

**DUFUR SCHOOL DISTRICT  
BOARD OF DIRECTORS MEETING  
January 8, 2023**

Chairman Robert Wallace called the meeting to order at 6:09 pm., after a board work session with Vince Adams from OSBA. Board members present: Janna Hage, Robert Wallace, Stan Ashbrook, Tim Fain, and Audrey Anderson. Staff members present: Jack Henderson, Josie Turner, and Bonnie Lepinski.

Guests in attendance: Jason Glasgow, Katie Kuehnl, Alexis Westfall, Michael Glover, and Tina Coleman, with Sarah Fain and Tiffany Kenslow joining on-line.

**GUESTS & PUBLIC COMMENT** - Alexis Westfall, a member of the class of 2026, addressed the community service graduation requirements at Dufur School. She has proposed awarding graduation cords for community service. At her previous school students were awarded a white cord for earning 100-399 hours, a baby blue cord for earning 400-499 hours, and a tricolored cord for 500 hours or more. 96% of students she polled said they would be interested in earning community service cords at graduation.

**CONSENT AGENDA** - Items on the Consent Agenda:

Tim Fain moved to make the addition of the OSBA Superintendent's Evaluation Process to tonight's agenda. Janna Hage seconded the motion, which carried unanimously.

1. Board Minutes - December 4, 2023

Janna Hage moved to approve the Consent Agenda. Stan Ashbrook seconded the motion, which was carried unanimously.

**REPORTS**

**ASB Report:** Audrey Anderson, student representative, presented thank you notes to board members from the Dufur NHS Chapter. She reported that Prom will be scheduled on May 4, 2024. Planning for a Winter Formal is in process and they are looking at a potential date of February 10th. The ASB is planning on hosting Pep Assemblies during MyDay Fridays for the remainder of the year. Audrey reported that she is working at the After School Program and as a substitute EA. She sees this as a positive employment opportunity for herself and other senior students..

**Financial Report:** Josie Turner, CFO, presented the District financial report, and stated that we are in a good position financially currently. She reported that the State School Fund is looking positive. She has completed the 1st billing for the Seismic Grant, and we will receive first reimbursement this week. The Business Office is currently working on end of year payroll, and then in the following weeks they will begin the budget process for next year. In response to a question from Robert Wallace about the lunch program, Josie explained the current CEP program, its requirements, and how it relates to our school.

**Superintendent/AD Report:** Jack Henderson acknowledged that January is Board Appreciation month, and presented certificates thanking directors for their service. The employee of the month for December is Steven Bailey, who works as a custodian at Dufur School. As part of the Clean Air and Cooling Center Grant from ODE, Devco recently installed

a new unit in the front of the school. There was a Seismic grant kick off meeting during the winter break. Scholarship recipients are starting to make contact for their first payments of their scholarship awards. The Fire Alarm system went off on Friday during school and throughout the weekend. The system is outdated and the plan is to work the cost of an upgraded system into next year's budget. Plans for an all class reunion during homecoming this fall are underway. Activities are planned at the park, which include music, food and drinks. The contract with Ricoh for printers and supplies at the school will be up this year. We will be working on pursuing a one year extension to the current contract. Lastly, Jack expressed his condolences for Class of 1956 member, Eldon Reed, who passed this morning. He was a long time supporter of Dufur School.

## **OLD BUSINESS**

**School Based Health Center:** Jack Henderson reported that One Community Health is under new leadership and is firmly behind the project of staffing a Student Health Center at Dufur School. They have identified grant money that will be used to help with the implementation of the health center. The District has under \$100,000 left to raise for this project. Google has previously given \$25,000, and Jack anticipates that they will give more towards this project. We may be able to access some money that was donated to The Dalles School District for a health center. We are ready to do site prep work, and the building should arrive in March. The Health Center needs to be in operation by June 30th. Besides housing the School Based Health Center, the building will be ours. We will be able to use it for other purposes including meetings. Janna questioned who will make final policy decisions for its operation. Jack stated that it will be joint decisions between OCH and the Dufur School Board.

## **NEW BUSINESS**

1. **Early Literacy Grant Application Approval:** The grant application is in the board packet. Theresa Peters from Columbia Gorge ESD helped our team work on the application. Jack Henderson reviewed our application for the board members. We would use this to pay for a new reading curriculum for the elementary school and some payroll costs. We will budget a 25% match next year for Early Literacy. Janna Hage moved to accept the Early Literacy Grant Application. Tim Fain seconded the motion, which carried unanimously.
2. **March Board Meeting at Celilo Village Education Center:** Individuals present brainstormed how to engage with the Celilo community at the board meeting. Tim Fain moved to have the March School Board Meeting at the Celilo Village Education Center on March 4th. Stan Ashbrook seconded the motion. The motion carried unanimously.
3. **Policy JHH:** First Reading, This is a required policy to govern the suicide prevention plan at the school. Robert encouraged board members to review this policy, which is scheduled for second reading at the February meeting.
4. **24/25 District Calendar:** First Reading of the proposed calendar for the 24/25 school year. This is a rollover from the current year's calendar, with one significant change. As noted this year the evening conferences are better attended than daytime conferences. The next year's calendar has been adjusted to have two evening conference sessions instead of the day time conferences. The second reading will take place at the February meeting.

5. **Trip to 2025 Presidential Inauguration:** Mrs. Sarah Anderson is interested in putting together a trip with a student travel organization for students to attend the 2025 Presidential Inauguration. It will cost \$2900 per student. The funds for the trip will be the responsibility of the student and their family. There was discussion, and concerns about safety were expressed due to the political climate of our nation right now. Tim Fain made a motion that Sarah Anderson begin the process of organizing a trip to the 2025 Presidential Inauguration. After discussion Tim rescind the motion. The board would like to have Mrs. Anderson gauge the interest with the students and bring that information to the board. A meeting is proposed on Tuesday at 11:15 am to discuss this trip with Mrs. Anderson.
  
6. **Superintendent Evaluation:** The board had a work session before this meeting reviewing the OSBA Superintendent Evaluation procedures workbook. The goal is to have this process completed by March. Janna moved that we adopt the OSBA Superintendent Evaluation Workbook as the process we will use. The motion was seconded by Tim Fain. The motion was carried unanimously.

Meeting adjourned at 7:28 by Robert Wallace  
Minutes submitted by Bonnie Lepinski, School Secretary