

## RULES OF ORDER

For the general transaction of business, the ordinary parliamentary rules will be observed. If any disputed question may arise, *Robert's Rules of Order, Revised*, will be taken as authority.

The Board will follow *Robert's rules of Order, Revised*, latest edition as modified by this policy and subsequent rules.

The purpose of modified rules adopted by the Board is:

- to establish guidelines by which the business of the governing board can be conducted in a regular and internally consistent manner;
- to organize the meetings so that all necessary matters can be brought to the Board and that decisions of the Board can be made in an orderly and reasonable manner.
- to insure that members of the board, concentrating on the substantive issues at hand, have the necessary information to make decisions, and to insure adequate discussion of decisions to be made; and
- to insure that meetings and actions of the Board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

[August 2010] [September 2023]