

APPLICATION FOR TUITION REIMBURSEMENT

Tuition Reimbursement – Article 30 of collective bargaining agreement
Siuslaw Education Association – Siuslaw School District 97J

Name: _____

Date: _____

School Site: _____

This application with a receipt showing payment and official college transcripts or grade reports must be submitted to the Siuslaw Education Association with the completed application for program for advancement by **4:00pm on the first Monday in NOVEMBER.**

- A maximum of fifteen (15) quarter credits will be reimbursed at the Oregon University System graduate tuition rate. (Fifteen (15) quarter credits are equal to Ten (10) semester credits)
- If you receive grants or other assistance, you are to indicate that amount on the bottom of the form.
- Reimbursement will be made by a check issued within 60 days of the filing deadline.
- *To be eligible for tuition reimbursement Professional Educators must have been employed in the Siuslaw School District for the previous year and the current year, as per item 30.3.A of the union contract.*

School	Term	Course	Credits – Q or S

If seeking reimbursement for workshops, your principal must sign here to indicate **prior approval**:

Workshop prior approval: _____

Applicant Signature: _____

Committee Approval Date: _____

Committee Denial Date: _____

Approved reimbursement amount: \$ _____

SEA President Signature: _____