Acknowledgements

Cooper City Residents

City Commission

Mayor Greg Ross
Commissioner Massimo "Max" Pulcini
Commissioner Howard Meltzer
Commissioner Jeff Green
Commissioner Ryan Shrouder

City Manager

Joseph Napoli

Chief Financial Officer

Sandra Bridgeman, CPA

Senior Executive Team

Sandra Bridgeman, CPA, Chief Financial Officer
Kathryn Sims, Assistant City Manager/City Clerk/
Director of Administrative Services
Michael Bailey, P.E., Utilities Director/City Engineer
Ken Griffin , Public Works Director
Carlos Vega, Community Development Director
Stacie Weiss, Recreation Director

Finance Department

Natasha Mazzie, Assistant Finance Director
Michael Nadeau, Budget Analyst

READER'S GUIDE

This Fiscal Year 2022 proposed budget for the City of Cooper City, Florida is intended to serve four purposes:

The Budget as a Policy Guide
As a policy document, the budget indicates what services the City will provide during the twelve-month period beginning October 1, 2021 through September 30, 2022. The Budget Message summarizes the challenges facing Cooper City and how the budget addresses them. The Funds Overview includes descriptions of all operating funds. The Departmental budget sections provide major goals and objectives for each department in the City.

The Budget as a Financial Plan
As a financial plan, the budget outlines how much City services will cost and how they will be funded. The Budget Overview section provides a summary of the budget, including major revenue and expenditure/expense categories. Within this section, there is a discussion of the City's accounting structure and budgetary policies. The budget document includes appropriations from operating funds for capital improvement purposes. The General Fund Capital Improvement Plan and the Water & Sewer Utility Fund Capital Improvement Plan provide five-year guides to infrastructure investments. Information about the City's debt is summarized within the Debt Service section.

The Budget as an Operations Guide
As an operations guide, the budget indicates how services will be delivered to the community. The Departmental budget sections outline the number of positions and department appropriations approved by the City Commission for the provision of services by each department. Departmental performance measures provide a tool for assessing the work of various City functions and organizational charts are provided to show how each department is structured for efficient and effective work.

The Budget as a Communications Device
The budget is designed to be user friendly with summary information in text, tables, and graphs. The budget is an "electronic first" document; easy navigation is available through the use of nested bookmarks and by use of the interactive table of contents. A glossary is included for reference. In addition to this reader's guide, the table of contents to follow provides a listing of the various topics in the budget document. Finally, the budget includes the Budget Message section, which provides the reader with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

The Fiscal Year 2022 budget is presented by fund. The fund categories include:

<u>Governmental Funds:</u>

- General Fund
- Building Inspection Services Fund
- Road and Bridge Fund
- Police Confiscation Fund
- Tree Trust Fund
- General Fund Capital Projects Fund

READER'S GUIDE (CONTINUED)

Proprietary Funds:

- Parking Lot Fund
- Stormwater Fund
- Water and Sewer Utility Fund
- Water and Sewer Utility Fund Capital Projects Fund

In each of these funds, there is a summary sheet of the revenues and expenditures/expenses. Then there is revenue and expenditure/expense detail.

The General Fund section also highlights the departments and divisions within that fund. More detailed information is provided in each Fund, by department/division, and other fund summaries.

The department budget presentations consist of a narrative description and a summary of personnel information. The departmental budget section consists of the department's costs by summary categories (personnel services, operating expenditure/expense, and departmental capital) and in detail. Non-operating costs (general debt payments and inter-fund transfers) are also shown in the budget sections, when appropriate. It should be noted that this year's budget includes a page for each division (footnotes), which provide insightful detail as to how each expense category is to be spent.

The capital projects sections represent those projects which will improve the effectiveness of the delivery of City services and/or the enhancement of the community's quality of life. Information included for these funds consist of a summary of the requests, a table of current year recommended appropriations, a five-year capital improvement schedule, and a description of each of the projects. Funding sources for the recommended projects are also identified.

Copies of this document are available for review upon request at the City Clerk's Office. In addition, this document is available for download through the City website at: www.coopercityfl.org. Staff is available to assist in understanding the budget document at or **MNADEAU@COOPERCITYFL.ORG** or **NMAZZIE@COOPERCITYFL.ORG** at 9090 SW 50 Place, Cooper City, FL 33328.

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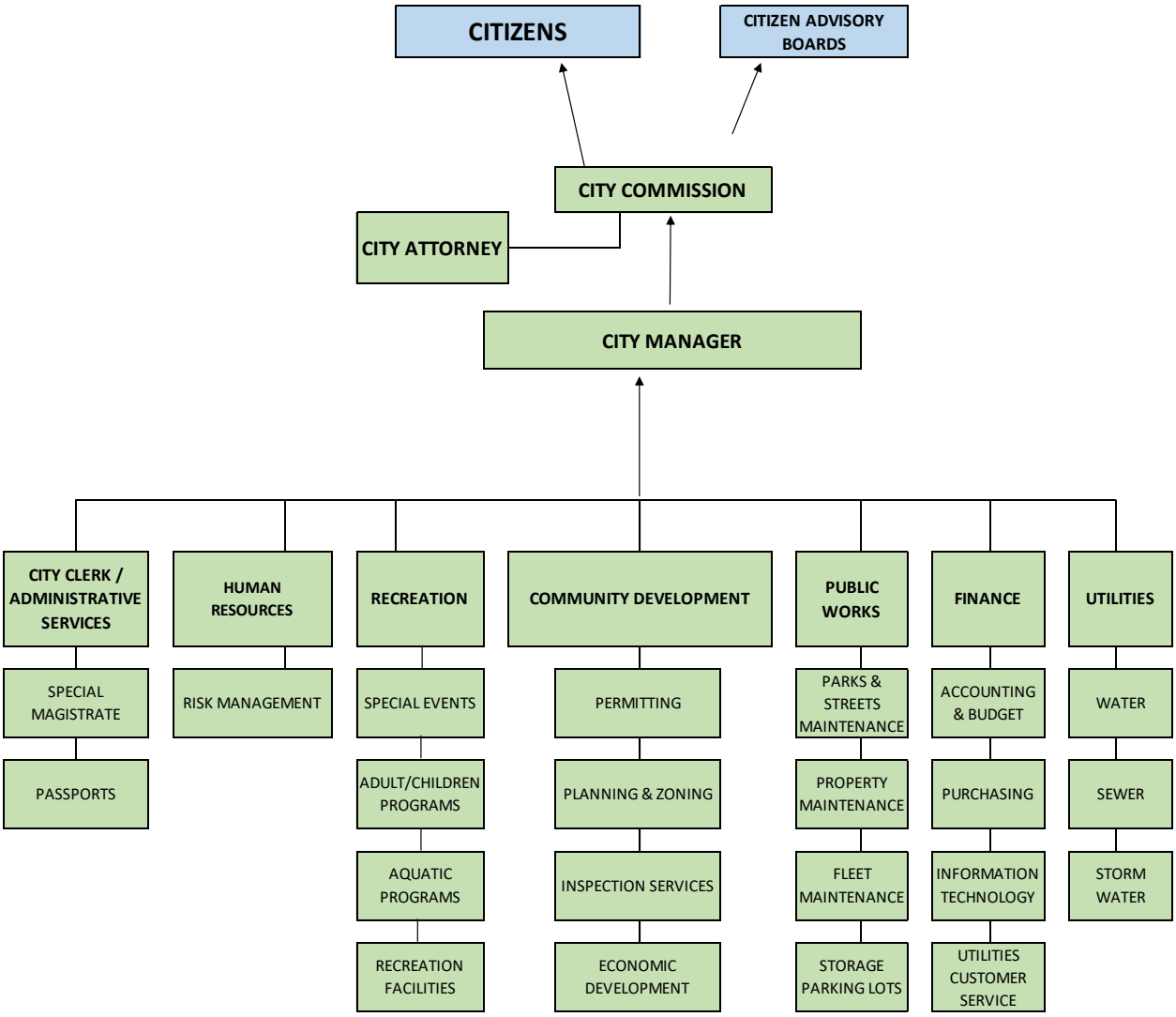
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CITY OF COOPER CITY ORGANIZATION CHART



ELECTED OFFICIALS



MAYOR
Greg Ross

District 1



COMMISSIONER
Massimo 'Max' Pulcini

District 2



COMMISSIONER
Howard Meltzer

District 3



COMMISSIONER
Jeff Green

District 4



COMMISSIONER
Ryan C. Shrouder

BUDGET OVERVIEW

The City of Cooper City is a municipal government located in Broward County in the South Florida area. The City, the Broward County School Board, the County, the State of Florida and various other entities have separate taxing authorities. Each governmental unit is responsible for specific service provisions to Cooper City residents.

The City of Cooper City Budget currently provides budgets for various different fund types. Governmental Generally Accepted Accounting Principles (GAAP) require fund accounting to be utilized. The operations of each fund are accounted for in a separate set of self-balancing accounts, which is comprised of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Funds may be continuous or may be closed out after their special purpose has been served. A detailed listing of all City funds is included in the "Fund Descriptions" section of this budget book.

The City's primary sources of revenue are ad valorem taxes, utility service taxes, franchise fees, public safety revenues, charges for services, intergovernmental revenues, stormwater revenues, and water and wastewater revenues. Additional revenue is derived from interest income, fines and forfeitures, licenses and permits, grants, and other miscellaneous revenues.

The City's major expenditure categories include general government, public safety, economic and physical environment, recreation, public works, and capital outlay in the General Fund. Other major categories include debt service, operating and administrative expenses, and capital projects in the other governmental and proprietary funds. The City's budgeted governmental funds include the General Fund, special revenue funds, and a capital projects fund. Proprietary funds include the City's enterprise funds, including Water & Sewer Funds, Stormwater Fund, and Parking Lot Fund. Detailed expenditure/expense information is listed throughout this budget book.

The City provides its residents with a full range of services. A brief listing of City services include the following:

- Police and Fire Services
- Emergency Medical Services
- Recreational Programs
- Infrastructure Improvements
- Planning and Zoning
- General Administrative Services
- Water and Wastewater Services
- Stormwater Services
- Garbage & Recycling Services



BUDGET PROCESS

Balanced Budget

Pursuant to Florida Statute 166.241(2), all municipalities within the State of Florida must adopt a budget each fiscal year by ordinance or resolution unless otherwise required by the City's Charter. The statute requires that the adopted budget must regulate expenditures/expenses of the City and the City may not expend or contract for expenditures/expenses in any fiscal year except pursuant to the adopted budget. The budget must be balanced from amounts available from taxation and other sources (including amounts carried over from prior fiscal years) to total appropriations for expenditures/expenses and reserves.

Budget Preparation and Adoption

The City Manager holds two public input workshops prior to submission of the budget. These public input workshops provide an opportunity for residents to outline their priorities for the upcoming fiscal year. The City Charter requires that the recommendations from the public input process are then presented to the City Commission for their review and consideration. The City Commission then holds two budget workshops with City staff and the public for the purpose of reviewing and considering the recommendations resulting from the public input process. These meetings enable the City Manager to obtain input from the City Commission on recommended funding for projects and programs of public interest.

The City Charter requires the City Manager to submit a proposed budget and budget message to the City Commission by August 15th of each year. The proposed budget includes expenditures/expenses and the means of financing them. Budget workshops are held in July by the City Commission to review the proposed budget. Pursuant to Florida Statutes, two public hearings are held in September, the first public hearing is for the adoption of tentative millage rates and tentative budget. The second public hearing adopts the final operating and debt service millage rates, the annual budget, and the Capital Improvement Program. The appropriated budget is organized by department/division, fund, and functional units.

Budget Monitoring

The budget is monitored monthly by the Accounting/Budget Division to track variances between the budgeted and actual amounts. Variances are identified and investigated. Departments are also required to monitor their budgets.

Budget Amendments

Florida law regarding budget amendment policies states that amendments may be made anytime during the fiscal year or within 60 days after the end of the fiscal year. The City's Charter requires that budget amendments be approved as an ordinance.



BUDGET CALENDAR DATE – 2021	SCHEDULE
March	Budget Development Start – Schedule Budget Meetings with all Departments for May
March	Budget Preparation Package Distributed
May	**Public Input Workshops -** City Manager (2)
June	Preliminary Property Tax Base Received from County
May	Budget Meetings with Departments
July	Final Property Tax Base Received from County
July	Tentative Millage and Assessment Rate Adopted
August	Certification of the completed DR-420; Certification of the roll-back rate, proposed millage rate, proposed non-ad valorem rates and time, date, and place of the first required public hearing
August	Finalize Budge Proposal
August	**Budget Workshop** – City Commission
September 13, 2021	First (Tentative) Millage & Budget **Public Hearings**; Adopt Final Fire Assessment (Due 15th per Statute Requirements), Storm Water, Water and Solid Waste/Recycling
September 23, 2021	Second (Final) Millage & Budget **Public Hearings**

BUDGET CALENDAR (CONTINUED)

The City cannot hold public hearings the same day as the Broward County School District or the Broward County Commission:

August 3, 2021	Broward County School Board - First Public Hearing
September 14, 2021	Broward County School Board - Second Public Hearing
September 9, 2021	Broward County Commission - First Public Hearing
September 21, 2021	Broward County Commission - Second Public Hearing



BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting relates to when revenues and expenditures are recognized and reported in the City's financial statements. This basis is also related to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*, as are the proprietary fund financial statements and fiduciary fund financial statements. The basis of budgeting for proprietary and fiduciary funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. The basis for budgeting these funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. Measurable is the amount of the transaction that can be determined and available that is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenue available if it is collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

Property taxes, sales taxes, franchise fees, utility taxes, licenses, and interest associated with the current fiscal period are all recognized on an accrual basis because they are measurable and available. In applying the accrual concept to intergovernmental revenues, revenues are recognized when all eligibility requirements are met. All other revenue items are considered to be measurable and available only when cash is received by the City.

Financial transactions of the City are recorded in individual funds. The operations of each fund are accounted for using a separate set of self-balancing accounts. These accounts consist of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities.

The City maintains accounting records in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.

LONG-TERM FINANCIAL POLICIES

Investment Policy

Investments in the City shall be undertaken in a manner that seeks to ensure the protection of the City's principal investment, provide sufficient liquidity, and maximize the return on investment with an acceptable exposure to risk.

- To maintain the safety of public funds, the City shall diversify its investments to avoid incurring unreasonable and avoidable risk.
- The City's investment strategy shall provide sufficient liquidity to meet the City's operating, payroll, and capital requirements.
- The City's investment portfolio shall be designed with the intent of attaining a market rate of return throughout budgetary and economic cycles, while minimizing investment risk.
- Asset protection measures required by the Florida Statutes are incorporated.

Budget Preparation and Adjustment

City budgets shall be planned and prepared to conform to State Statutes and Article V, Section 5.02 of the City Charter.

- The legal level of authority shall be at the fund level.
- The annual City budget shall be approved by September 30 proceeding the fiscal year, which begins October 1 and ends September 30.
- During the development of the budget, the impact of the proposed budget on the following fiscal year will be evaluated.
- Once the budget has been adopted, the City Manager may authorize the transfer of any unencumbered appropriation balance between general classifications of expenditures within a department.
- At the close of each fiscal year, the unencumbered balance of each appropriation shall revert to the respective fund from which it was appropriated.

Fund Balance Policy

The Fund Balance Policy will provide a stable financial environment for the City's operations that allows the City to provide quality services to its residents in a fiscally responsible manner. The policy also provides a measure of financial protection against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. No other policy or procedure supersedes the authority and provisions of this policy.

- Provide sufficient cash flow for daily financial needs.
- Secure and maintain investment grade bond ratings.
- Offset significant economic downturns or revenue shortfalls.
- Provide funds for unforeseen expenditures related to emergencies.

LONG-TERM FINANCIAL POLICIES (CONTINUED)

Fixed Assets Policy

The Fixed Assets Policy establishes fundamental guidelines and practices for properly accounting and reporting capital/fixed assets. This policy complies with applicable generally accepted accounting principles (GAAP) and governmental accounting standards in order to fairly present fixed assets records in the financial statements.

- Assets are categorized into the following groups: land, building, improvements other than buildings, machinery & equipment, infrastructure, construction in progress, and other.
- Assets are capitalized when applicable and expenditures on assets may be capitalized if necessary.
- Specific schedules for routine capital maintenance of City facilities shall be developed and funded as revenues allow.
- Specific schedules for the replacement of vehicles and computer equipment shall be developed and funded as revenues allow.

Interfund Loan Policy

An interfund loan may be considered as an option to meet short-term and intermediate-term capital financing needs between funds held by the City. An interfund loan may be recommended when the borrowing fund has sufficient cash flow to allow a reasonable repayment period and the lending fund has sufficient surplus funds during the term of the interfund loan.

- An interfund loan shall be authorized and approved by the Commission in the form of an ordinance or resolution.
- The interfund loan ordinance or resolution specifies the following requirements: purpose of the interfund loan; name of the borrowing fund; name of the lending fund; principal amount of the interfund loan; applicable interest rate; used exclusively for short-term or intermediate-term capital financing; reasonable repayment schedule; the borrowing fund shall have sufficient cash flow to allow a reasonable repayment schedule of principal and interest; the lending fund has sufficient surplus funds during the term of the interfund loan.

LONG-TERM FINANCIAL POLICIES (CONTINUED)

Contracting Authority Policy

The Contracting Authority Policy establishes sound internal controls where only individuals with properly delegated signature authority are able to execute, on behalf of the City, agreements and/or contracts with external parties.

- The contract authority held by the Purchasing Agent, City Manager, and Mayor are all pursuant to the Procurement Code in the City's Code of Ordinances.
- The purchasing division of the Finance department keeps a record of all contracts and agreements that have been approved and executed by the Purchasing Agent, City Manager, and/or City Commission.

Procurement Code

Prescribes the manner in which the City shall control the purchase of materials, supplies, equipment, and certain contractual services. This code applies to all purchases of supplies, services, and construction by the City. The code promotes the following purposes:

- To obtain in a cost effective and responsive manner the supplies, services, and construction required by City departments in order for those departments to better serve the City's residents and businesses.
- To uphold the highest standards and best practices through the adoption and adherence with the public procurement profession values and guiding principles of accountability, ethics, impartiality, professionalism, service, and transparency.
- To provide fair and equitable treatment of all persons who transact business with the City.
- To maximize the purchasing value of public funds in the procurement of good and services.
- To provide safeguards for the quality and integrity of the City's procurement process.
- To maintain a high ethical standard for all officers and employees of the City in connection therewith.
- To require all parties involved in the negotiation, performance, or administration of City contracts to act in good faith.

Purchasing Card Policy

To establish policies and procedures to control and manage the use of purchasing cards assigned to and utilized by City employees. Purchasing cards provide a convenient method to purchase goods and services, enhance productivity, and ensure prompt payment to vendors. This policy ensures that the appropriate internal controls are established and upheld to protect the City in any inappropriate use of purchasing cards by City employees.

The City of Cooper City: Someplace Special

Mission Statement

To provide excellent services and facilities to support an excellent quality of life for our residents, visitors, and businesses.

About the City

Cooper City, Florida, incorporated in 1959, is located in the southwestern part of Broward County in the southeastern region of the state. Cooper City was founded by Morris Cooper in 1959 in what was meant to bring people to a new area "in the Everglades." In 1959, developers began purchasing land in Cooper City and built 120 homes on the original 691-acre site. Soon after these homes were built, Cooper invested in the construction of the Cooper Colony Golf and Country Club, which still stands today. Along with the golf course, Cooper decided to begin the Cooper City Water and Sewage Company, which exists today as the City's Utilities Department. Today, the City has grown into a highly desirable, diverse residential community sought out by families of all ages. The City known as "Someplace Special" is adorned by tree lined streets, outstanding parks and recreation programs, and takes great pride in its superior schools.

Cooper City occupies a land area of eight square miles with an approximate population of 35,556*. The City is empowered by State statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Commission.

Government Structure

The City currently operates under the Commission-Manager form of government. Policy-making and legislative authority are vested in a City Commission consisting of the Mayor and four Commissioners. The City Commission is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the Commission, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments. The Commission is elected on a non-partisan basis. Commissioners serve four-year staggered terms, with two Commission members elected every two years. The Mayor is elected at-large to serve a four-year term. Commencing in November, 2020, the Commissioners from Districts 1 and 2 will represent residents from their respective districts. Commencing in November 2022, Commissioners from Districts 3 and 4 will represent resident from their respective districts. The four Commissioners are elected at large to each represent one of four districts within the City. The Mayor is elected at large.

The City provides a full range of services, including police, code compliance, and fire protection through a contract with the Broward Sheriff's Office (BSO); the construction and maintenance of streets and other infrastructure; water and sewer; stormwater; community development; recreational activities and cultural events. Garbage and recycling services are provided through a franchise agreement with a private company.

*Population estimate furnished by the United States Census Bureau.

The City of Cooper City: Someplace Special (continued)

Financial Stability and Sustainability

The annual budget serves as the foundation for the City's financial planning and control. All City departments are required to submit requests for appropriation to the City Manager. The City Manager then presents a proposed budget to the Commission for review on or before August 15th. The Commission is required to hold public hearings on the proposed budget and to adopt a final budget by no later than September 30, the close of the City's fiscal year. The budget is prepared by fund and department (e.g., Recreation) and monitored at the department level. However, at the City Manager's discretion, actual expenditures may exceed its budget within an individual department. Transfers of appropriations between departments, in excess of 2.5% of total budget, require the approval of the City Commission and in excess of $10,000 require City Commission notification. Expenditures may not, however, legally exceed their budget at the individual fund level. Only the City Commission can amend the original budget at the fund level once it is adopted.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Cooper City
Florida

For the Fiscal Year Beginning

October 01, 2020

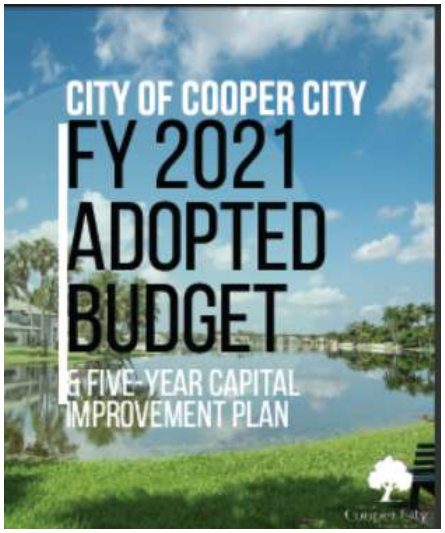
Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Cooper City, Florida for its annual budget for the fiscal year beginning October 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communications device. This was the first time the City of Cooper City received this award.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The above award is for the FY 2020 Budget submission. The City submitted the FY 2021 Budget for this award and is anticipating receipt of the award in the coming months.



