

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

April 8 2024

President Short called the meeting to order at 5:30 p.m. Board members present were Ty Blackford, Edith Flores, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Robin Galvez was absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and many guests were also present.

Blackford and Flores moved to approve the agenda. Motion carried (6-0).

The board spotlighted Brandi Boyd and Ag students presenting about the 3-day MANRRS conference that they attended in Chicago. They discussed with the board their individual takeaways and goals that they have for Clarke. Crystal Locke also presented for the middle school on Illustrative Mathematics. Miss Locke gave a passionate presentation that gave data to support the growth of Clarke students in mathematics.

Lampe and Blackford moved to approve the consent items with an updated listing of bills that was provided in email. Also, with a noted appreciation to those that have served the district and are now resigning. Motion carried (6-0).

❖ Board meeting minutes: March 18, 2024 regular meeting and March 18 Workshop.

❖ Personnel:

➤ Hires: Claire Mendez, K-12 District Social Worker; Nathaniel “Jordan” Adams, Assistant Baseball Coach; Brian Reece, Assistant Baseball Coach; Matthew DeFelice, Middle School ELL Teacher and Olivia Bayens, Elementary ELL Teacher.

➤ Resignations: Anna Frost, Elementary Special Education Associate, last day was March 29, 2024; Jordan Welch, Elementary Special Education Associate, last day was April 3, 2024; April Hughes, School Business Official (SBO), Business Manager, and Board Secretary, last date will be April 30 2024; Melanie Strudthoff, Elementary 3rd Grade Teacher and Elementary Instructional Coach, Alaira Tyus, 4th Grade Teacher; Jessica Speake, 2nd Grade Teacher; Ysabelle “Belle” Johnson, 3rd Grade Teacher; Kara Campfield, Kindergarten Teacher; Jessica McKenzie, High School Science Teacher; DeeAnn Clark, Middle School Guidance Counselor; and Brittany Vidales, Elementary Success Coach and Elementary Student Council Advisor, all at the end of their 2023-2024 contracts.

➤ Transfer: Thomas Kedley from Secondary TLC Technology/Student Success Coach & In School Suspension Coordinator to 8th Grade Social Studies for the 2024-2025 year.

➤ Coursework Approvals: Wbe Sklow Pavas; “Human relations for classroom teachers” and “Exceptional learners”, both 3 semester hours from Eastern Iowa Community College. Michelle Fortune; “Capstone Seminar Reading”, 3 semester hours from Upper Iowa University. Crystal Locke; “Instructional Leadership and Professional Development”, “Collaborating with Home, School and Community Partners”, and “Differentiating Instruction for Diverse Learners” all 3 semester hours from Buena Vista University. Thomas Kedley, “Visionary School Leadership”, “Relational School Leadership”, “Instructional School Leadership”, “Managerial School Leadership”, “Innovative School Leadership”, “Data Literacy and Assessment for Schools”, “Multicultural Education for Diversity, Equity and Inclusion”, “School Law”, “Practicum for a Guaranteed and Viable Curriculum”, and “Practicum in School Leadership K-12”, all 3 hours from Northwest Missouri State University.

➤ Master’s Degree Approval: Michelle Fortune, Masters in Education with Reading Emphasis, anticipated graduation date is May 4, 2024 and Thomas Kedley, Masters of Science in Education in Education Leadership, anticipated graduation date is December 2025.

❖ Payment of Bills - *Updated list emailed*

❖ Financial Reports

❖ Early Graduation Request: Elda Estefani for her request contingent upon satisfying all graduation requirements.

Board received Principal/Director/Coordinator Reports. DeVore offered to relay any questions on the reports to the appropriate team member.

Open Enrollment (Information Only): Hallie Readout (K) and Emmy Readout (K) from Interstate 35 to Clarke; KayLynn Spiker (K) from Clarke to Central Decatur and Mallory Kistler (K) from Clarke to Murray for the 2024-2025 school year.

Flores and Lovell moved to approve the Memorandum of Understanding (MOU) from University of Northern Iowa for the Teacher Paraeducator Registered Apprenticeship program, (TPRA). The term of this agreement is through December 31, 2025. DeVore explained the program and the process for reimbursement from the grant. Motion carried (6-0).

Hicks and Blackford moved to approve the Memorandum of Understanding (MOU) from William Penn University for the Teacher Paraeducator Registered Apprenticeship program, (TPRA). The term of this agreement is for three years beginning August 2023 and ending December 31, 2025. Adams-Potter was given a thank you for all the work to get this program started. Motion carried (6-0).

Hicks and Blackford moved to approve Convection Oven Invoices from Bolton and Hay for a total of \$74,699.00. This is to replace 2 ovens which stopped working at the elementary campus and were not able to be repaired. These ovens were already installed due to the urgency of needing the ovens. Blackford asked about the efficiency of the ovens. Motion carried (6-0).

Lampe and Flores moved to accept the FY' 2023 Audit as presented. The main comment was the segregation of duties that is a common audit comment. Motion carried (6-0).

Hicks and Blackford moved to deny the late Early Retirement Request from Ronda Pierceall. a letter of resignation will be effective at the end of her 2023-2024 contract. Discussions about setting a precedent, filling positions, budgeting, and following policies were had. Motion of denial carried (6-0).

Lampe and Flores moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Welding Technology Career Academy: Welding Blueprint Reading, Introduction to Fabrication, General Industry Safety, Introduction to Shielded Metal Arc Welding (SMAW), and Introduction to Gas Metal Arc Welding. Motion carried (6-0).

Flores and Hicks moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Jointly Administered Courses: College Algebra, College Algebra and Trigonometry, Statistics, Calculus I, Calculus II, Calculus III, Math for Liberal Arts, Technical Math, Survey of Animal Industry, Art Appreciation, Observation in Teaching I, Introduction to Education, Exceptional Learner, Composition I and Composition II. Motion carried (6-0).

Blackford and Hicks moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Arts and Sciences Courses: Principles of Accounting I, Principles of Accounting II, Introduction to Criminal Justice, Police & Society, Criminology, Composition I, Composition II, Western Civilization: Ancient to Early Modern, Western Civilization: Early Modern to Present, Introduction to Psychology, Developmental Psychology, Fundamentals of Oral Communication, Other face-to-face courses as approved by both parties. Online Courses: Principles of Agronomy, Art Appreciation, Nutrition, Human Anatomy and Physiology I w/lab, Human Anatomy and Physiology II w/lab, Introduction to Business, Business Communications, Human Relations, Introduction to Computers, Introduction to Early Childhood Education, Principles of Macroeconomics, Principles of Microeconomics, Introduction to Education, Composition I, Composition II, World Regional Geography, Western Civilization: Ancient to Early Modern, Western Civilization: Early Modern to Present, U.S. History to 1877, U.S. history since 1877, American Experience in Vietnam, Medical Terminology, Introduction to Literature, Mythological and Biblical Literature, Small Business Management, Music Appreciation History of Rock and Roll, Sports and Society, Pharmacology Basics, Introduction to Ethics, College Physics I (w/lab), College Physics II (w/lab), Classical Physics I (w/lab), Classical Physics II (w/lab), Introduction to Psychology, Developmental Psychology, Introduction to Sociology, Other courses as approved by both parties. Motion carried (6-0).

Flores and Lovell moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Automotive Repair Technology: Introduction to Automotive Technology, Automotive Suspension and Steering, Basic Automotive Electricity, Automotive Engine Repair, Advanced Automotive Engine Repair, Automotive Fuel Systems, Automotive Brake Systems, Advanced Automotive

Electricity, Automotive Heating and Air Conditioning, Advanced Automotive Brakes/Alignment, Automotive Electronic Engine Controls, and Carpentry and Building Trades: Basic Construction Skills, Construction Lab IA, Construction Lab IIA, Carpentry Level IIA, Carpentry Level I, Construction Lab IB, Construction Lab IIB and Carpentry Level IIB. Motion carried (6-0).

Hicks and Flores moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. College Credit Jointly Administered Courses/Concurrent Enrollment Program: Basic Construction Skills, Construction Lab IA, Construction Lab IIA, Carpentry Level IIA, Carpentry Level I, Construction Lab IB, Construction Lab IIB and Carpentry Level IIB. Motion carried (6-0).

Hicks and Blackford moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Computer Networking and Information Technology: NET 122 Computer Hardware Basics, NET 132 Operating Systems Software Basics, CIS 630 Introduction to Powershell, NET 212 CISCO Networking, CIS 650 PC Operating Systems, CSC 110 Introduction to Computers, CIS 121 Introduction to Programming Logic, BCA 152 Comprehensive Spreadsheets, CIS 604 Visual Basics and NET 333 Implementing Windows Network Infrastructure. Motion carried (6-0).

Blackford and Lampe moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Auto Collision Repair/Refinish Career Academy and Electrical Technology Career Academy: Introduction to Collision Repair, Sheet Metal Welding, Introduction to Refinishing, Plastic Repair, Refinishing II, Estimating, Sheet Metal Fundamentals, Non-structural Repair, Frame & Unibody Damage Analysis, Collision Lab I, Welding for Automotive, Introduction to Wiring, Technical Mathematics, Blueprint Reading, Blueprint Reading II, Advanced Wiring Systems, National Electric Code I, Residential Electrical Services, DC Theory, and Motor Control. Motion carried (6-0).

Lovell and Blackford moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Emergency Medical Tech Basic. Motion carried (6-0).

Flores and Lampe moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Nurse Assisting Career Academy: Introduction to Health Occupations, Medical Terminology, Nurse Aide and Pharmacology Basics. Motion carried (6-0).

Hicks and Blackford moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Welding Technology, Applied Engineering Technology, Health Science and Carpentry & Building Trades: General Industry Safety, Introduction to Fabrication, Nutrition, Commercial Print Reading, and 3-D Modeling. Motion carried (6-0).

Flores and Lovell moved to approve the SWCC Educational Services Contract for the following courses for the 2024-2025 school year. Welding Career Academy: Technical Math, Intro to Oxyacetylene Welding, Advanced Shielded Metal Arc Welding, Flux Core Welding, Introduction to Gas Metal Arc Welding, Advanced Gas Metal Arc Welding, and Intro. To Gas Tungsten Arc Welding. Motion carried (6-0).

Blackford and Flores moved to approve the 2024-2025 School Calendar as presented with the latitude to adjust the school start date if legislation passes allowing for an earlier start date. Motion carried (6-0).

Hicks and Flores moved to approve the Mid-Iowa Painters & Construction Invoice as presented for work done to the concession stand for a cost of \$19,313.00. Motion carried (6-0).

Hicks and Lampe moved to approve the Employee Medical Insurance for the change to Wellmark Blue Cross Blue Shield for employee medical insurance for the 2024-2025 school year. Motion carried (5-0, Blackford abstained).

Hicks and Blackford moved to approve the PowerSchool Proposal for \$32,756.48. This is to update the district's website and communication capabilities with parents, students, and staff. DeVore explained that this will give the board its requested website. He stated that Powerschool has a good review, better search on staff, can refresh every 3 years with no cost, provide bus only listings and provides protection and information for the district. Timeline for implementation is Winter break of the 24-25 school year. Motion carried (6-0).

The board received committee reports.

- Superintendent Committee: Student cell phone policy will be in the student handbooks, more policies will be reviewed in May
- Facility Committee: Report from Nick for the CTE Grant, Ventilation quotes and PA in a couple of weeks
- Negotiation Committees: Teachers April 22nd, Drivers are wanting to start, and Kurt will follow up with Support
- Insurance/Benefits Committee: Keep conversations going for other benefits to employees
- Safety & Security Committee: Final preparation meeting is done, might have doors estimate by Friday, and need access to phone system by CST or SCI

Galvez joined the meeting at 6:44 p.m.

Superintendent DeVore reported out on:

- Hiring: going well, Work-Based Learning position is still in discussion, Preschool survey about ½ and full day went out, HS Science position is set up for interviews
- Construction: Elementary final casework will be done in the summer, GTG for the Roofs meeting is set for Friday, working on getting bids for ventilation and dust collectors
- General: Assistance for survey completion for some families and 5/6-5/10 is staff appreciation week.

Hicks left the meeting at 7:04 p.m.

