

**Dufur School District**  
**Board of Directors Meeting**  
August 14, 2023

**Executive Session** - 5:00PM

Board members met prior to the regular meeting to discuss issues under ORS 192.660(2)(a).

Meeting called to order by Board Chair Robert Wallace

**Board Policy BCBA**

First reading of Policy BCBA was completed. Motion by Ann Kelly to declare BCBA working policy, seconded by Tim Fain. No discussion was had. Motion passed unanimously. Audrey Anderson, ASB President, was sworn in by Robert Wallace as student representative to the Dufur School Board.

**Finding of Fact Hearing for Seismic Renovation Grant**

Opened by Board Chair Robert Wallace

No contractors were present. Motion to Close the hearing was made by Ann Kelly, Stan seconded the motion. Motion passed unanimously.

**Guests and Public Comment**

No public comment was heard.

**Consent Agenda**

Minutes from the July 31, 2023, meeting were presented. Motion by Ann Kelly to accept the minutes as presented. Motion was seconded by Stan Ashbrook. Discussion was had regarding adding items to the meeting agenda, and when the board packet should be available. Motion passed unanimously.

**Reports**

*Student Report*

Hannah Tröndle, a previous German foreign exchange student, addressed the Board. Hannah attended Dufur School during the 21/22 school year, while living with the Egeland family. Hannah enjoyed her time here so much that she is back visiting this summer.

Audrey Anderson reported on upcoming Homecoming Activities. They are planning many fun activities during the week for students. The Homecoming Dance has been moved from Friday night to Saturday night, to not conflict with the Football game.

*Financial Report*

Josie Turner reported on the district's financial status. Expenditures are on track for the school year. ADM is up 16 students over our estimate.

### *Principal's Report*

Tess Welk stated current enrollment is at 355. We have split classes in kindergarten, 2nd grade, and 4th grade for this school year. Tess is continuing to work in finalizing student and staff schedules for this school year. In Service trainings are scheduled, including a Tribal Perspectives Coaching session for all staff.

### *Superintendent's Report*

Jack Henderson reported that we have a full schedule for Back-to-School activities. We are starting with a High School Athletics Media Day on 08/23/23. We will have newspaper and radio coverage, as well as athletic photos by Pat Shortt Photography and senior banner photos by Sarah B Anderson Photography. Back to School Night is scheduled for 08/30/23 at 5pm. We will again be providing dinner for all families and staff. The mobile health clinic will be here on 08/16/23 providing regular appointments and sports physicals.

Jack also provided an update on our grant funding. We have received \$25,000 from Google and \$25,000 from Ford Family Foundation for the School Based Health Center. We are still awaiting determination from the Marie Lamfrom Foundation about our application for \$100,000 for the SBHC. Other pending applications include Impact Aid grant and RUS-DLT Grant. Work continues the Clean Air Heating and Cooling Grant. We anticipate this work to be completed by the end of the week of August 21.

The legislative session wrapped up with school funding at \$10.2 billion, with additional funding for Early Literacy. Our Early Literacy grant estimate is \$43,000, which we will use in part to adopt a curriculum for K-5 ELA. The legislature also passed a bill requiring parent approval for abbreviated school days for special needs students. We await further guidance on implementation and documentation requirements. A bill was also passed allowing school board members to receive a monthly stipend.

Dufur School hosted a fire camp for the Boulder Lake fire. We had personnel here for 14 days. They took great care of our facility, with minimal repairs needing to be made. Our payment from Fire Camp will be between \$35,000 and \$40,000.

We have recently found that we are able to include depreciation for the cost of the bus turnaround in our transportation expenses. These expenses are reimbursable at 80%. We are in the process of getting a value for that depreciation.

Enrollment continues to rise at Dufur School. This is contrary to the trend across the state. Our northern neighbors, both North Wasco County SD and Hood River County SD, are also experiencing a downturn in enrollment. Students and families continue to want to attend Dufur School. This could provide additional funding in the May correction for the State School Fund.

Discussion was had regarding usage of grant money and application for awards. SBHC grants will be used to pay for the physical structure and utilities preparation for the building. The Google grant was not an application we submitted. We were approached by Google. This is a source that could have more funding available for us in the future.

### **Old Business**

Student Parent Handbook Approval - The handbook was presented for review. No major changes have been made since last year. Discussion was had over the process for requesting changes. These should be emailed to Jack at any time. There was discussion about removing some allowable clothing in the dress code section. Ann Kelly moved to amend the Student/Parent Handbook by removing the “may wear” section on page 26. Tim seconded the motion. There was no further discussion and the motion passed unanimously.

OSBA Training - Discussion was had over the recent School Board training. Overall, the training was well received and provided a lot of good information. The OSBA website also has great resources. The Superintendent evaluation process was a great take-away. Vince Adams will be joining the board on September 11, 2023, to assist in the evaluation process.

### **New Business**

Findings of Fact - Motion by Tim Fain to adopt Findings of Fact for the Seismic Renovation Project. Stan Ashbrook seconded the motion. Discussion was had stating 2 CM/GC firms are very interested in the project. Motion passed unanimously.

Klinger Street - Discussion was had about the feasibility of requesting the abandonment of Klinger Street, north of 6th street. If the street is abandoned by the city, it is split between the landowner on both sides, in this case the US Forest Service and Dufur School. There is a lot of usable space there for Farm to School and Agricultural programming. Discussion tabled for later.

Bus Driver - Recommendation was made by Jack Henderson to fill the vacant full-time bus driver position with Samantha Brock. Stan Ashbrook moved to hire Samantha Brock as recommended. Janna Hage seconded the motion. No discussion was made, and the motion passed unanimously.

Staff Handbook - The Staff Handbook was available for review. Discussion was had regarding several changes that need to be made including the following:

- Page 4
  - Updated School Board Member list
  - Update Board Meeting time to 6pm
- Page 5
  - Change absence reporting to Josie Turner
- Page 32
  - Film and video language needs to be updated.
- Page 41
  - Medical Language should be reviewed by Kamala Malcolm
  - Should we include SBHC language?

Discussion was tabled until the next meeting on Sep 11, 2023.

Meeting adjourned by Robert Wallace