Cooper City at a Glance

Date of Incorporation:	June 20, 1959
Form of Government:	Commission-Manager
Approx. Area (including water):	8.5 square miles
FY 2022 Total Budget:	$60,801,564

CITY DEMOGRAPHICS

Population[1]:	35,556
Median Age[2]:	39.8
Median Household Income[2]:	$106,795
Average Household Size[2]:	3.15
Households[2]:	11,728
Active Voters[3]:	25,330

PUBLIC SAFETY

Police Stations (#):	1
Sworn Police Officers:	56
Non-Sworn Police Staff:	14
Code Enforcement Officers:	4
Fire Stations (#):	1
Fire Suppression Units (#):	2
Fire Rescue Vehicles (#):	2
Fire Department Staff:	55







Times per Week

Active Utility Accounts:	12,760
Capacity Per Day (thousand gallons)	
Water Consumption:	3,061
Sewage Treatement:	2,619
Miles of Water and Sewer Mains	
Water:	144.3
Wastewater Treatement:	128.3
Fire Hydrants:	1,410
Lift Stations:	83

PUBLIC SCHOOL ENROLLMENT[4]

Cooper City Elementary:	697
Embassy Creek Elementary:	1,190
Griffin Elementary:	544
Pioneer Middle School:	1,383
Cooper City High School:	2,347

MAJOR EMPLOYERS[5] (FTE)

Broward County School Board:	584
Publix:	530
Wal-Mart:	278
Integrated Medical Center:	195
City of Cooper City:	103



SOURCES

[1]Community Development Department

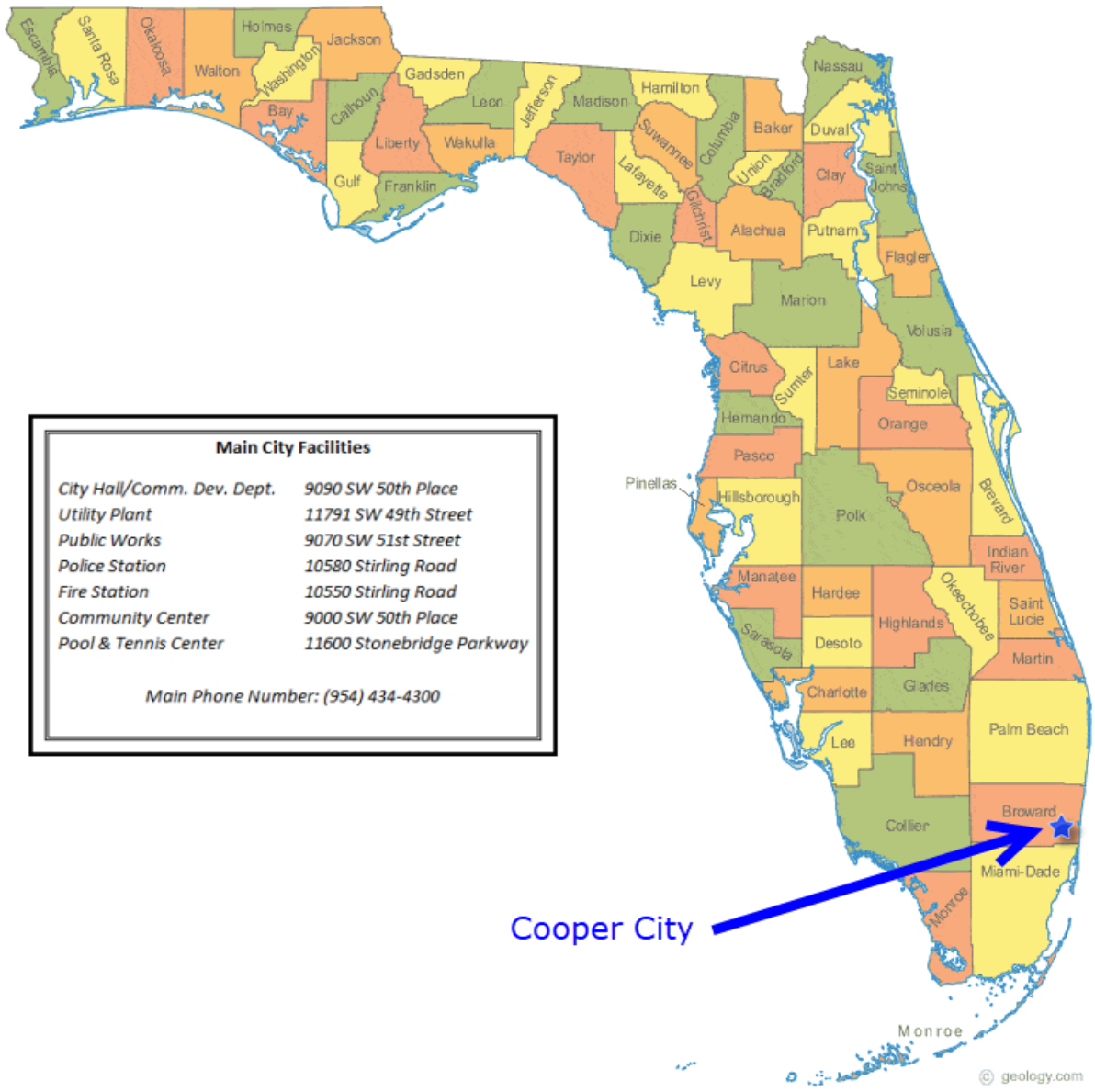
[2]United States Census Bureau

[3]Broward Supervisor of Elections

[4]Broward County Public Schools

[5]City of Cooper City FY2020 Comprehensive Annual Financial Report

City of Cooper City
Location



Main City Facilities

City Hall/Comm. Dev. Dept.	*9090 SW 50th Place*
Utility Plant	*11791 SW 49th Street*
Public Works	*9070 SW 51st Street*
Police Station	*10580 Stirling Road*
Fire Station	*10550 Stirling Road*
Community Center	*9000 SW 50th Place*
Pool & Tennis Center	*11600 Stonebridge Parkway*

Main Phone Number: (954) 434-4300

City of Cooper City - Special Events

Eat To The Beat



This event is put on twice a year in January and July and includes live music and a plethora of food trucks. Eat To The Beat is a perfect event for the entire family.



Touch-A-Truck



Touch-A-Truck provides residents with the opportunity to get up close, sit behind the wheel, honk the horn, and explore their favorite vehicles they see on the road every day.



Senior Lifestyle Expo



The Senior Lifestyle Expo features a variety of programs, resources, and services that can enhance residents' adult lifestyles. From vendors on medical services, retirement opportunities, and wellness, there is something for everyone.



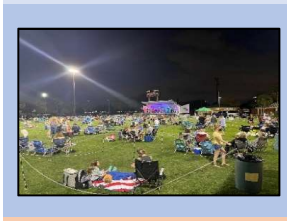
Mayors' Countywide Chess Challenge



This event provides Broward County Mayors, youths, and adults of all ages the chance to play chess and support Scholastic Chess.



Founder's Day



Cooper City celebrates it's Founder's Day in this annual celebration which includes food, community performances, live concert in the park, fireworks and tons of other activities throughout the day.



Community Garage Sale



The Community Garage Sale is held twice a year, once in the Spring and later in the Fall. Residents are able to register for booths to sell their goods. This event is full of deals galore.



Teen Twilight Egg Hunt



This is an evening "egg hunt" in the dark for Cooper City middle school teens who are in 6th, 7th and 8th grades. Teens search for special hidden eggs.



Egg-stravaganza Egg Hunt



This egg hunt is for Cooper City children ranging from toddler to fifth graders. At this event, residents can take a picture with Peter Cottontail and collect tons of eggs to bring home.



City of Cooper City - Special Events



Paws at the Park

Paws at The Park provides residents an opportunity meet furry friends and enjoy the dog park. This event features a dog costume contest, photo booth, DJ, raffles, giveaways, pet supply vendors and a dog food donation drive.





Mother Daughter Event

The Mother Daughter event is ticketed to celebrate Cooper City moms and daughters. A variety of activities are planned for all to enjoy!





Dive-In Movie Night

Relax in the water under the night sky and enjoy watching a movie on the big screen. This event is free, but registration is required due to the pool's limited capacity.





Relay for Life

Support and celebrate survivors and caregivers in our community.





Father Son Adventure

The Father Son Adventure is a ticketed event that celebrates Cooper City dads and sons. This themed event includes dinner, activities and fun for all.





Bike Rodeo

This event features helmet fittings, rodeo courses, bike safety tips, a bounce house, DJ, and raffles. Bike Rodeo participants are required to bring their own bicycle, tricycle, or big wheel, and a helmet.





Autism Awareness Day

Autism friendly event that aims to increase understanding and acceptance of individuals with Autism, inspiring a kinder, more inclusive world.





Mom & Son Night of Fun

The Mom & Son Night of Fun is a ticketed event that celebrates Cooper City moms and sons. This themed event includes dinner, games, and prizes.



City of Cooper City - Special Events

Community Book Swap



Gently used books are dropped off in exchange for donated books. No donation is required to attend the event.



Scarecrow Decorating Contest



Most Lovable, Most Humorous or Most Original Scarecrow…Who will win? Scarecrows will be on display in Memorial Park for all to enjoy.



Trick Or Treat



Little ghouls and goblins gather goodies as they trick or treat Cooper City . Participants have the opportunity to trick-or-treat, participate in a costume contest and so much more!



Veteran's Day Ceremony



In honor of Veteran's Day, Cooper City salutes veterans and extends its gratitude for their service.



Daddy Daughter Dinner



The Daddy Daughter Dinner is a ticketed event that celebrates Cooper City dads and daughters. This themed event includes dinner, dancing, music and fun.



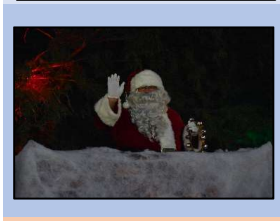
Holiday Home Decorating Contest



Celebrate the holiday season by decorating your home's exterior to to win either the Most Creative, Most Lights or Best Decorated Home Home.



Light Up Cooper City



Light Up Cooper City kicks off the holiday season with lights, community youth performances, bounce houses, train rides, a craft fair, and other children's activities!



Brunch With Santa



Brunch with Santa is a ticketed event where all attendees receive a photo with Santa, complete a craft project, and participate in holiday themed games.



City of Cooper City - Special Events



Holiday Movie At The Park

Relax in the park under the night sky and enjoy watching a movie on the big screen.





High School Senior Graduation Parade

This event provides parents and students with a fun, energetic, and unique experience at the end of the school year to celebrate the milestone of graduating from high school, outside of a traditional graduation ceremony.



City of Cooper City

Parks

1. Bill Lips Sports Complex, 11700 SW 49th Place
10 acres - Baseball/softball fields, football/soccer fields, concession area
*ThorGuard Lightning Protection System**

2. Chase Park, 9100 SW 49th Street
1/2 acre - Open play area, park benches, playground

3. Christie Schafale Park, 4900 SW 87th Avenue
5 acres - 1/4 mile walking path, basketball court, dog park, exercise trail, playground, park benches, volleyball court area, open play area

4. Colony Park, 9011 SW 52nd Court
1/4 acre - Open play area, playground

5. Cooper City Memorial Park, 9001 SW 51st Street
2 acres - Gazebo, park benches, passive park

6. Cooper City Pool & Tennis Center Playground, 11600 Stonebridge Parkway
5.5 acres - Covered pavilion, playground
*ThorGuard Lightning Protection System**

7. Community Center Tot Lot, 9000 SW 51st Street
1/4 acre - Benches, fenced and covered playground, tot lot

8. Cooper Point Park, 8963 SW 58th Court
1 acre - Open space, playground area

9. Dawn Park, 5725 SW 99th Lane
4 acres - Open play area, playground, park benches

10. Diamond Head Park, 3699 NW 89th Way
2 acres - Basketball court, open space, playground

11. Ellie Kozak Park, 5601 SW 88th Avenue
1/2 acre - Open play space, playground area

12. Encore Park, 5701 SW 89th Way
1 acre - Open play space, park benches, playground area

13. Flamingo Park, 5300 SW 122nd Avenue
3.5 acres - Basketball courts, open space, playground, tennis court, volleyball court area

14. Flamingo West Park, 6201 S Flamingo Road
28 acres - 3.32 acres of wetlands, 2.0 acre lake, soccer fields, football field, playground, rest rooms, pavilions, picnic tables, fishing pier, meeting room, scores booth, 0.44 miles walking path around wetland and lake (not lighted), 0.44 mile walking path around fields (lighted), concession area
*ThorGuard Lightning Protection System**

15. Forest Lake Park, 5700 SW 113th Avenue
7.5 acres - 1/3 mile jogging path, basketball courts, dog park, open play area, play ground, park benches, 4 pickle ball courts, picnic tables, playground, tennis courts, walking/bike trail

16. Jerry Morgan Park, 5500 Palm Avenue
Walking trail, retention pond

17. Homes of Forest Lakes Park, 5926 SW 112th Lane
Tot Lot

City of Cooper City

Parks

18. Natalie's Cove Park, 12107 Natalie's Cove Road
1/2 acre - Open play area, playground

19. Pavilion Park, 9091 SW 51st Street
Pavilion at Cooper City Elementary

20. Pine Lake Park, 10001 SW 49th Street
1 acre - Open play area, playground, park benches

21. Poinciana Park, 11601 SW 59th Street
1 acre - Open play area, park benches, playground

22. Pool & Tennis Center Park, 11600 Stonebridge Parkway
1/4 acre - Fenced and covered playground, open play area, tot lot

23. Stirling Palm Park, 5879 SW 102nd Avenue
2 acres - Basketball court, open space, playground

24. Suellen H. Fardelmann Sports Complex, 10300 Stirling Road
19.2 acres - Baseball/softball fields, concession area, football fields, lighted basketball courts, 4 pickle ball courts, playground, picnic tables, roller hockey rinks, rest rooms, soccer fields, open space
*ThorGuard Lightning Protection System**

25. Tamarind Park, 5475 SW 115th Avenue
5.5 acres - 1/3 mile walking path, exercise trail, open play area, park benches, playground, racquetball courts, tennis

26. Ted Ferone Park, 5090 SW 106th Avenue
4 acres - 1/3 mile walking path, basketball courts, exercise trail, open play area, park benches, picnic tables, playground

CITY OF
Cooper City
Someplace Special

Greg Ross, Mayor
Jeff Green, Commissioner
Max Pulcini, Commissioner
Howard Meltzer, Commissioner
Ryan C. Shrouder, Commissioner
Joseph Napoli, City Manager

September 30, 2021

The Honorable Mayor and Members of the City Commission
City of Cooper City, Florida
9090 SW 50th Place
Cooper City, Florida 33328

Honorable Mayor and Members of the City Commission,

In accordance with Article V, Section 5.02 and Section 5.03 of the City Charter, it is my privilege to submit to you the City of Cooper City's proposed operating budget for Fiscal Year 2022 (FY 2022) and five-year Capital Improvement Plan. A copy of the proposed budget is available for review in the City Clerk's Office or an electronic copy may be requested through the City Clerk's office at cityhall@coopercityfl.org.

As part of the preparation of this budget document, one public input meeting was held and a subsequent input meeting held with the City Commission. This budget has been developed based on the direction provided by the aforementioned meetings and additional guidance provided by the City Commission. The following summarizes the input and guidance received:

1. Strategic Plan Implementation
2. Potential Transition to a Cooper City Police Department
3. Revitalization and Beautification
4. American Rescue Plan Act of 2021
5. Residual Impact of COVID-19

The Fiscal Year 2022 Budget promotes the initiatives we will undertake as part of our City's strategic plan. This strategic plan, being developed through interviews and visioning meetings with our City's residents and stakeholders, will provide the City with a method to improve and measure the quality of its services, promote short-term and long-term goals, and finalize a vision that aligns the City's operations with overarching goals for the future of the City. As the Commission considers transitioning from BSO to a Cooper City Police Department, funds have been allocated for the potential analysis for the transition. Revitalization and beautification of Cooper City are top priorities in the year ahead. Funding has been allocated to beautify and revitalize our major roadways and common areas. The City just received its first tranche of $8,965,280 for the American Rescue Plan Act of 2021 (ARPA) funding. With City Commission approval, multiple projects will be undertaken to mitigate the negative impacts of COVID and improve the City's resiliency in addressing future crises.

With regard to financial resiliency, the City is ensuring that the General Fund is balanced and meets the adopted fund balance policy put in place three years ago. The improvement in the fund balance in the General Fund

demonstrates the City's emphasis on financial stability and resiliency. Staff has worked tirelessly to ensure that the General Fund is balanced through extensive review and analysis of personnel costs, operating expenditures, and capital expenditures. Understanding and already experiencing the lingering and even unpredictable impacts of COVID-19, this budget has remained conservative to allow for the maximum flexibility in addressing this environment. While the FY 2022 Budget is lean, any further reduction in expenditures may result in a reduction to the level of services that the City provides. This budget document has been prepared with the financial information available to us at the time of publication, and may be adjusted as additional information is received.

Proposed Budget

The citywide proposed budget increased approximately $2.323 million, as compared to the original adopted budget in FY 2021.

	FY 2021 Original Budget	FY 2022 Proposed Budget	$ Change from FY 2021 Original to FY 2022
City-Wide Budget	58,478,416	60,801,564	2,323,148



The summary chart below shows expenditures by category to identify changes citywide. Proposed capital projects have increased due to the inflow of grant funding and surtax funding.

Expenditure/Expenses Category	FY 2021 Original Budget	FY 2022 Proposed Budget	$ Change
Personnel Services	$ 12,360,476	$ 12,074,055	$ (286,419)
Operating	36,315,768	37,667,350	1,351,582
Capital	3,179,900	4,676,715	1,496,815
Transfers	5,177,884	5,450,400	272,516
Debt Service	633,786	216,556	(417,230)
Contingency	650,000	495,000	(155,000)
Total	**$ 58,317,814**	**$ 60,580,076**	**$ 2,262,264**

Operating expenditures/expenses are increasing primarily due to an increase in the cost of BSO services, proposed revitalization and beautification, citywide technology and monitoring improvements.

Millage Rate and Property Values

Based on preliminary property values released by the Property Appraiser on July 1, Cooper City property values rose 4.88%, which includes approximately $15.7 million in new construction. This proposed budget reduces the property tax rate to 6.125 mills. As per the latest property appraiser report a year ago, average taxable values in Cooper City per the property appraiser are $258,355. Roughly 62% of single family homes have a taxable value of less than the average. Assuming no change in millage rates for other taxing districts, only 32.02% of a Cooper City household's tax bill is collected on behalf of the City, shown in the depiction below.



Broward County 29.63% | **Broward County School District 33.78%** | **Other* 4.57%** | **City of Cooper City 32.02%**

**Other includes South Florida Water Management, South Broward Hospital, Children's Services Council of Broward County, Florida Inland Navigation, Central Broward/Land Value.*

Additionally, the same methodology used in FY 2021 to calculate the fire assessment has been used for FY 2022 to calculate the proposed preliminary fire assessment rate of 65%.

Fund Analysis

General Fund

As discussed earlier, the millage rate has decreased to 6.1250 mills and the aforementioned residential fire assessment rate of 65% calculates to $267.17 for residential properties. Consequently, overall FY 2022 General Fund funding, including transfers in, increased by $665,215 a 1.71% increase from FY 2021 original budget.

Approximately 34% comprises of core revenue, which for the most part, is not directly controlled by the City.

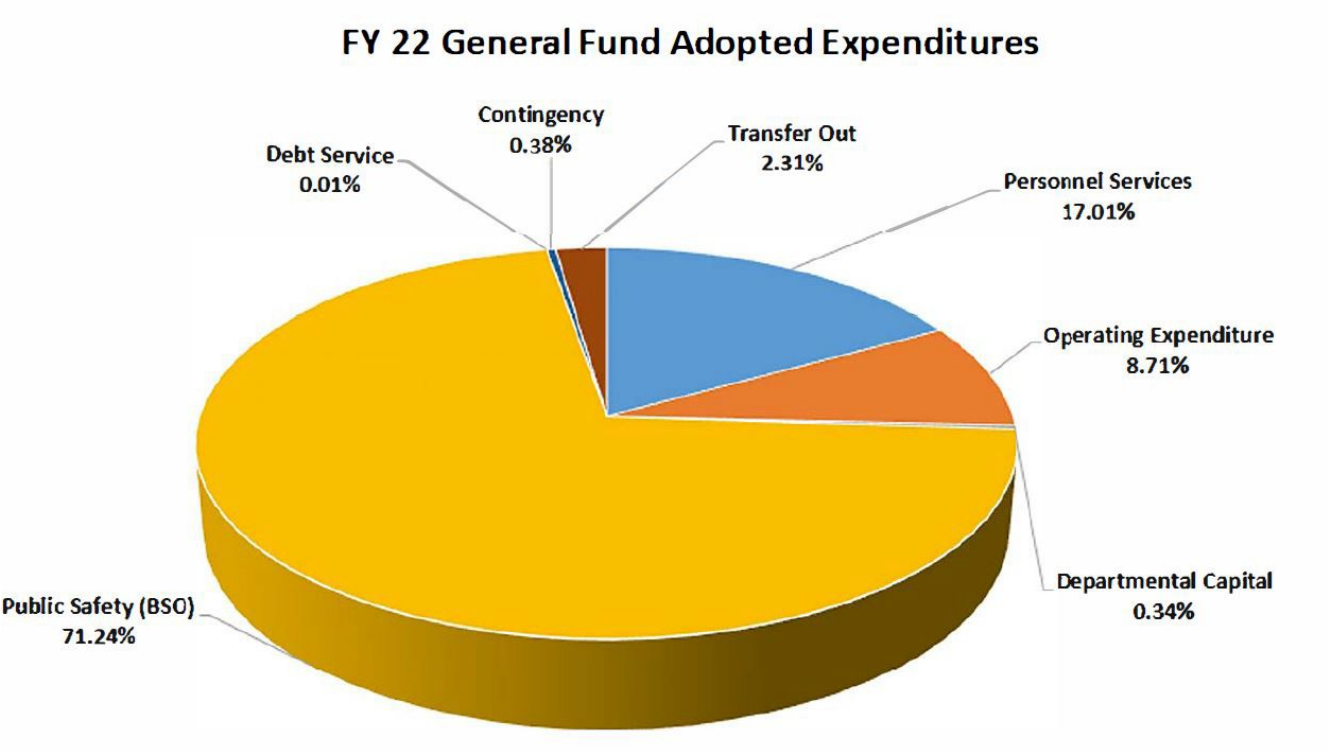


The core revenue is showing an increase due to higher estimates for recycling, communications service tax, state revenue sharing and other higher estimates for intergovernmental revenues, and other taxes.

The lingering effects of COVID-19 may have further impact on the intergovernmental revenue for the City, and the budgeted revenue is conservative for that reason. The third category is variable and shows a substantial

decrease in interest income due to lower rates in the economic environment brought upon us by the COVID-19 pandemic.

GENERAL FUND REVENUE ANALYSIS				
Revenue Type	FY 2021 Original Budget	FY 2022 Proposed Budget	$ Over/(Under) FY 2021 Orig. Budget	% of Total General Fund Revenue
City Controlled				
Property Tax	19,378,929	19,904,014	525,085	53.07%
Fire Assessment	3,726,075	4,362,915	636,840	11.63%
Total	23,105,004	24,266,929	1,161,925	64.70%
Core Revenue				
Other Taxes	2,436,350	2,653,350	(217,000)	7.07%
Franchise Fees	2,782,035	2,796,560	14,525	7.46%
Licenses & Permits	490,000	490,000	-	1.31%
Intergovernmental	3,985,011	4,433,445	448,434	11.82%
Charges for Services	2,585,940	1,987,248	(558,692)	5.30%
Judgements, Fines & Forfeitures	170,000	165,000	(5,000)	0.44%
Misc. Revenue	103,000	179,000	76,000	0.48%
Total	12,602,336	12,704,603	102,267	33.87%
Variable Revenue				
State Contribution-Police & Fire Pensions	493,153	493,597	444	1.32%
Grants	20,000	18,000	(2,000)	0.05%
Interest Income	100,000	25,000	(50,000)	0.07%
Total	613,153	536,597	(76,556)	1.43%
TOTAL	36,320,493	37,508,129	1,187,636	100.00%



The depiction above illustrates the overwhelming percentage of the General Fund budget that is the Broward Sheriff's Office (BSO) contract, operating costs, and pensions. Overall, the City departments that are funded by the General Fund have small budgets in comparison to the cost of BSO services.

Personnel services make up 17.01% of the General Fund budget and includes a merit increase of up to 3.5%. As previously discussed, the BSO contract, constituting a majority and increasing percentage of General Fund expenditures, continues to be the primary challenge.

Special Revenue Funds

Building Inspection Services Fund

The total expenditure budget for the Building Inspection Services Fund is $1,182,010, an increase of $26,847 from FY 2021. The revenue for this fund is a function of the level of development and renovation activity reaching the permitting stage in FY 2021. New activity plus normal permitting activity and regular plan review fees from household renovations, have been utilized to develop a revenue budget which is a net increase of $29,736, (2.57%) from FY 2021. This approach takes into account the number of projects on the horizon,

but is still subject to volatility due to the uncertainty of the industry and a possible downturn in the economy.

Road & Bridge Fund

The total budget for the Road & Bridge Fund for FY 2022 is $1,586,178. Funding is comprised of approximately $841,000 of fuel taxes and other State-shared revenue, with any expenditures above this ultimately coming from the General Fund, Parking Lot Fund, and Stormwater Fund. The FY 2022 budget proposes an increase of expenditures of approximately $258,322 over the FY 2021 original budget. This fund requires $706,530 in funding from the General Fund, $9,195 in funding from the Parking Lot Fund, $12,000 in funding from the Stormwater Fund and $17,302 from the Water and Sewer Fund. It should be noted that some of the work done by this division is related to infrastructure renewal, allowing the timing of the work to be a little more flexible. This includes additional funding to support the City's revitalization and beautification priority. The needs outweigh the expected inflows of resources by $219,144, representing a deficit in the fund. It is important to note that this fund shows a positive fund balance of approximately $560,000 as of September 2021.

Police Confiscation Fund

The Police Confiscation fund revenue source is limited to proceeds from police seizures and confiscations and interest revenue. Modest revenue and expenditures have been budgeted for this fund, with ample fund balance available if a need to acquire qualified goods or services arises which exceeds the revenue received by this fund in FY 2022. The available balance in this fund of approximately $101,565, will be used to fund anticipated citywide technology and monitoring improvements. The Police Confiscation Fund is restricted to equipment, training, and materials for the police division of public safety. This fund is unable to provide funds to the General Fund or receive funds from the General Fund.

Tree Trust Fund

The Tree Trust Fund allows the City to establish tree canopies on real property within the City, to fund education outreach programs, and to fund tree donations that promote canopy preservation. In FY 2020, a revision to Section 18-1 of the City Code allowed the Tree Trust Fund to support tree maintenance and preservation throughout the City. The revenue for this fund comes from developers in the City that are required to pay into the Tree Trust Fund when tree canopy is removed as part of their development projects. Fiscal Year 2022 is budgeted at $63,500 of which $50,000 has been proposed for tree trimming and the remainder for annual tree workshops and related events.

Debt Service Fund

The Debt Service Fund was closed in FY 2021.

