

Dufur School District  
Board of Directors Meeting  
December 4, 2023

WORKSHOP SESSION – Kori Sarrett, Accuity CPA's, reviewed the June 30, 2023, audit with the board of directors and management. She highlighted areas in the accounting system that could be strengthened while understanding the limited staff available. She also reported the excess expenditures over appropriations in three funds due to additional unexpected revenue received during the year. Fiscal year net position at the beginning of the year was \$9,239,580. The net position at the end of the year was \$9,504,991, an increase of \$265,411.

First Quarter Student Awards – Kristin Whitley and classroom teachers presented student awards to students for each class.

REGULAR SESSION

Chairman Robert Wallace called the meeting to order at 6:05 P.M. Board members present: Janna Hage via zoom, Stan Ashbrook, Anne Kelly, Tim Fain, and Audrey Anderson. Staff: Jack Henderson, Virginia Albrecht, Kristen Whitley, Josie Turner.

GUESTS & PUBLIC COMMENT – Jason Glasgow shared his feelings on the November board decision to not video archive monthly meetings. Jason stated he plans to start coming to meetings. He questioned the reasons the board was opposed to video archiving, and stated he felt the monthly minutes tend to be very vague. He stated he felt many community members would appreciate being able to view the whole meeting at their time and convenience, by posting it on secure site so video can not be adjusted.

CONSENT AGENDA - Items on the Consent Agenda:

- Board Minutes – November 6, 2023

Stan moved to approve the consent agenda. Anne seconded the motion that was carried unanimously.

REPORTS

ASB Report – Audrey stated students are just returning from Thanksgiving break. Winter Spirit Week December 11-15th will include dress up days and a pep assembly. ASB officers will be taking the 2<sup>nd</sup> grade to the reindeer farm in Goldendale December 15<sup>th</sup>. They are also assisting the Dufur Fire & Ambulance with collecting food for the canned food drive.

Financial Report – Josie demonstrated the online digital dashboards and employee portal in the accounting system. Invoices are scanned into the accounting system where digital copies can be approved by Josie and Jack prior to payment. Journal entries and orders are also reviewed prior to posting. The system also includes a staff portal where employees can review their payroll information and change their own personal information such as address, federal, or state withholdings. She reported the LGIP interest rate is up to 5%. The June 30<sup>th</sup> 2023 audit is complete and Josie will submit the paper as well as digital copies to ODE.

Principals Report – Kristin reported 350 students. She stated a few students left, but new ones have come, keeping the enrollment steady. The Impact Aide grant for 24-25 has just opened with a submission date January 31<sup>st</sup>. The Veterans Day Assembly was a huge success. Attendance at the parent teacher conferences was monitored and next year there will be only

evening conferences. A lockdown drill with Wasco County and OSP was successful. Kristin will be teaching a CTE class training seniors class members on cafeteria and recess duty due to assist with the shortage of substitutes. Students will receive work study credit. She also stated they are researching community service 'cords' for graduation honoring seniors that graduate with 100 hours or more. The Christmas program will be December 16<sup>th</sup> with the theme Christmas in the Movies produced by Kalee Donovan, Karen Slusher. and Tim Fain.

Jana asked about moneys to get a new PA system in the gymnasium. Jack stated we are looking for grants, but also better technology in other areas.

Superintendent/AD Reports – Jack reported Stan and Anne meet with certified representative to start reviewing negotiations for next year. They reviewed the current written contract and certified the step scale. The salary schedule will be discussed at the next meeting. John Dillion donated \$50,000 to the SBHC. One Community Health had a couple exam tables delivered here last week for the SBHC. The Clean Air Grant is still on hold waiting for duct work in the front entry. Griffin Construction was hired at the November meeting to complete the Seismic renovation. Engineering plans are scheduled for February, a price for the project will hopefully be obtained in March, so that work can start before June. The superintendent evaluation committee is obtaining community input.

AD Report – The high school boys' and girls' basketball teams both have over 20 students participating.

#### OLD BUSINESS

Policy Adoption – Board members reviewed policies as the third reading. Janna pointed out an issue with the Family Leave policy on page 1-10. Jack will clarify and report back at the January meeting. Anne moved to adopt the policies, with the understanding of language clarification. Janna seconded the motion that carried unanimously.

Impact Aid Policy Review - Kristin stated the Indian Policies and Procedures are required to be reviewed twice per year to apply for Impact Aide. The policies ensure Native students get the same access to opportunities as all other students.

#### NEW BUSINESS

Softball Cooperative with The Dalles – Jack stated two girls are interested in playing softball. Tim moved to approve a cooperative with District 21. Stan second the motion that carried unanimously.

Student Investment Account Report – Josie presented the 2022-23 SIA Annual Report and completion of the three strategies. The report is posted on the Dufur website. She stated the same three strategies are being used for the expenditure of 2023-24 SIA funding. These include split class sizes and the use of educational reading aides, the Accellus education platform, and calm room that helps support students. Students in Title 1 program graduate out of the program more quickly. Barriers or Challenges include budgeting for these programs is not fully fund by the state. Community engagement is a strong relationship with families with surveys and hosted events. Anne moved to approve the Student Investment Account report. Stan seconded the motion that carried unanimously.

The SIA Grant Agreement for 2023/24 is for \$377,362. Stan moved to approve the grant. Janna seconded the motion that carried unanimously.

Extra Duty Update – Jack recommended hiring Marcella Anderson to serve as the Jr. High Girls Basketball Coach. Anne moved to approve hiring Marcella Anderson. Tim seconded the motion that carried unanimously.

All Class Reunion- A class reunion/homecoming is planned for October 11-12<sup>th</sup> to include Friday evening dinner and football, and Saturday volleyball and activities. Email addresses for alumni back into the 1960s are being collected.

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Chairman

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Board Secretary