First reading of Board Policies: 405.2 – Licensed Employee Qualifications, Recruitment, Selection; 411.2 – Classified Employee Qualifications, Recruitment, Selection; RESCINDED 504.5 – Student FundRaising; RESCINDED 504.5R1 – Student FundRaising Regulation; 507.8R1 – Special Health Services Regulation; 704.1 – Local-State-Federal-Miscellaneous Revenue; 704.6 – Fundraising within the District (formerly titled Online Fundraising Campaigns/Crowdfunding); NEW 704.6R1 – Fundraising within the District Regulation; 706.1 – Payroll Periods; 706.2 – Payroll Deductions; 706.3 – Reduction in Employee Pay (formerly titled Pay Deductions); 706.3R1 – Reduction in Employee Pay Regulation; 707.1 Presentation and Publication of Financial Reports and Information (formerly titled Secretary’s Report); RESCINDED 707.2 – Treasurer’s Annual Report; RESCINDED 707.3 - Publication of Financial Reports; 707.4 – Audit and 707.6 – Audit Committee.

Lampe and Galvez moved to approve the Second Reading of Board Policies: 401.13 (renumbered and moved to the 700 series as 713) – Responsible Technology Use & Social Networking; 401.13R1 (renumbered and moved to the 700 series as 713R1) – Responsible Technology Use & Social Networking Regulation; 502.7 – Student Substance Use; 605.6 – Internet Appropriate Use; 605.6R1 – Internet Appropriate Use Regulation; NEW 605.8 – Artificial Intelligence in the Education Environment; NEW 605.8R1 – Artificial Intelligence in the Education Environment Regulation; 701.1 – Depository of Funds; 701.2 Transfer of Funds; 701.3 – Financial Records; 701.4 – Governmental Accounting Practices and Regulations; 703.1 Budget Planning and RESCINDED 703.2 – Spending Plan. Motion carried (6-0).

Items to consider for the next meeting: Holmes Murphy to look into a school collective health insurance option and a high deductible plan for an HSA, Kurt to send out operational sharing information to all school personnel, Kurt will get law enforcement’s opinion on bubble mirrors in corners of buildings, Transportation rotation plan with costs and student counts.

The Board adjourned at 7:14 p.m. following a motion by Blackford and Flores.

CLARKE COMMUNITY SCHOOL DISTRICT

Work Session of the Board of Education

Administrative Conference Room

April 2, 2024

President Short called the work session to order at 7:04 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore and Board Secretary April Hughes were also present.

Board Secretary April Hughes and Superintendent Kurt MJ DeVore led the discussion on the 2024-2025 Clarke Community School District Budget and factors that will impact the budget. More information was provided in regards to salaries, position additions, and large expenditures for the district. The board will continue to review and plan accordingly as additional information is provided or becomes available.

The work session adjourned at 9:48 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Work Session of the Board of Education

Administrative Conference Room

March 27, 2024

President Short called the work session to order at 6:01 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore, Board Secretary April Hughes, and guests were also present.

Board Secretary April Hughes and Superintendent Kurt MJ DeVore led the discussion on the 2024-2025 Clarke Community School District Budget and factors that will impact the budget. The Department of Management budget system was reviewed with explanations of where the funds are provided in which sections. Preliminary salary projections and fund expenditures were discussed and reviewed that will impact the school district budget and property tax rate. The Board participated with many follow-up questions and requests for information that will need to be provided at another time.

The work session adjourned at 7:36 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

March 27, 2024

President Short called the meeting to order at 5:31 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and many guests were also present.

Blackford and Lovell moved to approve the agenda. Motion carried (7-0).

The public hearing for the Proposed Property Taxation for Fiscal Year July 1, 2024 - June 30, 2025 was held with two speakers.

❖ Robert Johnson - Spoke about wanting to see a decrease in property tax, questioned the athletic complex spending and stated that he was opposed to any rate increase. Mr. Johnson stated that he feels that the community is taxed enough and the district should have to budget with what they have and follow it.

❖ Jacqueline Shinn - Spoke about having 3 kids in the district that she has only partially enrolled due to denial of private conference, education is subpar, education is better out of the Clarke district and that teachers do not get back in touch with students or parents when they have concerns. Also stated that she has attended many board meetings about how money is spent and thinks the board takes the best of the bad choices that are presented to them.

The Board adjourned at 5:39 p.m. following a motion by Blackford and Flores

CLARKE COMMUNITY SCHOOL DISTRICT

Work Session of the Board of Education

Administrative Conference Room

March 18, 2024

President Short called the work session to order at 7:48 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore and Board Secretary April Hughes were also present.

Tammi Drawbaugh from the Iowa School Board (IASB) led the training to review the board's governance role and explored board policy. The board discussed working together to best lead the district with long-term goals in mind while management works on the short-term goals to get the results needed to achieve the long-term goal.

The work session adjourned at 9:45 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

March 18, 2024

President Short called the meeting to order at 5:30 p.m. Board members present were Ty Blackford, Edith Flores, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Robin Galvez was absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and many guests were also present.

Blackford and Hicks moved to approve the agenda. Motion carried (6-0).

The board spotlighted Elementary Ag Club with Tara Norman-Pankey and 6 students as they presented on the program for the elementary students. 24-48 members yearly and this year they doubled in size. The students spoke about their favorite meeting and the reason they enjoy Ag Club. Planning on May 10, 2024 for the next "Bring the Farm to you" day.

Galvez joined the meeting at 5:44

Hicks and Flores moved to approve the consent items with an appreciation to those that have served the district. Motion carried (7-0).

❖ Board meeting minutes: February 12, 2024 regular meeting and February 16, 26, Special and March 8, 2024 Meetings and February 26, 2024 Work Session.

❖ Personnel:

- Hires: Justin Clutter, Middle School ELA Teacher; Jeanette Clutter, High School ELL Teacher (*Pending completed background check*) for the 2024-2025 school year and CeJay Blakely, as volunteer assistant tennis coach for the 2024 season (*Pending completed background check*).
- Resignations: Clerida Illescas, Elementary EL Translator/Interpreter, last day was March 8, 2024; Anthony Battani, Middle School Social Studies Teacher, Assistant Golf Coach, Middle School Baseball Coach and Webmaster and Alexe Johnson, Middle School ELL Teacher at the end of their 2023-2024 contracts.
- Add Position: Derek Van Blarcom is requesting to add an assistant Cross-Country Coach for the 2024-2025 school year.

❖ Payment of Bills

❖ Financial Reports

❖ Early Graduation Request: Otoniel Portillo for his request contingent upon satisfying all graduation requirements.

Board received Principal/Director/Coordinator Reports. VanBlarcom was asked to talk about some of his highlights in athletics, Evans was asked to explain the Positive Parent Challenge. Blazeovich was asked to explain the CPI training. Kerchal and Adams-Potter were asked about getting positions filled and hardships in getting those positions filled. More information and questions were asked on the Dual Language program that Adams-Potter is looking into implementing. Clyde discussed getting snacks during testing to assist in focus.

Board received a LEA Board presentation from Green Hills Area Education Agency by Kerry Newman, Filed Director and Connie Maxson, Board Member. The mission of GHAEA is to serve, support, and advocate. GHAEA provides universal services and support for all students. Clarke is the #1 district utilizing services. 178 students on individualized education plans in the Clarke district. Over 270 English language learners in the district. Many other services overviews were given to the board.

Open Enrollment (Information Only): Everett Alexander (K) from Clarke to Wayne for the 2024-2025 school year.

Hicks and Galvez moved to approve the Iowa Local Government Risk Pool Commission Agreement as the District has a need for a program in connection with stabilization of natural gas costs within its budget. This agreement will begin on July 1, 2024 thru June 30, 2025 with a total premium of \$101,190.05. This premium is up \$7300 from fiscal year 24. Motion carried (7-0).

Hicks and Blackford moved to approve the Bus Barn and Concession Stand Roof proposal estimate from Highway Lumber for a total of \$65,740.00. Insurance adjusters are reviewing the amount for the football concession stand since it is approximately \$5500 more than the insurance claim paid. Motion carried (7-0).

Randy Clyde led the discussion on the age of the Clarke CSD vehicle fleet. Pictures of the fleet were provided and there will be additional pricing provided once vehicles are selected. Will be working on a better schedule rotation for replacement for future years. Will also be looking into the replacement of snow removal/utility vehicles. Leasing options will be reviewed also.

The board received committee reports. Main discussions were on Insurance/Benefits and Recruitment, Safety & security with the evacuation, relocation and reunification practice scheduled.

Superintendent DeVore reported out on:

- District Update - Looking at moving staff to other positions where the need is for students. Ensuring TLC is meeting the needs of the teachers and students. Evaluating position needs or additions. Making sure that Strength and conditioning is being utilized. K-12 Social worker interviews were conducted. Multiple other positions have been filled or are posted.
- Calendar Update, Iowa State Fair - The calendar will be brought back in that original form with a possibility of a Tuesday start date if legislation allows.

First reading of Board Policies: 401.13 (renumbered and moved to the 700 series as 713) – Responsible Technology Use & Social Networking; 401.13R1 (renumbered and moved to the 700 series as 713R1) – Responsible Technology Use & Social Networking Regulation; 502.7 – Student Substance Use; 605.6 – Internet Appropriate Use; 605.6R1 – Internet Appropriate Use Regulation; NEW 605.8 – Artificial Intelligence in the Education Environment; NEW 605.8R1 – Artificial Intelligence in the Education Environment Regulation; 701.1 – Depository of Funds; 701.2 Transfer of Funds; 701.3 – Financial Records; 701.4 – Governmental Accounting Practices and Regulations; 703.1 Budget Planning and RESCINDED 703.2 – Spending Plan.

Lampe and Flores moved to approve the second reading of Board Policies: Series 400. Motion carried (7-0).

Items to consider for the next meeting: Negotiation time frames and get dates set for committees to meet monthly.

The Board adjourned at 7:26 p.m. following a motion by Galvez and Lampe.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

March 8, 2024

President Short called the meeting to order at 12:01 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Brad Lampe, and Wendy Short. Ben Hicks and Ann Lovell were absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Blackford and Galvez moved to approve the agenda. Motion carried (5-0).

Flores and Blackford moved to approve the consent items. Motion carried (5-0).

❖ Personnel:

- Hires: Brian Avalos, Assistant Soccer Coach for the -2023-2024 season and Dr. Kevin Schlomer, Elementary Principal for the 2024-2025 school year.

Galvez and Flores moved to approve the quote from Wenger Corporation for a 16” high portable stage and ramp for a total of \$27,510.32 to become ADA compliant. Discussion was held on height differences, how long the ramp will need to be, and how to dispose/use the old stage. Motion carried (5-0).

Galvez and Blackford moved to approve the modified Athletic Field Lighting Bid Alternate #4 which was not considered on 2/12/24 Alternate 4, the addition of the lights for the softball field and tennis courts, the board requested more information. Alternate 4 is modified from \$26,900.00 to \$30,900.00. To provide the same experience for softball and tennis, the additional \$4,000.00 is the upgrade dollar amount with negotiation by Superintendent DeVore. Discussion was held about the lighting promoting school pride and providing equity with outdoor sports having the same lighting options. Tentative completion dates are as follows for the lighting project; Baseball and Softball 5/1/24, Tennis in June 2024, and Football 8/1/24. Motion carried (5-0).

Lampe and Galvez moved to approve the sharing agreement for Golf with Clarke CSD and Murray CSD for the 2023-2024 golf season. Discussion was held about providing opportunities to all students. Motion carried (5-0).

The Board adjourned at 12:12 p.m. to attend a social gathering at Lampe’s residence. following a motion by Blackford and Flores.

CLARKE COMMUNITY SCHOOL DISTRICT

Work Session of the Board of Education

Administrative Conference Room

February 26, 2024

President Short called the work session to order at 5:50 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Superintendent DeVore led the discussion of Facilities, transportation, electric buses, positions and staffing needs for the 2024-2025 school year.

The work session adjourned at 8:17 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

February 26, 2024

President Short called the meeting to order at 5:01 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Brad Lampe, Ann Lovell, and Wendy Short. Ben Hicks was absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Blackford and Galvez moved to approve the agenda with the amendment to move the compensation for the Administrative Translator/Interpreter and community Liaison to new business. Motion carried (6-0).

Hicks joined the meeting at 5:06 p.m.

Lampe and Flores moved to approve the consent items. Motion carried (7-0).

