



"Home of
the Vikings"

SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160

School District Website: <http://www.siuslaw.k12.or.us>

Motivating and Preparing All Students to Reach Their Greatest Potential

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Board of Directors Meeting

December 13, 2023

Siuslaw School District 97J

6:00pm – Special Meeting

6:30pm – Regular Board Meeting

DRAFT

LOCATION: District Office, 2111 Oak Street, Florence, Oregon

The board meeting will also be live streamed on the district's YouTube channel here:

<https://www.youtube.com/@siuslaw97j/streams>

BOARD MEETING – MINUTES

The meeting of the Siuslaw School Board will be conducted in person and will also be livestreamed on the district's YouTube channel here: <https://www.youtube.com/@siuslaw97j/streams>

If you are a member of the community and wish to provide public comment, please see agenda Item 3.0 for details.

Individuals who require disability-related accommodations or modifications to participate in the board meeting should contact the [Superintendent](#) in writing prior to the meeting.

1.0 SCHOOL BOARD SPECIAL MEETING WORK SESSION — 5:45PM

1.1 Board Member Organizational Time

At 5:45PM the Work Session was called to order by Chair Lacouture

1.2 Vince Adams, Oregon School Boards Association

Vince Adams joined the meeting via Zoom to discuss TFS (Target Feedback Survey) process for Superintendent Grzeskowiak's yearly evaluation. Vince discussed the school board's responsibility and the timeline for completing this process. Mr. Adams gave a presentation and opened the workshop to questions from the board.

At 6:20 Chair Lacouture called for a recess.

2.0 OPENING OF REGULAR SESSION - 6:30PM

At 6:30PM the regular session was called to order by Chair Lacouture

2.1 Public Session, Call to Order, Mission Statement

"Motivating and Preparing All Students to Reach Their Greatest Potential"

2.2 Welcome of the Public, Press, and Patrons of the District

2.3 Attendance – Board of Directors:

Present	Attendees
Present	Brian Lacouture, Chair ~ Left meeting @ 6:42 PM
Present	Maureen Miltenberger, Vice Chair
Present	John Barnett, Director
Present	Tamara Cole, Director
Present	Josh Haberly, Director
Present	Kady Sneddon, Director
Absent	Dianna Pimlott, Director
Present	Riley Olson, Arelin Gates,

Absent Storm, Kurth, Cort Waggoner – Student Rep

2.4 Pledge of Allegiance – High School

High School Assistant Principal Bev Scott introduced flag salute student, Claire Lindell. Scott shared that Claire is the Junior Class President, is the heart and soul of the High School, an amazing leader, works hard and encourages others.

2.5 SHS Student Liaison to the Board – Jane Lacouture

ASB President Jane Lacouture, gave a review of Band, Choir, and Winter Sports. Jane announced the Mall bathrooms are back open. Also, this week was a district wide Spirit Week; Elementary, Middle and High School coordinated dress up days to involve all students in the district. Friday the 15th will be the annual Pancake Breakfast at the high school and kick off for Winter Break.

No agenda item was planned under 2.6; the agenda proceeds from 2.5 to 2.7 without interruption.

2.7 Approval of Agenda – December 13, 2023

Recommendation: Approval of Agenda (Resolution 121323-2.7)

Director Barnett moved to approve the Agenda as presented; Director Cole seconded, and the motion was carried unanimously

Motion: Barnett 2nd: Cole Ayes: Unanimous Nays: Abstain:

3.0 **PUBLIC COMMENT**

3.1 Public Comment

- Mike Allen spoke about the new Environmental Club starting up at the high school. He expressed his excitement and appreciation for this new club.

4.0 **SPECIAL PRESENTATIONS/PROGRAM HIGHLIGHT PRESENTATIONS**

No presentation given.

5.0 **CONSENT AGENDA**

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board wishes to pull the item for individual discussion and action. All matters listed under the Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business.*

Recommendation: Approval of Consent Agenda (Resolution 121323-5.0)

5.1 November 15, 2023 Board Minutes (Attachment)

5.2 November 2023 Financial Statement (Attachment)

5.3 Enrollment update (Attachment)

5.4 Policy EFA Local Wellness (Resolution 111523-6.3)

5.5 Policy GCBDF/GDBDF Paid Family Medical Leave Insurance (Resolution 111523-6.6)

5.6 Policy LBEA Resident Student Denial for Virtual Public Charter School Attendance (Resolution 111523-6.8)

Administrative Rules reviewed by the Board at the November 15, 2023, meeting:

Policy GCBDA/GDBDA-AR Family Leave (2023 version)

Policy GCBDA/GDBDA-AR Family Leave (2008 version) – DELETION

Policy GCBDF/GDBDF-AR Paid Family Medical Leave Insurance

Director Sneddon moved to approve the Consent Agenda as presented; Director Barnett seconded, and the motion was carried unanimously.

