

# Columbia School District

11775 Hewitt Rd. Brooklyn, Michigan 49230  
(517) 592-6641



January 15, 2024

## NOTICE OF OPENING For the 2023-2024 School Year

### **Columbia Upper Elementary School Crossing Guard/Aide**

#### Qualifications

High School Diploma or equivalent  
Provide proof of passing the Paraprofessional Assessment Test or  
Proof of completion of 60 credit hours preferred  
Interest in children and education  
Emotional maturity and stability are necessary  
Complete a criminal history background check

#### Various Duties

- ✚ To provide for the safe movement of children to and from school when crossing public roadways and intersections.
- ✚ To assist, support, and work closely with teachers, administrators, and other team members.
- ✚ Is alert at all times to the students and their needs.
- ✚ Supervise students in play area, as well as to and from play areas.
- ✚ Performs other such duties/assignments as directed by the principal or designee.

Deadline: January 29, 2024 by 12:00 p.m.

Please send letter of interest, resume,  
and three letters of reference to:  
Monika Cook, Assistant to the Superintendent  
Columbia School District  
11775 Hewitt Rd.  
Brooklyn, MI 49230  
[monika.cook@myeagles.org](mailto:monika.cook@myeagles.org)