



Grady ISD
3011 Hwy 176
Lenorah, TX 79749

Central Office: 432-459-2444
Campus Office: 432-459-2445
Fax: 432-459-2729

Superintendent: Leandro Gonzales, Jr.
Business Manager: Nikki Springer
Principal: Michelle Schreiner
Counselor: Lynsey Pardue

Meal Charge Policy

(Updated 08-07-2023)

Purpose

The goal of Grady Independent School District is to provide students with healthy meals each day.

Unpaid charges place a large financial burden on our Child Nutrition Program. The purpose of this policy is to insure compliance with federal reporting requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances. The intent of this policy is to establish uniform meal account procedures throughout the Grady Independent School District. The provisions of this policy pertain to regular, reduced-priced and free school breakfast and lunch meals. While the USDA Child Nutrition Program does not require that a student who pays for regular/reduced priced meals be served a meal without payment, Grady ISD provides this policy as a courtesy to those students in the event that they forget or lose their lunch money.

Meal Pricing

For meal pricing, please refer to gradyisd.org under the Cafeteria tab. Free and reduced-price meal applications are available at both administration offices and online at myschoolapps.com. Students who qualify for free meals will receive complete meals at no cost. Students who qualify for reduced-priced meals will receive complete meals at a reduced cost (see gradyisd.org for reduced meal price.) We encourage parents to complete an application if they feel they qualify for benefits.

In the event that a student's eligibility status changes, either through the application process, categorical eligibility or direct certification, the new meal eligibility will become effective from the date the application was processed or from the date the eligibility update was received by the district.

Parents/Guardians are encouraged to sign up at myschoolbucks.com where they can monitor and manage their student's meal account. Benefits include:

- Low-balance email alerts
- Monitor account balance and meal transactions (no payment necessary to access this feature)
- Set up automatic payments
- Pay online

All grade levels: Once a student's account goes negative, parents will be notified by the Child Nutrition Department via letter or automated text message.

Students with no money in their account will be allowed a grace period of 5 days to charge a complete meal. This will allow time for parents to make a deposit in the student's account or set-up a payment plan if necessary. After the student reaches the maximum charge limit, the student will receive and be charged for courtesy meals. After the five-day grace period, the administration may investigate the situation more closely and take further action as needed. Parents and families are encouraged to apply for free and reduced-price meals for their child. Grady ISD will not deny or alter meals to students with a zero or negative account balance.



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Policy

Parents/Guardians are responsible for meal payment to the Child Nutrition Program. Notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year, if current phone numbers, mailing addresses, or email addresses are provided.

The school cafeteria possesses a computerized point of sale/cash register system that maintains records of all monies deposited and spent for each student and said records are available by setting up an account at myschoolbucks.com or by calling the school secretary.

Students/Parents/Guardians may pay for meals in advance using myschoolbucks.com, cash or check payable to Grady ISD. Further details are available on our webpage gradyisd.org.

Refunds for withdrawn and graduating students will be issued at the end of each school year unless a written request by the parent/guardian is given to the district to transfer the funds to a sibling's account.

Board President

8/1/23

Date

Superintendent

8/1/23

Date

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (833) 620-1071, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to:

mail:

*Food and Nutrition Service, USDA
1320 Braddock Place, Room 334
Alexandria, VA 22314; or*

fax:

(833) 256-1665 or (202) 690-7442; or

email:

FNSCIVILRIGHTSCOMPLAINTS@usda.gov

This institution is an equal opportunity provider.



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2023-2024: Meal Prices

For the 2023-2024 School year, Grady ISD administration and school board agree to the following meal prices for reduced-priced and full-priced student meals:

Student Reduced-Priced Meals: \$0.40

Student Full-Priced Meals: \$1.00