❖ Personnel:

- Hires: Stephanie Brown, Director of Teaching and Learning starting the 2024-2025 school year.
- Resignations: Angelica Mora Luna, Special Education Associate – Elementary Campus and Brenda Avalos, Food Service Worker 5 hrs/day – Elementary Campus.
- Add Position: add 1 special education teacher at the elementary campus for the 2024-2025 school year.
- Compensation Increase: Additional \$15,000.00 stipend to the Transportation and Facility Director's compensation as the workload has been more than we anticipated when this position was combined for the 2023-2024 school year.

❖ Out of State Travel: Brandi Boyd to travel out of state March 19, 2023 to March 23, 2023, for herself and three students to attend the MANRRS Conference in Chicago IL

Lampe and Galvez moved to approve a Student Teaching Agreement with the University of Northern Iowa for the 2024-2025 Academic Year. Motion carried (7-0).

Lampe and Hicks moved to table the discussion and approval of increased compensation for the Administrative Translator/Interpreter and Community Liaison position. Motion carried (7-0).

The Board adjourned at 5:38 p.m. to attend a work session following a motion by Flores and Hicks.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

February 16, 2024

President Short called the meeting to order at 2:00 p.m. Board members present were Ty Blackford, Robin Galvez, Brad Lampe, Ann Lovell, and Wendy Short. Ben Hicks and Edith Flores were absent. Superintendent Kurt MJ DeVore and acting Board Secretary Staci Tull were also present.

Blackford and Galvez moved to approve the agenda. Motion carried (5-0).

Flores joined the meeting at 2:04 p.m.

Lampe and Lovell moved to approve the consent items. Motion carried (6-0).

❖ Personnel:

- Hires: Justin Clutter, head football coach for the 2024 season.

The Board adjourned at 2:05 p.m. following a motion by Galvez and Flores.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

February 12, 2024

President Short called the meeting to order at 5:30 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Galvez and Lovell moved to approve the agenda. Motion carried (7-0).

Public Hearing on the 2024-2025 School Calendar was held. No public comments received.

Lampe and Galvez moved to table the approval of the 2024-2025 School Calendar while more information is obtained. Motion carried (7-0).

Lampe and Hicks moved to approve the consent items with a note of great appreciation to A Miller and J Kerchal for their services and dedication prior to their resignation from Clarke CSD. Motion carried (7-0).

❖ Board meeting minutes: January 15, 2024 regular meeting and January 17, January 24 and January 31, 2024 Special Meetings.

❖ Personnel:

➤ Hires: Dave Henderson, Assistant Boy's/Girl's Tennis Coach; and Carol Wion, Elementary Special Education Associate.

➤ Resignations: Anna Beckett, Elementary Special Education Associate, last day was January 19, 2024; Jaime Grismore, Secondary Special Education Associate, last day will be February 22, 2024; Katelynn Carson, Elementary Special Education Associate, last day will be February 13, 2024 and Shai Miller, Elementary Special Education Teacher at the end of her 2023-2024 contract.

➤ Coursework Approvals: Shawn Pavlik, "The Notecard System" 1 semester hour, "Planning for Inst Strat & Learning Activities", "Growth Mindset in the Gifted Classroom" both 3 semester hours; "Efficient Classroom Processes" 2 semester hours; "Aligning Homework to Instruction" and "Strategies to Check for Understanding" both 1 semester hour all from University of the Pacific. Karina Kelso, "Studies in Music Education: Inclusive/Progressive Music Education", Research" both 3 hours from University of Northern Iowa. LeeAnn Helgevold, "Ed Research: Middle Level" and "Data Collection for Decision Making" both 3 hours from Morningside University. Krista Payne, "Motivational Theory & Classroom Mgmt.", "Motivational Theory & Classroom Mgmt. Field Experience", "Foundations of American Education", Educational Research & Statistics', "Content Literacy", "Supervision and Content Literacy Action Research Project", "Curriculum, Instruction & Assessment" and "School Community Partnerships in a Diverse World", all 3 semester hours from Lincoln Memorial University. Cassidy Yeggy, "Foundations of Educational Administration", "School Supervision", "Advanced Middle School", "Curriculum Design", "Multicultural Education for Diversity, Equity and Inclusion", and "Internship K-12" all 3 semester hours from Northwest Missouri State University. Annie Halsband, "Curriculum Design", "Internship K-12", "School Law", "Foundations of Educational Administration", "School Supervision" and "Writing and Interpreting Educational Literature & Statistics", all 3 semester hours from Northwest Missouri State University.

❖ Payment of Bills

❖ Financial Reports

❖ Out of State Travel Request: Jody Kerchal for the Third-Grade students to travel to Omaha Nebraska on May 10, 2024 to visit the Omaha Zoo.

❖ Title IX Coordinator and Level II Child Abuse Investigator: Communications and Community Relations Director, Rebecca Kedley as Title IX Coordinator and add Osceola Police Department to the Level II Child Abuse Investigator. This is an update from the November approval.

Board received Principal/Director/Coordinator Reports.

Open Enrollment (Information Only): Maximus Marlow (11) and Aaden Updike (9) from Clarke to Central Decatur and Jerrod Silliman (10) from Clarke (I-35) to CAM for the 2023-2024 year.

Hicks and Galvez moved to approve the Workplace quote to get white boards and cork boards for the elementary school to be installed in June 2024 for a total of \$20,269.27. Motion carried (7-0).

Galvez and Flores moved to approve the Athletic Field Lighting Bid recommendation from Tom Foldes with Bluestone Engineering Base bid with Alternates 1, 2, and 3. Sealed bids opened for this project on February 6, 2024 and is recommending that Clarke Community School District move forward with Ardent Lighting Group, LLC. The base bid for Ardent is \$306,000. They have added Alternates which are the following:

- Alternate 1: Replace lighting around the tennis courts for \$92,500.00
- Alternate 2: Replace lighting around the softball field and add supplemental lighting for the parking lot adjacent to the softball field for \$205,000.00.
- Alternate 3: Replace lighting around the football field. Include special effects package (Musco Show-Light) RDG LED lighting for \$354,000.00.

Motion carried (7-0).

Lampe and Galvez moved to approve the Bleacher Proposal to replace the bleachers in the High School Gym TownsEnd Company for \$154,355.00. Motion carried (7-0).

The board received committee reports.

Superintendent DeVore reported out on:

- Water Storage
- School Resource Officer
- Set Workshop date for Facilities & Transportation Discussion

First reading of Board Policies: Series 400.

Lampe and Galvez moved to approve the second reading of Board Policies: Series 100, 200 and 300 Motion carried (7-0).

Items to consider for the next meeting: Further discussion on Ardent Alternate 4, Negotiation time frame,

The Board adjourned at 7:09 p.m. following a motion by Flores and Blackford.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

January 31, 2024

President Short called the meeting to order at 5:05 p.m. Board members present were Ty Blackford, Ben Hicks, Edith Flores, Robin Galvez, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore and Board Secretary April Hughes were also present.

Blackford and Flores moved to approve the agenda. Motion carried (7-0).

Blackford and Lovell moved to go into closed session according to Section 21.5(1)i of the Iowa Code. The code says "To evaluate the professional competence of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session". Motion carried (7-0) by roll call.

The Board returned to open session at 6:12 p.m.

The Board adjourned at 6:13 p.m. to attend a social gathering at Lampe's residence following a motion by Blackford and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Work Session of the Board of Education

Secondary Campus then Central Office

January 24, 2024

President Short called the work session to order at 5:36 p.m. Board members present were Ty Blackford, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Edith Flores and Robin Galvez were absent. Superintendent Kurt MJ DeVore and Board Secretary April Hughes were also present.

Superintendent DeVore led the tour of the Secondary Campus and the Central Office to review current status of facilities and to prioritize work that needs to be done to align the district's 5-year plan.

Flores joined the work session at 6:45

The work session adjourned at 8:35 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

High School Commons

January 24, 2024

President Short called the meeting to order at 5:16 p.m. Board members present were Ty Blackford, Ben Hicks, Brad Lampe, Ann Lovell, Wendy Short. Edith Flores and Robin Galvez were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Lampe and Blackford moved to approve the agenda with the addition of A Miller resignation added to personnel items. Motion carried (5-0).

Hicks and Blackford moved to approve the consent items. Motion carried (5-0).

❖ Personnel:

- Resignations: Jody Kerchal, Elementary Principal at the end of her 2023-2024 Contract and Andrea Miller Elementary Nurse as of February 8th.

Lampe and Hicks moved to approve the revised 2023-2024 School Calendar to satisfy the hours required for a school year. Superintendent DeVore will be able to make additional changes if additional days are needed.

Motion carried (5-0).

Blackford and Hicks moved to approve the following public hearings:

- February 12, 2024 – For citizens to address the board regarding the 2024-2025 School Calendar.
- March 26, 2024 – For citizens to address the board regarding the Proposed Property Tax Levy for the 2024-2025 School Year.
- April 8, 2024 – For citizens to address the board regarding the FY'25 Budget.

Motion carried (5-0).

The Board adjourned at 5:36 p.m. following a motion by Hicks and Blackford.

CLARKE COMMUNITY SCHOOL DISTRICT

Work Session of the Board of Education

Bus Garage then Elementary

January 17, 2024

President Short called the work session to order at 5:05 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore was also present.

Superintendent DeVore led the tour of the Bus Garage and the Elementary Campus to review current status of facilities and to prioritize work that needs to be done to align the district's 5-year plan.

The work session adjourned at 7:35 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

January 15, 2024

President Short called the meeting to order at 5:03 p.m. Board members present were Ty Blackford, Edith Flores, Robin Galvez, Brad Lampe, Ann Lovell, and Wendy Short. Ben Hicks was absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Lampe and Flores moved to approve the agenda with changes to the resignation of McDowell to early retirement and Decatur County Conservation Board member to Decatur County Conference Board member. Motion carried (6-0).

Hicks joined the meeting at 5:04 p.m.

Public Hearing on the plans, specifications, form of contract, estimated cost and advertisement for bids on the construction of Clarke Community Schools – Athletic Field Re-Lighting Project was held. No comments were received.

Galvez and Blackford moved to approve the Athletic Field Re-Lighting Project to be publicly bid for the plans and bid letting presented for the Athletic Field Re-Lighting Project. Motion carried (7-0).

The Board spotlighted the Middle School MTSS Team’s presentation on Restorative Circles.

Hicks and Flores moved to approve the consent items. Motion carried (7-0).

❖ Board meeting minutes: December 11, 2023 regular meeting and December 21, 2023 Special Meeting.

❖ Personnel:

- Hires: Riley Kiou, Assistant Softball Coach; Jaime Grismore, Secondary Special Education Associate; Elizabeth Morales Rendon, Elementary Special Education Associate; Anna Frost, Elementary Special Education Associate and Adriana Reyna, Elementary Administrative Assistant.
- Transfers and Contract Adjustment: Joanna Salinas, Elementary Special Education Associate to Elementary EL Translator/Interpreter; Felicia Duenas, Secondary Special Education Associate to Secondary EL Translator/Interpreter and Loren Case, Secondary Custodian – Adjust his contract hours from 8 hrs/day to 6 hrs/day.
- Resignations: Joe Clark, Secondary Assistant Head Custodian, last day was January 5, 2024; Gabriela Garcia, Elementary Food Service Worker, last date was December 20, 2023; Conner Deutsch, Assistant Baseball Coach, not returning for the 2023-2024 season; Sean Quinlan, Head Football Coach; Amy Smith, Middle School Special Education Teacher and Amanda Etter High School ELL Teacher; all at the end of their 2023-2024 contracts.
- Early Retirement: Deanna McDowell, Elementary Special Education Associate
- Coursework Approvals: Cassidy Yeggy, “Writing and Interpreting Educational Literature and Statistics” and “School Law” both 3 hours from Northwest Missouri State University. Amy Walker, “Foundations of Early Childhood”, “Inst Methods: Land arts and creative arts for practitioner”, “Dev Land & Early Literacy in young children for practitioners”, “Creating and Managing Engaging Learning Environments”, and “Differentiated Instruction for current Practitioner” all 3 hours from Grand Canyon University.

❖ Payment of Bills

❖ Financial Reports

Board received Principal/Director/Coordinator Reports.

Open Enrollment (Information Only): Maggie Young (10) from Central Decatur to Clarke; Gabriella Flores (4) and Emily Creasy (10) from Clarke to Clayton Ridge and Amelia Hildreth (10) from Clarke to CAM for the 2023-2024 year.

Lampe and Hicks moved to approve the Construction Change Order with GTG at the elementary campus for Change order # 30 – Manual Faucets – Scope – Replace 15 automatic sensor faucets with manual faucets, provide one hose connection for each faucet, \$1,426.00. Motion carried (7-0).

