



Dear Parents/Guardians,

I hope your year is wonderful so far! I would like to remind you about an important deadline approaching on **October 13th** to purchase insurance for the 23-24 school year.

I am linking the Chromebook Insurance Form for both primary and secondary students below. Please be sure to fill out the correct form based on your student's grade level.

### **Secondary Parents/Guardians:**

Click here to purchase insurance for the 23-24 school year. If you are not sure if you are already covered for this year, please reach out to Courtney Dupuis: [cdupuis@bixbyps.org](mailto:cdupuis@bixbyps.org)

- Bixby students who are new this year or are entering 7th Grade have already accepted or declined insurance.
- This link is for parents/guardians of students who are in grades 8-12 and need to renew the annual insurance for this year.
- [Link to Secondary Insurance Form](#)

### **Primary Parents/Guardians:**

Click here to purchase insurance for the 23-24 school year. If you are not sure if you are already covered for this year, please reach out to Lisa McCain: [lmccain@bixbyps.org](mailto:lmccain@bixbyps.org)

- Filling out the Insurance Form will guarantee your student is issued a Chromebook for distance learning.
  - Choosing to accept insurance will cover accidental damage accrued to the device while in student use.
  - Choosing to decline insurance will ensure your student still has a device for distance learning but that the parent/guardian assumes responsibility for any damage accrued.
- [Link to Primary Insurance Form](#)
- We will be referring to this list for the October 18th Distance Learning Day.

For any questions regarding BPS District Technology Platforms, [please click here](#). If you have any questions regarding the procedures for distance learning days, or what is covered by insurance, please reach out to Cody Coonce: [ccoonce@bixbyps.org](mailto:ccoonce@bixbyps.org).

Thank you for your time and attention to this matter.

Sincerely,  
Cody Coonce  
BPS Director of Educational Technology