 - b. WW requested to tour either Mira Monte or Topa Topa for facilities improvements from bond funds prior to end of school year. Group generally concurred.
 - c. SQ asked AW for report regarding warrant for all high-value equipment and roofs, AW stated that a version of warranty tracking documents exists and he would verify status with staff.
 - d. SQ & LS asked about remote attendance for next meeting, group agreed that remote attendance could be acceptable pending compliance with meeting notifications and all state statutes regarding remote attendance of publicly attended committee meetings.

9. Next Meeting: Next meeting shall be Wednesday March 27th starting at 4:30pm in the District Office School Board Meeting Room.

10. Adjournment:

a. Meeting adjourned 5:51pm. Motion by DL, seconded by PJG, approved 7-0

**San Antonio Elementary School (DOES NOT FACTOR
INTO SUMMARY)
November 2023**

1	Project #	Projects in Progress/Design		
2	1314	Lunch Shelter		
3	1307	TK/Kindergarten Playground		
4		Subtotal for Projects in Process:		
5				
6		Projects to be Assigned		
7		Playground Restoration		
8	1310	I.T. Improvements / Intercom		
9		Window Upgrades		
10		HVAC Improvements		
11		Parking Lot Slurry (Future)		
12		Campus Painting (Future)		
13		Subtotal for Projects to be Assigned:		
14				
15	Project #	Completed Projects		
16	1300	SA Wood Repair		
17	1301	SA fire hydrant water line		
18	1302	SA campus grounds enhancement		
19	1304	SA Campus painting		
20	1306	SA Emergency Roof Repair		
21	1307	SA Playground Improvements		
22	1308	SA Roofing		
23	1309	SA Parking Lot		
24	1311	SA Lunch Shelter		
25	1312	SA Flooring- Flooring Enhancement		
26	1313	SA Siding Repair		
27	1314	San Antonio Bathroom and Fountain Accessibility Project		
28	1315	San Antonio HVAC Replacement		
29	1316	San Antonio Library/ Makers Space		
30		Subtotal for Completed Projects:		
31				
32		Total	Actual	In Progress
33		\$ 2,824,459	\$ 1,664,459	\$ 450,000

March 27, 2024

Ojai Unified School District School Board
414 E. Ojai Ave.
Ojai, CA 93023

Dear School Board:

The Citizens Oversight Committee would like to raise a concern regarding the proposed Aquatic Center at Nordhoff High School. We understand the need to replace the existing pool built in 1962. Our concern relates to the ongoing costs of maintaining the pool operations once the bond funds are used to construct the center.

We have done some initial research on pool operational costs, including information provided by the Ojai Valley Athletic Club. They found the expenses for pool chemicals to be about \$ 62,000 / year. Their pool has 200,000 gallons. They use an ozone system in conjunction with their chemicals to reduce the need for chlorine and acid.

Our proposed 35 meter pool will contain some 425,000 Gallons. Currently OUSD spends about \$ 17,000 in pool chemicals. Our current pool is about 180,000 Gallons and we do not use an ozone system. Based simply on volume of water, the new cost for chemicals would extrapolate to around \$ 42,000 / year.

Of course, there are many other costs to be considered to properly staff and maintain the new Aquatic Center. We want to be certain the board has all the information they need related to the ongoing care of the facility so that in the future, it does not suffer a lack of support, thereby reducing the value of the bond funds used to create this new facility.

We ask the board to fully investigate the anticipated costs of operation for the future, and to include these costs in future budgets as a way of ensuring the endowment care going forward.

Respectfully,

Donna Lloyd, Chair

PJ Garahan, Secretary