General Fund Capital Improvements Program

General Fund Capital Improvement Program (CIP) Fund

The Capital Improvement budget for FY 2022 is proposed to be $1,613,820. This budget includes capital projects totaling $1,196,590 and a payment to the Water & Sewer Utility Fund of $417,230. Grants and Surtax dollars totaling $976,011 are available for the following projects:

- Pool & Tennis Center Weather Hardening
- Fire Station Impact Windows/Doors
- Bill Lipps Playground Replacement
- Bridge Inspection & Structural Repairs
- City Wayfinding Sign Replacement
- Stirling Road Roadway & Drainage Improvement Design

Additionally, current year funding provided by the Local Discretionary Sales Surtax funding is available for some portion of the infrastructure work programmed for this fund. The City is working with the County to receive funding for the improvement of Stirling Road and other projects.

Enterprise Funds

Parking Lot (Storage Lot) Fund

Proposed FY 2022 budget for the Parking Lot fund is $147,984, which includes a transfer to the General Fund of $57,059 and a transfer to the Road & Bridge Fund for $9,195. Due to the age of the equipment in the parking lots and a rate comparison with surrounding municipal parking lots, the City increased rates by approximately 20% in FY 2020. The main purpose of the parking lot fund is to allow the City to continue providing a storage lot for residents.

Stormwater Fund

The Stormwater Fund's FY 2022 proposed budget is $528,735. A rate study was completed in FY 2021 to establish new rates sufficient to re-establish adequate net position and to ensure adequate revenue coverage for the external loan. The Stormwater contribution to the General Fund for FY 2022 will be $20,593. The Stormwater Fund will also contribute $12,000 to the Road & Bridge Fund in FY 2022.

Water & Sewer Utility Fund

The FY 2022 adopted budget is $13,171,230 for both revenues and expenditures, or $160,440 less revenue and $37,294 less expenditures than the FY 2021 original budget. This budget also includes a transfer to the Water Sewer CIP Fund in the amount of approximately $2.1 million of funding to support over $2.6 million of FY 2022 scheduled capital projects through this fund and a transfer to the General Fund per the Cost Allocation Plan.

Water & Sewer Capital Improvement Program (CIP) Fund

The adopted budget for FY 2022 of $2.6 million includes the funding of six (6) projects:

- WWTP Aeration System Retrofit
- Rehabilitation of Water Supply Wells #6 & #8
- Water Treatment Plant Rehabilitation
- Gravity Sewer Improvements
- Lift Station Rehabilitation
- Flamingo Gardens Townhomes Water Service Lines Replacement

The Water & Sewer Utility Fund will provide funding of approximately $2.1 million in FY 2022 to complete these projects and the transfer to the General Fund. $500,000 in grant funds have been proposed for the wastewater treatment plant aeration system retrofit project.

Accomplishments

It would be remiss to fail to mention a few of the significant accomplishments achieved in FY 2021.

- Mitigating the effects of the COVID-19 pandemic, the City has been able to operate and continue to provide its residents a high level of service while maintaining safety for visitors to City facilities and staff.
- The City began to develop its first Strategic Plan to establish a vision and align the city's goals and priorities with the operations and future development of the City over the next 5 years.
- Effectively managed the impacts of the CARES Act funding and funneled hundreds of thousands of federal dollars into the residential and business communities that were most affected by the COVID-19 pandemic.
- Performed upgrades to the City's physical infrastructure, including retrofitting lights to LED on building exteriors and interiors and completing Phase II of asphalt resurfacing of Flamingo Gardens.
- Developed a strategy and initiated a Revitalization and Beautification Plan for the City over the next several years commencing with a program to bring commercial centers up to code and landscaping standards, assessing the major City arteries for upgrades and executing an awareness campaign for residential areas.
- Completely revamped and modernized the City Website.

- Updated access control software for both RV lots, Public Works and Fleet entry gates.
- Executed over 17 special events in the midst of the COVID-19 pandemic.
- Received the Tree City USA designation for the 39th consecutive year.
- Through continued efforts of BSO, Cooper City remained ranked among the 15 safest cities in Florida according to the National Council for Home Safety and Security.
- The Community Development Department maintained Cooper City's FEMA/ISO CRS Rating at a Class 6 by publishing the Flood Preparedness outreach communication and performing additional actions crucial to maintaining Cooper City's Class 6 Rating under FEMA's Community Rating System (CRS) Program. This favorable rating saves our residents and businesses who are required to carry flood insurance a 5% reduction to their premiums.
- Successfully brought 14 Code change recommendations through City Commission approval process.
- Launched online payment ability for building permits and local business tax receipts, while maintaining an electronic submittal process for single use permits not requiring signed and sealed drawings.
- The City Clerk/Administrative Services Department received the Hometown Health Award for the second consecutive year.
- Revised the Personnel Policy Manual, for Commission approval, and implemented the Administrative Policy Manual.
- Treated 718 million gallons of wastewater while maintaining 100% compliance with State, Federal, and Local regulations.
- Rehabilitated Lift Station 48, installed approximately 1,200 feet of new sewer force main piping, and rehabilitated 6,400 linear feet of gravity sewer main.
- Completed replacement of the 500,000-gallon steel water storage tank at the Utilities complex.
- Limited water and sewer rate increases to the increase in the consumer price index (CPI).



Acknowledgement

I would like to take this time to thank the Mayor and Commissioners for their insight, guidance, and discussions throughout this budget cycle. I am extremely honored to lead the City staff and serve our residents and businesses while ensuring that Cooper City remains "Someplace Special" well into the future. I look forward to finalizing our City's strategic plan and starting the process of implementing our goals over the coming year, and creating a lasting vision for the City. The development of this budget document continued to factor in the uncertain economic climate resulting from the COVID-19 pandemic and its current, as well as enduring impact, on the financial position of the City. I truly appreciate the participation amongst all City departments and Department Directors in preparation of this budget. I would especially like to thank our Finance Director/CFO Sandra Bridgeman, Natasha Mazzie, Assistant Finance Director, Michael Nadeau, Budget Analyst, and all members of the Finance Department for their dedication, extensive analysis, and tireless work in the production of this budget book.

Respectfully,



Joseph Napoli

City Manager

DEPARTMENT AND FUND RELATIONSHIPS

GOVERNMENTAL FUNDS

General Fund

- Commission
- Administration
- City Clerk/Admin. Services
- Finance
- Human Resources
- Legal
- Boards & Committees
- Non-Departmental
- Debt Service
- Community Development
- BSO Code Enforcement
- **Public Works**
  Administration
  Property Maint.
  Parks & Streets Maint.
- BSO Police
- BSO Fire Rescue
- Recreation

Special Revenue Funds

- Building Inspection Services
- Road and Bridge
- Police Confiscation
- Tree Trust

Capital Improvement Fund

- General Fund Capital Improvement



PROPRIETARY FUNDS

Parking Lot Fund

- Parking Facilities

Stormwater Fund

- Stormwater

Water and Sewer Utility Fund

- Water and Wastewater Administration
- Water Distribution
- Water Plant
- Wastewater Collection & Transmission
- Wastewater Plant
- Utilities Customer Service

Water and Sewer Renewal & Replacement Fund

- Water and Sewer Renewal and Replacement

Water and Sewer CIP Fund

- Water and Sewer Capital Improvement

FUNDS OVERVIEW

General Fund

Purpose: This fund is used to account for all financial transactions, except those required to be accounted for in another fund.

Funding Sources: Revenue is derived primarily from property taxes, utility taxes, franchise fees, State and Federal grants, and other governmental revenue.

Used to fund departmental operations of the following departments: City Commission, Administration, City Clerk, Finance, Human Resources, Legal, Boards & Committees, Non-Departmental, Community Development, BSO Code Enforcement, Public Works Administration, Property Maintenance, Parks & Streets Maintenance, Fleet Services, BSO Police, BSO Fire, and Recreation.

Building Inspection Services Fund

Purpose: This Special Revenue Fund is used to account for the financial transactions of the Building department.

Funding Sources: Revenue sources are permits, service charges, and interfund transfers.

Used to fund the operations of the Building Department.

Road and Bridge Fund

Purpose: This Special Revenue Fund is used to account for the maintenance of streets, roads, and bridges.

Funding Sources: Revenue sources are local option taxes from the State, State-shared revenues, and interfund transfers from the General Fund.

Used to fund the maintenance of City streets, bridges, swales, sidewalks, and medians and trees in right-of-ways.

Police Confiscation Fund

Purpose: This Special Revenue Fund provides accountability for assets confiscated from individuals who have committed a crime.

Funding Sources: Revenue source is confiscated property sale proceeds.

Used to acquire equipment and related capital associated with police activities.

Tree Trust Fund

Purpose: This fund is used to account for the maintenance and preservation of trees throughout the City.

Funding Sources: Revenue is derived from developments that reduce tree canopy in the City.

Used to establish tree canopies on real property within the City, to fund education outreach programs, to house tree donations that promote canopy preservation, and to support tree maintenance and preservation throughout the City.

FUNDS OVERVIEW (CONTINUED)

General Fund Capital Projects Fund

Purpose: This fund is used to account for General Fund major capital improvements.

Funding Sources: Revenue sources are derived from various State and Federal grants, impact fees, and transfers in from the General Fund.

This fund is managed by Public Works and includes projects in support of the following departments: City Commission, Administration, City Clerk, Finance, Non-Departmental, Building, Community Development, BSO Code Enforcement, Public Works Administration, Property Maintenance, Parks and Streets Maintenance, Fleet Services, BSO Police, BSO Fire, and Recreation.

Parking Lot Fund

Purpose: This fund is used to account for the income and expenses of operating the City's parking facilities.

Funding Sources: Revenue is derived from service charges and user fees.

This fund provides the funding required to maintain and operate the City's vehicle and boat storage lots.

Stormwater Fund

Purpose: This fund is used to account for the income and expenses of the City's stormwater system.

Funding Sources: Revenue sources are service charges and local and state grants.

This fund provides funding required to maintain and enhance the City's storm drainage system.

Water and Sewer Utility Fund

Purpose: This fund is used to account for the income and expenses of operating the City's water and sewer system.

Funding Sources: Revenue sources are service charges, state and federal grants, and contributions from developers.

This fund provides funding to support water production and distribution, wastewater transmission and treatment, and utilities customer service, which includes account management and billing. This fund is also the primary source of funding for Water and Sewer capital projects.

FUNDS OVERVIEW (CONTINUED)

Water and Sewer Renewal and Replacement Fund

Purpose: This fund is used to account for Water and Sewer repair and maintenance projects.

Funding Sources: Revenue is derived from interest income and transfers in from the Water and Sewer Utility Fund.

This fund provides funding for repair and maintenance of the utilities system.

Water and Sewer Capital Improvement Fund

Purpose: This fund is used to account for Water and Sewer major capital improvements.

Funding Sources: Revenue sources are derived from various state and federal grants, impact fees, and transfers in from the Water and Sewer Utility Fund.

This fund is used to fund major Utility projects.

Position Summary

Department Name	FY 2020*			FY 2021			FY 2022 Adopted		
	FT	Comm	Other	FT	Comm	Other	FT	Comm	Other
City Commission	1.00	5.00	-	1.00	5.00	-	1.00	5.00	-
Administration	3.00	-	-	3.00	-	-	3.00	-	-
City Clerk's Office[1]	5.00	-	-	5.00	-	-	4.00	-	1.00
Finance[2]	8.20	-	1.00	8.20	-	1.00	9.00	-	1.00
Human Resources[3]	-	-	-	-	-	-	2.00	-	-
Community Development	2.40	-	-	2.90	-	-	6.10	-	-
Public Works	23.00	-	7.00	23.00	-	7.00	22.00	-	7.00
Recreation	12.00	-	43.00	12.00	-	43.00	10.00	-	47.00
Total General Fund*	**54.60**	**5.00**	**51.00**	**55.10**	**5.00**	**51.00**	**57.10**	**5.00**	**56.00**
Total Full Time Equivalent	**54.60**	**N/A**	**15.47**	**55.10**	**N/A**	**15.47**	**57.10**	**N/A**	**17.47**
*Excludes Broward Sheriff's Office - Code Enforcement, Police, and Fire									
Building Insp. Svcs. Fund[4]	6.60	-	9.00	6.10	-	8.00	2.90	-	8.00
Total Special Revenue Fund	**6.60**	**-**	**9.00**	**6.10**	**-**	**8.00**	**2.90**	**-**	**8.00**
Total Full Time Equivalent	**6.60**	**-**	**1.54**	**6.10**	**-**	**1.54**	**2.90**	**-**	**1.54**
Stormwater Fund	1.00	-	-	1.00	-	-	1.00	-	-
Water/Sewer Utility Fund	41.80	-	2.00	41.80	-	2.00	42.00	-	2.00
Total Proprietary Funds	**42.80**	**-**	**2.00**	**42.80**	**-**	**2.00**	**43.00**	**-**	**2.00**
Total Full Time Equivalent	**42.80**	**-**	**1.25**	**42.80**	**-**	**1.25**	**43.00**	**-**	**1.25**
Total Staff All Funds	**104.00**	**5.00**	**62.00**	**104.00**	**5.00**	**61.00**	**103.00**	**5.00**	**66.00**
Total Full Time Equivalent	**104.00**	**N/A**	**18.26**	**104.00**	**N/A**	**18.26**	**103.00**	**N/A**	**20.26**
BSO - Code Enforcement	4.00	-	-	4.00	-	-	4.00	-	-
BSO - Police	73.00	-	-	73.00	-	-	68.00	-	-
BSO - Fire	55.00	-	-	55.00	-	-	55.00	-	-
Total Public Safety (Contract)	**132.00**	**-**	**-**	**132.00**	**-**	**-**	**127.00**	**-**	**-**
Total Staff & Public Safety	**236.00**	**5.00**	**62.00**	**236.00**	**5.00**	**61.00**	**230.00**	**5.00**	**66.00**
Total Full Time Equivalent	**236.00**	**N/A**	**18.26**	**236.00**	**N/A**	**18.26**	**230.00**	**N/A**	**20.26**

FY 2022 Position Changes:

- [1]New postion created for City clerk as a PT29 Administrative Specialist. HR Programs Specialist moved to new HR Dept in
- [2]New postion approved by commission to bring on another accountant for the Finance Department.
- [3]Human Resources is a new department in FY22. HR Director is a new position and HR Programs Specialist moved to this department from City Clerk.
- [4]The staff listed under the Building Inspection Services Fund are part of the Community Development Department, but are funded out of this special revenue fund due to the restricted use of building services revenue.

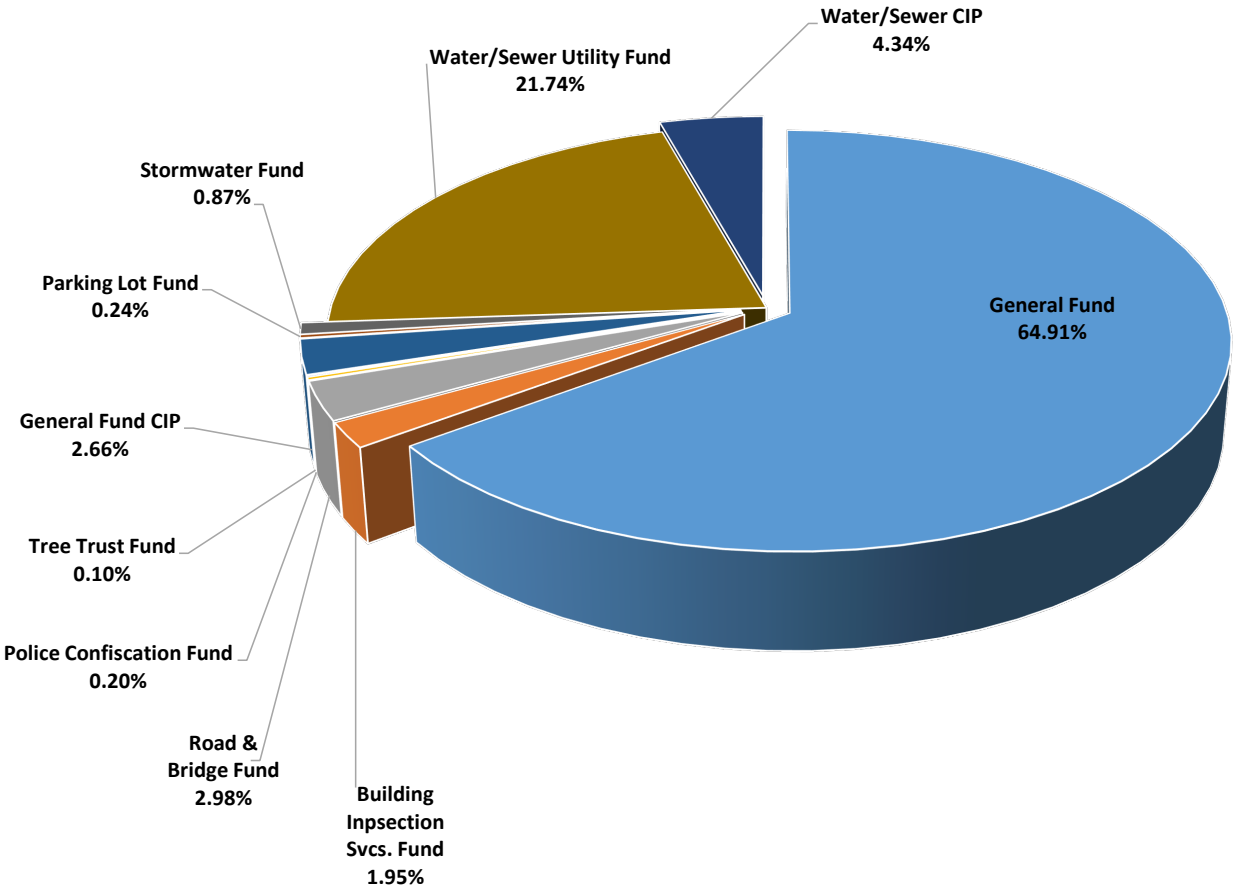
*In FY 2020 there was a miscalculation in the total FTE and the FY 2020 Adopted Budget stated 103 FTE, however, it was actually 104.

Citywide Revenue & Expenditure/Expense

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Revenue							
General Fund	40,073,095	38,843,168	38,898,742	39,691,876	39,508,383	-0.46%	(183,493)
Building Inspection Svcs. Fund	1,534,283	1,155,163	1,155,163	1,184,899	1,184,899	0.00%	-
Road & Bridge Fund	1,495,435	1,547,000	1,547,000	1,631,847	1,586,178	-2.80%	(45,669)
Police Confiscation Fund	2,779	26,000	26,000	20,000	20,000	0.00%	-
Tree Trust Fund	-	175,791	175,791	63,500	63,500	0.00%	-
General Fund CIP	1,811,404	596,230	596,230	1,688,820	1,196,590	-29.15%	(492,230)
Appropriation from Fund Balance	-	210,903	210,903	-	736,374	0.00%	736,374
Total Governmental Funds	**44,916,996**	**42,554,255**	**42,609,829**	**44,280,942**	**44,295,924**	**0.03%**	**14,982**
Parking Lot Fund	124,536	152,000	152,000	153,000	153,000	0.00%	-
Stormwater Fund	323,164	532,191	567,317	554,100	554,100	0.00%	-
Water & Sewer Utility Fund	13,547,382	13,331,670	13,529,766	13,171,230	13,171,230	0.00%	-
Water & Sewer R&R Fund	2,813	-	130,961	-	-	0.00%	-
Water & Sewer CIP	4,704,563	1,908,300	5,484,603	2,627,310	2,627,310	0.00%	-
Total Proprietary Funds	**18,702,458**	**15,924,161**	**19,864,647**	**16,505,640**	**16,505,640**	**0.00%**	**-**
Total Funding	**63,619,454**	**58,478,416**	**62,474,476**	**60,786,582**	**60,801,564**	**0.02%**	**14,982**
Expenditure/Expense							
General Fund	37,514,710	38,843,168	38,860,300	39,635,760	39,320,165	-0.80%	(315,595)
Building Inspection Svcs. Fund	1,100,046	1,155,163	1,155,163	1,182,010	1,182,010	0.00%	-
Road & Bridge Fund	1,973,308	1,547,000	1,547,000	1,850,991	1,805,322	-2.47%	(45,669)
Police Confiscation Fund	1,700	236,903	236,903	120,000	120,000	0.00%	-
Tree Trust Fund	-	163,500	163,500	63,500	63,500	0.00%	-
Debt Service Fund	126,294	-	-	-	-	0.00%	-
General Fund CIP	187,759	596,230	596,230	1,688,820	1,613,820	-4.44%	(75,000)
Total Governmental Funds	**40,903,817**	**42,541,964**	**42,559,096**	**44,541,081**	**44,104,817**	**-0.98%**	**(436,264)**
Parking Lot Fund	145,647	145,332	145,332	147,984	147,984	0.00%	-
Stormwater Fund	501,755	513,692	548,818	528,735	528,735	0.00%	-
Water & Sewer Utility Fund	14,740,159	13,208,524	13,405,354	12,911,768	13,171,230	2.01%	259,462
Water & Sewer R&R Fund	14,136	-	130,961	-	-	0.00%	-
Water & Sewer CIP	2,705,157	1,908,300	5,484,603	2,627,310	2,627,310	0.00%	-
Total Proprietary Funds	**18,106,854**	**15,775,848**	**19,715,068**	**16,215,797**	**16,475,259**	**1.60%**	**259,462**
Total Expenditure/Expense	**59,010,671**	**58,317,812**	**62,274,164**	**60,756,878**	**60,580,076**	**-0.29%**	**(176,802)**
Over/(Under)	**4,608,783**	**160,604**	**200,312**	**29,704**	**221,488**	**645.65%**	**191,784**

Citywide Expenditure/Expense

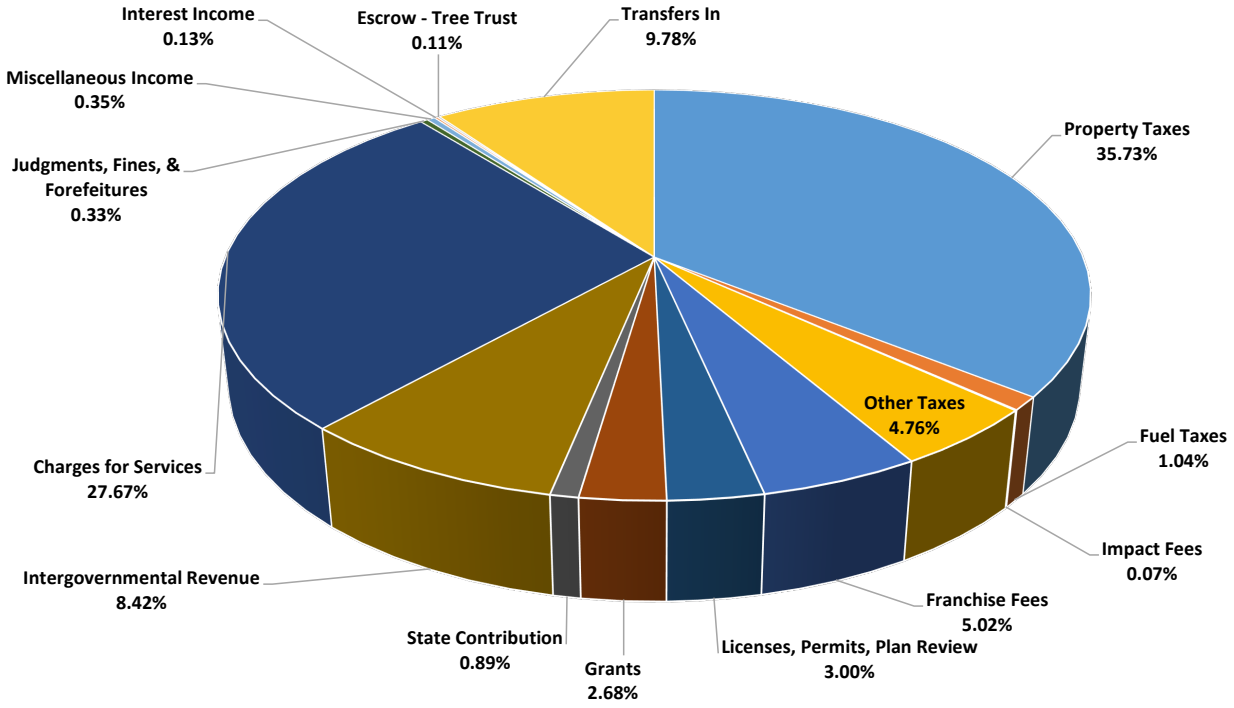
FY 2022 Adopted Citywide Expenditure/Expense by Fund (%)



