



Columbia School District

11775 Hewitt Rd., Brooklyn, MI 49230
517.592.6641 myeagles.org

July 28, 2025

For the 2025-2026 School Year

Elementary Special Education Paraprofessional:

Qualifications

High School Diploma or equivalent

Provide proof of passing the Paraprofessional Assessment Test or Proof of completion of 60 credit hours

Experience working with students with special needs is preferred

Participation in CPI Training and any additional training as required by the district

Various Duties

To assist, support, and work closely with teachers, administrators, and other team members in providing educational benefits for students.

Special Education Paraprofessionals assist students with activities of daily living to maximize their ability to participate in school or learning activities. Activities might include, but are not limited to, toileting, feeding, maneuvering, hygiene, etc..

Work with individual students or small groups of students to reinforce good behavior, learning of materials, and skills initially introduced and outlined by certified staff.

Assist the teacher with learning materials and skills based on a sympathetic understanding of individual students, their needs, interests, and abilities.

Performs other such duties/assignments as directed by the principal or designee.

Deadline: August 11, 2025, by 12:00 p.m.

Please send a letter of interest, resume, and three letters of reference to: Monika Cook, Executive Assistant/HR Coordinator, monika.cook@myeagles.org.