

# **Wiscasset School Department Technology Device Responsibilities**

The technology devices that are issued to students are the property of the Wiscasset School Department. Devices issued to students, grades Pre K - 12, have been configured by the Wiscasset School Department to meet our educational needs. The devices come equipped with everything a student will need as a tool for learning. They are loaned to the student and must be returned at the end of the school year, or upon leaving the school district.

Each student in grades Pre K - 12 will be issued a device as a part of their school program. Students should understand that usage of this device is a privilege, not a right.

Please see the following policies regarding student use of computers and internet:

[Policy IJNDB Student Computer and Internet Use Policy](#)

[Policy IJNDB-R Student Computer and Internet Use Rules](#)

## **General Information and Reminders**

Students are expected to have their device charged for the school day.

The device should be in the student's possession as school.

Any inappropriate or careless use of the device will result in consequences listed in the student handbook.

To clean your device Apple offers the following recommendation:

Using a 70% isopropyl alcohol wipe or disinfecting wipe, gently wipe the surfaces of the device such as the display screen, keyboard and other exterior surfaces. Do NOT use bleach. Avoid getting moisture in any opening and never submerge your device in any cleaning agent. Use of strong solvents such as bleach or rubbing alcohol will result in damage.

Keep liquids away from your device. Food and drink should not be consumed around the device. Devices should not be used in the cafeteria during breakfast or lunch. Liquid damage often renders a device irreparable.

Devices will be assigned and registered to individual students. Students should never swap or lend their device. Students should keep their password confidential and not share with other students. Devices should not be left unattended.

## **Internet, Email, and Network Guidelines:**

All students will be using school computers and internet services as part of their regular curriculum and instruction.

WSD retains control, custody, and supervision of all technology owned by, leased, or loaned to the school district. WSD reserves the right to monitor all technology devices and internet use by students.

Downloading any materials is restricted to educational purposes.

Students should have no expectation of privacy in their use of school technology devices, including email and stored files.

Any inappropriate use of email or network services will result in consequences outlined in the student handbook.

**I have read and agreed to abide by the Wiscasset School Department Device Responsibilities.**

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**Student Name**

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**Parent/Guardian Signature**

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**Date**