Motion:	2nd:	Barnett	Ayes:	Nays:	Abstain:
Sneddon			Unanimous		

6.0 ACTION DISCUSSION

6.1 Review of Student Handbooks

Presented by Superintendent Grzeskowiak

Explanatory Statement: As requested by Board Directors, this is an annual review of the Student Handbooks at each school building and the Athletic Handbook of the high school. School Handbooks were officially approved for use in schools with action on the September 2023 Consent Agenda.

Siuslaw Elementary School – [Parent/Student Handbook 2023-2024](#)

Siuslaw Middle School – [Siuslaw Middle School Student Handbook 2023-2024](#)

Siuslaw High School – [Student Handbook 2023-2024](#)

Siuslaw High School – [Siuslaw High School Vikings Athletic Handbook 2023-2024](#)

Director Barnett expressed aligning middle school handbook and high school handbook more closely. Directors stated athletics and academics also should be looked at more thoroughly. The directors agreed to have a special meeting to discuss the handbooks in more detail. The special meeting will take place January 18th at 5:30PM.

6.2 Policy LBE – Public Charter Schools (Resolution 121323-6.2) – First Reading

Presented by Superintendent Grzeskowiak

Explanatory Statement: Clarification is provided to language to differentiate private versus public institutions and old language regarding student instructional hour tracking for charter schools is stricken. Public charter schools will be located and operate within the sponsoring district; an on-site charter school cannot be authorized by one district to operate in the boundaries of another district, or a charter school cannot move their physical location into the boundaries of another district without approval.

Director Sneddon moved to adopt LBE – Public Charter Schools as presented; Director Haberly seconded, and the motion was carried unanimously.

Motion:	Sneddon	2nd:	Haberly	Ayes:	Unanimous	Nays:	Abstain:
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6.3 Policy GCPC/GDPC – Retirement of Staff (Resolution 121323-6.3) – First Reading

Presented by Superintendent Grzeskowiak

Explanatory Statement: The provisions for working back after retirement within the Public Employees Retirement System have been extended an additional five years due to staffing shortages across the state. Three language options are presented for when an employee retires in the middle of a school year. The preferred selection is for staff to be able to retire under PERS mid-year and finish the school year in their current position or assignment.

All Directors agreed to move GCPC/GDPC – Retirement of Staff to the January 10, 2024, Consent Agenda.

6.4 Policy BD/BDA – Board Meetings (Resolution 121323-6.4) – First Reading

Presented by Superintendent Grzeskowiak

Explanatory Statement: Clarification is provided to language defining a “meeting” of the board and communications outside of board meetings. Complaints regarding public meetings laws will require a response by the board to Oregon Government Ethics Commission in addition to what is required by Board Policy KL-Public Complaints.

Director Sneddon moved to adopt BD/BDA – Board Meetings as presented; Director Cole seconded, and the motion was carried unanimously.

Motion:	Sneddon	2 nd :	Cole	Ayes:	Unanimous	Nays:	Abstain:
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6.5 Policy BDC – Executive Sessions (Resolution 121323-6.5) – First Reading

Presented by Superintendent Grzeskowiak

Explanatory Statement: The topics for Executive Session are expanded to include safety & security of the governing body, staff, volunteers, meeting spaces or public facilities as well as cyber security infrastructure and threats. A specific note is added about the prohibition of disclosure of information obtained in executive session by board members or the media.

Director Sneddon moved to adopt BDC – Executive Sessions as presented; Director Barnett seconded, and the motion was carried unanimously.

Motion:	Sneddon	2 nd :	Barnett	Ayes:	Unanimous	Nays:	Abstain:
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6.6 Budget Calendar – (Resolution 121323-6.6) – First Reading

Presented by Superintendent Grzeskowiak

Explanatory Statement: As per policy DB-Budget Calendar – The Board will adopt annually a budget calendar that identifies dates, activities, and deadlines required for the legal presentation and adoption of the budget. The superintendent will prepare and recommend a proposed calendar for Board approval. A draft calendar is provided for review, discussion, amendment, and future adoption. The budget calendar will be adopted at the January 10, 2024, board meeting.

All Directors agreed to move Budget Calendar to the January 10, 2024, Consent Agenda.