Hicks and Galvez moved to approve the Concession Stand & Press Box Electrical Proposals; electrical to be completed by Miller Electric for \$43,434.00 with an additional option of installing supplied network equipment for \$15,285.00. Miller Electric for a total of \$58,719.00. Motion carried (7-0).

Hicks and Blackford moved to approve the SWCC Education Services Contract course beginning January 16, 2024 and ending May 10, 2024, Emergency Medical Tech Basic. Motion carried (7-0).

Galvez and Flores moved to appoint Ty Blackford as the representative for Decatur County Conference Board Member: Motion carried (7-0).

Hicks and Galvez moved to approve the Dropout Prevention/At-Risk Plan Approval Resolution & MSA Board Member __Hicks__ introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Board Member __Galvez__ after due consideration thereof by the Board, the President put the question upon the adoption of said Resolution and, the roll having been called, the following Directors voted: Aye: Blackford, Flores, Galvez, Hicks, Lampe, Lovell, and Short Nay: none
Whereupon the President declared said Resolution duly adopted as follows:

RESOLUTION

Each year, the school board must, by resolution, review and approve the district's dropout prevention (DOP) plan and related property taxes to implement the DOP plan.

WHEREAS, the district is committed to helping those students that are at risk of dropping out of school or have dropped out of school, and preventing students from dropping out of school,

WHEREAS, Iowa Code requires school boards to review and approve district dropout prevention plans, and also to approve property taxes to fund those plans,

BE IT RESOLVED, that the Board of Education of Clarke Community School District, pursuant to Iowa Code 257.38, hereby adopts the At-Risk/Dropout Prevention Program Plan for fiscal year 2025, including the adoption of the Dropout Prevention Program Plan budget that complies with the Program Plan, and the Dropout Prevention Program plan property tax rate for fiscal year 2024-2025. With the amended 2024-2025 Modified Supplemental Allowance At-Risk and Dropout Prevention plan and budget (\$272,779.00 MSA).

NOW, THEREFORE, be it resolved by the Board: Passed and approved this 15th day of January 2024.

Blackford and Galvez moved to approve the Grant Request to CCDC for Safety & Security funding and supplemental staffing support. Motion carried (7-0).

Galvez and Blackford moved to approve the Basepoint Proposal from Basepoint Building Automations to do work on the High School Doors, Commons to the cafeteria, Middle School Gym and add 120-volt power to four doors for a proposed amount of \$18,415.00. Motion carried (7-0).

The board received committee reports.

Superintendent DeVore reported out on:

- Set Facilities Workshops Reminder - Electric Bus, Day Care, Wrap Around, Energy Bill Assessment and Staff Retention
- Set a Workshop date for Set a date for my mid-year review
- Condition of the State Address
- Snow Days

First reading of Board Policies: Series 100, 200 and 300

Galvez and Blackford moved to approve the second reading of Board Policies: 401.1 – Equal Employment Opportunity; 503.1 – Student Conduct; 503.1R1 – Student Suspension; 503.2 – Expulsion; 605.3R1 – Reconsideration of Instructional and Library Materials Regulation; NEW 701.5 – Fiscal Management; NEW 701.5R1 – Financial Metrics. Motion carried (7-0).

Items to consider for the next meeting: Water storage, School Resource Officer, and Board Social.

Board took a 5-minute break.

Hicks and Blackford moved to go into closed session according to Section 21.5(1)i of the Iowa Code. The code says “To evaluate the professional competence of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session”. Motion carried (7-0, by roll call).

The board returned to open session at 8:48 p.m.

The Board adjourned at 8:48 p.m. following a motion by Blackford and Flores.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

December 21, 2023

President Short called the meeting to order at 12:00 p.m. Board members present were Ty Blackford, Edith Flores, Brad Lampe, Wendy Short. Robin Galvez, Ben Hicks, and Ann Lovell were absent. Superintendent Kurt MJ DeVore was also present.

Blackford and Flores moved to approve the agenda. Motion carried (4-0).

Lampe and Blackford approved a public hearing on January 15, 2024 at 5:30 P.M. to review and possibly approve bids for the Athletic Field Re-Lighting Project. Motion carried (4-0).

Flores and Blackford approved the Casework Proposal with Architectural Arts to supply the following work to be done at the elementary: Duct Chase Casework and Top, A.Arts PLAM Cabinets, Classroom solid surface tops with integrated sink, Open shelving solid surface tops. The total cost for the project is \$32,126.00l. Motion carried (4-0).

The Board adjourned at 12:04 p.m. following a motion by Blackford and Flores.

CLARKE COMMUNITY SCHOOL DISTRICT
Organizational Meeting of the Board of Education
Administrative Conference Room
December 11, 2023

President pro-tem April Hughes called the organizational meeting to order at 5:31 p.m.

Oath of Office was administered by President pro-tem April Hughes to the following Board members: Ty Blackford, Edith Flores, Brad Lampe, Ann Lovell, and Wendy Short.

Board members present were Ty Blackford, Edith Flores, Robin Galvez, Ben Hicks, Brad Lampe, Ann Lovell, and Wendy Short. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Galvez and Blackford moved to approve the agenda. Motion carried (7-0).

Lampe moved to nominate Short for president and was seconded by Galvez. Motion carried by roll call vote (7-0). Oath of Office was given to Short as Board president by April Hughes, Board Secretary.

Meeting was transferred to President Short from President pro-tem Hughes.

Hicks moved to nominate Lampe for vice president and was seconded by Flores. Motion carried by roll call vote (7-0). Oath of Office was given to Lampe as Board vice president by April Hughes, Board Secretary.

Board received Principal/Director/Coordinator Reports.

Open Enrollment (Information Only): Kenzly Montalvo (8) from Clarke to Clayton Ridge, Prudence Hull (7) and Clayton Vanderflight (5) from Clarke to Interstate 35 for the 2023-2024 year.

Board discussed and received a presentation from Marc Steele with Hoglund Bus Sales on information regarding electric buses.

Galvez and Hicks moved to approve the BSN Sports Contract as the new Apparel and Equipment vendor. Motion carried (7-0).

Hicks and Flores moved to approve changing the January meeting date from January 8, 2024 to January 15, 2024 and March 11, 2024 to March 18, 2024 Motion carried (7-0).

Board discussed celebratory items that have been observed in the district.

Superintendent DeVore reported out on:

- ISICS
- Construction Updates
- Staff holiday meal
- Sack lunch milk

Hicks and Galvez moved to set the Regular Board Meetings to the 2nd Monday of the month at 5:30 p.m. Motion carried (7-0).

Hicks and Blackford moved to have the Board name the Osceola Sentinel-Tribune as the Clarke Community School District official publication. Motion carried (7-0).

Galvez and Hicks moved to have the Board name Ahler's and Cooney, P.C. as the Clarke Community School District legal counsel. Motion carried (7-0).

Hicks and Blackford moved to appoint Lampe and Galvez to the Superintendent Advisory Committee. Motion carried (7-0).

Galvez and Flores moved to appoint Blackford and Short to the Facility Committee. Motion carried (7-0).

Galvez and Flores moved to appoint the following board members to serve on negotiations: CCEA: Galvez, Hicks, and Short, CBDA: Blackford and Lampe, and CCESA: Lovell and Flores. Motion carried (7-0).

Galvez and Hicks moved to appoint Flores to serve on the County Conference Board. Motion carried (7-0).

Blackford and Lampe moved to appoint Galvez and Hicks to the Insurance/benefits Committee. Motion carried (7-0).

Galvez and Flores moved to appoint Lampe, Lovell, and Hicks to the Safety Committee. Motion carried (7-0).

First reading of Board Policies: 401.1 – Equal Employment Opportunity; 503.1 – Student Conduct; 503.1R1 – Student Suspension; 503.2 – Expulsion; 605.3R1 – Reconsideration of Instructional and Library Materials Regulation; 701.5 – Fiscal Management; 701.5R1 – Financial Metrics, 405.2 – Licensed Employee Qualifications, Recruitment, Selection; 411.2 – Classified/Confidential/Director/Other Employee – Qualifications, Recruitment, Selection; 407.6 – Licensed Employee Early Retirement; 413.6 – Classified/Confidential/Director/Other Employee Early Retirement.

Galvez and Hicks moved to approve the second reading of Board Policies: 405.2 – Licensed Employee Qualifications, Recruitment, Selection; 411.2 – Classified/Confidential/Director/Other Employee – Qualifications, Recruitment, Selection; 407.6 – Licensed Employee Early Retirement; 413.6 – Classified/Confidential/Director/Other Employee Early Retirement; 503.8 – Model Policies for Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence.

Items to consider for the next meeting: Energy bill assessment, Daycare Program, Retention items.

The Board adjourned at 6:40 p.m. following a motion by Blackford and Hicks.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

December 11, 2023

President Short called the meeting to order at 5:00 p.m. Board members present were Brian Crawford, Robin Galvez, Shawna Henry, Brad Lampe, MacKenzie O’Hair and Wendy Short. Ben Hicks was absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Lampe and Galvez moved to approve the agenda. Motion carried (6-0).

The board spotlighted FFA with Mrs. Boyd and 4 students as they presented on the FFA National Convention.

Hicks joined the meeting at 5:13 p.m.

Crawford and O’Hair moved to approve the consent items. Motion carried (7-0).

❖ Board meeting minutes: November 13, 2023 regular meeting and October 16, 2023 Special Meeting and October 25, 2023 Workshop.

❖ Personnel:

➤ Hires: Kelsi Farley, Elementary Special Education Associate; Bre Lowry, Assistant Girls Wrestling Coach; Chris Claybaker, Assistant E-Sports Coach, Caleb Brandauer, Archery Sponsor; Gabriela Garcia, Elementary Food Service Worker – 5 hrs/day and Sherry Larson, Secondary Evening Custodian.

➤ Resignations: Alejandra Luna, Secondary EL Translator/Interpreter, last day will be December 8, 2023; Bette Losee, Elementary Special Education Associate, last date was November 29, 2023 and Michelle Deutsch, Administrative Assistant – Elementary Campus, last day will be December 21, 2023.

➤ Coursework Approvals: Crystal Locke, “Leadership in a changing Society and Culture”, “Learning, Development and Motivation” both 3 hours from Buena Vista University. Lonnie Smith, “Sport Marketing” and “Leadership in Sport”, both 3 hours from University of Texas at Austin and Kelli Jurey-Reetz, “College Geometry” 3 hours from Thomas Edison State University.

❖ Payment of Bills

❖ Financial Reports

❖ Early Graduation Requests: Sucely Gonzales, Shane Lear, Mariah Stephenson, Evelyn Murillo Andrade and Emily Gonzalez-Avalos for their requests contingent upon satisfying all graduation requirements.

❖ Board Secretary/Treasurer: April Hughes as Board Secretary and Treasurer for 2023-2024. Oath of office administered by President Short.

Henry and Hicks moved to approve the SBRC Application: The board requests a modified supplemental amount (MSA) for on-time funding for Open Enrollment Out increase from the prior year in the amount of \$225,353. The board requests MSA for the cost of providing instructional services to limited English proficient (LEP) students being served beyond the 5 years of weightings in the amount of \$111,394. Total amount of MSA \$336,747. Motion carried (7-0).

Crawford and Hicks moved to accept the official election result sheets from the county auditor. The canvass of election results was conducted on November 20, 2023. This is done with the board of supervisor’s canvassers. Congratulations to: Ty Blackford, Brad Lampe, Ann Lovell, Rosaura Edith Flores and Wendy Short. The Clarke School Public Measure EL is included in the Abstract of Votes. Motion carried (7-0).

The Board recognized and thanked the board members who are retiring from the board and thank them for their service to Clarke Community School District. We will have a quick yummy treat and then adjourn to the Organizational part of the meeting.

The Board adjourned at 5:30 p.m. following a motion by Crawford and O’Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

November 13, 2023

President Short called the meeting to order at 5:31 p.m. Board members present were Brian Crawford, Shawna Henry, Brad Lampe, MacKenzie O'Hair and Wendy Short. Robin Galvez and Ben Hicks were absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Henry and O'Hair moved to approve the agenda. Motion carried (5-0).

The board spotlighted and introduced new special education associates and EL translators to the district for the 2023-2024 school year.

Galvez joined the meeting at 5:35 p.m.

The board spotlighted and received a presentation from the Elementary about multilingual support for newcomers.

