

Health and Safety - Mandatory Assurances

LCSD's COVID-19 Safety Co-Coordinators are:
Joe J. DiPassio, Jr, School Business Administrator

Kevin Czaja, Director of Facilities

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Each school and/or district reopening plan must review and consider the

number of students and staff allowed to return in person.

These factors should be considered when determining resumption of **in-person instruction**:

- (1) Ability to maintain appropriate social distancing or face coverings;
- (2) PPE and face covering availability;
- (3) Availability of safe transportation;
- (4) Local hospital capacity – consult your local department of health.

Response:

- The Lyndonville Central School District (LCSD) has approximately 625 students and 125 employees.
- LCSD included within the opening plan development, consistent with NYSED and CDC guidelines, use of required face coverings, PPE and will maintain social distancing.
- LCSD will provide face coverings based on NYSED recommendations.
- LCSD has developed instructional school opening plans that include:
 - In-Person
 - Remote learning
 - Combination of both of these
- LCSD has developed a plan for safe transportation of students (see section related to transportation)
- LCSD will stay in communication with the Orleans County Health Department.
- LCSD will check the link for the Finger Lakes Division regarding local hospital capacity.

2

Each school and/or district reopening plan **must engage** with **school stakeholders** and **community members** (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) in developing their reopening plan and **identify** those that participated in the reopening plans.

Response:

The Re-Opening Committee met between July 20 and July 31, 2020.

Representation was from the following groups:

- Board of Education
- Administration
- Students
- Employee Associations

- Teachers
- Support Staff
- Parents/Community
- Buildings and Grounds
- Technology
- Food Service
- Transportation

3

Each school and/or district reopening plan **must** include a **communications plan** for students, parents/guardians, staff, and visitors that includes applicable **instructions**, **training**, **signage**, and a **consistent means** to provide individuals with **information**.

Response:

LCSD school opening & on-going plan includes a communication plan:

- On-going communication to students, parents/guardians, staff and visitors using many different outlets such as: school's website, social media, emails, robocalls, etc.. Communication will be from the superintendent and other LCSD representatives with the focus to share information related to the school opening and on-going operations during this pandemic.
- LCSD will educate the students/staff of the importance of social distancing whenever possible (currently 6 feet). LCSD is also requiring face coverings, encouraging proper hand washing techniques and using barriers.
- Signage will be placed throughout the buildings to highlight the importance of social distancing, wearing face coverings and proper hand washing techniques. Instruction/training videos will also be used.
- During this pandemic, visitors will be kept to a minimum.
- NOTE: If someone is unable to wear facial covering due to a medical exception, a prescription from a physician is required. The Superintendent will communicate to the staff identifying the student(s) that, due to medical reasons, a face covering will not be required.

Each school and/or district reopening plan has a **written protocol** developed in collaboration with the district or school's director of school health services to **instruct staff to observe for signs of illness** in students and staff and requires symptomatic persons to be **sent to the school nurse** or other designated personnel.

Response:

LCSD has identified, consistent with the NYSED and the CDC guidelines, a number of potential symptoms that parents/guardians, students and staff, need to screen for related to the COVID-19 virus (this list can change over time).

NOTES:

1) LCSD requests parents/guardians to check their students for these potential symptoms prior to students leaving home and to keep their students home from school if they show symptoms.
2) Students & Staff exhibiting these symptoms need to be sent to the school health office for an assessment that could lead to the necessity for that person to leave the school buildings.

- Fever or Chills (100 degrees F or higher)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Flushed cheeks
- Rapid or difficult breathing (without recent physical activity)
- Frequent use of the bathroom

LCSD has identified a confidential screening questionnaire to be administered to the staff for completion each day and students once a week, consistent with the NYSED guidelines that includes the following questions:

- Knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19.
- Have tested positive through a diagnostic test for COVID-19 in the past 14 days.
- Has experienced any symptoms of COVID-19, including a temperature of greater than 100.0 F in the past 14 days.
- Has traveled internally or from a state with widespread community transmission of COVID-19 per the NYS Travel Advisory in the past 14 days.

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Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.

Response:

Regarding the need to conduct temperature screenings and screening questionnaire:, LCSD will ask:

- Each day, staff will complete the electronic screening questionnaire
- Each week, students will complete the screening questionnaire.
- Parents are encouraged to take students' temperatures prior to them leaving for school. If a student's temperature is 100.0 F degrees or higher, they should be kept home, monitored and screened for other symptoms.
- LCSD will take daily temperatures of all people who are in the buildings.

NOTE: Anyone in the buildings exhibiting these signs will be sent to the school health office for an assessment that could lead to the need to leave the school buildings.

6

Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow-up with a healthcare provider.

Response:

LCSD employs a full-time Registered Nurse who is empowered and capable of assessing ill students and staff. If the School Nurse is unavailable, ill students and staff will be sent home with the expectation that they will follow-up with a healthcare provider prior to returning to school.

7

Each school and/or district reopening plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.

Response:

LCSD will be implementing, prior to the opening day of school, changes to the buildings that will include a "Dedicated Isolation Area (DIA)" to be used to hold sick people who show COVID-19 virus signs. The DIA is an area that is used to supervise students prior to their being picked up/sent home. This area will be separate from the "Well Location Area" for people who need to see the nurse not showing the COVID-19 virus signs.

8

Each school and/or district reopening plan has a **written protocol** to address **visitors, guests, contractors, and vendors** to the school which **includes health screening**.