6.7 Board Discussion Item – Policy Reviews – policies related to contraband substances, i.e. vaping

[JFCG/JFCH/JFCI – Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems](#)

[JFCG-AR – Discipline for Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems](#)

[JFCH/JFCI-AR – Use of Alcohol or Drugs](#)

Presented by Superintendent Grzeskowiak

Explanatory Statement: As requested by the Board of Directors, all relevant policies related to ‘vaping’ have been presented for a general policy review to address substance use concerns of the student body.

Superintendent Grzeskowiak and Vice-Chair lead the directors in a discussion about vaping in the schools.

Principal Harklerode from the High School and Principal Flora from the Elementary answered questions by the board regarding classroom education and materials that could be used in the classroom. Lane County public health is partnering with the district on education for the students and the community.

6.8 Annual Report – Student Investment Account 2022-2023

Presented by Superintendent Grzeskowiak

Explanatory Statement: This is the final annual report of the Student Investment Account; this report is for the 2022-2023 school year. The Student Investment Account is one of the six initiatives that has been incorporated into the Integrated Guidance Report beginning with the 2023-2024 school year. The Annual Student Investment Account review is a required presentation by statute.

Superintendent Grzeskowiak presented materials for the Annual Report – Student Investment Account 2022-2023 to the board and answered questions. The required Narrative Presentation addressing the four SIA goal and outcome related questions were addressed. A simplified spreadsheet of the SIA budget was also presented to summarize the expenditures in the prior school year.

Public comment was requested and welcomed. No public comment was made.

6.9 Annual Report – High School Success Account 2022-2023

Presented by Superintendent Grzeskowiak

Explanatory Statement: This is the final annual report of the High School Success Account. This report is for the 2022-2023 school year. High School Success is one of the six initiatives that has been incorporated into the Integrated Guidance Report beginning with the 2023-2024 school year.

Superintendent Grzeskowiak presented materials for the Annual Report – High School Success Account 2022-2023 to the board and answered questions. A simplified spreadsheet of the HSS budget was also presented to summarize the expenditures in the prior school year.

Public comment was requested and welcomed. No public comment was made.

6.10 ODE Grant Agreement – “Student Success Act – Student Investment Account”

Presented by Superintendent Grzeskowiak

Explanatory Statement: ODE grant agreements for the upcoming year are being released. Integrated Guidance includes the Student Investment Account and other initiatives. The Student Success Act – Student Investment Account grant agreement requires individual review and approval by local school boards as per state statute.

The allocation is listed on Page 2 of the grant agreement; Section 6: Grant Funds.

The Longitudinal Performance Growth Targets are in the grant agreement beginning on Page 22; Section II – Finalized Co-Developed LPGTS.

Superintendent Grzeskowiak presented the Student Investment Account grant agreement materials, reviewed the previously approved Longitudinal Performance Growth Targets and opened the floor for public comment. In addition to the materials listed on the district website, a simplified SIA activity budget for the 2023-24 school year was presented.

No additional public comment was made.

Director Sneddon moved to adopt ODE Grant Agreement – “Student Success Act – Student Investment Account” as presented; Director Haberly seconded, and the motion was carried unanimously.

Motion: Sneddon 2nd: Haberly Ayes: Unanimous Nays: Abstain:

6.11 ODE Grant Agreement – “High School Graduation and College and Career Readiness Act of 2017”

Presented by Superintendent Grzeskowiak

Explanatory Statement: ODE grant agreements for the upcoming year are being released. Integrated Guidance includes the High School Graduation and College and Career Readiness Act of 2017 Grant, better known as the High School Success grant, and other initiatives. The High School Success Grant is not required to go before the local school board for individual approval, but as a matter of best practice it is presented here tonight for public review.

The funds from High School Success Grant funds are used primarily to fund Career Technical Education and Counseling / Drop-Out Prevention Programs in grades 8-12.

Superintendent Grzeskowiak presented ODE Grant Agreement – “High School Graduation and College and Career Readiness Act of 2017” to the board and answered questions. Presented materials can be viewed on the district website.

Superintendent Grzeskowiak presented the High School Success grant agreement materials and opened the floor for public comment. In addition to the materials listed on the district website, a simplified HSS activity budget for the 2023-24 school year was presented.

No additional public comment was made.

6.12 ODE Grant Agreement – “Early Indicator and Intervention System Grant”

Presented by Superintendent Grzeskowiak

Explanatory Statement: ODE grant agreements for the upcoming year are being released. Integrated Guidance includes the Early Indicator and Intervention System Grant and other initiatives. The Early Indicator and Intervention System Grant is not required to go before the local school board for individual approval, but as a matter of best practice it is presented here tonight for public review.