Citywide Revenue

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Funding							
Property Taxes	20,244,977	19,378,929	19,378,929	19,904,014	19,904,014	0.00%	-
Fuel Taxes	539,170	542,046	542,046	577,345	577,345	0.00%	-
Impact Fees	444,381	43,000	43,000	38,000	38,000	0.00%	-
Fire Assessment	2,806,406	3,726,075	3,726,075	4,362,916	4,362,915	0.00%	(1)
Other Taxes	2,556,807	2,436,350	2,436,350	2,653,350	2,653,350	0.00%	-
Franchise Fees	2,742,971	2,782,035	2,782,035	2,796,560	2,796,560	0.00%	-
Licenses, Permits, Plan Review	1,946,644	1,640,663	1,640,663	1,670,399	1,670,399	0.00%	-
Grants	4,212,512	20,000	20,000	1,494,011	1,494,011	0.00%	-
State Contribution	550,928	493,153	493,153	493,597	493,597	0.00%	-
Intergovernmental Revenue	4,234,024	4,228,451	4,228,451	4,675,680	4,692,251	0.35%	16,571
Charges for Services	15,001,326	16,072,571	16,072,571	15,540,411	15,415,348	-0.80%	(125,063)
Judgments, Fines, & Forefeitures	97,880	194,000	194,000	235,000	185,000	-21.28%	(50,000)
Miscellaneous Income	518,309	223,000	223,000	195,000	195,000	0.00%	-
Interest Income	232,115	165,500	165,500	98,500	73,500	-25.38%	(25,000)
Escrow - Tree Trust	-	175,791	175,791	63,500	63,500	0.00%	-
Transfers In	7,491,004	5,595,114	5,595,114	5,988,299	5,450,400	-8.98%	(537,899)
Appropriation from Fund Balance	-	761,738	4,757,798	-	736,374	0.00%	736,374
Total Revenue	**63,619,454**	**58,478,416**	**62,474,476**	**60,786,582**	**60,801,564**	**0.02%**	**14,982**

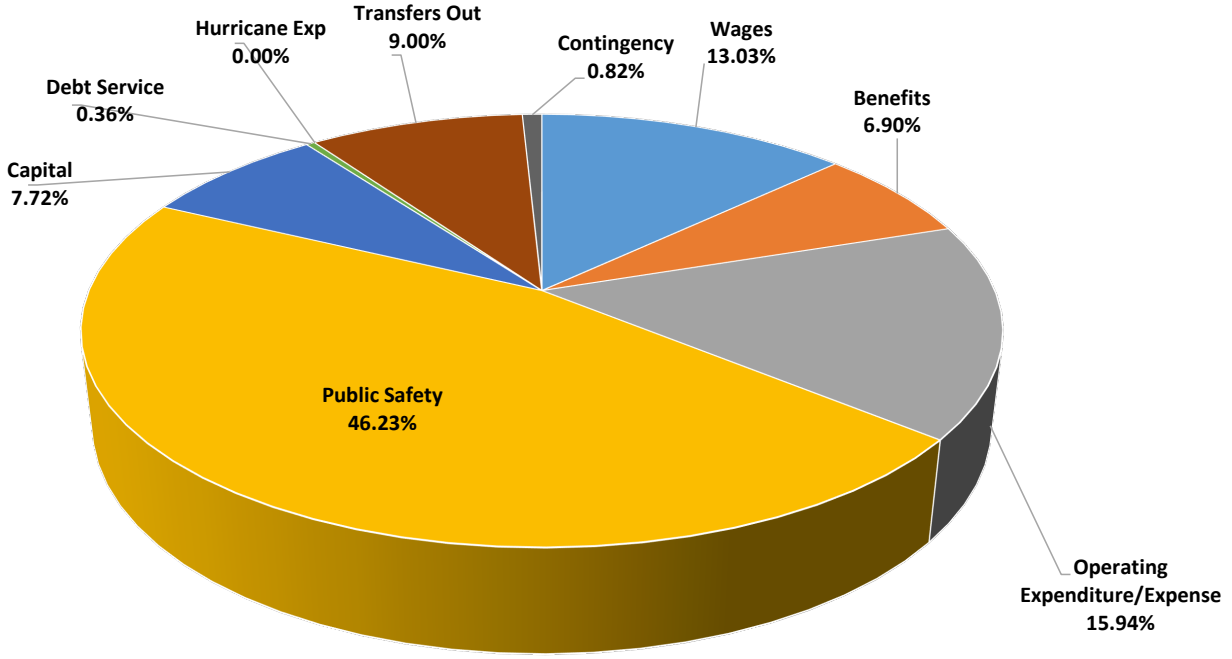
FY 2022 Adopted Citywide Revenue by Category (%)



Citywide Expenditure/Expense

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Personnel Services							
Wages	7,272,954	7,570,777	7,570,777	7,847,338	7,892,253	0.57%	44,915
Benefits	4,852,899	4,789,697	4,789,697	4,200,686	4,181,802	-0.45%	(18,884)
Total Personnel Services	**12,125,853**	**12,360,474**	**12,360,474**	**12,048,024**	**12,074,055**	**0.22%**	**26,031**
Operating Expenditure/Expense	11,378,381	8,790,832	9,125,782	8,981,161	9,656,364	7.52%	675,203
Hurricane Expense	8,411	21,000	13,671	3,000	3,000	0.00%	-
Public Safety (Including BSO Contract)	27,694,810	27,503,936	27,506,964	28,118,103	28,007,986	-0.39%	(110,117)
Capital	216,396	3,179,900	7,052,585	5,221,958	4,676,715	-10.44%	(545,243)
Debt Service	222,110	633,786	633,786	216,556	216,556	0.00%	-
Interfund Loan Payment	414,873	-	-		-	0.00%	-
Transfers Out	6,949,837	5,177,884	5,165,584	5,523,080	5,450,400	-1.32%	(72,680)
Contingency	-	650,000	415,318	645,000	495,000	-23.26%	(150,000)
Total Expenditure/Expense	**59,010,671**	**58,317,812**	**62,274,164**	**60,756,882**	**60,580,076**	**-0.29%**	**(176,806)**

FY 2022 Adopted Citywide Expenditure/Expense by Category (%)



Broward County Municipalities Total Proposed Millage Rate

Municipality	FY 2022 - Adopted			
	Rank	Operating Millage	Debt Millage	Total Millage
Lazy Lake	1			0.0000
Sea Ranch Lakes	2			0.0000
Weston	3	3.3464	0.0000	3.3464
Lauderdale By The Sea	4	3.3923	0.0000	3.3923
Hillsboro Beach	5	3.5000	0.0000	3.5000
Lighthouse Point	6	3.5893	0.5212	4.1105
Southwest Ranches	7	4.2500	0.0000	4.2500
Parkland	8	4.2979	0.0000	4.2979
Fort Lauderdale	9	4.1193	0.2613	4.3806
Davie	10	5.6270	0.2500	5.8770
Sunrise	11	6.0543		6.0543
Pembroke Pines	12	5.6690	0.4159	6.0849
Cooper City	**13**	**6.1250**	**0.0000**	**6.1250**
Wilton Manors	14	5.9000	0.2419	6.1419
Dania Beach	15	5.9998	0.1441	6.1439
Plantation	16	5.8000	0.4007	6.2007
Deerfield Beach	17	6.0018	0.3107	6.3125
Pompano Beach	18	5.6875	0.7041	6.3916
Oakland Park	19	5.8890	0.5198	6.4088
Coconut Creek	20	6.4463		6.4463
Coral Springs	21	6.2232	0.2303	6.4535
Miramar	22	7.1172	0.0000	7.1172
Tamarac	23	7.2899	0.0000	7.2899
North Lauderdale	24	7.4000		7.4000
Hallandale Beach	25	7.0000	0.5376	7.5376
Margate	26	7.1171	0.5974	7.7145
Hollywood	27	7.4810	0.4156	7.8966
Pembroke Park	28	8.5000		8.5000
West Park	29	8.5000	0.0000	8.5000
Lauderdale Lakes	30	8.6000	1.0950	9.6950
Lauderhill	31	8.2898	1.6920	9.9818

Note: Millage rates were obtained from the Broward County Property Appraiser

Broward County Municipalities Residential Fire Assessments

Municipality	FY 2022 - Adopted	
	Rank	Single Family Residence
Hillsboro Beach	1	-
Lauderdale Lakes	2	-
Lazy Lake	3	-
Pembroke Park	4	-
Plantation	5	-
Sea Ranch Lakes	6	-
Lauderdale By The Sea	7	129.85
Lighthouse Point	8	134.50
Davie	9	206.00
Pompano Beach	10	220.00
North Lauderdale	11	229.00
Deerfield Beach	12	235.00
Coconut Creek	13	245.16
Sunrise	14	249.50
Coral Springs	15	249.72
Parkland	16	250.00
Oakland Park	17	251.00
Hallandale Beach	18	265.06
Cooper City	**19**	**267.17**
Wilton Manors	20	267.36
Dania Beach	21	267.94
Hollywood	22	299.00
Margate	23	300.00
Fort Lauderdale	24	311.00
Pembroke Pines	25	312.32
Tamarac	26	350.00
Miramar	27	398.23
West Park	28	469.35
Weston	29	568.08
Lauderhill	30	576.00
Southwest Ranches	31	764.44

Note: Proposed Fire Assessment Rates that were obtained from the Broward County Property Appraiser

General Fund Revenue & Expenditure

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Funding							
	Revenue	38,829,642	36,320,493	36,320,493	37,691,622	37,508,129	-0.49%	(183,493)
	Transfer In							
001-000-381002-381	Building Inspection Svcs. Fund	275,000	307,213	307,213	335,627	335,627	0.00%	-
001-000-381200-381	Debt Svc	126,294	-	-	-	-	0.00%	-
001-000-381400-381	Parking Lot Fund	53,940	57,059	57,059	57,059	57,059	0.00%	-
001-000-381440-381	Stormwater Fund	-	20,593	20,593	20,593	20,593	0.00%	-
001-000-381450-381	Water/Sewer Utility Fund	788,219	1,574,675	1,574,675	1,574,675	1,574,675	0.00%	-
001-000-382453-382	Contribution from Capital Improvem	-	12,300	12,300	12,300	12,300	0.00%	-
001-000-386980-386	Appropriation from Fund Balance	-	550,835	606,409	-	-	0.00%	-
	Total Funding	**40,073,095**	**38,843,168**	**38,898,742**	**39,691,876**	**39,508,383**	**-0.46%**	**(183,493)**
	Expenditure							
	Wages	3,907,530	4,077,283	4,077,283	4,342,719	4,387,635	1.03%	44,916
	Benefits	2,143,565	2,935,200	2,935,200	2,318,440	2,299,559	-0.81%	(18,881)
	Total Personnel Services	**6,051,095**	**7,012,483**	**7,012,483**	**6,661,159**	**6,687,194**	**0.39%**	**26,035**
	Operating Expense	2,044,640	2,629,602	2,638,002	2,964,131	3,425,561	15.57%	461,430
	Departmental Capital	28,319	77,900	101,933	176,028	135,315	-23.13%	(40,713)
	Hurricane Expense	8,411	21,000	13,671	3,000	3,000	0.00%	-
	Public Safety (BSO)	27,694,810	27,503,936	27,506,964	28,118,103	28,007,986	-0.39%	(110,117)
	Interfund Loan Payment	414,873	-	-	-	-	0.00%	-
	Debt Service	62,884	4,000	4,000	4,000	4,000	0.00%	-
	Contingency	-	300,000	289,000	300,000	150,000	-50.00%	(150,000)
	Transfer Out						0.00%	-
	Building Inspection Svcs. Fund	-	-	-	-	-	0.00%	-
	Road & Bridge Fund	706,698	718,017	718,017	716,530	706,530	-1.40%	(10,000)
	General Fund CIP	502,980	576,230	576,230	692,809	200,579	-71.05%	(492,230)
	Total Expenditure	**37,514,710**	**38,843,168**	**38,860,300**	**39,635,760**	**39,320,165**	**-0.80%**	**(315,595)**
	Over/(Under)	**2,558,385**	**-**	**38,442**	**56,116**	**188,218**	**235.41%**	**132,102**

General Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Funding Summary							
	Property Tax*	20,244,977	19,378,929	19,378,929	19,904,014	19,904,014	0.00%	-
	Fire Assessment	2,806,406	3,726,075	3,726,075	4,362,916	4,362,915	0.00%	(1)
	Other Taxes	2,556,807	2,436,350	2,436,350	2,653,350	2,653,350	0.00%	-
	Franchise Fees	2,742,971	2,782,035	2,782,035	2,796,560	2,796,560	0.00%	-
	Licenses & Permits	417,510	490,000	490,000	490,000	490,000	0.00%	-
	Grants	3,319,470	20,000	20,000	18,000	18,000	0.00%	-
	State Contribution	550,928	493,153	493,153	493,597	493,597	0.00%	-
	Intergovernmental	3,990,431	3,985,011	3,985,011	4,416,874	4,433,445	0.38%	16,571
	Charges for Services	1,801,073	2,545,940	2,545,940	2,112,311	1,987,248	-5.92%	(125,063)
	Judgments, Fines & Forfeitures	97,045	170,000	170,000	215,000	165,000	-23.26%	(50,000)
	Miscellaneous Income	165,599	193,000	193,000	179,000	179,000	0.00%	-
	Interest Income	136,425	100,000	100,000	50,000	25,000	-50.00%	(25,000)
	Total Revenue	**38,829,642**	**36,320,493**	**36,320,493**	**37,691,622**	**37,508,129**	**3.15%**	**(183,493)**
	Property Tax							
001-000-311001-311	Ad Valorem Taxes	20,227,889	19,356,929	19,356,929	19,882,014	19,882,014	0.00%	-
001-000-311002-311	Ad Valorem Taxes-Delinquent	925	7,000	7,000	7,000	7,000	0.00%	-
001-000-311003-311	Ad Valorem Taxes-Interest & Penalty	16,163	15,000	15,000	15,000	15,000	0.00%	-
	Total Property Tax	**20,244,977**	**19,378,929**	**19,378,929**	**19,904,014**	**19,904,014**	**0.00%**	**-**
	Fire Assessment							
001-000-342602-342	Public Safety-Fire Assessment Fee	2,806,406	3,726,075	3,726,075	4,362,916	4,362,915	0.00%	(1)
	Total Fire Assessment	**2,806,406**	**3,726,075**	**3,726,075**	**4,362,916**	**4,362,915**	**0.00%**	**(1)**
	Other Taxes							
001-000-314100-314	Utility Service Tax-Electricity	2,503,127	2,383,000	2,383,000	2,600,000	2,600,000	0.00%	-
001-000-314900-314	Utility Service Tax-Other	53,680	53,350	53,350	53,350	53,350	0.00%	-
	Total Other Taxes	**2,556,807**	**2,436,350**	**2,436,350**	**2,653,350**	**2,653,350**	**0.00%**	**-**
	Franchise Fees							
001-000-323100-323	Franchise Fee-Electricity	1,799,023	1,833,000	1,833,000	1,833,000	1,833,000	0.00%	-
001-000-323202-323	Franchise Fee-T Mobile	72,318	74,664	74,664	75,000	75,000	0.00%	-
001-000-323203-323	Franchise Fee-Spectrasite	52,115	57,632	57,632	58,000	58,000	0.00%	-
001-000-323205-323	Franchise Fee-Nextel	56,930	61,543	61,543	61,543	61,543	0.00%	-
001-000-323206-323	Franchise Fee-Crown Castle	140,349	148,179	148,179	142,000	142,000	0.00%	-
001-000-323700-323	Franchise Fee-Solid Waste	535,652	515,000	515,000	535,000	535,000	0.00%	-
001-000-323900-323	Franchise Fee-Recycling	46,990	46,517	46,517	46,517	46,517	0.00%	-
001-000-323901-323	Franchise Fee-Towing	39,594	45,500	45,500	45,500	45,500	0.00%	-
	Total Franchise Fees	**2,742,971**	**2,782,035**	**2,782,035**	**2,796,560**	**2,796,560**	**0.00%**	**-**
	Licenses & Permits							
001-000-316000-316	Local Business Tax Receipts	417,894	490,000	490,000	490,000	490,000	0.00%	-
001-000-322001-322	Building Permits-Structural	(384)	-	-		-	0.00%	-
	Total Licenses & Permits	**417,510**	**490,000**	**490,000**	**490,000**	**490,000**	**0.00%**	**-**

General Fund Revenue

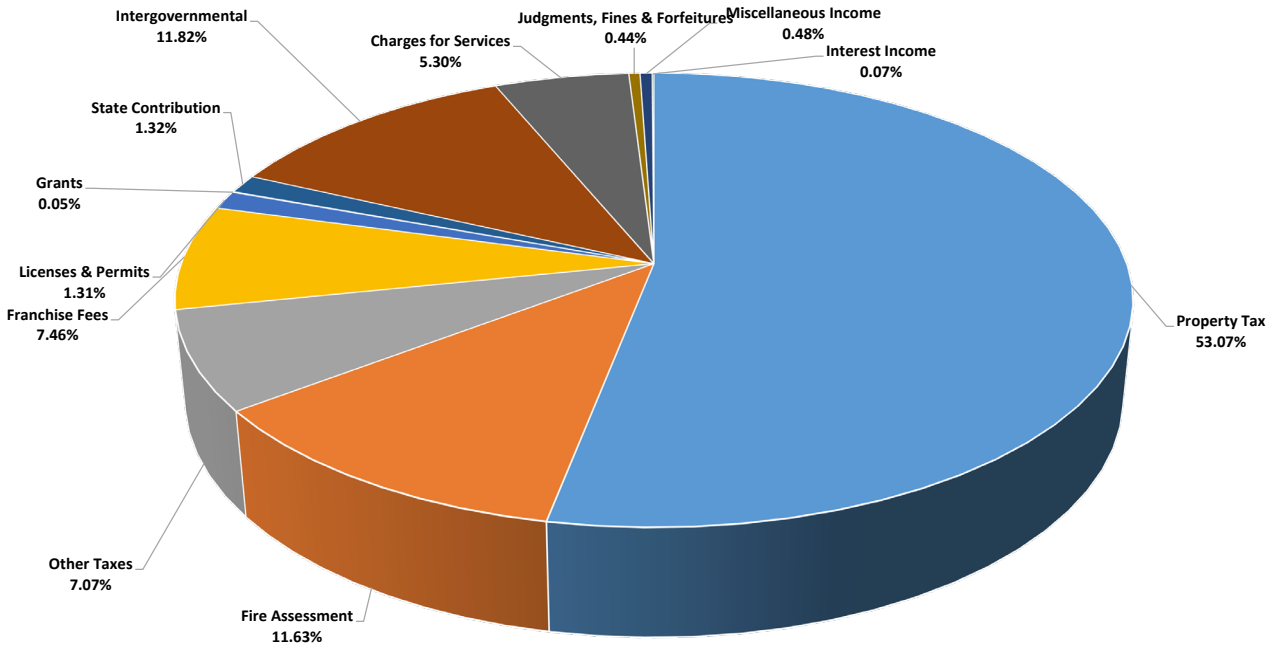
GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Grants							
001-000-331204-331	Federal Grant-CDBG	-	20,000	20,000	18,000	18,000	0.00%	-
001-000-331501-331	Federal Grant-FEMA	3,139,829	-	-		-	0.00%	-
001-000-334100-334	State Grant-FEMA	179,641	-	-		-	0.00%	-
	Total Grants	**3,319,470**	**20,000**	**20,000**	**18,000**	**18,000**	**0.00%**	**-**
	State Contribution - Police, Fire Pensions							
001-000-312510-312	State Contribution-Fire	208,155	200,485	200,485	201,934	201,934	0.00%	-
001-000-312520-312	State Contribution- Police	342,773	292,668	292,668	291,663	291,663	0.00%	-
	Total State Contribution	**550,928**	**493,153**	**493,153**	**493,597**	**493,597**	**0.00%**	**-**
	Intergovernmental							
001-000-315000-315	Communication Service Taxes	825,606	791,381	791,381	825,606	805,114	-2.48%	(20,492)
001-000-335120-335	State Revenue Sharing	860,135	860,097	860,097	961,979	999,042	3.85%	37,063
001-000-335150-335	State Shared-Beverage License Tax	12,896	8,500	8,500	8,500	8,500	0.00%	-
001-000-335180-335	State Shared-Sales Tax	2,070,215	2,211,781	2,211,781	2,278,792	2,278,792	0.00%	-
001-000-335300-335	State Shared-Fuel Refund Tax	7,407	7,500	7,500	7,500	7,500	0.00%	-
001-000-335491-335	State Shared-Street Light Main. (FDOT)	75,753	75,752	75,752	75,730	75,730	0.00%	-
001-000-335492-335	State Shared-EMS Transport Program	112,756	-	-	90,000	90,000	0.00%	-
001-000-338001-338	County-Occupational License	25,663	30,000	30,000	30,000	30,000	0.00%	-
001-000-338003-338	County-Recycling & Salvage	-	-	-	138,767	138,767	0.00%	-
	Total Intergovernmental	**3,990,431**	**3,985,011**	**3,985,011**	**4,416,874**	**4,433,445**	**0.38%**	**16,571**
	Charges for Services							
001-000-341901-341	Fees-Election Filing	1,808	-	-	500	500	0.00%	-
001-000-341902-341	Fees-Passport Processing	67,590	157,500	157,500	200,000	200,000	0.00%	-
001-000-342100-342	Public Safety-School Resource Officer	273,000	286,000	286,000	300,000	300,000	0.00%	-
001-000-342120-342	SRO - Renaissance		157,311	157,311	157,311	178,498	13.47%	21,187
001-000-342500-342	Public Safety-Fire Inspections	167,241	180,000	180,000	180,000	180,000	0.00%	-
001-000-342502-342	Public Safety-Facility Lease	356,520	374,453	374,453	-	-	0.00%	-
001-000-342603-342	Public Safety-EMS Transport	574,727	600,000	600,000	600,000	600,000	0.00%	-
001-000-342900-342	Public Safety-Training Certification	500	2,000	2,000	2,000	2,000	0.00%	-
001-000-342901-342	Public Safety-Police Dept. Revenues	-	1,500	1,500	1,500	1,500	0.00%	-
001-000-342902-342	Public Safety-Emergency Order Violations	8,000	24,000	24,000	-		0.00%	-
001-000-343901-343	Service Charge-Miscellaneous	640	-	-	-	-	0.00%	-
001-000-347200-347	Rec-Camps & Enrich. Prog. (Non-Tax)	60,161	275,000	275,000	265,000	245,000	-7.55%	(20,000)
001-000-347201-347	Rec-Aquatic Programs (Non-Tax)	57,599	101,842	101,842	100,000	75,000	-25.00%	(25,000)
001-000-347202-347	Rec-In House Rec. Programs (Non-Tax)	33,683	57,750	57,750	45,000	25,000	-44.44%	(20,000)
001-000-347203-347	Rec-Fitness Room (Taxable)	32,798	46,292	46,292	50,000	25,000	-50.00%	(25,000)
001-000-347204-347	Rec-Contractual Programs (Non-Tax)	33,980	60,500	60,500	40,000	30,000	-25.00%	(10,000)
001-000-347205-347	Rec-Annual/Special Events (Non-Tax)	22,135	27,500	27,500	25,000	8,000	-68.00%	(17,000)
001-000-347206-347	Rec-Annual/Special Events (Taxable)	3,702	6,875	6,875	6,000	5,000	-16.67%	(1,000)
001-000-347207-347	Rec-Pool Usage (Taxable)	3,403	8,250	8,250	7,500	5,000	-33.33%	(2,500)
001-000-347208-347	Rec-Facility Usage (Taxable)	4,172	2,750	2,750	3,000	2,750	-8.33%	(250)
001-000-347209-347	Rec-Sponsorships	-	15,583	15,583	12,500	12,500	0.00%	-
001-000-347500-347	Rec-Rentals (Taxable)	20,062	36,667	36,667	30,000	5,000	-83.33%	(25,000)
001-000-347501-347	Rec-Rentals (Non-Tax)	2,102	917	917	1,000	500	-50.00%	(500)
001-000-347503-347	Optimist Revenue	8,880	26,250	26,250	36,000	36,000	0.00%	-
001-000-349901-349	Fees-Land Development	68,370	50,000	50,000	50,000	50,000	0.00%	-
001-000-329002-329	Fees-Sidewalk Inspection	-	47,000	47,000	-	-	0.00%	-
	Total Charges for Services	**1,801,073**	**2,545,940**	**2,545,940**	**2,112,311**	**1,987,248**	**-5.92%**	**(125,063)**

General Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Judgments, Fines & Forfeitures							
001-000-351100-351	Judgments & Fines-Cty. Court Criminal	40,271	65,000	65,000	110,000	60,000	-45.45%	(50,000)
001-000-354001-354	Fines & Forfeitures-Local	56,774	105,000	105,000	105,000	105,000	0.00%	-
	Total Judgments, Fines & Forfeits.	**97,045**	**170,000**	**170,000**	**215,000**	**165,000**	**-23.26%**	**(50,000)**
	Miscellaneous Income							
001-000-364000-364	Sale Of Fixed Assets	-	15,000	15,000	15,000	15,000	0.00%	-
001-000-366000-366	Donations	11,805	-	-	-	-	0.00%	-
001-000-366100-366	Escrow-Donations - Relay/Color Run	1,330	5,000	5,000	-	-	0.00%	-
001-000-369900-369	Other Miscellaneous Revenues	24,177	12,000	12,000	12,000	12,000	0.00%	-
001-000-369901-369	Refund Prior Year Expense	(1,715)	-	-	-	-	0.00%	-
001-000-369902-369	Lien Inquiries	40,750	40,000	40,000	50,000	50,000	0.00%	-
001-000-369904-369	Vending Machine Commission	439	1,000	1,000	7,000	7,000	0.00%	-
001-000-369906-369	BMS Revenue	17,000	17,000	17,000	17,000	17,000	0.00%	-
001-000-369907-369	Insurance Reimbursement	15,937	45,000	45,000	20,000	20,000	0.00%	-
001-000-369908-369	Misc. Income - Abandoned Property	5,876	8,000	8,000	8,000	8,000	0.00%	-
001-000-369909-369	Waste Management Admin. Fee	50,000	50,000	50,000	50,000	50,000	0.00%	-
	Total Miscellaneous Income	**165,599**	**193,000**	**193,000**	**179,000**	**179,000**	**0.00%**	**-**
	Interest Income							
001-000-361100-361	Interest-Income	136,425	100,000	100,000	50,000	25,000	-50.00%	(25,000)
	Total Interest Income	**136,425**	**100,000**	**100,000**	**50,000**	**25,000**	**-50.00%**	**(25,000)**
	Total Revenue	**38,829,642**	**36,320,493**	**36,320,493**	**37,691,622**	**37,508,129**	**-0.49%**	**(183,493)**

*Property Tax Revenue is budgeted at 95.88% of total taxable revenue to account for early payment discount.