Hicks joined the meeting at 5:55 p.m.

The board received public comments from Brian Diercks, President of the Clarke Community Dollars for Scholars.

Lampe and Henry moved to approve the consent items. Motion carried (7-0).

❖ Board meeting minutes: October 9, 2023 regular meeting.

❖ Personnel:

➤ Hires: Abby Loecke, Assistant Boys/Girls Varsity Track Coach; Shane Stephens, Middle School Girls Track Coach; Dayana DeAlba-Martinez, Food Service Worker – Elementary Campus 4 hrs/day; Brenda Avalos, Food Service Worker – Elementary Campus 5 hrs/day; Rebecca Boswell, Food Service Worker – Secondary Campus 3 hrs/day and Janice Brown, Food Service Worker – Secondary Campus 4 hrs/day.

➤ Add Positions: Derek Van Blarcom is requesting to add an Assistant Girls Wrestling Coach for the 2023-2024 season and Kathy McClain is requesting to add a 5 hour/day position at the elementary campus.

➤ Resignations: Ashley Vanderflight, Elementary Special Education Associate as of November 6, 2023; Kim Brown Preschool Special Education Associate as of November 9, 2023; Kirsten Schirm, Secondary Special Education Associate, last date November 22, 2023 and Molly Fitzpatrick Elementary Instructional Coach as of January 12, 2024.

➤ Coursework Approvals: Lonnie Smith; “Legal Issues in Sport”, “Ethics in Sport”, “Org Behavior in Sport”, “Facility and Event Management”, “Sport Finance”, and “Human Resource Management Sport Organizations” all 3 hours from University of Texas at Austin.

❖ Payment of Bills

❖ Financial Reports

❖ Early Graduation Requests: Bryan Enriquez and Dakota Flowers for their requests contingent upon satisfying all graduation requirements.

❖ Title IX Coordinators: Director of Special Programs (Jen Adams-Potter, Level 1), Middle School Principal (Alisha Evans, Level 2) and Elementary School Assistant Principal (Cory Wenthe, Level 3)

Board received Principal/Director/Coordinator Reports.

Crawford and Galvez moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus:

● Change order # 27 – Add 1” Leveler to Gym - \$7,623.00. Level Right poured at 1 ¼ “average thickness to the high point of the floor. Skold price \$6,600.00 x OH/P. GTG Labor Time – 32 hours of GTG Laborer @ \$65.00 X OH/P per hour to remove, cut and rehang doors \$2,402.40. GTG Superintendent Time – 2 hours of Supt time \$125.00 x OH/P per hour \$288.75. GTG PM Time – 2 hours of PM time at \$125.00 x OH/P per hour \$288.75. Bonds \$265.07. Total for Change order # 27 \$18,867.97.

- Change order # 28 – PM Time – PM time at \$125.00/hour x OH/P \$144.38. Skold Pricing – Skold price at \$900.00 x OH/P \$1,039.50. Phillips Pricing – Phillips price at \$522.00 x OH/P \$602.91. Bonding \$44.67. Total for Change order # 28 \$1,831.46.
 - Change order # 29 – Demo of Pre-K Vestibule – Scope: 16 Hours at \$55.00 per hour x OH/P \$1,016.40. Total for Change order # 29 \$1,016.40.
- Motion carried (7-0).

Open Enrollment (Information Only): Mia Hagan (7) from Clarke to Waukee and Wyatt Beck (K) from Clarke to Mormon Trail for the 2023-2024 year.

Lampe and O’Hair moved to approve the Bud Jones Construction bid for snow removal for 2023-2024 for \$132.00/hour Pickup; \$148.50/hour Skid Loader with boxes; \$176.00/hour Loader/Grader/Back-hoe/Tractor with boxes; Bag of Sale \$22.00/bag; De-Icer \$5.50/gallon; Sand & Salt Delivered \$134.50/per ton; Sander \$110.00; Loader or Bucket of Sand & Sale \$280.50/load. Fuel Prices: Every \$0.10 increase in the price of fuel will result in a fuel charge being added. Motion carried (7-0).

Board received information from the Clarke CSD Food Pantry with numbers and needs for the program.

Crawford and Galvez moved to approve the Frontline Proposal for the services of Applicant Tracking, Absence & Time Solution and Frontline Central for an initial term total of \$19,820.56. Motion carried (7-0).

Galvez and Hicks moved to approve the SBRC Application to ask for permission from the School Budget Review Committee to allow the district to request allowable growth and supplement aid for a negative special education balance for the current school year. This request is for \$334,866.92 allowable growth. Motion carried (7-0).

Henry and O’Hair moved to approve the Director of Teaching and Learning Job Description so the district can move forward with advertising the position. Motion carried (7-0).

Lampe and Hicks moved to approve the MacBook Air and iPad Air Purchase quote from Apple Inc. to purchase 50 10.9-inch iPad Airs for the elementary for student needs and 5 15-inch MacBook Airs for the administration team for a total cost of \$33,095.00. Motion carried (7-0).

Crawford and Henry moved to change the Early Retirement Incentive to a maximum of \$10,000.00 for the 23-24 school year after board review and discussion of the Management Fund. Motion carried (6-1, Crawford opposed).

Superintendent DeVore reported out on:

- Student Teaching Update
- Clarke Alumni Staff photo
- Signs on Highway 34
- Electric Bus
- Solar Panel
- Parking lot lights
- Field Lighting
- PA System
- Safety & Security
- Doors & Communications
- Roof Updates
- Student Increase Update

Items to consider for the next meeting: RIC Incentives, Celebration item for Board Member discussion, milk cost for sack lunch, and Staff holiday meal from the Board.

The Board adjourned at 8:17 p.m. following a motion by Crawford and O’Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Workshop of the Board of Education

Administrative Conference Room

October 25, 2023

President Short called the workshop to order at 5:36 p.m. Board members present were Brian Crawford, Robin Galvez, Shawna Henry, Ben Hicks, Brad Lampe, MacKenzie O’Hair, and Wendy Short. Superintendent Kurt MJ DeVore, Business Manager April Hughes, and guests were also present.

Superintendent DeVore and Business Manager April Hughes led the discussion of the 5-year plan and considerations for budget options for the Clarke Community School District.

The workshop adjourned at 9:14 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

October 16, 2023

President Short called the meeting to order at 12:00 p.m. Board members present were Robin Galvez, Shawna Henry, Brad Lampe, MacKenzie O'Hair, and Wendy Short. Brian Crawford and Ben Hicks were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Galvez and O'Hair moved to approve the agenda. Motion carried (5-0).

Lampe and Henry moved to approve the Memorandum of Understanding – CCEA – asking the following: Under Article 14 Extra Curricular Pay Schedule, Add Archery Sponsor to line item 4 in the other section at 5% amount. Motion carried (5-0).

The Board adjourned at 12:02 p.m. following a motion by Lampe and O'Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

October 9, 2023

President Short called the meeting to order at 5:30 p.m. Board members present were Brian Crawford, Robin Galvez, Shawna Henry, Brad Lampe, MacKenzie O'Hair and Wendy Short. Ben Hicks was absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Henry and Crawford moved to approve the agenda. Motion carried (6-0).

Hicks joined the meeting at 5:31 p.m.

The board spotlighted and introduced all new teachers to the district for the 2023-2024 school year. The board spotlighted and received a presentation from the Middle School Science department and program.

The board received public comments from Randy Bolton thanking the district for the GPS system on School buses and Gina Johnson-Morris concerned about speed signs and stop signs at Kossuth and HWY 34.

Galvez left the meeting at 6:20 p.m.

Crawford and O'Hair moved to approve the consent items. Motion carried (6-0).

❖ Board meeting minutes: September 11, 2023 regular meeting and October 2, 2023 special meeting. .

❖ Personnel:

- Hires: Elena Garcia Espericueta, Secondary evening custodian; Precila Carlon-Rater, Elementary Food Service Worker 3 hrs/day; Tracey Schlichte, Co-Annual Advisor; Samuel Zager, Co-Annual Advisor and Katelyn Carson, (*Pending completed background check*) Elementary Special Education Associate.
- Transfers: Barbara Shelley, Elementary Food Service Worker to Small Vehicle Driver.
- Resignations: Shirley Flowers, Elementary Food Service Worker as of September 11, 2023; Elsa Fletcher, Elementary Special Education Associate, her last day will be October 6, 2023 and Sharon Van Loon, Elementary Food Service Worker, her last day will be October 26, 2023.
- Coursework Approvals: Annalise Minnick; "Music Foundation Workshop" 1 hour from Simpson College; Cassidy Yeggy "Relational School Leadership and "The Principalship" both 3 hours from Northwest Missouri State University; Annie Halsband, "Multicultural Education for Diversity, Equity and Inclusion", "Relational School Leadership", "The Principalship" and "Advanced Middle School" all 3 hours from Northwest Missouri State University.
- Master's Degree Approval: Annie Halsband; Masters in Specialist in Education, anticipated graduation Spring 2025.

❖ Payment of Bills

❖ Financial Reports

❖ Early Graduation Requests: Dakota Flowers, Rili Houge, Bryan Enriquez, Marissa Garcia and Alana Throckmorton for their requests contingent upon satisfying all graduation requirements.

Board received Principal/Director/Coordinator Reports.

Board received information from Bridgette Henry and other members with the Clarke County Organization of Philanthropic Services (CCOPS), to provide insight regarding the organization.

Board participated in a discussion with Patti Snyder, Water Works representative, about being in a Osceola Water Conservation – Water Warning.

Crawford and O'Hair moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus, with Kurt getting clarification on the OH&P amounts:

- Change order # 16 – Floor Leveling \$16,175.78. Scope, the cost to floor level is \$29,800.00 minus the cost of the encapsulation \$15,795.00 change order (we will no longer need to encapsulate, but since it was already

approved I wrote this change order for the difference). The difference is \$14,005.00 + OH/P. Bonding \$323.52. Total for change order #16, \$16,499.30.

- Change order # 19 – Installation of Compasso Edge Trim \$15,586.51. Scope, Sak’s Invoice - \$13,553.49 x OH/P. Total for change order # 19 \$15,586.51.
 - Change order # 20 – Modify Bulkhead in Rm 301 to allow for heat pump \$516.19. Scope, Sak’s Invoice - \$448.86 x OH/P. Total for change order # 20 \$516.19.
 - Change order # 21 – Modify Bulkhead in Rm 330 to allow for heat pump \$453.24. Scope, Sak’s Invoice - \$394.12 x OH/P. Total for change order # 21 \$453.24.
 - Change order # 22 – Additional Painting 4 rooms \$3,602.95. JC Toland Invoice - \$3,133.00 x OH/P. Total for change order # 22 \$3,602.95.
 - Change order # 23 – Remove flooring in room 334C and 334D \$601.76. Scope, see proposal dated 9/15/23 by Phillips Flooring \$521 x OH/Ps. Superintendent \$144.38. Scope, 1 hour @ \$125.00 per hour x OH/P \$144.38. Project Management \$144.38. Scope, 1 hour @ 125.00 per hour x OH/P \$144.38. Total for change order # 23 \$890.52.
 - Change order # 24 – Remove mini splits \$3,060.75. Scope, see proposal from HVAC Co # 91923 dated 9/19/23 \$2,650.00 x OH/P. Project Management \$144.38. Scope \$125.00 per hour x OH/P \$144.38. Superintendent \$144.38. Scope \$125.00 per hour x OH/P \$144.38. Total for change order 24 \$3,349.51.
 - Change order # 25 – Credit for 327A ACT <\$1,620.00>, Floor leveling 327A \$1,386.00. Superintendent \$144.38. Room 327A \$144.38. Total for change order 25 \$54.76.
 - Change order # 26 – PreK Vestibule \$866.25. Scope, Framing, Sheetrock and Finishing of the vestibule outside of the PreK wing. \$750.00 x OH/P \$866.25. Superintendent \$144.38. Project Management \$144.38. Total for change order 26 \$1,155.01.
- Motion carried (6-0).

Open Enrollment (Information Only): Myra Kenoyer (PK), Nolan Harvey (PK), River Miller (PK), Madison Nold (PK) from Clarke to Murray; Keira Short (11) and Kalita Silliman (4) from Clarke to CAM; Zariel Samuels (10) from Clarke to Clayton Ridge and Cooper Horton (10), Madison Horton (8), Quinten Furman (10) and Eian Furman (8) from Clarke to Central Decatur for the 2023-2024 year.