Response:

LCSD will require all visitors, guests, vendors and contractors to:

- Fill out the health screening document and will require passing of all questions. If any question indicates that they are at risk, they will not be allowed on the school property.
- Have their temperature taken and such will need to be below 100.0 F to be able to stay on school property.
- Wear face covering while they are on school property.

LCSD will keep to a minimum the number of visitors, guests, vendors and contractors.

9

Each school and/or district reopening plan has a **written protocol** to **instruct parents/guardians** to **observe for signs of illness** in their **child that require staying home from school**.

Response:

LCSD has identified, consistent with the NYSED and the CDC guidelines, a number of potential symptoms that parents/guardians, students and staff, need to screen for related to the COVID-19 virus (this list can change over time).

NOTES:

- 1) LCSD requests parents/guardians to check their students for these potential symptoms prior to students leaving home and to keep their students home from school if they show symptoms.
- 2) Students & Staff exhibiting these symptoms need to be sent to the school health office for an assessment that could lead to the necessity for that person to leave the school buildings.

- Fever or Chills (100 degrees F or higher)
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- Shortness of breath or difficulty breathing
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- Muscle or body aches
- Headache
- New loss of taste or smell
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- Nausea or vomiting
- Diarrhea
- Flushed cheeks
- Rapid or difficult breathing (without recent physical activity)
- Frequent use of the bathroom

10

Each school and/or district reopening plan has **written protocol** and **appropriate signage** to instruct staff and students in **correct hand and respiratory hygiene**.

Response:

LCSD will place posters/signage throughout the school in applicable places demonstrating correct hand washing and respiratory hygiene techniques. Hand washing hygiene is encouraged to be completed after contact with respiratory secretions.

11

Each school and/or district reopening plan has **written protocol** to **ensure** all persons in school buildings **keep social distance of at least 6 feet whenever possible**

Response:

- LCSD will educate the students/staff of the importance of social distancing whenever possible (currently 6 feet). LCSD is also requiring face coverings, encouraging proper hand washing techniques and using barriers.
- Signage will be placed throughout the buildings to highlight the importance of social distancing, wearing face coverings and proper hand washing techniques. Instruction/training videos will also used.

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Each school and/or district reopening plan has **written protocol** detailing how the district/school will provide **accommodations** to all students and staff **who are at high risk or live with a person at high risk**.

Response:

LCSD will attempt to identify, via survey prior to the school opening day, students that are at high risk or live with a person at high risk. LCSD will be offering distance/remote learning to accommodate as needed. Staff will be reviewed on a case by case basis.

13

Each school and/or district reopening plan has **written protocol** requiring all employees, adult visitors, and students to **wear a cloth face covering** whenever **social distancing cannot be maintained**.

Response:

- LCSD included within the opening plan development, consistent with NYSED and CDC guidelines, use of required face coverings, PPE and will maintain social distancing.
- LCSD will provide face coverings based on NYSED recommendations.
- LCSD has developed instructional school opening plans that include:
 - In-Person
 - Remote learning
 - Combination of both of these

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Each school and/or district reopening plan has plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.

Response:

LCSD has and will continue to purchase, based on NYSED recommendations, the necessary protection equipment of PPE/face coverings to ensure supply to students and staff (including extra required equipment for the school health & cleaning professionals such as: N95 masks, face shields, gloves and disposable gowns).

15

Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.

Response:

- LCSD will discuss with the Orleans County Health Department the identification of any confirmed cases of COVID-19. Communication to parents will be made timely as needed. Actions related to LCSD operations (including the return to school property after a positive screening for COVID-19 symptoms / illness / diagnosis of confirmed case / following quarantine) will be determined based a number of considerations such as: the number of COVID-19 confirmed cases, any communication/direction given by of the Department of Health (DOH) for Orleans County, current NYSED, DOH and CDC guidelines.

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Each school and/or district reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.

Response:

- LCSD will discuss with the Orleans County Health Department the identification of any confirmed cases of COVID-19. Communication to parents will be made timely as needed. Actions related to LCSD operations (including the return to school property after a positive screening for COVID-19 symptoms / illness / diagnosis of confirmed case / following quarantine) will be determined based a number of considerations such as: the number of COVID-19 confirmed cases, any communication/direction given by of the Department of Health (DOH) for Orleans County, current NYSED, DOH and CDC guidelines.

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Each school and/or district reopening plan has written protocol to clean and disinfect schools following CDC guidance.

Response:

LCSD has and will continue to disinfect the schools following current CDC guidelines.

18

Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons

Response:

LCSD will continue to meet school safety drill requirements and will require the wearing of face coverings during all drills.

19

Each school and/or district reopening plan has written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school's charter).

Response:

LCSD doesn't currently have district run before or aftercare programs. If LCSD were to lease some portion of building space to a third party, LCSD will work with the lessee to ensure COVID-19 required safety measures.

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Each school and/or district reopening plan designates a COVID-19 safety coordinator (administrator) whose responsibilities include: continuous compliance with all aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.

Response:

LCSD's COVID-19 Safety Co-Coordinator are:
Joe J. DiPassio, Jr, School Business Administrator
Kevin Czaja, Director of Facilities

Any other items that should be added in this section

Face covering or unruly behavior violations:

Any face covering violations or unruly behavior violations will evoke the same process used as with other required unacceptable behavior of students

Disposure of face coverings:

Used Face coverings can be put into the regular garbage.

Staff can call Building & Grounds Staff for cleanup if needed.