FY 2022 Adopted General Fund Revenue by Category (%)



General Fund Expenditure By Category of Expenditure & Department

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Expenditure							
Wages	3,907,530	4,077,283	4,077,283	4,342,719	4,387,635	1.03%	44,916
Benefits	2,143,565	2,935,200	2,935,200	2,318,440	2,299,559	-0.81%	(18,881)
Total Personnel Services	**6,051,095**	**7,012,483**	**7,012,483**	**6,661,159**	**6,687,194**	**0.39%**	**26,035**
Operating Expense	2,044,640	2,629,602	2,638,002	2,964,131	3,425,561	15.57%	461,430
Departmental Capital	28,319	77,900	101,933	176,028	135,315	-23.13%	(40,713)
Hurricane Expense	8,411	21,000	13,671	3,000	3,000	0.00%	-
Public Safety (BSO)	27,694,810	27,503,936	27,506,964	28,118,103	28,007,986	-0.39%	(110,117)
Interfund Loan Payment	414,873	-	-	-	-	0.00%	-
Debt Service	62,884	4,000	4,000	4,000	4,000	0.00%	-
Contingency	-	300,000	289,000	300,000	150,000	-50.00%	(150,000)
Transfer Out						0.00%	-
Building Inspection Svcs. Fund	-	-	-	-	-	0.00%	-
Road & Bridge Fund	706,698	718,017	718,017	716,530	706,530	-1.40%	(10,000)
General Fund CIP	502,980	576,230	576,230	692,809	200,579	-71.05%	(492,230)
Total Transfer Out	1,209,678	1,294,247	1,294,247	1,409,339	907,109	-35.64%	(502,230)
Total Expenditure	**37,514,710**	**38,843,168**	**38,860,300**	**39,635,760**	**39,320,165**	**-0.80%**	**(315,595)**

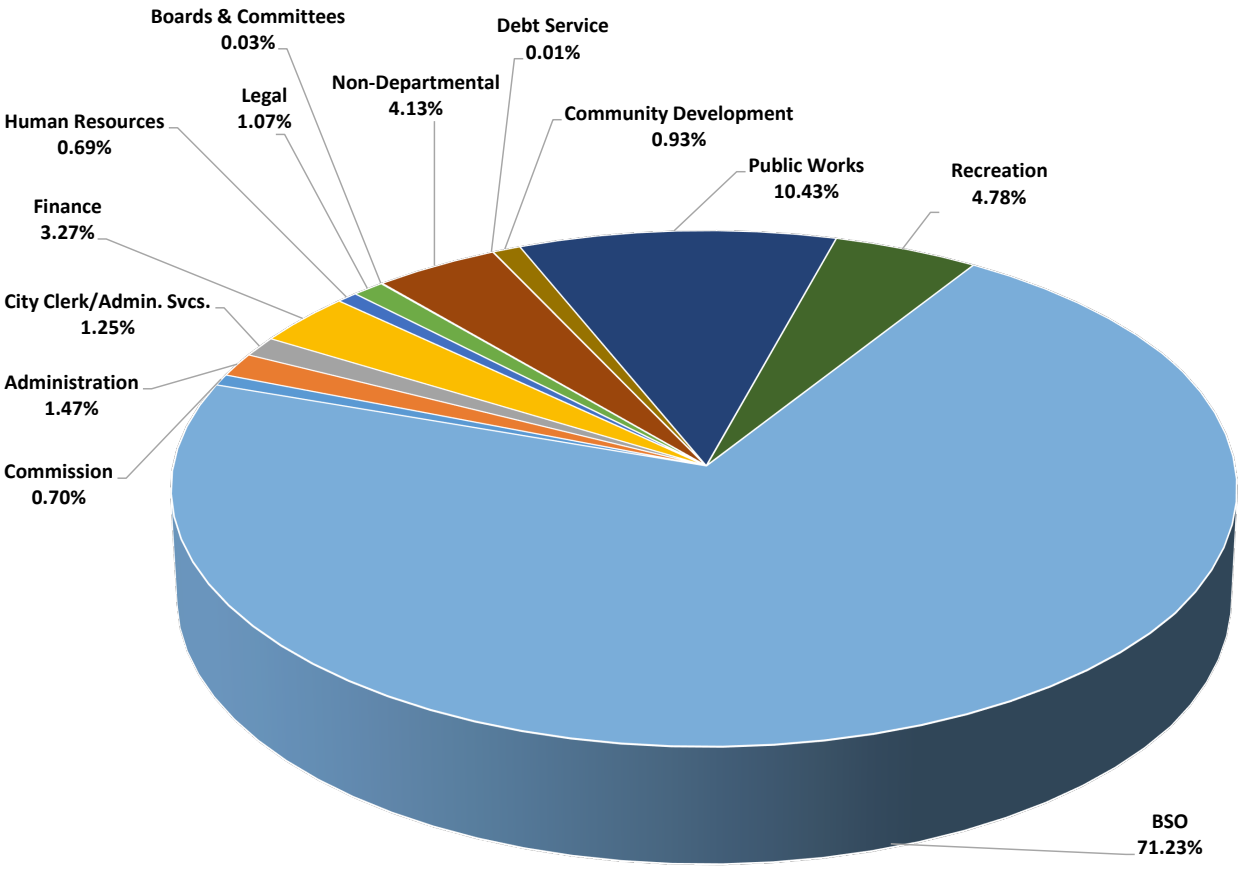
General Fund Expenditure By Category of Expenditure & Department

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
City Departments							
Commission	278,220	287,998	287,998	353,516	273,373	-22.67%	(80,143)
Administration	423,151	484,098	487,098	561,679	578,252	2.95%	16,573
City Clerk/Administrative Services	612,524	644,574	644,574	665,933	492,396	-26.06%	(173,537)
Finance	1,079,348	1,112,948	1,128,856	1,275,639	1,286,098	0.82%	10,459
Human Resources	-	-	-	-	272,931	0.00%	272,931
Legal	390,922	418,000	423,000	420,000	420,000	0.00%	-
Boards & Committees	7,680	12,200	12,200	10,725	13,700	27.74%	2,975
Non-Departmental							
Other	535,633	623,755	598,857	623,155	565,755	-9.21%	(57,400)
Transfer Out	1,209,678	1,294,247	1,294,247	1,409,339	907,109	-35.64%	(502,230)
Debt Service to Water/Sewer	414,873	-	-	-	-	0.00%	-
Contingency	-	300,000	289,000	300,000	150,000	-50.00%	(150,000)
Total Non-Departmental	**2,160,184**	**2,218,002**	**2,182,104**	**2,332,494**	**1,622,864**	**-30.42%**	**(709,630)**
Debt Service	62,884	4,000	4,000	4,000	4,000	0.00%	-
Community Development	366,672	368,867	368,867	376,927	365,151	-3.12%	(11,776)
Public Works - Administration	568,115	656,796	656,796	593,461	596,163	0.46%	2,702
Public Works - Property Maint.	461,199	521,553	529,053	560,047	558,210	-0.33%	(1,837)
Public Works - Parks & Streets Maint.	1,564,200	1,799,721	1,818,315	2,025,575	2,534,735	25.14%	509,160
Public Works - Hurricane Expense	-	-	-	-	-	0.00%	-
Public Works - Fleet Services	364,478	393,131	393,131	414,058	412,936	-0.27%	(1,122)
Recreation	1,471,912	1,782,253	1,789,582	1,923,603	1,881,370	-2.20%	(42,233)
Recreation - Hurricane Expense	8,411	21,000	13,671	-	-	0.00%	-
Total Expenditure Ex. BSO	**9,819,900**	**10,725,141**	**10,739,245**	**11,517,657**	**11,312,179**	**-1.78%**	**(205,478)**

General Fund Expenditure By Category of Expenditure & Department

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Public Safety							
BSO Code Enforcement							
Contract	413,044	459,000	459,000	469,435	469,435	0.00%	-
Other							
Pensions	-	-	-	112,667	112,667	0.00%	-
Other Non-Contract Expenditures	27,986	21,750	21,750	21,750	21,750	0.00%	-
Total Other	27,986	21,750	21,750	134,417	134,417	0.00%	-
Total BSO Code Enforcement	**441,030**	**480,750**	**480,750**	**603,852**	**603,852**	**0.00%**	**-**
BSO Police							
Contract	13,174,078	15,123,827	15,123,827	13,026,102	12,915,985	-0.85%	(110,117)
Other							
Pensions	1,976,272	320,055	320,055	1,786,866	1,786,866	0.00%	-
Other Non-Contract Expenditures	54,415	114,000	114,000	389,000	389,000	0.00%	-
Total Other	2,030,687	434,055	434,055	2,175,866	2,175,866	0.00%	-
Total BSO Police	**15,204,765**	**15,557,882**	**15,557,882**	**15,201,968**	**15,091,851**	**-0.72%**	**(110,117)**
BSO Fire							
Contract	11,291,279	11,765,659	11,765,659	11,703,934	11,703,934	0.00%	-
Other							
Pensions	712,382	294,036	294,036	589,621	589,621	0.00%	-
Other Non-Contract Expenditures	45,354	19,700	22,728	18,728	18,728	0.00%	-
Total Other	757,736	313,736	316,764	608,349	608,349	0.00%	-
Total BSO Fire	**12,049,015**	**12,079,395**	**12,082,423**	**12,312,283**	**12,312,283**	**0.00%**	**-**
BSO - Total							
Contract	24,878,401	27,348,486	27,348,486	25,199,471	25,089,354	-0.44%	(110,117)
Pensions	2,688,654	614,091	614,091	2,489,154	2,489,154	0.00%	-
Other	127,755	155,450	158,478	429,478	429,478	0.00%	-
Total BSO	**27,694,810**	**28,118,027**	**28,121,055**	**28,118,103**	**28,007,986**	**-0.39%**	**(110,117)**
Total Expenditure	**37,514,710**	**38,843,168**	**38,860,300**	**39,635,760**	**39,320,165**	**-0.80%**	**(315,595)**

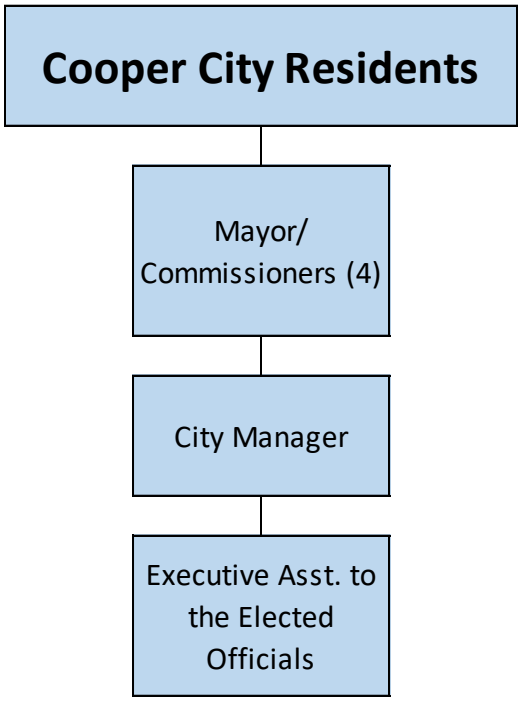
FY 2022 Adopted General Fund Expenditure by Department (%)



CITY COMMISSION

Mission:

To provide effective communication and participation in the development of mutually rewarding relationships with residents, schools, business relations, city administration, government associations and civic leaders on behalf of the Cooper City Commission, with responsiveness, reliability and respect for all.



FY 2021 Year to Date Accomplishments:

- Created, organized and facilitated the implemented the City's first official retired American Flag drop box. Coordinated unveiling and dedication ceremony.
- Standardized Advisory Board updating/reporting process, created, and implemented Board Liaison Manuals and Citizens Resource Manual.
- Developed, Coordinated and promoted fundraising initiatives to benefit victims of the building collapse catastrophe in Town of Surfside.
- Established, coordinated and facilitated Special Recognition Ceremony to publicly honor and celebrate award/proclamation recipients.
- Created Commission Office Reference Manual.
- Implemented, coordinated and facilitated the installation of a photo wall of elected officials in the City Hall, BSO-Police and BSO-Fire lobby areas.
- Hosted, coordinated and facilitated the Mayor's Town Hall Meeting with charitable 501(c)3 not-for-profit organizations.
- Hosted, coordinated and facilitated BSO Contracted City Mayor's Forum.

FY 2021 Year to Date Accomplishments (Cont'd.)

- Created and established Constituent Concern form and status spreadsheet report to ensure timely responses to constituent related issues.
- Coordinated and facilitated Yard of the Month program.
- Collaborated with Local garden center Florida Nursery Mart to provide a $50 gift certificate to the winning Yard of the Month homeowner.
- Hosted, coordinated and facilitated Breakfast with the Principals event.
- Coordinated, facilitated and hosted BSO Contract Cities Mayors' Forum.
- Created Newly Elected Officials Onboarding process/checklist.
- Created Employee Onboarding and Exit checklist.
- Created and implemented Yard of the Month planning checklist.
- Created and implemented Special Events planning checklist.
- Aided City Manager's Office with the City's Strategic Planning Initiative.
- Aided City Manager's Office with the Adopt-A-Street Initiative.
- Hosted and facilitated Code Enforcement (i.e., progress and future initiatives – Alternative Code Enforcement (Citations), Parking Citations, FBC Enforcement, Special Magistrate/Code Enforcement); Parking & Commercial Vehicles, RV's & Boats, Tree Workshop (i.e., vision, clear structured plan, goals moving forward).
- Facilitated and aided in the coordination of the Community Volunteering – Give Back Event (i.e., Potential Church).
- Aided residents, businesses, schools and other civic and government agencies with conflict resolution to the satisfaction and enrichment of our constituency.
- Coordinated with school principals and participates in local school programs for and on behalf of the Commission, Read for the Record, Read Across Broward, If I Were Elected Mayor Essay Contest, CCHS 50th Class Time Capsule Ceremony, etc.
- Coordinated commission meeting appearances of local, state, and federal legislators; civic organizations, award/proclamation recipients.
- Developed, coordinated and facilitated recognition programs, including written awards, certifications and commendations issued to students, employees, vendors, etc. on behalf of the Commission.
- Managed the Cooper City Pledge of Allegiance program for the opening of each regular commission meeting during the school year. Coordinated student participation with public and charter schools.
- Coordinated with local civic organizations for commission participation, support, meeting attendance, conference participation, speaking engagements, etc.; including, but not limited to the preparation of calendar notifications, the creation of program advertisements, etc.
- Transcribed letters of request, commendation, recommendation, advocacy, support, congratulations, etc. on behalf of elected officials for students; community leaders; programs; college or board applicants; advocacy groups; other government agencies, etc.

FY 2021 Year to Date Accomplishments (Cont'd.)

- Developed and created printed materials, letters, articles, speeches, documents, emails, applications and written public communications for presentation and distribution on behalf of the City Commission.
- Coordinated commission travel, hotel, airlines, etc.
- Developed and created event programs, flyers ad publications relevant to commission-sponsored events and programs.
- Collaborated with local publications, community advocacy groups and business networks for the outreach enhancement and promotion of the Cooper City Commission.
- Established and facilitated community outreach and recognition programs with a focus on public relations and community support on behalf of the City Commission.

Goals for FY 2022:

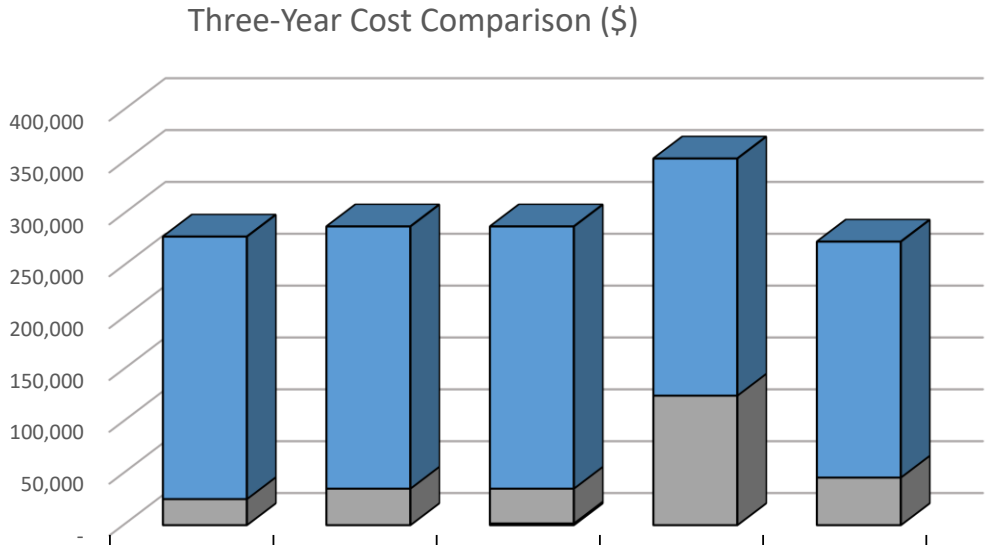
- Establishment of New Zip Code designation for the City of Cooper City
- Establish Yard of the Month gift certificate recognition program with local landscape nursery
- Continue to remain responsive to the needs of the community and work to ensure that residents are satisfied with their local government.
- Continue to represent the efforts of the Cooper City Commission for, with and on behalf of the residents of Cooper City with respect, integrity and enthusiasm.
- Prepare an All-Board Appreciation Dinner to recognize members of all of our advisory boards in this term-ending year – Anticipated Late October/early November.
- Host a farewell reception for outgoing Commission members
- Host a welcome reception for incoming Commission members
- Prepare to receive newly elected members of the City of Cooper City Commission.

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/ Elected Official	**FT**	**Elected Official**	**FT**	**Elected Official**	**FT**	**Elected Official**
Mayor	-	1	-	1	-	1
Commissioner	-	4	-	4	-	4
Exec. Asst. to Elected Officials	1	-	1	-	1	-
Total	**1**	**5**	**1**	**5**	**1**	**5**
Full-Time Equivalent	**1.0**	**-**	**1.0**	**-**	**1.0**	**-**

CITY COMMISSION (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	253,076	252,798	252,798	228,647	227,504
Operating Expenditures	25,144	35,200	33,575	124,869	45,869
Departmental Capital	-	-	1,625	-	-

City Commission

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-100-512100-511	Salaries - Regular	131,517	131,122	131,122	138,053	136,909	-0.83%	(1,144)
001-100-515700-511	Special Pay - Cell Phone	5,040	4,440	4,440	2,400	2,400	0.00%	-
	Total Wages	**136,557**	**135,562**	**135,562**	**140,453**	**139,309**	**-0.81%**	**(1,144)**
	Benefits							
001-100-521100-000	Benefits - FICA	10,823	9,482	9,482	10,561	10,561	0.00%	-
001-100-521200-000	Benefits - Retirement	22,559	22,116	22,116	8,185	8,186	0.01%	1
001-100-521300-000	Benefits - Group Insurance	83,019	85,539	85,539	69,448	69,448	0.00%	-
001-100-521400-000	Benefits - Workers Compensation	118	99	99	-	-	0.00%	-
	Total Benefits	**116,519**	**117,236**	**117,236**	**88,194**	**88,195**	**0.00%**	**1**
	Personnel Services	**253,076**	**252,798**	**252,798**	**228,647**	**227,504**	**-0.50%**	**(1,143)**
	Operating Expenditures							
001-100-531100-511	Professional Services	-	-	-	75,000	-	-100.00%	(75,000)
001-100-532401-511	Travel & Per Diem*	3,688	6,000	4,375		-	0.00%	-
001-100-532401-511-DIST1	Travel & Per Diem-District 1	-	-	-	3,000	-	-100.00%	(3,000)
001-100-532401-511-DIST2	Travel & Per Diem-District 2	-	-	-	3,000	-	-100.00%	(3,000)
001-100-532401-511-DIST3	Travel & Per Diem-District 3	-	-	-	3,000	-	-100.00%	(3,000)
001-100-532401-511-DIST4	Travel & Per Diem-District 4	-	-	-	3,000	-	-100.00%	(3,000)
001-100-532401-511-MAYOR	Travel & Per Diem-Mayor	-	-	-	3,000	-	-100.00%	(3,000)
001-100-532402-511	Travel - Local*	-	500	500	500	-	-100.00%	(500)
001-100-532481-511	Public Relations*	682	1,400	1,400	1,400	1,400	0.00%	-
001-100-532491-511	Education & Registration	895	2,400	2,400	2,400	2,400	0.00%	-
001-100-532542-511	Dues & Memberships*	16,008	20,950	20,950	26,369	22,869	-13.27%	(3,500)
001-100-533411-511	Utilities - Telephone, Internet, Cable*	2,498	-	-	-	-	0.00%	-
001-100-534410-511	Maintenance - Contracts*	669	450	450	450	450	0.00%	-
001-100-535110-511	Supplies - Office*	634	2,500	2,500	2,750	2,750	0.00%	-
001-100-535111-511-DIST1	Discretionary Funds	-	-	-		3,000	0.00%	3,000
001-100-535111-511-DIST2	Discretionary Funds	-	-	-		3,000	0.00%	3,000
001-100-535111-511-DIST3	Discretionary Funds	-	-	-		3,000	0.00%	3,000
001-100-535111-511-DIST4	Discretionary Funds	-	-	-		3,000	0.00%	3,000
001-100-535111-511-MAYOR	Discretionary Funds	-	-	-		3,000	0.00%	3,000
001-100-535210-511	Supplies - Uniforms*	70	1,000	1,000	1,000	1,000	0.00%	-
	Operating Expenditures	**25,144**	**35,200**	**33,575**	**124,869**	**45,869**	**-63.27%**	**(79,000)**
	Departmental Capital							
001-100-564100-511	Equipment & Machinery - Furn & Equip	-	-	1,625	-	-	0.00%	-
001-100-564300-511	Equipment & Machinery - Computers	-	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**-**	**1,625**	**-**	**-**	**0.00%**	**-**
	City Commission Total	**278,220**	**287,998**	**287,998**	**353,516**	**273,373**	**-22.67%**	**(80,143)**

*Related footnote detail on following page

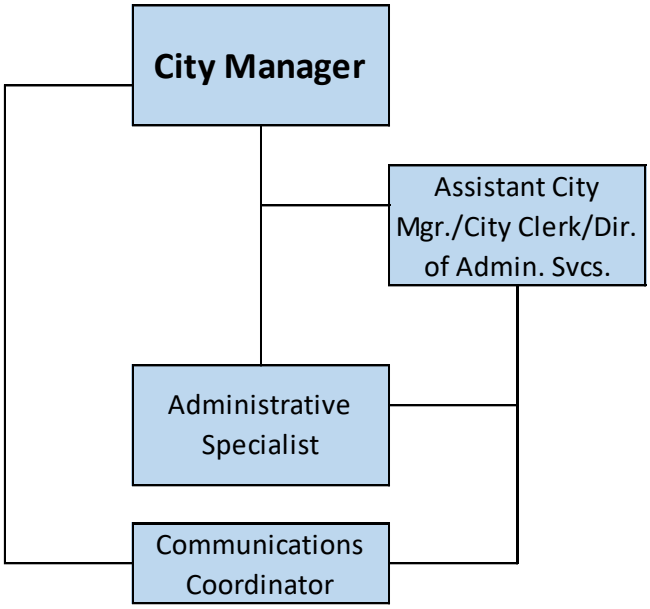
City Commission - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Travel & Per Diem	This GL account was broken out by Commissioner for accuracy and transparency.		-
Travel - Local	Mileage	500	-
Public Relations	Walking Club Shirts	300	300
	Autism Awareness Shirts	600	600
	Misc. PR Items	500	500
	Total	**1,400**	**1,400**
Dues & Memberships	Davie/Cooper City Chamber of Commerce Membership	5,000	5,000
	Davie/Cooper City Chamber of Commerce Golf Tournament	1,500	-
	Broward League of Cities Gala	5,000	5,000
	Broward League of Cities Membership	2,650	2,650
	United Way Gala	2,000	-
	Amazon Prime Portion (10%)	50	50
	National League of Cities	3,419	3,419
	Florida League of Cities	4,450	4,450
	Broward Metropolitan Planning Organization (MPO)	2,300	2,300
	Total	**26,369**	**22,869**
Utilities-Telephone, Internet, Cable	All Utilities-Telephone, Internet, Cable expenditures moved to Non-Departmental.	-	-
Maintenance - Contracts	Shared Photocopy Service (10%)	450	450
Supplies - Office	Misc. office supplies	2,750	2,750
Supplies - Uniforms	City Shirts - Exec. Asst.	100	100
	Mayor & Commissioners	900	900
	Total	**1,000**	**1,000**

ADMINISTRATION

Mission:

To provide leadership and direction to execute the policies established by the City Commission while supporting and empowering City Departments to meet resident expectations and enhance the quality of life in Cooper City.



