



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Phd.  
STATE SUPERINTENDENT

September 8, 2023 Medication Policy Letter

Dear MSD Families-

[ASL Version Medication Policy](#)

We are writing to remind you of a few important policies and procedures regarding medications and treatments for students. These policies and procedures are set forth from [Michigan School Health: Medication Administration](#).

- **All** medications, including but not limited to: prescription and over-the-counter pills, vitamins, supplements, chewables, liquids, powders, topical ointments and sprays, must be given to the health center upon the student's arrival to the school. All medications are locked in the health center at all times. Students are not allowed to keep any of the above in their backpacks or dorm rooms, with the few exceptions where the school nurse, physician and parent have determined a student can self-administer medication.
- Medication that is found in students' dorm rooms, lockers or backpacks will be confiscated and parents/guardians will be notified. Medication that is confiscated will not be returned unless it is picked up by the parent or guardian.
- All prescription medications must be sent to school in the original pharmacy container with the original pharmacy label attached.
- Prescription medications must have a current signed physician's order on file at the health center. Physician's orders must be renewed each school year. Medications will not be administered to students without the current signed order, and students may be sent home if medications cannot be administered.
- The health center has standing physician's orders for a limited list of over-the-counter medications. Any other over-the-counter medications must be sent in the original container labeled with the student's name and date of birth and must be kept in the health center.
- Students with asthma must have a current Asthma Action Plan on file with the health center which must be renewed each school year.

We thank you for following these policies and procedures to keep all of our MSD Tartars safe and healthy and thriving. Please reach out if you have any questions or concerns.

Rex Vernon - Principal   Zack Enz, RN – School Nurse   Nikole Spencer, RN – School Nurse

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