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**OJAI UNIFIED SCHOOL DISTRICT  
OPEN SESSION OF THE  
OJAI UNIFIED SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE**

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*THE PUBLIC IS WELCOME TO COMMENT ON ANY AGENDA ITEM. TO ADDRESS THE COMMITTEE, PLEASE COMPLETE A "SPECIAL PRESENTATIONS REQUEST" FORM LOCATED AT THE BACK OF THE ROOM AND SUBMIT IT TO THE RECORDING SECRETARY BEFORE THE SESSION BEGINS. THE CHAIRPERSON USUALLY LIMITS INDIVIDUAL COMMENTS TO THREE MINUTES, BUT MAY MODIFY THE TIME LIMIT AT HIS/HER DISCRETION IN ORDER TO ASSURE THAT THE COMMITTEE TAKES CARE OF DISTRICT BUSINESS. THE CHAIRPERSON MAY ALSO CONSIDER REQUESTS SUBMITTED AFTER THE MEETING HAS BEGUN OR MAY CALL ON MEMBERS OF THE AUDIENCE FOR COMMENT.*

*ALL DOCUMENTS PROVIDED WITHIN 72 HOURS BEFORE THE MEETING TO MEMBERS OF THE COMMITTEE CONCERNING OPEN SESSION OF THIS MEETING MAY BE VIEWED BY THE PUBLIC AT THE SUPERINTENDENT'S OFFICE, OJAI UNIFIED SCHOOL DISTRICT, 414 EAST OJAI AVENUE, OJAI, CALIFORNIA.*

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Persons with disabilities requiring special accommodations to attend this meeting should contact the Superintendent's office, 640-4300, ext. 1011, at least 48 hours prior to the meeting.

**DATE:** Monday, February 22, 2024  
**TIME:** 4:30 p.m.  
**PLACE:** Ojai Unified School District  
414 E. Ojai Ave  
Board Room  
Ojai, California 93023

1. Call to Order, Pledge to the Flag

2. Attendance:

Citizens' Oversight Committee (COC): Donna Lloyd  
PJ Garahan  
William Weirick  
Stephen Quilici  
Robert Porter  
Larry Steingold  
David Hurwith

District Administrators: Sherrill Knox, Superintendent  
Alan White, Bond Manager

3. Approval of the Agenda:

*The Committee is asked to approve the agenda.*

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Y \_\_\_ N \_\_\_ A \_\_\_

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4. Swearing in of David Hurwith as a COC member representing OUSD Parents.
5. Approval of minutes from January 22, 2024 meetings. (Attached)
6. Review of Draft Annual report on Bond funds
7. Responses to committee questions for deferred maintenance plans
8. New business / Next meeting date / Parking lot of new items
9. Adjournment



# Ojai Unified School District

414 East Ojai Avenue, P.O. Box 878, Ojai, CA 93024  
(805) 640-4300 • Fax (805) 640-4419 • www.ojaiusd.org

Citizens Oversight Committee  
Meeting Minutes  
January 22, 2024  
4:00 p.m. – 5:35 p.m.

Place: Nordhoff Junior High & High School  
Meeting Room  
1401 Maricopa Highway, Ojai, CA 93023

1. Attendance & Call to Order:
  - a. Members in Attendance:
    - i. Donna Lloyd
    - ii. PJ Garahan
    - iii. William Weirick
    - iv. Robert Porter
    - v. Lawrence Steingold
    - vi. Stephen Quilici
  - b. Members Absent: None
  - c. District Staff in Attendance:
    - i. Alan White, OUSD Bond Project Manager
  - d. Public in Attendance:
    - i. None
  - e. The meeting was called to order at 4:02pm, flag salute occurred.
2. Approval of the agenda: Motion to approve agenda by SQ, seconded by WW, passed 6-0
3. Public Comments: None
4. Approval of David Hurwith as COC member representing OUSD Parents: Group noted that OUSD Board of Trustees has approved David as COC member, no action needed by COC as DH was not present. Will be sworn in next meeting.
5. Approval of minutes from previous meetings:
  - a. Minutes from May 22, 2023: Motion to approve minutes by PJG, seconded by DH, approved

<b>Administration</b>	<b>Board of Education</b>
Sherrill Knox, Ed.D., Interim Superintendent	Atticus Reyes, President
	Phil Moncharch, Vice President
	Dr. James Halverson, Clerk
	Kathy Smith, Trustee Area 4
	Blair Braney, Trustee Area 2



2-0 with (4) members abstaining as they were not present for this meeting. DH & PJG voted, all others abstained.

- b. Minutes from October 30, 2023: Motion to approve minutes by LS, seconded by WW, approved 6-0.

6. Tour of current projects at Nordhoff Junior & Senior High School: Group toured the following completed and/or ongoing projects

- a. Gym floor replacement (abbreviated due to girls basketball practice concurrence)
- b. Tennis complex
- c. D & C wing upgrades and quad plans
- d. Stadium bleachers and concrete slab demolition
- e. Aquatic center (project not started, toured future location)
- f. Patio fencing at D1
- g. Administration building flooring
- h. Classroom refresh (both a completed classroom and a classroom in progress)

7. Discussion about filling one COC vacancy for a parent: No discussion, see item #4 above.

8. Review of the master budget for planned bond expenditures 23/24 school year, including a review of NHS projects past and current. AW presented the budget report as created for the OUSD Board of Trustees in the most recent meeting.

9. Responses to committee questions for deferred maintenance plans: Group conducted extended discussion regarding aquatic center, requesting that staff provide Pro Forma cost of operating pool complex. This information had also been requested at the 10/30/23 meeting, AW stated that district staff is working on it. AW committed to sending the expected initial and ongoing cost documents provided by the design consultants to the COC, these documents show expected costs for ongoing maintenance of the pool, but may not include all operating costs.

10. New Business:

- a. AW discussed the remaining bond sale of approx. \$12MM which is not yet sold. Due to changing interest rates, it appears appropriate to recalculate remaining funds based on current expected interest rates. This item also discussed in the 10/30/23 meeting.
- b. Annual Report created by 3<sup>rd</sup> parties (colloquially known as “the Audit”) is nearing completion and should be available in early February. COC asked AW to send this document in advance of the next meeting, as soon as it’s available.
- c. Measure J & K full financial statements requested by COC. AW to send these statements to COC members by email shortly after meeting.
- d. Group discussed HVAC equipment size, noting that the units serving the refreshed classrooms seem robust, possibly even oversized. AW to send additional information regarding HVAC equipment sizing from Mechanical Engineer who designed systems.

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11. Next Meeting:

- a. Next meeting shall be Thursday February 22<sup>nd</sup> starting at 4:30pm in the District Office School Board Meeting Room
- b. COC requested 3<sup>rd</sup> party auditor representative attend via Zoom
- c. COC requested attendance by Superintendent Sherill Knox

12. Adjournment:

- a. Meeting adjourned 5:35pm. Motion by PJG, seconded by WW, approved 6-0