*Assistant City Mgr./City Clerk/Dir. of Admin. Svcs. budgeted out of City Clerk/Administrative Services

FY 2021 Year to Date Accomplishments:

- Began to the develop the city's first Strategic Plan, working closely with facilitators from Berry Dunn, to align the city's goals and priorities with the operations and future development of the city.
- Managed the impacts of the CARES Act funding and funneled $1.8 million of federal dollars into the residential and business communities that were affected financially by the COVID-19 pandemic.
- With Commission input, set priorities to include citywide beautification and revitalization, traffic safety and calming, enhanced code enforcement, infrastructure assessment, and tree canopy issues.

ADMINISTRATION (CONTINUED)

- Continued to ensure that all essential and expanded services in a COVID-19 constrained and uncertain environment were provided.
- Produced Cooper Quarterly Newsletter and distributed to 11,971 houses.
- Collaborated with all departments to bring fiscally responsible budget recommendations to the City Commission for consideration.
- Secured a communications firm for a comprehensive expansion of city communications to the city's residents and business owners.
- Repurposed the position of Community Liaison to a Communications Coordinator for in-house PR, Marketing, and PIO responsibilities.

Goals for FY 2022:

- Manage the receipt of ARPA funds, based on specific categories as prescribed by the Federal Treasury.
- Complete the development of a Strategic Plan and begin communicating City priorities.
- Continue efforts towards a healthy financial environment, by seeking additional revenue opportunities through initiatives including feasibility studies, grant research, and by seeking further expenditure reductions through streamlined processes.
- Organize and hold Cooper City New Residents Day, based off the success of Cooper Academy.
- Improve outreach by regularly meeting with homeowners associations, while gathering feedback from residents on what the City is doing well and what can be improved.
- Assure the City website is ADA compliant by instilling logical reading order across all pages, including flyers and graphics.
- Increase social media following, across all platforms (Facebook, Twitter, Instagram, and YouTube), by at least 10%.
- Transition Analysis of City of Cooper City's Police Department

Performance Measures:

PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Social Media – outreach	Number of Facebook "likes"	3,351	3,654	4,100
Social Media - outreach	Number of Twitter "followers"	2,532	2,717	3,100
Resolution of resident concerns	Amount of time to resolve (Hours)	24-48	24-48	24
SeeClickFix City Response Time	Average number of days to respond to a SeeClickFix request	11.8	3.6	2.5

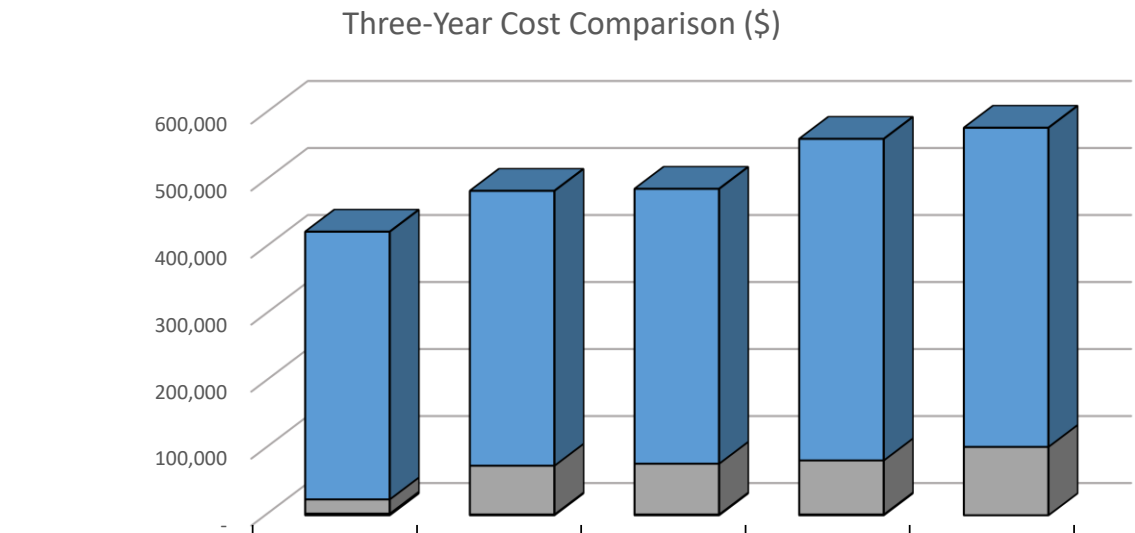
ADMINISTRATION (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
City Manager	1	-	1	-	1	-
Assistant City Mgr./City Clerk/Dir. of Admin. Svcs.*	1	-	1	-		-
Administrative Specialist	1	-	1	-	1	-
Community Liasion	1	-	1	-	1	-
Total	**4**	**-**	**4**	-	**3**	-
Full-Time Equivalent	**4.0**	**-**	**4.0**	**-**	**3.0**	**-**

*Assistant City Mgr./City Clerk/Dir. of Admin. Svcs. budgeted out of City Clerk/Administrative Services Department.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	399,444	410,152	410,152	479,828	476,201
Operating Expenditures	21,261	72,746	75,746	80,651	102,051
Departmental Capital	2,446	1,200	1,200	1,200	-

Administration

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-110-512100-512	Salaries - Regular	262,481	298,717	298,717	333,359	330,572	-0.84%	(2,787)
001-110-514000-512	Salaries - Overtime	327	750	750	750	750	0.00%	-
001-110-515600-512	Special Pay - Car Allowance	4,431	7,200	7,200	7,200	7,200	0.00%	-
001-110-515700-512	Special Pay - Cell Phone	840	840	840	1,680	840	-50.00%	(840)
	Total Wages	**268,079**	**307,507**	**307,507**	**342,989**	**339,362**	**-1.06%**	**(3,627)**
	Benefits							
001-110-521100-000	Benefits - FICA	20,611	18,281	18,281	25,501	25,501	0.00%	-
001-110-521200-000	Benefits - Retirement	54,513	29,533	29,533	33,843	33,843	0.00%	-
001-110-521300-000	Benefits - Group Insurance	55,859	54,586	54,586	77,250	77,250	0.00%	-
001-110-521400-000	Benefits - Workers Compensation	236	245	245	245	245	0.00%	-
001-110-521600-000	Benefits - Medical	146	-	-		-	0.00%	-
	Total Benefits	**131,365**	**102,645**	**102,645**	**136,839**	**136,839**	**0.00%**	**-**
	Personnel Services	**399,444**	**410,152**	**410,152**	**479,828**	**476,201**	**-0.76%**	**(3,627)**
	Operating Expenditures							
001-110-531100-512	Professional Services*	-	50,000	50,000	50,000	50,000	0.00%	-
001-110-531190-512	Professional Services - Miscellaneous	19	100	100	-	-	0.00%	-
001-110-532401-512	Travel & Per Diem	8	2,060	260	1,500	1,500	0.00%	-
001-110-532481-512	Public Relations*	5,093	5,213	7,013	8,716	8,716	0.00%	-
001-110-532482-512	Annual Events*	-	-	-	-	5,750	0.00%	5,750
001-110-532491-512	Education & Registration	460	1,150	1,150	1,150	1,150	0.00%	-
001-110-532541-512	Books & Publications	-	260	260	260	260	0.00%	-
001-110-532542-512	Dues & Memberships*	200	3,200	3,200	3,325	3,325	0.00%	-
001-110-533411-512	Utilities - Telephone & Internet	5,088	-	-	-	-	0.00%	-
001-110-534410-512	Maintenance - Contracts*	669	450	450	1,250	16,900	1252.00%	15,650
001-110-535110-512	Supplies - Office	696	1,450	1,450	1,500	1,500	0.00%	-
001-110-535170-512	Postage*	8,809	8,713	11,713	12,500	12,500	0.00%	-
001-110-535210-512	Supplies - Uniforms	219	150	150	450	450	0.00%	-
	Operating Expenditures	**21,261**	**72,746**	**75,746**	**80,651**	**102,051**	**26.53%**	**21,400**
	Departmental Capital							
001-110-564300-512	Equipment & Machinery - Computers	2,446	1,200	1,200	1,200	-	-100.00%	(1,200)
	Departmental Capital	**2,446**	**1,200**	**1,200**	**1,200**	**-**	**-100.00%**	**(1,200)**
	Administration Total	**423,151**	**484,098**	**487,098**	**561,679**	**578,252**	**2.95%**	**16,573**

*Related footnote detail on following page

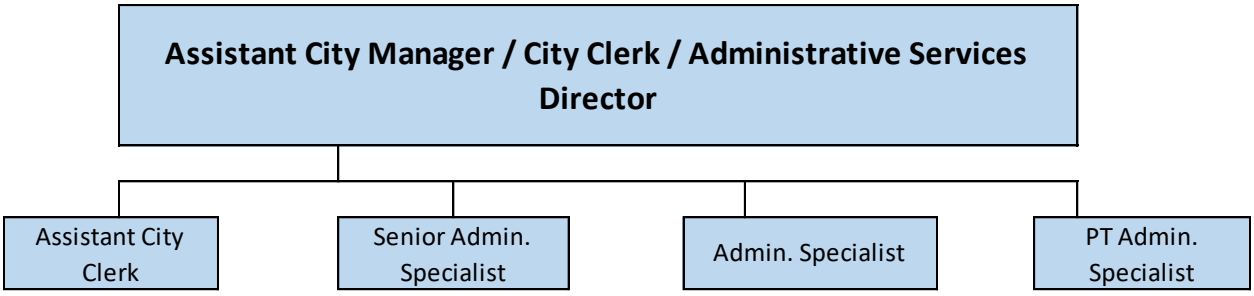
Administration - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Professional Services	Brand & Communications Firm	50,000	50,000
Public Relations	Quarterly Newsletter Printing	8,716	8,716
Annual Events (moved from Non-Departmental)	Employee Luncheon - Holiday	-	2,000
	Employee Luncheon - Halloween	-	750
	Employee Luncheon - July 4th	-	2,000
	Cooper Academy	-	1,000
	Total	**0**	**5,750**
Dues & Memberships	Broward County City Mgr.'s Association (BCCMA)	200	200
	Florida City & County Mgmt. Association. (FCCMA)	600	600
	International City/County Mgmt. Association (ICMA)	1,600	1,600
	Amazon Prime Portion (10%)	50	50
	Misc. Organizations	750	750
	Florida Fire Chief Association	125	125
	Total	**3,325**	**3,325**
Maintenance - Contracts	Shared Photocopy Service (10%)	1,250	1,250
	Hootsuite - Social Media Management (from Non-Departmental)	-	235
	Archive Social (from Non-Departmental)	-	2,388
	Avenet/GovOffice - Website Hosting (from Non-Departmental)	-	3,150
	Code Red (from Non-Departmental)	-	2,000
	See Click Fix (from Non-Departmental)	-	7,877
	Total	**1,250**	**16,900**
Utilities - Telephone, Internet, Cable	All Utilities-Telephone, Internet, Cable expenditures moved to Non-Departmental.		-
Postage	Quarterly Newsletter	12,500	12,500

CITY CLERK /ADMINISTRATIVE SERVICES

Mission:

To preserve the integrity of the City's official records, to coordinate municipal elections, to inform residents of all public hearings and meetings and to ensure the accurate recordkeeping of said meetings. To perform quality and customer friendly passport processing services. To recruit, hire, train, and retain a quality workforce. To protect the assets of the City through risk management.



FY 2021 Year to Date Accomplishments:

- Earned the Hometown Health Award for 2019-2020, for the seventh year in a row.
- Secured paperless agenda management system with Municode Meetings.
- Transferred codification services from American Legal Publishing to Municode Corporation
- Revised the Personnel Policy Manual, provided to Commission for review, and implemented the Administrative Policy Manual.
- Developed procedures in response to the COVID-19 pandemic, in order for the entire workforce to physically work with appropriate safety and health protocols in place (reducing the number of COVID-19 positive employees).
- Managed the CARES Task Force and funneled hundreds of thousands of federal funds into the residential and business communities that were affected financially by the COVID-19 pandemic.
- Managed the Strategic Planning process, working closely with facilitators from Berry Dunn.
- Implemented the self-service portal for employee open enrollment for medical and supplemental insurances.
- Started to manage the ARPA funds, securing additional staffing via contractual relationships and identifying applicable city projects for funding purposes.
- Provided BSO Code Compliance the proper tools in order to cite on certain city code sections.
- Increased number of Special Magistrate cases caused by newly adopted city legislation for code citations, parking citations, and reduction in lien fine applications.
- Continued to staff and improve upon the Planning Section for the city's emergency preparedness plan.

CITY CLERK /ADMINISTRATIVE SERVICES (CONTINUED)

- Facilitated the move to virtual public meetings during the COVID-19 pandemic for Commission, Advisory Board, and Special Magistrate meetings.
- Moved to an appointment based system for passport acceptance, to adhere to COVID-19 guidelines.
- Provided exemplary customer service to residents and passport customers.
- Acquired the management of the city-owned RV Parking lots.

Goals for FY 2022:

- Maintain or exceed the above accomplishments.
- Secure a new records management and records retention system.
- Secure a professional firm for a compensation study (to include position questionnaires, evaluation of surrounding market for competitive salaries in order to continue securing a quality workforce, etc.).
- Secure a more automated, public records request tracking system.
- Revise and streamline the Special Event Permit process.
- Earn a 100% score on the 2020/2021 Acceptance Facility Audit by the Office of Acceptance Facility. Oversight, Passport Services, U.S. Department of State.

Performance Measure(s):

PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Passport Processing services	Number of accepted applications	2,250	2,617	5,616
Resolved Special Magistrate Cases	Number of closed cases	300	435	600
Public Records Requests	Number of logged fulfilled requests	110	119	180
Lien Searches	Number of lien searches	378	610	725
Ordinances	Number of ordinances advertised and processed	36	20	50
Minutes	Number of meetings that required minute taking	40	27	45
New Employees	Number of new hires processed	–	13	17
Job Postings	Number of job postings/applications received	–	23/1215	30/1400

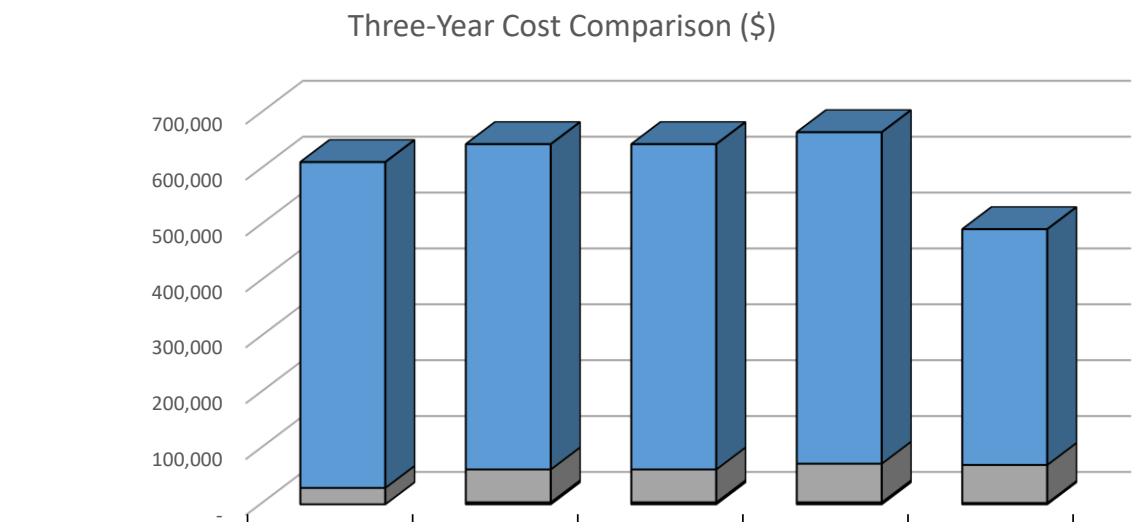
CITY CLERK /ADMINISTRATIVE SERVICES (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Asst. City Mgr./City Clerk / Admin. Services Director	1	-	1	-	1	-
Assistant City Clerk	1	-	1	-	1	-
HR Programs Administrator	1	-	1	-	-	-
Senior Administrative Specialist	1	-	1	-	1	-
Administrative Specialist	1	-	1	-	1	1
Total	**5**	**-**	**5**	-	**4**	1
Full-Time Equivalent	**5.0**	**-**	**5.0**	**-**	**4.0**	**1.0**

HR Programs Administrator has been moved to new HR Department for FY 2022.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	583,154	582,129	582,129	593,213	421,901
Operating Expenditures	29,370	58,845	58,845	69,120	68,095
Departmental Capital	-	3,600	3,600	3,600	2,400

City Clerk/Administrative Services

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-120-512100-510	Salaries - Regular	384,140	382,422	382,422	377,856	274,589	-27.33%	(103,267)
001-120-512200-510	Salaries - Other	-	-	-	21,216	21,216	0.00%	-
001-120-514000-510	Salaries - Overtime	198	1,035	1,035	1,035	1,035	0.00%	-
001-120-515700-510	Special Pay - Cell Phone	840	840	840	840	840	0.00%	-
001-120-515800-510	Special Pay - Uniforms	-	-	-	300	300	0.00%	-
	Total Wages	**385,178**	**384,297**	**384,297**	**401,247**	**297,980**	**-25.74%**	**(103,267)**
	Benefits							
001-120-521100-000	Benefits - FICA	28,687	28,937	28,937	29,534	21,822	-26.11%	(7,712)
001-120-521200-000	Benefits - Retirement	62,570	63,558	63,558	67,134	40,835	-39.17%	(26,299)
001-120-521300-000	Benefits - Group Insurance	106,353	105,023	105,023	94,932	60,898	-35.85%	(34,034)
001-120-521400-000	Benefits - Workers Compensation	366	314	314	366	366	0.00%	-
	Total Benefits	**197,976**	**197,832**	**197,832**	**191,966**	**123,921**	**-35.45%**	**(68,045)**
	Personnel Services	**583,154**	**582,129**	**582,129**	**593,213**	**421,901**	**-28.88%**	**(171,312)**
	Operating Expenditures							
001-120-531100-510	Professional Services*	1,010	2,060	2,060	35,465	-	-100.00%	(35,465)
001-120-531190-510	Professional Services - Miscellaneous*	1,409	1,450	800	1,750	35,650	1937.14%	33,900
001-120-531340-510	Expense - Election	-	14,000	13,600	-	-	0.00%	-
001-120-532401-510	Travel & Per Diem*	773	2,950	2,950	1,700	1,500	-11.76%	(200)
001-120-532403-510	In-House Training	-	6,480	6,480	-	-	0.00%	-
001-120-532471-510	Printing*	-	200	200	200	150	-25.00%	(50)
001-120-532491-510	Education & Registration*	-	1,625	1,625	1,225	925	-24.49%	(300)
001-120-532492-510	Advertising*	9,876	10,000	10,000	8,000	7,000	-12.50%	(1,000)
001-120-532542-510	Dues & Memberships*	855	1,730	2,630	2,280	1,870	-17.98%	(410)
001-120-533411-510	Utilities - Telephone, Internet, Cable	5,241	-	-	-	-	0.00%	-
001-120-534410-510	Maintenance - Contracts*	7,603	15,500	15,900	15,900	14,400	-9.43%	(1,500)
001-120-535110-510	Supplies - Office	2,603	2,850	2,600	2,600	1,600	-38.46%	(1,000)
001-120-535170-510	Postage*	-	-	-	-	5,000	0.00%	5,000
	Operating Expenditures	**29,370**	**58,845**	**58,845**	**69,120**	**68,095**	**-1.48%**	**(1,025)**
	Departmental Capital							
001-120-564300-510	Equipment & Machinery - Computers*	-	3,600	3,600	3,600	2,400	-33.33%	(1,200)
	Departmental Capital	**-**	**3,600**	**3,600**	**3,600**	**2,400**	**-33.33%**	**(1,200)**
	City Clerk Total	**612,524**	**644,574**	**644,574**	**665,933**	**492,396**	**-26.06%**	**(173,537)**

*Related footnote on following page

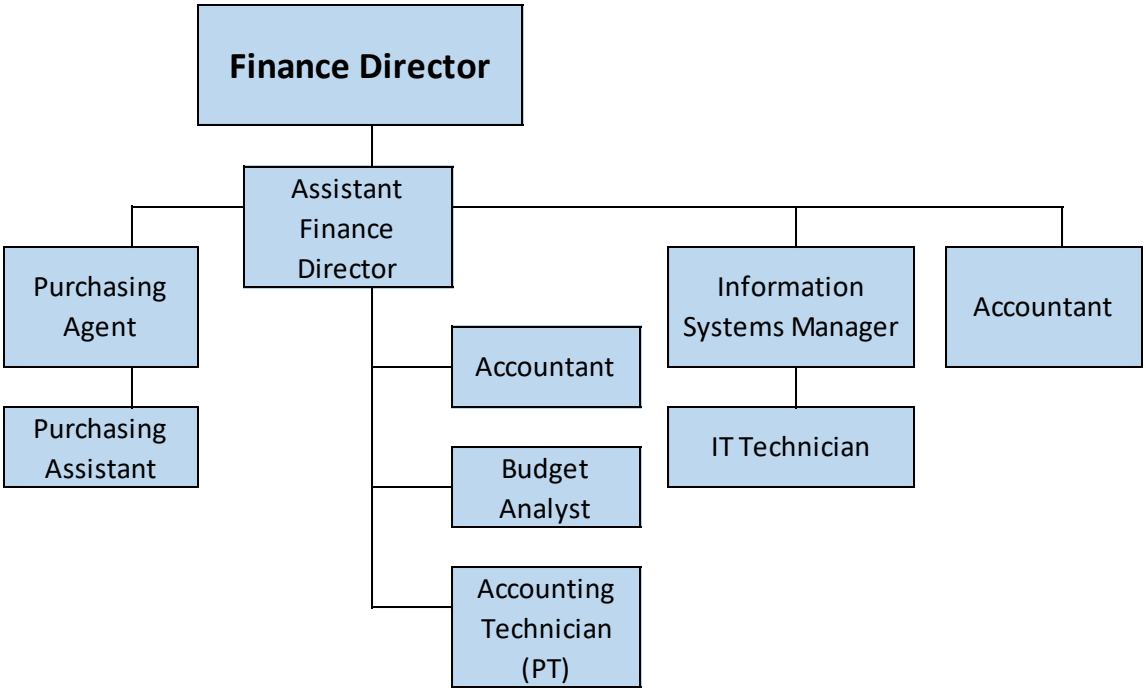
City Clerk/Administrative Services - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Professional Services	Pay Study	35,000	0
	ACA Tracking (Moved to HR)	465	0
Professional Services - Miscellaneous	Shred Documents	1,350	1,350
	Passport Appointment System	300	300
	Florida Dept. of Law Enforcement (FDLE) Reports - Background Checks (HR)	100	0
	Webcasting Commission Meetings - Granicus (from Non-Departmental)		21,000
	Meeting Recording - Full Moon (from Non-Departmental)		12,000
	County Recording Fees (from Non-Departmental)		1,000
	Total	**1,750**	**35,650**
Travel & Per Diem	HR Conference (2 Attendees)	200	0
	FCCMA Conference (City Clerk/Asst. City Mgr.)		0
	ICMA Conference (City Clerk/Asst. City Mgr.)	1,500	1,500
	Microsoft Office Training (1 Attendee)		0
	Total	**1,700**	**1,500**
Printing	Business Cards	200	150
	Forms		
	Stationary		
Education & Registration	HR Conference (2 Attendees) (Moved to HR)	300	0
	FCCMA Conference (City Clerk/Asst. City Mgr.)		0
	ICMA Conference (City Clerk/Asst. City Mgr.)	800	800
	Microsoft Office Training (1 Attendee)	125	125
	Total	**1,225**	**925**
Advertising	Legal/Employment Ads	8,000	7,000
Dues & Memberships	Amazon Prime Portion (10%) (Moved to HR)	50	0
	SHRM (1 Membership) (Moved to HR)	210	0
	FL Public HR Association (2 Memberships) (Moved to HR)	150	0
	FACC (2 Memberships)	200	200
	BCMCA (2 Memberships)	150	150
	BCCMA (1 Membership)	150	150
	FCCMA (1 Membership)	150	150
	ICMA (1 Membership)	800	800
	IIMC (2 Memberships)	420	420
	Total	**2,280**	**1,870**
Maintenance - Contracts	Docuware/Fortis System	5,000	5,000
	Shared Photocopy Service (40%)	3,000	3,000
	HRCC (On an as needed basis) (Moved to HR)	1,500	0
	Agenda Management System - CivicPlus	6,400	6,400
	Total	**15,900**	**14,400**
Postage	Passports (moved from Non-Departmental)	-	5,000
Equipment & Machinery - Computers	Dell Desktop Replacement (1 - Senior Admin. Specialist)	1,200	1,200
	Dell Desktop Replacement (1 - HR Program Administrator) (Moved to HR)	1,200	0
	Dell Desktop Replacement (1 - Asst. City Clerk)	1,200	1,200
	Total	**3,600**	**2,400**

FINANCE

Mission:

To facilitate financial sustainability by ensuring the integrity of the City's financial records and budget process, and by providing the most responsive and cost-effective integrity-based purchasing operations. The Finance department also strives to provide quality technical support for current and evolving information technology processes for the benefit of the citizens, businesses, and employees of Cooper City.