The funds from Early Indicator and Intervention System Grant are used by the district to purchase the Oregon Data Dashboard through Willamette ESD. The Oregon Data Dashboard collates historical and current student data (academic, behavioral, attendance, testing, etc.) in one single database for building study teams to address issues before they become insurmountable.

Superintendent Grzeskowiak presented ODE Grant Agreement – “Early Indicator and Intervention System Grant” –to the board and answered questions. Presented materials can be viewed on the district website.

Superintendent Grzeskowiak presented the Early Indicator and Intervention System grant agreement materials and opened the floor for public comment. In addition to the materials listed on the district website, a simplified EIS activity budget for the 2023-24 school year was presented.

No additional public comment was made.

7.0 REPORTS & INFORMATION

7.1 Superintendent Communications

Superintendent Grzeskowiak provided a written report (see full report on the website) and reported on the staff changes listed below:

Certified Educators

None at this time

Classified & Paraprofessional Staff

- Corinne Kruzick – Siuslaw Elementary School Educational Aide, Kindergarten
- Jill Janicek – Siuslaw Elementary School Educational Aide, 1st Grade

Coaching Staff/ Extra Duty

- Brock Luetke – Siuslaw Middle School Assistant Wrestling Coach
- Bill Shaw – Siuslaw High School Assistant Baseball Coach
- WeCC (Wellness from the Cascades to the Coast) – 21st Century Grant Afterschool Program:
 - Program Aides: Sarah Severy (Mon, Wed, & Thur); Julie Carso (Tues)

Resignations, Retirements or Other separations of employment

- Kyla Fountain – Classified Substitute
- Ashlee Cole – Siuslaw High School Head Volleyball Coach

Substitutes: 2 Classified Substitutes & 1 Certified Substitute

7.2 Business Manager Communication

Cece Howell, Business Manager informed the board of the Surplus Sale at the Elementary Gym 12/20-12/22/23 9:00am – 2:00pm. Some of the items that will be for sale are: Student Chairs, Student Desks, Hoyer Lift, Computer Table, Sears Sewing Machine, Lamps, Projector Screen, File Cabinets, Computer Lab Tables, Misc. Siuslaw High School Yearbooks.

7.3 Administrator Reports

Administrators provided written reports that are available on the district website

7.4 Board Chair Communications

Vice-Chair Miltenberger read the official results of Special Election Local Option Levy Renewal – Official Results of the November 7, 2023, Election

- YES 62.37% NO 37.63%

- Future Meeting Dates & General Information

- 1/10/2024 – Regular January Board Meeting

Directors discussed adding a Special Work Session 1/18/24 @ 5:30Pm to discuss Student Handbooks

- 2/14/2024 – Regular February Board Meeting
- 2/16/2024 Bonds, Ballots & Building Conference; Salem Convention Center

Directors Miltenberger & Barnett stated they may be interested in attending

- 3/13/2024 - Regular March Board Meeting
- 4/10/2024 – Regular April Board Meeting

7.5 Board Member Acknowledgements & Communications

Director Sneddon requested during budget planning for the 24-25 school year adding an Assistant Superintendent to the district budget planning.

Director Miltenberger shared details with the board about her classroom visit with Lisa Utz in the Life skills class. Miltenberger said she learned a lot from the classroom visit, enjoyed spending time with the students. Miltenberger praised Ms. Utz for her grant writing skills and said the programs at Siuslaw Lisa is associated with are phenomenal.

8.0 Executive Session

At 7:58PM the Board convened to Executive Session Pursuant to 192.660(2)(i). Vice-Chair Miltenberger read the full executive session statement:

“The school board will now meet in executive session to review and evaluate the employment–related performance of the chief executive officer or any other public body, a public officer, employee, or staff member who does not request an open hearing, in regard to ORS 192.660(2)(i) which allows the board to meet in executive session. No decision may be made in executive session. At the end of the executive session, we will return to open session.

Representatives of the news media and designated staff shall be allowed to attend. Representative of the news media allowed to observe the executive session are specifically directed not to report on any of the deliberations of the executive session. No recording of the executive session is allowed without express permission from the board. At the end of executive session, the board will return to open session.”

Board members Miltenberger, Barnett, Haberly, and Cole were present for the executive session. Staff members Andrew Grzeskowiak and Debi Free were present.

This was a quick touchstone for the board and superintendent as part of Superintendent Evaluation Timeline.

Return to Open Session

8:24PM Vice-Chair Miltenberger, and Directors returned to Open Session

9.0 ADJOURNMENT

With no further discussion, Vice-Chair Miltenberger adjourned the meeting at 8:25PM