Crawford and Hicks moved to approve the Agreement on Regional Academy Supplementary Weighting on how the funding generated by the supplementary weighting received shall be used and shall submit this agreement to the Iowa Department of Education for Approval. Motion carried (6-0).

Crawford and Henry moved to nominate Robin Galvez as IASB’s 2024 Legislative Platform, Nominate and Register your Delegate to attend the Delegate Assembly on Wednesday, November 15, 2023. Motion carried (6-0).

The Board discussed attending the IASB Annual Conference on Thursday November 16, 2023.

Hicks and Galvez moved to approve the Master Plan Proposal, Emergent Architecture has provided the board a proposal that would improve educational opportunities, safety and infrastructure for the district. Motion carried (6-0).

The Board discussed setting a Five-Year Plan Workshop Date tentatively for 10/25/23 and will invite all nominees for the November 2024 election.

The board received Facility, Safety, Insurance, and Climate & Culture Committee Reports.

Superintendent DeVore reported out on:

- Elementary Construction Update
- 12 passenger van update
- Safety, Security, and Keys update (Doors)
- Ash Tree Update
- Electric Bus Update
- Solar Panel Update

First reading of Board policies: NEW 503.8 - Model Policies for Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence.

Items to consider for the next meeting: Clarke Alumni Staff photo, Signs on HWY 34, Electric Bus, Solar Panel, and Parking lot lights.

The Board adjourned at 8:14 p.m. following a motion by Crawford and O'Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

October 2, 2023

President Short called the meeting to order at 12:00 p.m. Board members present were Shawna Henry, Ben Hicks, Brad Lampe and Wendy Short. Brian Crawford, Robin Galvez and MacKenzie O'Hair were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Hicks and Henry moved to approve the agenda. Motion carried (4-0).

Lampe and Hicks moved to approve the quote from Highway Lumber for the materials needed to build the concession stand as presented for the total of \$40,772.24. Motion carried (4-0).

The Board adjourned at 12:06 p.m. following a motion by Hicks and Henry.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

September 11, 2023

President Short called the meeting to order at 5:30 p.m. Board members present were Robin Galvez, Shawna Henry, Ben Hicks, Brad Lampe and Wendy Short. Brian Crawford and MacKenzie O'Hair were absent. Superintendent Kurt MJ DeVore, Board Secretary April Hughes and guests were also present.

Henry and Galvez moved to approve the agenda. Motion carried (5-0).

Galvez and Hicks moved to approve the consent items. Motion carried (5-0).

❖ Board meeting minutes: August 14, 2023 regular meeting and August 17 and August 18, 2023 special meetings.

❖ Personnel:

➤ Hires: Chase Wood Wagoner, Special Education Associate – Elementary Campus; Kirsten Schirm, Special Education Associate – Secondary Campus, Joanna Salinas, Special Education Associate – Elementary Campus; Donette Just, Special Education Associate – Elementary Campus; Hannah Jaurigue, Special Education Associate – Secondary Campus; Brittany Brooks, Special Education Associate – Elementary Campus; Yessica Nieto, Food Service Worker – Elementary Campus – 5 hrs/day; Kim Brown (Pending completed background check), Preschool Special Education Associate; Sara Jones (Pending completed background check), Special Education Associate – Elementary Campus and Maribel Torres, Administrative Interpreter/Translator and Community Liaison.

➤ Transfers: Maria Vargas, Elementary EL Translator to Elementary Library Associate; Kimberly Ladd, Special Education Associate to Preschool ASL Interpreter/Translator; Clerida Illescas, Special Education Associate – Elementary Campus to EL Translator – Elementary Campus; Metzli Yanez, Preschool Special Education Associate to EL Translator – Elementary Campus; Ashley Powell, Preschool Special Education Associate to Special Education Associate – Secondary Campus; Kristi Dierking, PK-12 Social Worker to K-12 School Counselor (6 month contract) and Melanie Hatfield to fill a 3rd grade vacancy (until a suitable replacement is found) for the 2023-2024 school year.

➤ Resignations: Edith Flores, EL Translator – Elementary Campus as of September 1, 2023.

➤ Add Position: Derek VanBlarcom is requesting the addition of a 2nd assistant varsity baseball coach starting this upcoming season.

➤ Coursework Approvals: Karina Kelso; “Research Methodology in Music Education” and “Reading in Music Education: Social and Emotional Learning”, both are 3-hour courses from University of Northern Iowa.

➤ Movement Across Salary Schedule: BA to BA+27 – Lydia Bruns; MA to MA+15 – Beth Comer; MA to MA+15 – Melanie Hatfield; BA to BA+15 – Shai Miller; BA to BA+15 – Mackenzi Phillips and BA to MA – Shane Wagoner.

➤ Contract Correction: Both cheer advisor contracts were adjusted to comply with the CCEA and CCSD Agreement.

❖ Payment of Bills

❖ Financial Reports

❖ Out of State Travel Request: Brandi Boyd is requesting permission for ten FFA members and herself to travel to Indianapolis IN for National FFA Convention October 31- November 4, 2023.

❖ Early Graduation Requests: Maliah Johnson for her request contingent upon satisfying all graduation requirements.

O'Hair joined the meeting at 5:32 p.m.

Board received Principal/Director/Coordinator Reports.

Lampe and Hicks moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus:

- Change order # 17 – T & M for Patching Holes in Rooms. Scope, JC Toland invoice \$2,225.00 x OH/P, \$2,569.88.
- Change order # 18 – Patching CMU in Pier. Scope, Masonry Inc Invoice \$2,569.88 x OH/P, \$2,021.25.

Motion carried (6-0).

Open Enrollment (Information Only): Sadie Coates (8) and Sierra Coates (8) from Clarke to Central Decatur; Chelsea Lee (10) from Clarke to Mormon Trail; Hunter Housberg (12) from Mormon Trail to Clarke; Gianah Eginton (11) from Clarke to CAM; Pailyn Van Winkle (4) from Clarke to Murray; Ethan West (8), Mackenzie Bengé (7) and Landon Bengé (7) from Clarke to Clayton Ridge; Fysher Simmons (3) and Benson Simmons (1) from Central Decatur to Clarke for the 2023-2024 year.

Henry and Hicks moved to approve the proposal for Baseball Press box Proposal from Country Concrete for the concrete for the baseball press box for a total of \$23,989.00. Motion carried (6-0).

Henry and Galvez moved to approve the Director of Operations Sharing Agreement with Martensdale-St. Marys for the position of Director of Operations starting October 1, 2023 until June 30, 2024. Motion carried (6-0).

Hicks and O'Hair moved to approve the Transportation Director Sharing Agreement with Martensdale-St. Marys for the position of Transportation Director/Mechanic starting October 1, 2023 until June 30, 2024. Motion carried (6-0).

Hicks and Galvez moved to approve the adjustment of the admission prices to the following: Varsity and Jr. Varsity admission for adults and students will be \$6.00 and \$5.00 for middle school. Play/Musical \$8.00 for reserved seats and \$5.00 for all other seats for both adults and students. Motion carried (6-0).

Lampe and Hicks motioned to approve the Elementary Intercom System Proposal from Bluestone Engineering for electrical design services for the Elementary Intercom System for a fixed fee of \$9,000.00. Motion carried (6-0).

Galvez and Henry moved to approve the Athletic Field Lighting Proposal from Bluestone Engineering for electrical design services for the athletic field lighting for a fixed fee of \$21,000.00. Motion carried (6-0).

Hicks and Galvez moved to approve the Access Control Upgrades Proposal from Bluestone Engineering for security design services for the access control upgrades for a fixed fee of \$5,750.00. Motion carried (6-0).

Galvez and Hicks moved to approve the Welding Lab Ventilation System Proposal from Bluestone Engineering for mechanical and electrical design services for the welding lab ventilation system for a fixed fee of \$9,000.00. Motion carried (6-0).

Henry and O'Hair moved to approve the Baseball Field Concession Stand Redesign Proposal from Bluestone Engineering for mechanical and electrical design services for the baseball field concession stand redesign for a fixed fee of \$6,000.00. Motion carried (6-0).

Galvez left the meeting at 6:06 p.m.

Superintendent DeVore reported out on:

- Teacher sponsorship
- TPRA Agreement
- Elementary Construction Update
- Middle School Fire Suppression Completion

Items to consider for the next meeting: Ash Tree updates, Science & Computer Science Curriculum (STEAM), Transportation Van updates, Facilities Report Out, Solar Power, school rating sites, and Clean Bus application.

The Board adjourned at 6:25 p.m. following a motion by O'Hair and Henry.

CLARKE COMMUNITY SCHOOL DISTRICT
Emergency Special Meeting of the Board of Education
Administrative Conference Room
August 18, 2023

President Short called the meeting to order at 4:03 p.m. Board members present were Brian Crawford, Robin Galvez, Brad Lampe, MacKenzie O’Hair, and Wendy Short. Shawna Henry and Ben Hicks were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Galvez and Lampe moved to approve the agenda for the Emergency Special Meeting due to urgency to modify the start date of school due to construction completion for occupancy not being met. Motion carried (5-0).

Crawford and Galvez moved to approve the update of the 2023-2024 School Calendar primarily changing the start date of the Clarke CSD campuses to August 28, 2023. Other campus attendance will remain on the same schedule as predetermined by those campuses. Motion carried (5-0).

The Board adjourned at 4:15 p.m. following a motion by Crawford and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

August 17, 2023

President Short called the meeting to order at 12:30 p.m. Board members present were Robin Galvez, Ben Hicks, MacKenzie O'Hair, and Wendy Short. Brian Crawford, Shawna Henry and Brad Lampe were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Galvez and O'Hair moved to approve the agenda. Motion carried (4-0).

Hicks and Galvez moved to approve the contract with 21st Century Rehab for athletic coverage for the 2023-2024 school year for a fee of \$2,000.00. Motion carried (4-0).

Hicks and Galvez moved to approve the job description and position of Administrative Translator/Interpreter and Community Liaison. Motion carried (4-0).

Hicks and Galvez moved to approve the job description and position of temporary K-12 School Counselor for 6 months and renewable for an additional 6-month period. Motion carried (4-0).

Galvez and Hicks moved to approve the proposal from Tri-City Electric for electrical work at the Elementary campus in the amount of \$38,320.00 Motion carried (4-0).

Hicks and O'Hair moved to approve the proposal from Imagine Learning for credit recovery in the 2023-2024 year in the amount of \$14,300.00. Motion carried (4-0).

Galvez and O'Hair moved to approve the consent items. Motion carried (4-0).

❖ Personnel:

- Hires: Amanda Etter, TLC Mentor Teacher and Guadalupe Morales, EL Translator – Secondary Campus
- Transfers: Donna Ruth-Hines, from Food Service Worker – Head Cook – Secondary Campus to Special Education Associate – Secondary Campus.

❖ Early Graduation Request: Connor Thompson, Hunter Reece and Andrew McAtee for their request contingent upon satisfying all graduation requirements.

The Board adjourned at 12:45 p.m. following a motion by Hicks and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

August 14, 2023

President Short called the meeting to order at 5:31 p.m. Board members present were Brian Crawford, Robin Galvez, Ben Hicks, Brad Lampe, MacKenzie O'Hair and Wendy Short. Shawna Henry was absent. Superintendent Kurt MJ DeVore, Administrative Secretary Staci Tull and guests were also present.

Lampe and Hicks moved to approve the agenda. Motion carried (6-0).

Crawford and O'Hair moved to approve the consent items. Motion carried (6-0).

❖ Board meeting minutes: July 10, 2023 regular meeting and July 24, 2023 and July 28, 2023 special meetings

❖ Personnel:

➤ Hires: Kimberly Ladd, Food Pantry Leader; Edith Flores, Food Pantry Leader, Tori White, 7-12 Co-Cheer Advisor; Shirley Flowers, Food Service Worker 5 hrs/day – Elementary Campus; Amanda Earls, Food Service Worker 4 hrs/day – Elementary Campus; Connie Cleek, Food Service Worker 7 hrs/day – Elementary Campus; Maria Cornejo, Food Service Worker 8 hrs/day – Secondary Campus; Trina Jackson, (Pending completed background check) Food Service Worker 7 hrs/day – Secondary Campus; and Jordan Welch, Special Education Associate – Elementary Campus.

➤ Transfers: Anna Beckett, Elementary Library Associate to Special Education Associate – Elementary Campus for the 2023-2024 school year.