FY 2021 Year to Date Accomplishments:

- Implemented policies and procedures to enhance financial stability and transparency including:
  - Partnered with ADP to improve payroll process
  - Implemented new Purchasing Card program
  - Travel Policy
  - Signature Policy
  - Fixed Asset Policy
- Submitted Budget for Government Finance Officers Association (GFOA) award for FY 2020.
- Submitted the CAFR for GFOA award for FY 2019.
- Closed on line of credit for hurricanes and other emergencies.
- Participated in emergency response for COVID-19 Pandemic.

FINANCE (CONTINUED)

Goals for FY 2022:

- Obtain Comprehensive Annual Financial Report (CAFR) Award
- Obtain GFOA Budget Award
- Scrub the General Ledger and establish a reporting unit
- Cross train Finance Staff to improve coverage in all areas
- Continue upgrades and risk assessment of internal controls and information technology
- Acquire a transparency platform to share financial data with stakeholders
- Formalize accounting manuals for all core functions within Finance
- Perform Utility Billing Assessment
- Establish CooperCity.gov Designation
- Implementation of Contract Management System
- Perform Internal Audit Risk Assessment

Performance Measures:

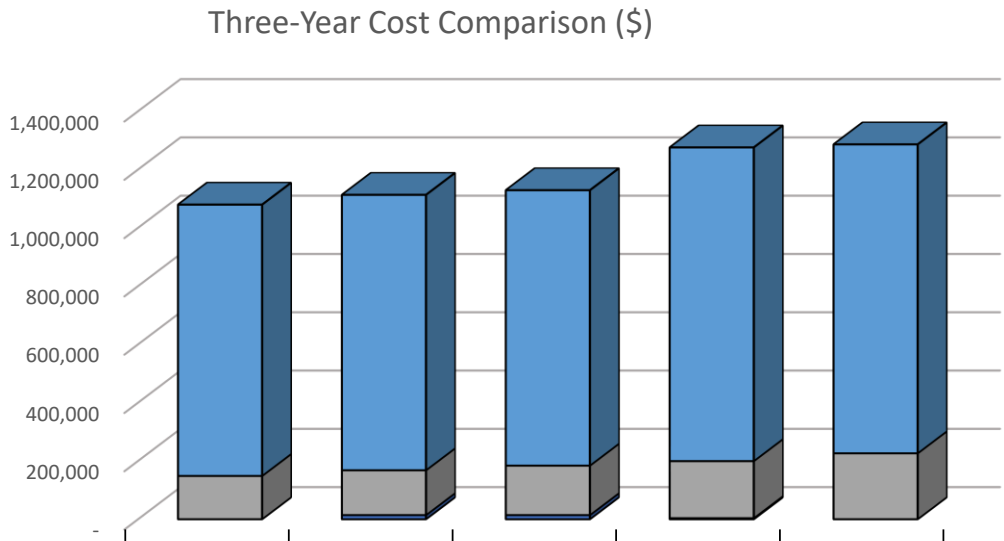
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Produce effective budgets	Receive the Government Finance Officers Association (GFOA) Distinguished Budget Award annually	Achieved	TBA	GFOA Award
Produce effective Comprehensive Annual Financial Reports	Receive the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting award annually	Achieved	TBA	GFOA Award

FINANCE (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Finance Director	1	-	1	-	1	-
Asst. Finance Director	1	-	1	-	1	-
Administrative Specialist	-	-	-	-	-	-
Senior Accountant*	0.2	-	0.2	-	-	-
Accountant	1	-	1	-	2	-
Accounting Tech (PT)	-	1	-	1	-	1
Senior Accounting Tech	-	-	-	-	-	-
Accounting Tech	-	-	-	-	-	-
Budget Analyst	1	-	1	-	1	-
Purchasing Agent	1	-	1	-	1	-
Purchasing Assistant	1	-	1	-	1	-
Info Systems Manager	1	-	1	-	1	-
IT Tech	1	-	1	-	1	-
Total	**8.2**	**1**	**8.2**	**1**	**9.0**	**1**
Full-Time Equivalent	**8.2**	**0.5**	**8.2**	**0.5**	**9.0**	**0.5**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	930,787	944,959	944,959	1,076,226	1,059,879
Operating Expenditures	148,561	153,889	169,797	195,813	226,219
Departmental Capital	-	14,100	14,100	3,600	-

Finance

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-130-512100-513	Salaries - Regular	628,558	638,721	638,721	739,549	723,201	-2.21%	(16,348)
001-130-512200-572	Salaries - Other	14,062	21,414	21,414	23,441	23,441	0.00%	-
001-130-514000-513	Salaries - Overtime	92	1,000	1,000	1,000	1,000	0.00%	-
001-130-515700-513	Special Pay - Cell Phone	1,292	1,680	1,680	2,940	2,940	0.00%	-
	Total Wages	**644,004**	**662,815**	**662,815**	**766,930**	**750,582**	**-2.13%**	**(16,348)**
	Benefits							
001-130-521100-000	Benefits - FICA	50,296	50,188	50,188	58,369	58,369	0.00%	-
001-130-521200-000	Benefits - Retirement	80,070	82,134	82,134	74,625	74,625	0.00%	-
001-130-521300-000	Benefits - Group Insurance	155,652	149,079	149,079	175,542	175,543	0.00%	1
001-130-521400-000	Benefits - Workers Compensation	619	543	543	560	560	0.00%	-
001-130-521600-000	Benefits - Medical	146	200	200	200	200	0.00%	-
	Total Benefits	**286,783**	**282,144**	**282,144**	**309,296**	**309,297**	**0.00%**	**1**
	Personnel Services	**930,787**	**944,959**	**944,959**	**1,076,226**	**1,059,879**	**-1.52%**	**(16,347)**
	Operating Expenditures							
001-130-531100-513	Professional Services*	23,008	29,000	44,908	17,500	2,404	-86.26%	(15,096)
001-130-531170-513	Professional Services - Accounting/Audit*	14,449	20,000	20,000	26,000	21,000	-19.23%	(5,000)
001-130-531190-513	Professional Services - Miscellaneous*	64	4,200	4,200	4,200	75,200	1690.48%	71,000
001-130-532401-513	Travel & Per Diem*	607	5,383	5,383	6,243	6,243	0.00%	-
001-130-532402-513	Travel - Local*	101	400	400	400	400	0.00%	-
001-130-532471-513	Printing*	630	1,030	1,030	1,030	1,030	0.00%	-
001-130-532491-513	Education & Registration*	2,499	5,215	5,215	7,765	5,215	-32.84%	(2,550)
001-130-532541-513	Books & Publications*	-	600	600	600	600	0.00%	-
001-130-532542-513	Dues & Memberships*	2,998	2,795	2,795	2,795	2,795	0.00%	-
001-130-533411-513	Utilities - Telephone, Internet, Cable	7,916	-	-	-	-	0.00%	-
001-130-534410-513	Maintenance - Contracts*	84,271	80,116	80,116	121,630	103,682	-14.76%	(17,948)
001-130-535110-513	Supplies - Office	2,676	3,090	3,090	3,090	3,090	0.00%	-
001-130-535160-513	Supplies - Data Processing*	1,285	2,060	2,060	2,060	2,060	0.00%	-
001-130-535431-513	Supplies - Minor IT Equipment*	8,057	-	-	2,500	2,500	0.00%	-
	Operating Expenditures	**148,561**	**153,889**	**169,797**	**195,813**	**226,219**	**15.53%**	**30,406**
	Departmental Capital							
001-130-564300-513	Equipment & Machinery - Computers*	-	7,600	7,600	3,600	-	-100.00%	(3,600)
001-130-564320-513	Equipment & Machinery - Software Prog.	-	6,500	6,500		-	0.00%	-
	Departmental Capital	**-**	**14,100**	**14,100**	**3,600**	**-**	**-100.00%**	**(3,600)**
	Finance Total	**1,079,348**	**1,112,948**	**1,128,856**	**1,275,639**	**1,286,098**	**0.82%**	**10,459**

*Related footnote on following page

Finance - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Professional Services	Annual Cybersecurity Pen Test	10,000	0
	Misc IT Consultations/Services	7,500	2,404
	Cost Allocation Plan		0
	Sharepoint Site		0
	Bank Courier Services		0
	Total	**17,500**	**2,404**
Professional Services – Accounting/Audit	Independent Audit	26,000	21,000
	Internal Auditor (moved from City Commission)		0
	Total	**26,000**	**21,000**
Professional Services - Miscellaneous	OPEB Actuarial Valuation	4,000	0
	Internal Auditor (moved from City Commission)		75,000
	Background checks, etc.	200	200
	Total	**4,200**	**75,200**
Travel & Per Diem	FLGISA (2 Conferences - IT Mgr.)	1,418	1,418
	GFOA Annual Conference - Finance Director	1,350	1,350
	FGFOA Annual Conference (4 Attendees)	750	750
	Legal Aspects of Public Procurement (Purchasing Staff - 2)	150	150
	BS&A User Training - Assistant Finance Director	1,800	1,800
	FAPPO Annual Conference - Purchasing Agent	775	775
	Total	**6,243**	**6,243**
Travel & Local	Mileage	400	400
	Parking Costs		
Printing	Comprehensive Annual Financial Report (CAFR)	1,030	1,030
	Proposed Budget		
	Adopted Budget		
Education & Registration	FLGISA (2 Conferences - IT Mgr.)	425	425
	FGFOA Annual Conference (4 Attendees)	1,400	1,400
	Legal Aspects of Public Procurement (Purchasing Staff - 2)	1,140	1,140
	BS&A User Training - Assistant Finance Director	450	450
	FAPPO Annual Conference - Purchasing Agent	150	150
	CPPB Prep Course - Purchasing Assistant	400	400
	SFGFOA Trainings	500	500
	NIGP Trainings	250	250
	Misc. Trainings	500	500
	Total (Hard code error caused $2550 overage in proposed budget)	**7,765**	**5,215**
Books & Publications	FASB/AICPA/GASB Updates	500	500
	Other Financial Subscriptions	100	100
	Total	**600**	**600**
Dues & Memberships	FGFOA (4 Memberships)	200	200
	GFOA (1 Membership)	225	225
	NIGP (2 Memberships)	70	70
	NIGP (Agency Membership)	280	280
	FLGISA (1 Membership)	200	200
	SFGFOA (2 Memberships)	50	50
	GFOA Budget Submission	500	500
	GFOA CAFR Submission	515	515
	Citywide Costco Card	120	120
	Amazon Prime Portion	150	150
	AICPA (1 Membership)	285	285
	FICPA (1 Membership)	200	200
	Total	**2,795**	**2,795**

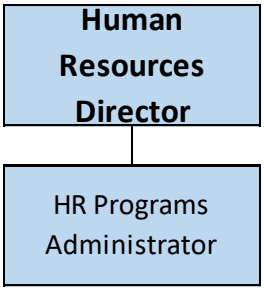
Finance - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Maintenance - Contracts	BS&A ERP System		22,104
	GFI (Email Archive)		800
	Palo Alto (Firewalls) 3 yr. Additional Cybersecurity services added.		17,620
	Toshiba Copier (40%)		1,800
	Carbon Black Endpoint Protection (increase due to additional laptops)		4,900
	Microsoft Azure Storage (increase due to additional storage requirements)		4,000
	Splashtop Remote Control		1,000
	Nutanix XI Leap (Disaster Recovery)		19,500
	PRTG Network Monitor (3 yr)		800
	Microsoft Office 365 (increase due to additional license requirements)		17,781
	Comtrade HYCU (Enterprise Backup)		1,980
	Contract Management Software - Contract Works (new)		0
	Total Uptime Cloud DNS		475
	KNOW BE4 SECURITY AWARENESS TRAINING (3 yr. Additional Cybersecurity services added)		7,205
	MANAGE ENGINE DESKTOP CENTRAL CLOUD (new)		0
	DIGITAL SSL CERTIFICATE (increased 2x due to potential cost of additional domain name)		2,207
	DIGITAL SIGNAGE (new)		110
	MANAGE ENGINE SERVICE DESK PLUS		1,400
	HYCU (OFFICE 365 SAAS BACKUP) new		0
	Total	**0**	**103,682**
Supplies - Data Processing	Stock Paper & Check Stock	1,060	1,060
	Toner & Ink Cartridges	1,000	1,000
	Total	**2,060**	**2,060**
Supplies - Minor IT Equipment	Computer Monitors	2,500	2,500
Equipment & Machinery - Computers	Dell Desktop Replacements (3)	3,600	0
	Domains (2)		0
	Total	**3,600**	**0**

HUMAN RESOURCES

Mission:

To recruit, hire, train, and retain a quality workforce. To protect the assets of the City through risk management.



FY 2021 Year to Date Accomplishments:

- Revised the Personnel Policy Manual, provided to Commission for review, and implemented the Administrative Policy Manual.

Goals for FY 2022:

- The successful development of a Human Resources Department.
- To successfully implement a labor agreement with GAME Union Employees.
- Actively participate in the possible transition to a City Police Department.

Performance Measure(s):

PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
New Employees	Number of new hires processed	–	13	17
Job Postings	Number of job postings/applications received	–	23/1215	30/1400

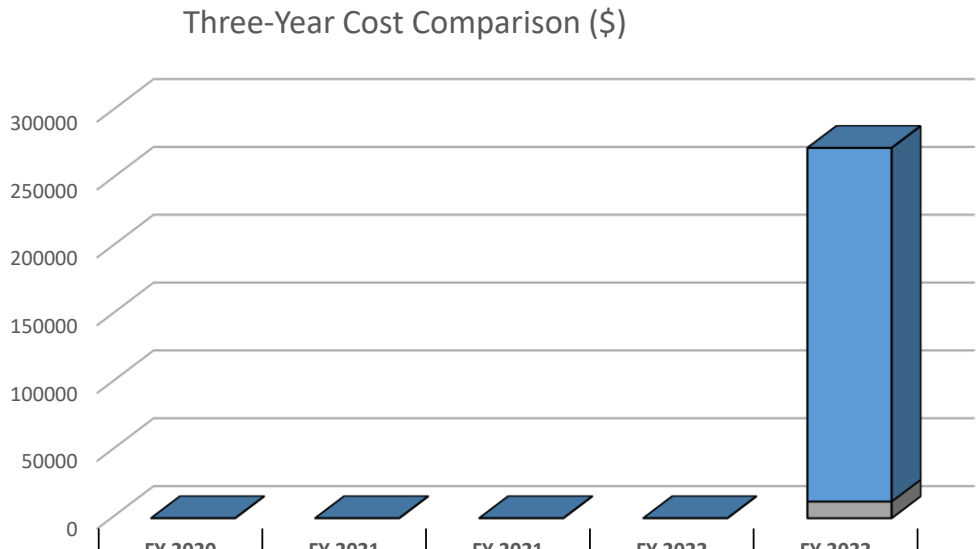
HUMAN RESOURCES (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Human Resources Director	-	-	-	-	1	-
HR Programs Administrator	-	-	-	-	1	-
Total	**-**	**-**	**-**	**-**	**2**	**-**
Full-Time Equivalent	**-**	**-**	**-**	**-**	**2.0**	**-**

HR Programs Administrator has been moved from City Clerk's Department for FY 2022.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	0	0	0	-	260,656
Operating Expenditures	0	0	0	-	12,275
Departmental Capital	0	0	0	-	0

Human Resources

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-140-512100-514	Salaries - Regular	-	-	-		165,620	0.00%	165,620
001-140-515700-514	Special Pay - Cell Phone	-	-	-		840	0.00%	840
	Total Wages	**-**	**-**	**-**	**-**	**166,460**	**0.00%**	**166,460**
	Benefits							
001-140-521100-000	Benefits - FICA	-	-	-		12,775	0.00%	12,775
001-140-521200-000	Benefits - Retirement	-	-	-		33,732	0.00%	33,732
001-140-521300-000	Benefits - Group Insurance	-	-	-		47,689	0.00%	47,689
	Total Benefits	**-**	**-**	**-**	**-**	**94,196**	**0.00%**	**94,196**
	Personnel Services	**-**	**-**	**-**	**-**	**260,656**	**0.00%**	**260,656**
	Operating Expenditures							
001-140-531100-514	Professional Services*	-	-	-		465	0.00%	465
001-140-531190-514	Professional Services - Miscellaneous*	-	-	-		6,100	0.00%	6,100
001-140-532401-514	Travel & Per Diem*	-	-	-		200	0.00%	200
001-140-532471-514	Printing	-	-	-		50	0.00%	50
001-140-532481-514	Public Relations*	-	-	-		1,250	0.00%	1,250
001-140-532491-514	Education & Registration	-	-	-		300	0.00%	300
001-140-532492-514	Advertising*	-	-	-		1,000	0.00%	1,000
001-140-532542-514	Dues & Memberships*	-	-	-		410	0.00%	410
001-140-534410-514	Maintenance - Contracts*	-	-	-		1,500	0.00%	1,500
001-140-535110-514	Supplies - Office	-	-	-		1,000	0.00%	1,000
	Operating Expenditures	**-**	**-**	**-**	**-**	**12,275**	**0.00%**	**12,275**
	Departmental Capital							
001-140-564200-514	Equipment & Machinery - Furniture & Equip.	-	-	-		-	0.00%	-
001-140-564300-513	Equipment & Machinery - Computers*	-	-	-		-	0.00%	-
001-140-564320-514	Equipment & Machinery - Software Prog.	-	-	-		-	0.00%	-
	Departmental Capital	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Human Resources Total	**-**	**-**	**-**	**-**	**272,931**	**0.00%**	**272,931**

*Related footnote on following page

Human Resources - Footnote Detail

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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services	ACA Tracking		465
	Total		**465**
Professional Services - Miscellaneous	FDLE Reports (Background Checks)		100
	In House Training		6,000
	Total	**0**	**6,100**
Travel & Per Diem	HR Conference (2 Attendees)		200
	Total		**200**
Public Relations	Certificates/Service Awards		750
	Flowers		500
	Total	**0**	**1,250**
Advertising	Employment Ads		1,000
	Total		**1,000**
Dues & Memberships	SHRM (1 Membership)		210
	FL Public HR Association (2 Memberships)		150
	Amazon Prime Portion		50
	Total	**0**	**410**
Maintenance - Contracts	HRCC (as needed basis)		1,500
Equipment & Machinery - Computers	Dell Desktop		0
			0
	Total	**0**	**0**

LEGAL

Mission:

To provide timely, efficient, and cost-effective legal services and representation to the City of Cooper City.

FY 2021 Year to Date Accomplishments:

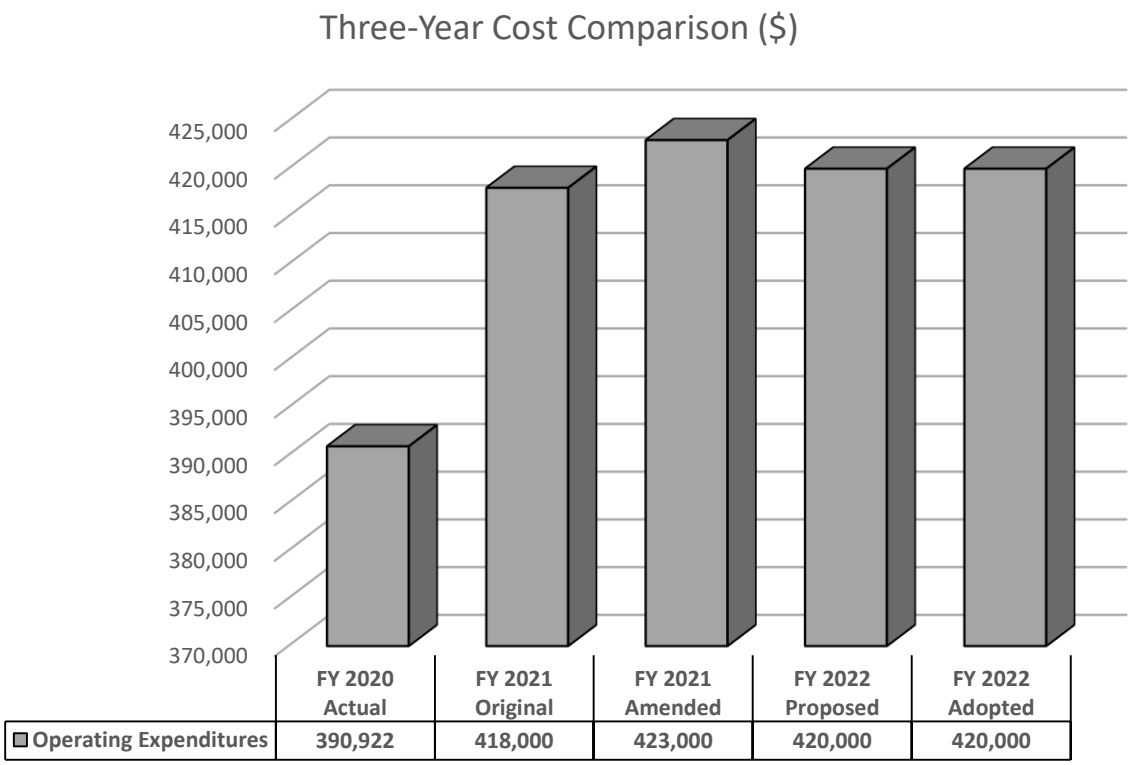
- Coordinated with City staff on all matters related to COVID-19, including emergency orders, CARES funding and related pandemic matters.
- Coordinated comprehensive review and rewrite of the City's code enforcement and special magistrate ordinances.
- Coordinated with the Broward Sheriff's Office and City staff on code enforcement procedures and related matters.
- Drafted amendment to BSO police contract pertaining to lobby coverage.
- Drafted ordinance codifying the City Seal and City Logo and coordinate registration process with the State of Florida.
- Coordinated with staff and prepare code revisions related to commercial vehicles and recreational vehicles.
- Coordinated with community development staff to draft various land use and development regulation ordinances;
- Coordinated and lead the collective bargaining process with the General Association of Miramar Employees (GAME) Union.
- Coordinated with outside counsel on litigation related to BSO's pension obligations.
- Reviewed and provided a comprehensive update to the City's personnel manual.
- Coordinated with City staff on various procurement and contract matters, including bid protests.
- Coordinated with City Staff and BSO to ensure conditional use compliance for Renaissance Charter School and Franklin Academy.
- Advised the City Commission and City's professional staff on recent legislative changes and legislative impacts on City operations.
- Assisted City Staff with the internal auditor selection process
- Drafted ordinances establishing procedures to consider proposals for public private partnerships.
- Advised the City's Finance Department on utility billing procedures and the imposition and collection of late fees for delinquent utility accounts.
- Revised and updated the City Commission's administrative procedures resolution.
- Provided legal advice to the City on various human resources, labor and personnel matters.
- Provided legal advice to the City Commission and City staff related to ethics matters and compliance with the Broward County Code of Ethics for Elected Officials and Ch. 112, F.S.
- Provided training to the City's advisory boards regarding the Sunshine Law, the Florida Public Records Act, and public service ethics.

