



Columbia High School

Craig McKee – Principal
Kelly Hume – Assistant Principal
Jenny Hallead – School Counselor
AJ Valencia – Athletic Director

SERVICE WORKSHEET

Students should complete this worksheet for each volunteer service activity they complete. It is the responsibility of the student to keep a record of all Community Service hours.

GUIDELINES:

- *Must be conducted through a credible non-profit service organization (i.e. school-sponsored club or group, Red Cross, food bank, etc.)*
- *Must receive a signature from someone in charge of the service activity.*
- *Cannot receive compensation or a grade for the service.*
- *Cannot be mandatory service that has been required by school, city, county or a state agency.*
- *Cannot be earned during the school day.*
- *Cannot be service performed for a relative or employer.*

Student Name _____ Grade Level _____ Date _____

Organization Name _____ Telephone _____

Address _____

Supervisor Name & Title _____

Supervisor Signature _____ Hours Volunteered _____

PREPARATION and ACTION: *What did you do? Why? Who did you serve? Where? When?*

REFLECTION and DEMONSTRATION: *What did you learn?*