➤ Resignations: MaryKate Sinclair, Preschool Program Associate not returning for the 2023-24 year and Katelyn Pollard, 7-12 Co-Cheer Advisor did not accept her contract.

➤ Coursework Approvals: Crystal Locke; “Intro to Graduate Study & Research”, “Assessment & Evaluation of Classroom”, both are 3-hour courses from Buena Vista University.

➤ Master's Degree Approvals: Crystal Locke; Masters in Teacher Leadership, Curriculum & Instruction, anticipated graduation May 2025.

❖ Payment of Bills

❖ Financial Reports

❖ Harassment/Grievance Officer: Elementary School Assistant Principal (Cory Wenthe) as harassment grievance officer and Secondary School Assistant Principal (Ruby Clyde) as alternate.

❖ Affirmative Action/Equity Coordinator: High School Principal (Joseph Blazevich)

❖ Level I and Level II Child Abuse Investigators: Elementary School Principal (Jody Kerchal) as Level I Child Abuse Investigator, Middle School Principal (Alisha Evans) as alternate Level I Child Abuse Investigator and the Clarke County Sheriff as Level II Child Abuse Investigator.

❖ Hazardous Material Coordinator: Director of Facilities and Operations (Randy Clyde) as Hazardous Material Coordinator.

Board received Principal/Director/Coordinator Reports.

Lampe and Galvez moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus:

● Change order # 15 – Masonry Patching behind white board – scope, see T & M log from Masonry Inc \$9,005.54.

Motion carried (6-0).

Open Enrollment (Information Only): Ashley Sanchez (K) from Murray to Clarke, Kaden Hansen (12) from Central Decatur to Clarke; Maverick Atkinson (K), Kolby Atkinson (1), Zayden Kiger (2), Koben Kiger (4), Payton Offenbuber (8) and Louella Flaherty (K) from Clarke to Murray; Kamilah Flores (1) and Taylor Montalvo (10) from Clarke to CAM; Mackenzie McLain (4), Sylvia McLain (5) and Nathan McLain (10) from Clarke to Interstate 35 and Gustav Elben (12) from Clarke to East Union for the 2023-2024 year.

Crawford and Galvez moved to approve the bids for a Yellow Bus for the 2024-2025 school year for the Cornhusker International bid for \$135,830.00. Motion carried (6-0).

Hicks and O'Hair moved to approve the bids for a 2023 Ford F250 pickup truck for the Fleetside Ford bid for \$48,204.00. Motion carried (6-0).

Galvez and Lampe moved to table the bid for a 2023 Ford Transit Van recommendation for Fleetside Ford bid for \$53,400.00 Motion carried (6-0).

Crawford and Hicks moved to approve the contract amendments with CMBA for the additional design work for the casework and other changes at the Elementary Campus and the second one is for redesign of the concessions building. Motion carried (6-0).

Crawford and O'Hair motioned to approve the complete punch list, which was submitted by GTG on 5/25/23 for the HS/MS Gym HVAC Upgrades pending CMBA confirmation. Motion carried (6-0).

Galvez and Hicks moved to approve the contract extension of the Milk Bid with AE Dairy for the 2023-2024 school year. Motion carried (6-0).

Lampe and Galvez moved to approve the Elementary School Student and Parent Handbook. Motion carried (6-0).

O'Hair and Lampe moved to approve the Elementary School Staff Handbook. Motion carried (6-0).

Lampe and Galvez moved to approve the Middle & High School Student Handbook. Motion carried (6-0).

Galvez and Crawford moved to approve the Middle & High School Staff Handbook. Motion carried (6-0).

Crawford and O'Hair moved to approve the Employee Handbook for the 2023-2024 school year. Motion carried (6-0).

Board reviewed the Affirmative Action Plan that is effective until 2024 and was updated to reflect current staff signatures.

Board received Committee Reports.

Superintendent DeVore reported out on:

- Report Structure
- Outside district Transportation to campus's
- Special session need
- Concession Stand concrete update
- New positions possibilities
- Radios for communication
- HS Locker Rooms
- Board Retreat
- Elementary Construction Update
- HS Campus clean up
- Auditorium HVAC concerns

Lampe and O'Hair moved to approve the second reading of board policies: 104 Anti-Bullying/Anti-Harassment Policy; 104.R1 – Anti-Bullying/Anti-Harassment Investigation Procedures; 402.5 – Required Professional Development for Employees; 408.1 – Licensed Employee Professional Development. Motion carried (6-0).

No items to consider for the next meeting.

The Board adjourned at 6:51 p.m. following a motion by Crawford and O'Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

July 28, 2023

President Short called the meeting to order at 12:02 p.m. Board members present were Robin Galvez, Shawna Henry (virtual), Brad Lampe, MacKenzie O'Hair (virtual), and Wendy Short (virtual). Brian Crawford and Ben Hicks were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

O'Hair and Galvez moved to approve the agenda. Motion carried (5-0).

Lampe and Galvez moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus:

- Change order # 9 – Damaged Chairs. See purchase order B3256 sent by Clarke Community School District <\$526.62>. Total for change order 9 <\$526.62>
- Change order # 10 – Install MDF Trim 1x4 Front Edge of Window Shelf. Scope, see attached 1x4x10' Primed MDF Board Qty 30 at \$9.99 x OH/P \$346.15. Labor to install MDF Trim Board. Scope, 16 hours at \$65.00 per hour x OH/P \$1,201.20. Project Management. Scope, 1 hour at \$125.00 per hour x OH/P \$144.38. Total for change order 10 \$1,691.73.
- Change order # 11 - Heat Pumps. See email from Moorman HVAC <\$3,000.00>. Total for change order 11 <\$3,000.00>.
- Change order # 12 - Encapsulate Chemical Abatement. Scope, see proposal from Phillips Floor attached \$15,795.00 x OH/P \$18,243.23. Bonding \$364.86. Total for change order 12 \$18,608.09.
- Change order # 13 - Hopscotch and Four Square Gym Floor. Scope, see proposal dated 7/25/23 by Phillips Flooring + OH/P \$3m942.02. Project Management. Scope, project management 4 hours at \$125.00 plus OH/P \$577.50. Total for change order 13 \$4,519.52.
- Change order #14 - Fill and Repair Floor Penetrations. Scope, see proposal dated 7/25/23 by Royal Concrete + OH/P \$1,934.63. Superintendent. Scope, superintendent at \$125.00 per hour x 1 hour + OH/P \$144.38. Total for change order 14 \$2,079.01.

Motion carried (5-0).

Lampe and Henry moved to approve the intrafund transfer of \$4,308.55 to the Wrestling fund for the 2022-2023 school year within the Student Activity account. Motion carried (5-0).

Henry and O'Hair moved to approve the consent items. Motion carried (5-0).

❖ Personnel:

- Hires: Jeff Ehrhardt, Middle School Basketball Coach; Kyle Eckermann, FBLA Advisor, and Jessica McKenzie, High School Science Teacher (Pending background paperwork) for the 2023-2024 school year.
- Transfers: Joseph Clark, from Secondary Evening Custodian to Assistant Head Custodian – Secondary Campus, effective August 7, 2023.

The Board adjourned at 12:17 p.m. following a motion by Galvez and Lampe.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

July 24, 2023

President Short called the meeting to order at 12:02 p.m. Board members present were Shawna Henry, Ben Hicks (via phone), Brad Lampe, MacKenzie O'Hair (virtual), and Wendy Short (virtual). Brian Crawford and Robin Galvez were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Henry and Lampe moved to approve the agenda. Motion carried (5-0).

Lampe and Hicks moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus:

- Change order # 5 – ASI 07 Kiln Room Flooring. Scope – See proposal dated 7/6/23 by Phillips Flooring. \$494.00 x OH/P = \$570.57.
- Change order # 6A1 – ASI 09 Casework 3 rooms. Scope, see proposal by Architectural Arts dated 7/6/23 \$17,040.87. ASI 09 Solid Surface 3 rooms. Scope, see proposal by Architectural Arts dated 7/6/23 \$2,172.56. Labor to install casework 3 rooms. Scope, 16 hours x \$65.00 per hour = \$1,040.00 x OH/P \$1,201.20. Labor to install Solid Surface SS Tops. Scope, 16 hours x \$65.00 per hour = \$1,040.00 x OH/P \$1,201.20. Plumbing 3 rooms. Scope, see proposal dated 7/18/23 by All Iowa Mechanical \$11,441.43. Project Management. Scope, 4 hours x \$125.00 per hour = \$500.00 x OH/P \$577.50. Superintendent. Scope, 4 hours x \$125.00 per hour = \$500.00 x OH/P \$577.50. Bonding \$790.31. Total for change order 6 alternate 1 is \$35,002.57.
- Change order # 6A2 - Project Management. Scope, 8 hours x \$125.00 per hour = \$1,000.00 x OH/P \$1,155.00. Superintendent. Scope, 4 hours x \$125.00 per hour = \$500.00 x OH/P \$577.50. Labor to install Open Shelving and SS Tops. Scope, 240 hours x \$65.00 per hour = \$15,600.00 x OH/P \$18,018.00. Open Shelving and SS Tops. Scope, see proposal by Architectural Arts dated 7/6/23 \$124,223.72. Bonding \$3,325.80. Total for change order 6 alternate 2 is \$147,300.02.
- Change order # 7 - Paint – JC Toland Base Scope of Work. Scope, see email dated 7/10/23 from Ryan Rood with JC Toland \$2,345.81. Paint – JC Toland Change Order 1. Scope, see email dated 7/10/23 from Ryan Rood with JC Toland \$263.34. Paint – JC Toland Change Order 3. Scope, see emailed dated 7/10/23 from Ryan Rood with JC Toland \$3,470.78. Flooring – Phillips Flooring Base Scope of Work. Scope, see proposal dated 7/11/23 by Phillips Flooring \$11,966.96. Flooring – Phillips Flooring Change Order 1. Scope, see proposal dated on 7/11/23 by Phillips Flooring \$86.63. Flooring – Phillips Flooring Change Order 3. Scope, see proposal dated on 7/11/23 by Phillips Flooring \$1,000.23. Flooring – Phillips Flooring Change Order 5. Scope, see proposal dated 7/11/23 by Phillips Flooring \$169.79. HVAC – Moorman. Scope, see proposal dated 7/6/23 by Moorman HVAC \$30,723.92. Window Film – Iowa Sun Control. Scope, see proposal dated 7/19/23 by Iowa Sun Control \$20.37. . Chair Lift – AEL. Scope, see proposal dated 7/6/23 by AEL \$2,630.20. Electrical – Van Maanen. Scope, see proposal dated 7/19/23 by Van Maanen \$27,019.25. Drywall – SAKS. Scope, see proposal dated 7/13/23 by Shaun Knight \$808.50. Demolition – Blue Sky. Scope, see proposal dated 7/19/23 by Blue Sky Demo \$1,788.79. Project Management. Scope, 40 hours x \$125.00 per hour + OH/P \$5,775.00. Total for change order 7 is \$88,069.57.
- Change order # 8 - Crack Repairs. Scope, see proposal dated 7/20/23 by Royal Concrete x OH/P \$43,657.19. Superintendent. Scope 8 hours x \$125.00 per hour x OH/P \$1,155.00. Project Management. Scope, 8 hours x \$125.00 per hour x OH/P \$1,155.00. Bonding \$1,061.84. Total for change order # 8 is \$47,029.03. Motion carried (5-0).

Hicks and Henry moved to approve the quote from Satchel Pulse for a Climate contract for 3 years for a total cost of \$22,950.00. Motion carried (5-0).

Lampe and O'Hair moved to approve the consent items. Motion carried (5-0).

- ❖ Board meeting minutes: June 8, 2023 special meeting.
- ❖ Personnel:
 - Hires: Samuel Zager, High School ELA Teacher; Brent Mason, 5th Grade Teacher, Michael Fischels, Director of Strength and Conditioning; De Blackford, HS Student Council Advisor; Shane Stephens, Assistant Football Coach; LeeAnn Helgevold, 9th Grade Volleyball Coach; Katlyn Pollard, 7-12 Co-Cheer Advisor;

Anthony Battani, TLC Mentor Teacher; Lakyn Mathews, TLC Mentor Teacher; Molly Audlehelm, TLC Mentor Teacher; Jessica Bucklin, TLC Mentor Teacher; Crystal Locke, TLC Mentor Teacher; Amy Walker, TLC Mentor Teacher; Rachael Speakman, TLC Mentor Teacher; Brenda Bussanmas, TLC Mentor Teacher; Cassidy Yeggy, TLC Mentor Teacher and Angelica Mora Luna, Elementary Special Education Associate, all for the 2023-2024 school year.

