

**DUFUR SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
November 6, 2023**

Chairman Robert Wallace called the meeting to order at 6:05 pm. Board members present: Janna Hage, Robert Wallace, Stan Ashbrook, Anne Kelly, Tim Fain, and Audrey Anderson. Staff members present: Jack Henderson, Kristin Whitley, and Bonnie Lepinski.

Guests in attendance: Shelly Hunt, Michael Glover, Jason Glasgow

GUESTS & PUBLIC COMMENT - No public comment was heard.

CONSENT AGENDA - Items on the Consent Agenda:

1. Board Minutes - October 2, 2023

Anne Kelly moved to approve the Consent Agenda. Janna Hage seconded the motion, which was carried unanimously.

REPORTS

ASB Report: Audrey Anderson, student representative, reported that Homecoming took place during October and went well. Updates were made to the Homecoming court guidelines. There was a Halloween Assembly at the end of October. The ASB is planning a Spirit Week before winter break.

Principal Report: Kristin Whitley, Principal, reported that our current enrollment is 349 students in Kindergarten-12th grades, with 25 Preschool students. The Kindergarten and 4th grades are the largest classes with 34 students, and the smallest class has 18 students. The average class size is 27. Kristin expressed a thank you to Tess Welk, who served as principal during her recent leave of absence. We received notice in October of funds we will receive from Impact Aid. More information about the amounts and when it will be awarded will follow. We had parent/teacher conferences last week that were well attended. Parent participation data will be used to plan the conference schedule for next year. Wednesday, November 8th, we will have our annual Veterans' Day Assembly at 9 am. Kristin plans to begin to review graduation progress with seniors, and touch base with staff. We will have a FAFSA Night on November 28th for seniors and their parents, and the Christmas program will be on Dec 14th, at 6 pm

Superintendent/AD Report: Jack Henderson reported on a recent car accident in the parking lot, where a car rolled over. The driver's insurance is covering damage to the retaining wall.

The Dufur School football classification is likely to move to 9-man in the near future. The teams we would play are the same ones we currently play for baseball. The other 9-man schools have expressed interest in coming to the Classic. This summer we had a football camp with two other teams. There may be 10 teams next summer, and we are able to feed participants as part of the school lunch program.

Employees of the month: In September Lindsey Harvey was recognized for her exceptional work in kitchen and concessions. In October Linda Tibbets was recognized for excelling as an Educational Assistant.

Anita Archer, a nationally recognized expert in early literacy visited the school recently with Beth from Oregon RTI. She observed three of Dufur's teachers.

Parent/Teacher Conferences lasted three days this fall. Some teachers met with 10 parents and some met with over 50. This will be considered in scheduling conferences in the future.

Nathan Morris, a former Dufur teacher, who now works for Royal Wolf Lodge in Alaska recently met with Mr. Henderson. They discussed potential CTE projects for students in Alaska.

Jack reported that state academic testing is currently paused in Oregon. Academic requirements have not gone away even though the testing is paused. Currently students must pass required classes as a measurement of graduation readiness. State academic testing may potentially return in 2026.

The Ranger Pride Education Foundation will be working on bylaw updates at an upcoming meeting.

OLD BUSINESS

Board Policy Updates: Second Reading of Policy BD/BDA Board Meetings, Policy BDC Executive Sessions, Policy EFA Local Wellness, Policy GCBDA/GDBDA Family Medical Leave, GCBDA/GDBDA-AR Family Leave Administrative Rules, GCPC/GDPC Retirement of Staff. There will be a third reading at next month's meeting. Chairman Robert Wallace encouraged members to read through these policies to be prepared for the final reading. Janna Hage pointed out a necessary correction to the FMLA policy.

Policy BCBA - Third Reading/Adoption: - Anne Kelly moved to approve Policy BCBA Student Representative to the Board of Directors. Tim Fain seconded the motion, which was carried unanimously.

School Based Health Center: Jack Henderson reported that One Community Health is concerned about fulfilling commitments that they had made earlier in the process, because they are expanding by acquiring North Shore Medical. They also did not get The HRSA grant. We are exploring other providers, including Adventist Health and Mosaic Medical. OHA requires that the health center be open two days a week, although we may be able to get a temporary waiver. Originally the plan was to be open in January 2024. OHA has indicated that it may be pushed out until June 2024.

Superintendent Evaluation - Chairman Robert Wallace discussed training and the workbook provided for superintendent evaluation, and that this is an opportunity for the board to improve communication with the superintendent. The board chair and vice chair will meet with Jack Henderson and come up with a plan to move forward.

NEW BUSINESS

1. **Board Meeting Video Archive-** Jack Henderson has researched this issue; Sherman County School District is the only district in our league that does the video archive. District's our size are not using video archives currently. There are concerns that videos could potentially be altered to misrepresent what was said in meetings. Tim Fain provided policy KB about Public Engagement and Communication Programs. After discussion, it was decided not to move forward with this, but instead to focus on improving the things we already have in place. Acquiring wireless microphones for the

meetings that would tie into the current sound system in the cafeteria was met favorably. Chairman Robert Wallace instructed the school staff to move forward with that purchase.

2. **Appointment of District Wellness Committee:** Anne Kelly moved to appoint Kamala Malcolm, Tiffany Kenslow, Kristin Whitley, Jack Henderson, Esther Ferguson Young, Bonnie Lepinski and Sarah Tierney to the district wellness committee. Janna Hage seconded the motion, which was carried unanimously. The Board is receptive to additional members to the committee at a later date.
3. **Hiring of CM/GC for Seismic Project:** Jack Henderson, Stan Ashbrook, Robert Wallace, Don Peterson and Josie Turner participated in interviewing three potential firms to complete our upcoming seismic project. Their recommendation is to hire CM/GC for this project. Janna Hage moved to hire CM/GC for our upcoming seismic project. Tim Fain seconded the motion, which was carried unanimously.
4. **Student Investment Account Report:** - This item was tabled until the December meeting.
5. **Adopt Comprehensive Suicide Prevention Resource Guide:** Having a Comprehensive Suicide Prevention Guide is a requirement for school districts. Tiffany Kenslow, school counselor, has prepared this plan. Discussion was held about also producing a one page summary to share with parents via email, post in the building and the website. Anne Kelly moved to adopt the attached suicide prevention plan as attached. Tim Fain seconded the motion, which was carried unanimously.

Meeting adjourned at 7:39 by Robert Wallace
Minutes submitted by Bonnie Lepinski, Secretary