



Depew Union Free School District
5201 S. Transit Road
Depew, NY 14043

To Be Filled In By Interviewing Administrator:

Date Available:

Social Security No.:

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Position Applied for: Please check all that apply

- | | |
|---|---|
| <input type="checkbox"/> Hallway Monitor | <input type="checkbox"/> Library Aide |
| <input type="checkbox"/> Cafeteria Monitor | <input type="checkbox"/> Food Service Helper |
| <input type="checkbox"/> Classroom Aide/Monitor | <input type="checkbox"/> Laborer Assigned to Housekeeping |
| <input type="checkbox"/> Clerical | <input type="checkbox"/> Laborer/Ground |
| <input type="checkbox"/> Other, please specify: _____ | |

Shifts Applied for: Please check all that apply

- | | |
|---|--|
| <input type="checkbox"/> Full-time, 1 st shift | <input type="checkbox"/> Substitute, Call in 1 st shift |
| <input type="checkbox"/> Part-time, 1 st shift | <input type="checkbox"/> Substitute, Call in 2 nd shift |
| <input type="checkbox"/> Full-time, 2 nd shift | |
| <input type="checkbox"/> Part-time, 2 nd shift | |

If you have ever taken a Civil Service examination, give the title: _____

Effective July 1, 2001, the Schools Against Violence in Education (SAVE) Legislation requires the Commissioner of Education and the New York State Education Department (NYSED) to request a fingerprint supported criminal history background check for prospective employees of school districts, charter schools and board of cooperative educational services (BOCES). School Bus Drivers and Bus attendants must submit to the mandated fingerprint procedure pursuant to Article 19A of the NYS Dept. of Motor Vehicles. Any applicant who is offered a position is responsible for any and all costs incurred for fingerprinting.

Have you received fingerprint clearance with the New York State Education Department? YES NO
☐ ☐

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
☐ ☐ ☐ ☐

Have you ever worked for this company? YES NO If yes, when? _____
☐ ☐

Have you ever been convicted of a felony? YES NO
☐ ☐

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

Please read the following statements as they constitute conditions for employment with the Depew Union Free School District ("District").

I hereby affirm that the information I have provided on this application is accurate, and true to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of my information on this application or during the interview process, regardless of what such misrepresentation or omission is discovered, may result in refusal of employment, or if employed, shall constitute grounds for immediate termination.

The persons, schools, current and prior employers, and other organizations named in this application are authorized by me to verify the information I have provided and to provide the District with information that may be requested by it to arrive at an employment decision. I agree that a photocopy of this authorization be accepted with the same authority as the original. I hereby waive and release all persons, schools, current and prior employers and other organizations from any liability arising from the disclosure of any of the above information whether in writing or orally and further waive and release the District from any liability arising from reliance on the aforementioned information or the use, publication or retention of such information within the context of its applicant review procedures.

In the event I am hired for employment by the District, I understand that I am required to abide by all rules, regulations, and policies of the District and that the policies and procedures relating to conditions of employment are subject to modification at any time.

I understand that the District is in no way obligated to provide employment and that I am in no way obligated to accept employment with the District. Nothing in this application or in other policies and procedures are intended to create a contract of employment, expressed or implied.

Signature: _____ Date: _____