- Transfers: Joan Hodges, Elementary Food Service Worker to Secondary Food Service Worker 5 hrs/day for the 2023-2024 school year.
- Resignations: Douglas Buckingham, Evening Custodian – Secondary Campus effective July 7, 2023; Brailee Ladd, Secondary Campus Special Education Associate and BreAnn Rhodes, Elementary Campus Special Education Associate at the end of their 2022-2023 contracts.
- MS/HS ESY: Jen Adams Potter is recommending we change the rate of pay for the teacher leading ESY this year to their hourly rate of pay, which would be \$39.49 plus FICA and IPERS. She is also requesting the associates who work ESY get paid \$1.00 more to their current hourly wage due student IEP's.

Henry and Lampe moved to approve the second reading of board policies: 303.1 – Administrative Positions; 216.2 – Board of Directors' Member Development and Training; 607.1 – Student Guidance and Counseling Program; 705.01 – Purchasing – Bidding; 705.1R2 – Using Federal Funds in Procurement Contracts; 804.7R1 – Radon Mitigation Regulation; NEW 200.04 – Board Member Social Media Engagement; 210.5 – Meeting Notice; 401.5R1 – Employee Records Regulation; 705.02 – Credit and Procurement Cards; 407.2 – Licensed Employee Contract Release; 501.2 Nonresident Students; 604.6 – Instruction as a Post-secondary Educational Institution; 701.2 – Transfer of Funds; 708 – Care, Maintenance and Disposal of School District Record; 213 – Public Participation in Board Meetings; 402.2 – Child Abuse Reporting; 402.6 Public Complaints About Employees; 402.7 – Employee Outside Employment; NEW 503.7 – Student Disclosure of Identity; NEW 503.7E1 – Report of Student Disclosure of Identity; NEW 503.7E2 – Request to Update Student Identity; 505.4 – Testing Program; 505.5 – Graduation Requirements; 507.2 – Administration of Medication to Students; 507.2E1 – Authorization- Asthma, Airway Constricting, or Respiratory Distress Medication Self-Administration Consent Form; 507.2E2 – Parental Authorization and Release for the Administration of Medication or Special Health Services to Students; NEW 507.2E3 – Parental Authorization and Release Form for the Independent Self Carry and Administration of Prescribed Medication or Independent Delivery of Health Services by the Student; NEW 507.2E4 – Parental Authorization and Release Form for the Administration of Voluntary School Stock Over-The-Counter Medication to Students; 601.1 – School Calendar; 603.5 – Health Education; 605.1R1 – Selection of Instructional Materials; 605.2 – Instructional and Library Materials Inspection and Display; 605.3 – Objection to Instructional and Library Materials; 605.3R1 - Reconsideration of Instructional and Library Materials Regulation; NEW 605.3E5 – Request to Prohibit a Student from Accessing Specific Instructional and Library Materials; 605.5 – School Library; 605.7R1 – Use of Information Resources Regulation; 607.2 – Student Health Services; 607.2R1 – Student Health Services Regulation; 804.5 – Stock Prescription Medication Supply; NEW 804.5E1 – Parental Authorization and Release Form for the Administration of a Voluntary School Supply of Stock Medication for Life Threatening Incidents. Motion carried (5-0).

The Board adjourned at 12:18 p.m. following a motion by Henry and Lampe.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

July 10, 2023

President Short called the meeting to order at 5:32 p.m. Board members present were Brian Crawford, Robin Galvez, Brad Lampe, MacKenzie O'Hair and Wendy Short. Shawna Henry and Ben Hicks were absent. Superintendent Kurt MJ DeVore, Business Manager April Hughes and guests were also present.

Galvez and Crawford moved to approve the agenda with the amendment of an out of state travel request to be added to the consent items. Motion carried (5-0).

Superintendent DeVore introduced and spotlighted the new Elementary Assistant Principal Cory Wenthe.

Lampe and O'Hair moved to approve the consent items with the addition of the out of state travel request. Motion carried (5-0).

❖ Board meeting minutes: June 12, 2023 regular meeting.

❖ Personnel:

➤ Hires: Cory Wenthe, Elementary Assistant Principal; Mark West, 4th Grade Teacher; Bobbie Cook, 7-12 Co-Cheer Advisor; Kristi Dierking, Head Volleyball Coach; Kyle Eckermann, Assistant Volleyball Coach; Lonnie Smith, Assistant Activities Director; Marcus Kiou, Assistant Activities Director; Morgan Singleton, Art Club Sponsor; Mike White, Assistant Football Coach; Matt Waring, Assistant Football Coach and Aurora Andrade, Preschool Special Education Associate for the 2023-2024 school year.

➤ Transfers: Brenda Glosser, Elementary Food Service Worker to Head Cook - Secondary Campus for the 2023-2024 school year.

➤ Resignations: Jaclyn Mугan, Food Service Worker 4 hrs/day – Elementary Campus; Roger Johnson, Assistant Head Custodian – Secondary Campus and Michele Lehman, HS/MS ELL Teacher at the end of their 2022-2023 contracts.

➤ Add Positions: Kathryn McClain, Food Service Director is recommending adding 2 positions (one 4 hour position and one 5 hour position) at the secondary campus for the 2023-2024 school year.

❖ Payment of Bills

❖ Financial Reports

❖ Out of State Travel: Football Coach Quinlan and White with 9 students to travel to Denver, CO and Colorado Springs CO on July 16, 2023 to July 19, 2023.

Board received Principal/Director/Coordinator Reports.

Crawford and Lampe moved to approve Construction Change Orders with GTG for the following work to be completed at the elementary campus:

● Change order # 2 – Add window Film. Scope – Price to install film at Room 324, Room PKA and Room PKB \$561.00 + GTG OH/P = \$647.96.

● Change order # 3 – Project Management. Scope 8 hours x \$125 per hour = \$1,000 x OH/P = \$1,155.33. Demo Existing Conditions. Scope \$8,550.00 x OH/P = \$9,875.25, (See proposal from Blue Sky dated 6/30/23). Flooring Room 302. Scope \$3,966.00 x OH/P = \$4,580.73, (See proposal from Phillips Floor dated 6/27/23). Patch Holes, Sand and Prep Wood Shelf. Scope 24 hours @ \$65.00 per hour x overhead and profit \$1,801.80. Paint, Scope \$15,016 x OH/P = \$17,343.18 (See proposal from JC Toland dated 6/27/23). Masonry, Scope \$1,750.00 x OH/P = \$2,021.25. Patch face of CMU Pier in Room 304. Total for change order 2 is \$36,777.51.

● Change order 4A: Coursework for 11 Rooms. Scope See proposal dates 6/27/23 by Architectural Arts \$29,302.00 x OH/P = \$33,843.81. Solid Surface Counters with Integral Sinks. Scope, see proposal dated 6/27/23 by Architectural Arts \$28,648.00 x OH/P = \$33,088.44. Labor to Install Base Cabinets. Scope 120 hours x \$65 per hour = \$7,800.00 x OH/P \$9,009.00. Labor to Install Solid Surface Countertops. Scope, 120 hours x \$65.00 per hour = \$7,800.00 x OH/P \$9,009.00. Plumbing. Scope, see proposal dated 7/7/23 by All Iowa Mechanical \$39,725.00 x OH/P = \$45,882.38. Bonding up to \$4,000.00. Total for change order 4A is \$134,832.63.

Motion carried (5-0).

Crawford and O'Hair moved to approve the Revenue Purpose Statement that Ahlers Cooney Attorneys prepared. Resolution for Clarke CSD for approval of the Revenue Purpose Statement. The purpose of the resolution approving revenue purpose statement, ordering an election on a revenue purpose statement to authorize expenditures from revenue received from the state Secure an Advanced Vision for Education fund, and ordering the publication of a notice of election. Motion carried (5-0).

Galvez and Crawford moved to approve the change of the current strength and conditioning coach position to the Director of Strength and Conditioning position and set the pay amount to \$9,000.00 for the 2023-2024 school year. Motion carried (5-0).

Lampe and Galvez moved to approve the sharing agreement for ESports for the 2023-2024 year with Clarke CSD and Murray CSD. Motion carried (5-0).

Lampe and Galvez moved to approve the agreement with Grant Wood AEA for Infinite Campus Support for the term of July 1, 2023 to June 30, 2024. Motion carried (5-0).

Crawford and Lampe motioned to select School Safety, English Learners, Mental Health, and Teacher Recruitment and Retention as IASB's legislative resolutions for 2023. Motion carried (5-0).

Board discussed staff mental health.

Board received the Climate & Culture Committee Report.

Superintendent DeVore reported out on:

- Board Retreat
- Estes Construction

First Reading of Board Policies: 303.1 – Administrative Positions; 216.01 – Board of Directors' Member Development and Training; 607.01 – Student Guidance and Counseling Program; NEW 701.05 – Fiscal Management; NEW 701.05R1 – Financial Metrics; 705.01 – Purchasing – Bidding; 705.01R2 – Using Federal Funds in Procurement Contracts; 804.07R1 – Radon Mitigation Regulation; NEW 200.04 – Board Member Social Media Engagement; 210.05 – Meeting Notice; 401.05R1 – Employee Records Regulation; 401.10 moved to 705.02 – Credit and Procurement Cards; 407.02 – Licensed Employee Contract Release; 501.02 Nonresident Students; 604.06 – Instruction as a Post-secondary Educational Institution; 701.02 – Transfer of Funds; 708 – Care, Maintenance and Disposal of School District Record; 104 Anti-Bullying/Anti-Harassment Policy; 104.R1 – Anti-Bullying/Anti-Harassment Investigation Procedures; 213 – Public Participation in Board Meetings; 402.02 – Child Abuse Reporting; NEW 402.05 – Required Professional Development for Employees; 408.01 – Licensed Employee Professional Development; NEW 503.07 – Student Disclosure of Identity; NEW 503.07E1 – Report of Student Disclosure of Identity; NEW 503.07E2 – Request to Update Student Identity; 505.04 – Testing Program; 505.05 – Graduation Requirements; 507.02 – Administration of Medication to Students; 507.02E1 – Authorization-Asthma, Airway Constricting, or Respiratory Distress Medication Self-Administration Consent Form; 507.02E2 – Parental Authorization and Release for the Administration of Medication or Special Health Services to Students; NEW 507.02E3 – Parental Authorization and Release Form for the Independent Self Carry and Administration of Prescribed Medication or Independent Delivery of Health Services by the Student; NEW 507.02E4 – Parental Authorization and Release Form for the Administration of Voluntary School Stock Over-The-Counter Medication to Students; 601.01 – School Calendar; 603.05 – Health Education; 605.01 – Instructional Materials Selection; 605.01R1 – Selection of Instructional Materials; 605.02 – Instructional and Library Materials Inspection and Display; 605.03 – Objection to Instructional and Library Materials; 605.03R1 0 Reconsideration of Instructional and Library Materials Regulation; NEW 605.03E5 – Request to Prohibit a Student from Accessing Specific Instructional and Library Materials; 605.05 – School Library; 605.07R1 – Use of Information Resources Regulation; 607.02 – Student Health Services; 607.02R1 – Student Health Services Regulation; 804.05 – Stock Prescription Medication Supply; NEW 804.05E1 – Parental Authorization and Release Form for the Administration of a Voluntary School Supply of Stock Medication for Life Threatening Incidents.

Lampe and O'Hair moved to approve the second reading of board policies: 503.3 – Fines – Fees – Charges, 503.3R1 – Student Fee Waiver and Reduction Procedures and 503.3E1 – REMOVE- Standard Fee Waiver Application. Motion carried (5-0).

No items to consider for the next meeting.

The Board adjourned at 6:52 p.m. following a motion by Crawford and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Workshop of the Board of Education

Elementary School Building

July 10, 2023

President Short called the workshop to order at 4:30 p.m. Board members present were Brad Lampe, MacKenzie O'Hair and Wendy Short. Brian Crawford, Robin Galvez, Shawna Henry and Ben Hick were absent. Superintendent Kurt MJ DeVore and Business Manager April Hughes were also present.

Superintendent DeVore led the tour of the Elementary Campus to review the current status of facilities and to review the work order list for the campus with the current construction project.

The workshop adjourned at 5:00 p.m.

