

**OXFORD UNIFIED SCHOOL DISTRICT 358**  
**OXFORD, KANSAS**  
**REGULAR BOARD MEETING**  
**MONDAY SEPTEMBER 11, 2023**  
**7:00 P.M.**  
**JR/SR HIGH SCHOOL LIBRARY**

<b>MEMBERS PRESENT</b>	Deb Daniels, Dorinda Neises, Phillip Rush, Nicholas Ruyle, Justin Shepherd, Cindi Terry, and Derek Totten.
<b>OTHERS PRESENT</b>	Dr. Cathi Wilson, Superintendent; Kristina Houser, Board Clerk; Terri Wiseman, Principal, and Ashley Bugbee, Assistant Principal.
<b>CALL TO ORDER</b>	Derek Totten, President, called the meeting to order at 7:55 p.m.
<b>ADOPT THE AGENDA</b>	Dr. Wilson requested to add to 3.5, the Patterson Foundation donation for the Daycare. Phillip Rush made a <b>motion</b> to adopt the amended agenda as presented and Cindi Terry <b>seconded</b> the motion. <b>Motion approved 7-0.</b>
<b>RECOGNIZE GUESTS</b>	Annie Humbolt, Ag Teacher; and FFA Officers; Lindy Donley, Eva Navrat, Conner Commerford, Logan Metz, and Emily Hyde.
<b>DISCUSSION/ACTION ITEMS</b>	<p>Ms. Humbolt and the FFA Officers presented a PowerPoint presentation proposal regarding their 2023 National Convention Trip to Indianapolis. Cindi Terry made a <b>motion</b> to provide fuel, 2 vehicles, ½ of the hotel expense, and permission to attend the 2023 National Convention Trip. Deb Daniels <b>seconded</b> the motion. <b>Motion approved 7-0.</b></p> <p>Dr. Wilson reviewed a first read for KASB policies JBCC and JBC and a timeline of the approval process. The policies will be presented again next month for discussion.</p>
<b>ADMINISTRATIVE REPORTS</b>	<p>Ms. Wiseman reported there are currently 176 K-6<sup>th</sup> students and 30 PK students. They have finished the early year assessments and are beginning MTSS groups. Mrs. Guthrie and Mrs. Koppelman are attending the KSDE Counting Kids Workshop tomorrow regarding the upcoming September 20<sup>th</sup> count day.</p> <p>Mrs. Bugbee reported they will be having their 2<sup>nd</sup> Virtual Count Days on September 21<sup>st</sup> and 22<sup>nd</sup>. They are currently going through the KSDE Fiscal Virtual Audit and learning more about new daily attendance requirements. Mrs. Carey is currently teaching Spanish and German courses through Edgenuity. She hopes to add more</p>

language courses soon. Tomorrow Mrs. Bugbee is attending the MTSS Conference with 3 other teachers. She is also the CTE Coordinator this year and will be inviting board members to join the CTE Advisory Board soon.

Dr. Cathi Wilson informed the board there are currently 153 7-12<sup>th</sup> students. There is a home event every night but Wednesday at the district. Teachers will be doing Dyslexia Training and meeting with their District Teams during the September 25<sup>th</sup> PD day. She is attending a school improvement conference on September 27<sup>th</sup>. 7-12<sup>th</sup> graders are working on reading and math screeners and Star Assessments. BFR will be in the district Wednesday to perform the Single Federal Funds Audit. Site Council will meet on the 21<sup>st</sup>.

**Interlocal 619:** Cindi Terry reported that they looked over the staffing model and are looking to hire a physical therapist. They received good feedback from their itinerants and paras and all back to school in-services went well. They hired a social worker and the Heartsprings billing error has been resolved.

**Orion:** Derek Totten was unable to attend but has another meeting Wednesday.

## **ACTION ITEMS**

Nicholas Ruyle made a **motion** to approve 2023-24 budget as presented and the needs assessment and state assessment data have been reviewed and considered in the development and approval of the budget. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve the additional warrants and Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve the 2023-24 Orion Diploma Completion Agreement. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve the BFR Sing Audit Engagement Letter. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Deb Daniels made a motion to approve the following donations: The Patterson Foundation, \$40,000 for an SRO and \$49,130 for the daycare, and \$1,700 from the Kansas All Star Fund for STEM expenses. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a motion to approve the following personnel: resignations, Marvell Summerow, JH Assistant Boys Basketball Coach; and new hires, Hunter Norland JH Assistant Boys Basketball Coach; Abby Shull, Substitute; and Luis Matamoros, Substitute. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

#### **CONSENT AGENDA**

Phillip Rush made a **motion** to approve the consent agenda as presented that included September payroll and warrants; minutes from the August 14th Regular Board Meeting; accept the high school activities report; accept the elementary petty cash report; accept budget reports; and accept the daycare report. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

#### **EXECUTIVE SESSION**

Derek Totten made a **motion** to go into executive session to discuss and individual employee's contract pursuant to the non-elect personnel exception under KOMA to include Dr. Wilson and the meeting will return to open session in the High School Library at 9:10 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The meeting returned to open session at 9:10 pm.

#### **ADJOURN**

Derek Totten adjourned the meeting at 9:10 pm

Next meeting: Monday October 9, 2023 regular meeting at 7 pm.

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President

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Clerk