LEGAL (CONTINUED)

Goals for FY 2022:

- To work closely and effectively with the City Commission, City Manager, and City staff to continue to develop a proactive legal approach to lessen risk and litigation exposure. The City Attorney's Office will accomplish this by delivering quality, professional legal services that achieve total client satisfaction.
- Advise and assist the Mayor, the City Commission, the City Manager, and the City staff on legal matters in order to best protect the interests of the City and to ensure compliance with all applicable City, State and Federal laws.
- Assist the City, as needed, in the attainment of the objectives of the City and all departments thereof.
- Update and amend the City's Code of Ordinances to adapt to the needs of the City and to eliminate outdated and/or inconsistent provisions.
- Increase revenue and/or cost savings opportunities through the implementation of aggressive strategies; compliance monitoring; fine and forfeiture procedures; the initiation and prosecution of litigation by the City; and aggressive contract negotiations with City vendors, suppliers, and consultants.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Operating Expenditures	390,922	418,000	423,000	420,000	420,000

Legal

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Operating Expenditures							
001-150-531140-514	Professional Services - City Attorney*	324,329	348,000	348,000	348,000	348,000	0.00%	-
001-150-531159-514	Professional Services - Other Legal Exp.*	63,814	68,000	68,000	68,000	68,000	0.00%	-
001-150-532472-514	Printing - Code Supplement	2,779	2,000	7,000	4,000	4,000	0.00%	-
	Operating Expenditures	**390,922**	**418,000**	**423,000**	**420,000**	**420,000**	**0.00%**	**-**
	Legal Total	**390,922**	**418,000**	**423,000**	**420,000**	**420,000**	**0.00%**	**-**

*Related footnote on following page

Legal - Footnote Detail

$

Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - City Attorney	Legal Fees	348,000	348,000
Professional Services - Other Legal Exp.	Lobbyist Fee	48,000	48,000
	Pension Legal Fees/Other	20,000	20,000
	Total	**68,000**	**68,000**

BOARDS & COMMITTEES

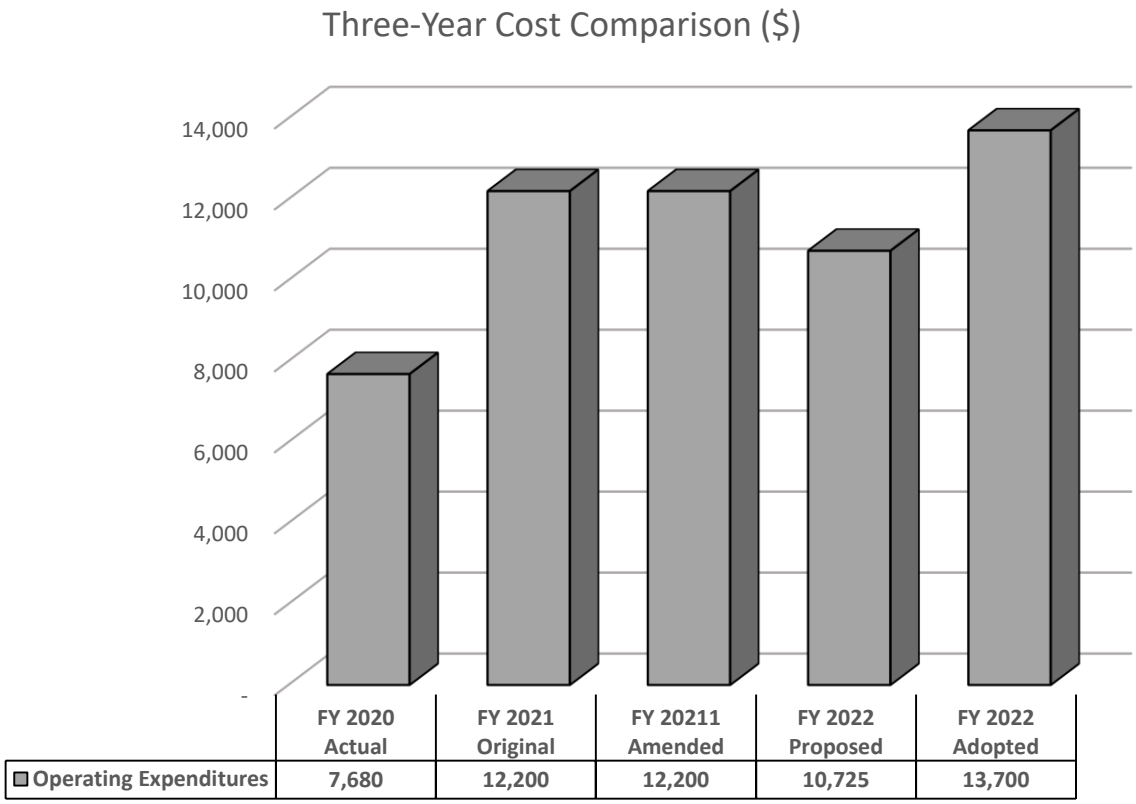
Mission:

The advisory boards and committees are bodies that provide non-binding strategic advice to the Commission. Advisory board members are appointed by the City Commission. The advisory boards in the City of Cooper City are comprised of the following boards:

- Business Advisory Board
- Education Advisory Board
- General Employees' Pension Plan Board
- Manager's Pension Plan Board
- Cooper City Fire Pension Board
- Cooper City Police Pension Board
- Green Advisory Board
- Planning and Zoning Board
- Recreation Advisory Board
- Charter Review Board
- Royal Palm Ranches Board
- Senior Citizen Advisory Board



Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 20211 Amended	FY 2022 Proposed	FY 2022 Adopted
Operating Expenditures	7,680	12,200	12,200	10,725	13,700

Boards & Committees

GL Number	$	FY 2020	FY 2021		FY 2022			
		Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
	Operating Expenditures							
001-180-532482-519	Annual Events	-	-	-	1,500	1,500	0.00%	-
001-180-537100-519	Board - Business Advisory*	1,748	2,000	2,000	1,000	2,000	100.00%	1,000
001-180-537150-519	Board - Education Advisory*	13	4,000	4,000	2,825	4,000	41.59%	1,175
001-180-537175-519	Board - Green Advisory*	753	1,500	1,500	700	1,500	114.29%	800
001-180-537250-519	Board - Senior Citizen Advisory*	5,166	4,700	4,700	4,700	4,700	0.00%	-
	Operating Expenditures	**7,680**	**12,200**	**12,200**	**10,725**	**13,700**	**27.74%**	**2,975**
	Boards & Committees Total	**7,680**	**12,200**	**12,200**	**10,725**	**13,700**	**27.74%**	**2,975**

*Related footnote on following page

Boards & Committees - Footnote Detail

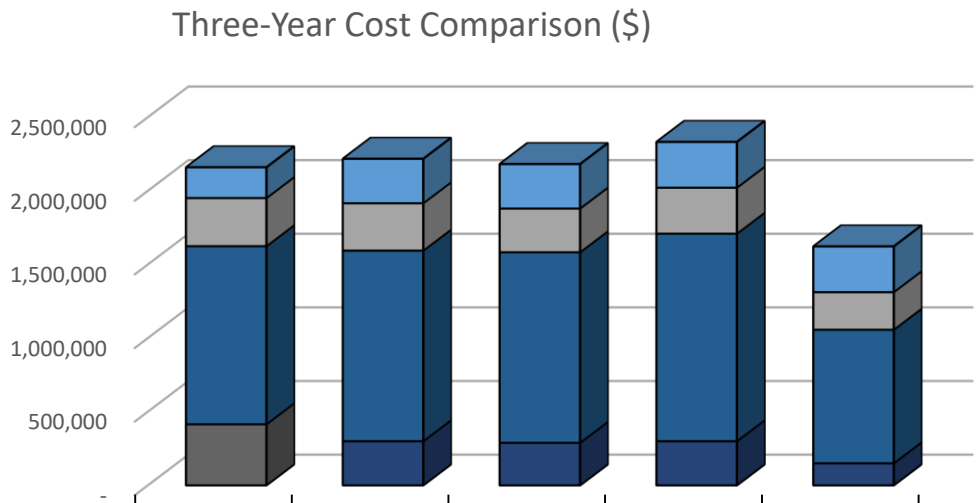
Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Board - Business Advisory	BAB Branding/Marketing Supplies	1,000	1,000
	Networking Events	-	1,000
	Total	**1,000**	**2,000**
Board - Education Advisory	EAB Branding	525	525
	Teacher Appreciation Lunch - 7 Schools @ $425 each	1,800	2,975
	Candidate Forum	500	500
	Total	**2,825**	**4,000**
Board - Green Advisory	Plants, mulch, plant labels	150	150
	Promotional items/display for Tree Care Workshop	200	200
	Educational Signs for Flamingo West Park	-	800
	Iguana Traps	100	100
	Items for Light Up CC/Senior Expo	100	100
	Items for Founder's Day/Water Matters Day	150	150
	Total	**700**	**1,500**
Board - Senior Citizen Advisory	Senior Expo Mailers	4,000	4,000
	Senior Expo	200	200
	Misc. Purchases	500	500
	Total	**4,700**	**4,700**

NON-DEPARTMENTAL

Mission:

To provide a financial framework for consolidating Citywide charges such as, insurance, utilities, employee events, retiree payments, and transfers to other funds.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	208,981	302,041	302,041	310,734	310,734
Operating Expenditures	326,652	321,714	296,816	312,421	255,021
Transfers Out	1,209,678	1,294,247	1,294,247	1,409,339	907,109
Debt Service	414,873	-	-	-	-
Contingency	-	300,000	289,000	300,000	150,000

Non-Departmental

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Benefits							
001-190-521201-000	Benefits - Retirement (Retirees)	4,195	31,600	31,600	32,234	32,234	0.00%	-
001-190-521301-000	Benefits - Group Ins. (Retirees)	203,411	267,941	267,941	276,000	276,000	0.00%	-
001-190-521500-000	Benefits - Unemployment Compensation	1,375	2,500	2,500	2,500	2,500	0.00%	-
	Total Benefits	**208,981**	**302,041**	**302,041**	**310,734**	**310,734**	**0.00%**	**-**
	Personnel Services	**208,981**	**302,041**	**302,041**	**310,734**	**310,734**	**0.00%**	**-**
	Operating Expenditures							
001-190-531100-519	Professional Services	1,500	-	(1,500)	-	-	0.00%	-
001-190-531150-518	Professional Services - Legal	26,213	-	(26,213)	-	-	0.00%	-
001-190-531190-519	Professional Services - Miscellaneous*	32,550	62,495	62,495	45,295	15,495	-65.79%	(29,800)
001-190-532481-519	Public Relations*	1,700	800	800	1,200	-	-100.00%	(1,200)
001-190-532482-519	Events*	3,038	5,770	5,770	5,750	-	-100.00%	(5,750)
001-190-532492-519	Advertisements*	2,976	2,700	-	2,700	2,700	0.00%	-
001-190-532510-519	Insurance - Liability*	138,087	83,087	83,087	90,000	90,000	0.00%	-
001-190-533411-519	Utilities - Telephone, Internet, Cable*	12,892	75,701	75,701	75,701	75,701	0.00%	-
001-190-533431-519	Utilities - Electricity	13,441	17,510	17,510	19,261	19,261	0.00%	-
001-190-533432-519	Utilities - Water & Sewer	2,088	6,620	6,620	6,951	6,951	0.00%	-
001-190-534410-519	Maintenance - Contracts*	-	48,413	51,113	48,413	32,763	-32.33%	(15,650)
001-190-535110-519	Supplies - Office	239	150	150	150	150	0.00%	-
001-190-535170-519	Postage*	11,208	18,468	18,468	17,000	12,000	-29.41%	(5,000)
001-190-536402-519	Covid-19	185	-	(185)		-	0.00%	-
001-190-536600-519	Program Expense - Cares Act	80,535	-	-		-	0.00%	-
001-190-536614-519	Program Expense - Code E/V Assistance	-	-	3,000		-	0.00%	-
001-190-539100-519	Donations*	-	-	-		-	0.00%	-
	Operating Expenditures	**326,652**	**321,714**	**296,816**	**312,421**	**255,021**	**-18.37%**	**(57,400)**
	Transfers Out							
001-190-593103-581	General Govt. Transfer to Road & Bridge	706,698	718,017	718,017	716,530	706,530	-1.40%	(10,000)
001-190-593300-581	General Govt. Transfer to Capital Projects	502,980	576,230	576,230	692,809	200,579	-71.05%	(492,230)
	Transfers Out	**1,209,678**	**1,294,247**	**1,294,247**	**1,409,339**	**907,109**	**-35.64%**	**(502,230)**
	Debt Service							
001-190-593450-581	Debt Service to Water/Sewer	414,873	-	-	-	-	0.00%	-
	Debt Service	**414,873**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Contingency							
001-190-599000-519	Contingency	-	300,000	289,000	300,000	150,000	-50.00%	(150,000)
	Contingency	**-**	**300,000**	**289,000**	**300,000**	**150,000**	**-50.00%**	**(150,000)**
	Nondepartmental Total	**2,160,184**	**2,218,002**	**2,182,104**	**2,332,494**	**1,622,864**	**-30.42%**	**(709,630)**

*Related footnote on following page

Nondepartmental - Footnote Detail

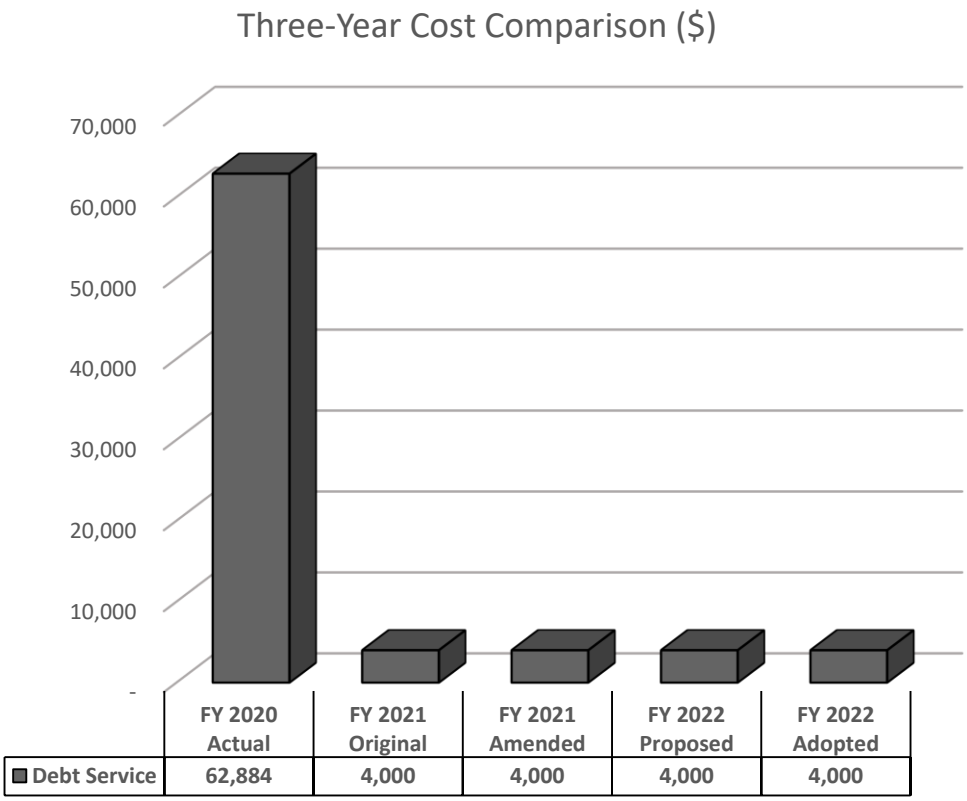
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	Webcasting Commission Meetings - Granicus (moved to City Clerk)	21,000	-
	Meeting Recording - Full Moon (moved to City Clerk)	12,000	-
	County Recording Fees (moved to City Clerk)	1,000	-
	For the Record Software	4,995	4,995
	In House Trainings (Moved to HR)	6,000	-
	CityHall Pool Vehicle Cleaning	300	10,500
	Total	**45,295**	**15,495**
Public Relations	Certificates/Service Awards (Moved to HR)	750	-
	Flowers (Moved to HR)	500	-
	Total (Hard code error in proposed budget caused $50 shortage)	**1,200**	**-**
Events	Employee Luncheon - Holiday (moved to Admin)	2,000	-
	Employee Luncheon - Halloween (moved to Admin)	750	-
	Employee Luncheon - July 4th (moved to Admin)	2,000	-
	Cooper Academy (moved to Admin)	1,000	-
	Total	**5,750**	**-**
Advertising	Advertisement - Sports Activity Directory ($900 per ad - 3 per year)	2,700	2,700
Insurance - Liability	Property	90,000	90,000
	Liability		
	Flood		
Utilities-Telephone, Internet, Cable	AT&T Business Fiber, Internet, U-Verse, & Data Lines	6,240	6,240
	Satellite Phones - Citywide (Bex)	3,240	3,240
	Comcast VoIP and Internet	39,466	39,466
	Ring Central (VoIP)	8,575	8,575
	Sprint	480	480
	Verizon (Data on tablet, hotspots)	11,880	11,880
	Cable - New Fiber & Encoder	5,700	5,700
	Cable - Comcast Channel for Commission Meetings	120	120
	Total	**75,701**	**75,701**
Maintenance - Contracts	Hootsuite - Social Media Management (moved to Admin)	235	-
	Archive Social (moved to Admin)	2,388	-
	Avenet/GovOffice - Website Hosting (moved to Admin)	3,150	-
	Code Red (moved to Admin)	2,000	-
	ADP - HR Module	11,040	11,040
	ADP - Payroll Module	20,673	20,673
	LogMeIn/GoToMeeting (3 Subscriptions @ $350 each)	1,050	1,050
	See Click Fix (moved to Admin)	7,877	-
	Total	**48,413**	**32,763**
Postage	Passports	17,000	12,000
	General Mail		

Unfunded Donations			
Donations	Areawide Council on Aging	18,253	18,253
	Family Central	6,000	6,000
	Broward League of Cities Scholarship Fund	100	100
	211 Broward	5,000	5,000
	Partnership in Education	500	500
	Women in Distress	2,200	2,200
	BRHPC	5,000	5,000
	Rotary Club	500	500
	Total	**37,553**	**37,553**

DEBT SERVICE

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Debt Service	62,884	4,000	4,000	4,000	4,000

Debt Service

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Debt Service							
001-200-571000-517	Principal - Line of Credit*	62,864	4,000	4,000	4,000	4,000	0.00%	-
001-200-572000-517	Interest - Line of Credit	20	-	-		-	0.00%	-
	Total Debt Service	**62,884**	**4,000**	**4,000**	**4,000**	**4,000**	**0.00%**	**-**
	Total Debt Service	**62,884**	**4,000**	**4,000**	**4,000**	**4,000**	**0.00%**	**-**

Debt Service - Footnote Detail

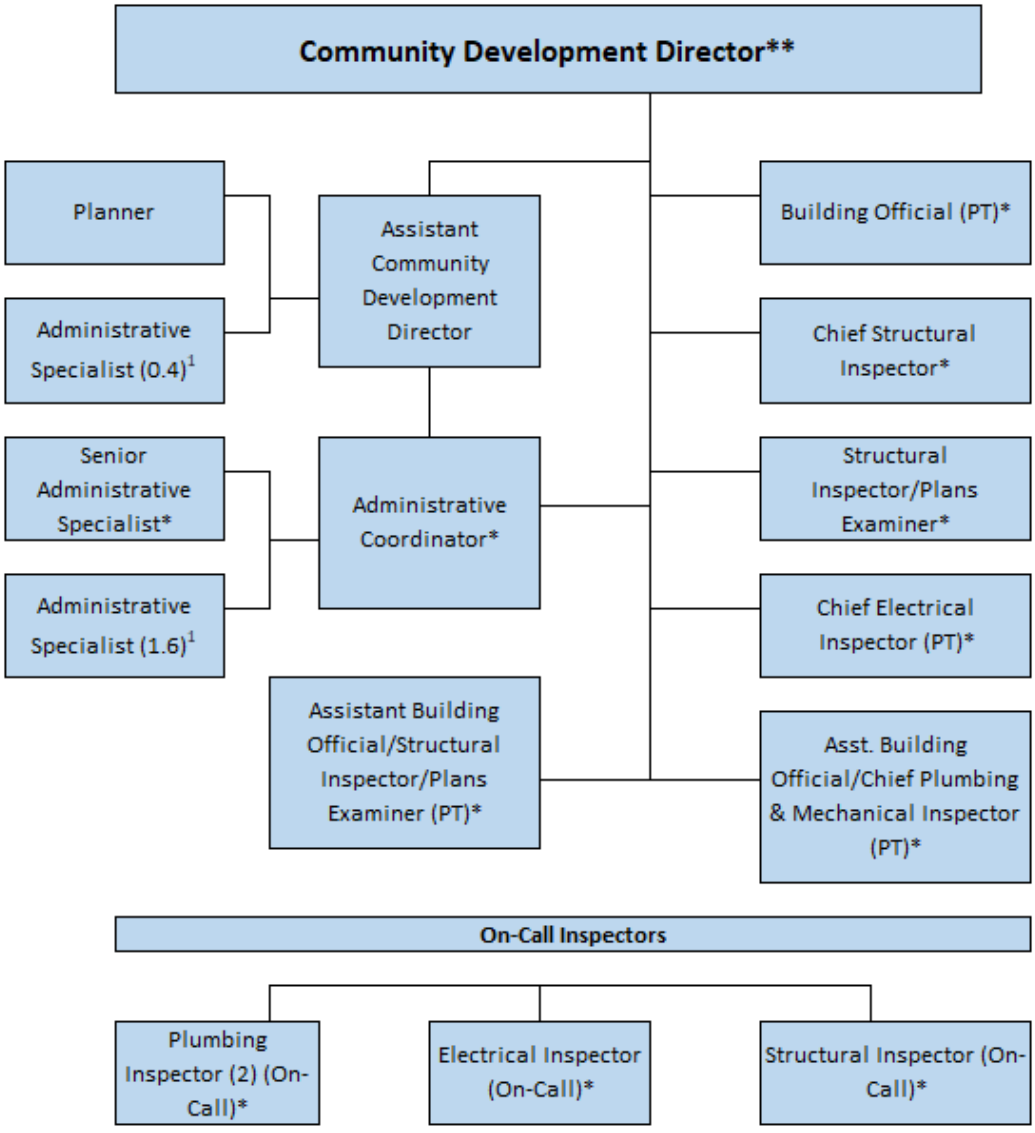
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Principal-Line of Credit	Annual maintenance for the line of credit for hurricanes and other emergencies. Maintenance fee waived if balance outstanding exceeds $2,000,000.	4,000	4,000

COMMUNITY DEVELOPMENT

Mission:

The Community Development Department's mission is to guide and facilitate the development of, and investments in Cooper City by providing effective measures in City planning, zoning, building permitting/inspections, economic development and the issuance of local business tax receipts. Our focus is to provide exceptional customer service and create a balanced and sustainable community that will enhance the overall quality of life for our residents, business owners and visitors.



*Positions funded by the Building Inspection Services Fund.

**Positions partially funded by the Building Inspection Services Fund and the General Fund.

[1]One Administrative Specialist is funded in a 40/60 split between the General Fund and the Building Inspection Services Fund.

COMMUNITY DEVELOPMENT (CONTINUED)

FY 2021 Year to Date Accomplishments:

- Successfully brought 14 Code change recommendations through City Commission approval process.
- Productively processed multiple land development petitions with City Commission approval.
- Maintained Cooper City's FEMA/ISO CRS Rating at a Class 6 by publishing the Flood Preparedness outreach communication and performing additional actions crucial to maintaining Cooper City's Class 6 Rating under FEMA's Community Rating System (CRS) Program. This favorable rating saves our residents and businesses who are required to carry flood insurance a 5% reduction to their premiums.
- Completed 46th Year CDBG application for implementation of Minor Home Repair Program.
- Effectively managed and employed the Development Review Process through coordination of the Development Review Committee (DRC), the Planning & Zoning Board, the presentation of Land Development Items to the City Commission, and finally through permits, reviews and inspections.
- Continued the successful execution of planning processes, providing technical assistance to customers with respect to Administrative Plan Reviews; Local Business Tax Receipts; Alcoholic Beverage License Reviews; Records Requests; etc.
- Maintained an Excellent ISO (Insurance Survey Organization) rating through May 2021.
- Issued permits representing $41.8 million of construction costs through May 2021.
- Maintained the highest level of service to our residents, business owners, and contractors through the ongoing COVID-19 pandemic.
- Maintained an electronic submittal process for single use permits not requiring signed and sealed drawings.
- Launched online payment ability for building permits and local business tax receipts.

Goals for FY 2022:

- Electronic Permitting
- Maintain the improved Class 6 Rating in FEMA's CRS Program, which would result in an additional 5% reduction in flood insurance premiums for our residents and businesses residing in the Flood Hazard Areas.
- Promote and process beneficial City Code changes that will enhance residential and commercial occupancy while maintaining a stable economic infrastructure for the betterment of the city at-large, through the City Commission.
- Review and process land development petitions through the City Commission according to prescribed timeframes.
- To maintain the highest level of customer service to the residents, business owners, and contractors serving the built environment by delivering plan review and inspection services in an expedient and proficient manner.

COMMUNITY DEVELOPMENT (CONTINUED)

- Continue to enhance our end user experience by introducing efficient, time saving measures for permit submittals, while maintaining the integrity of our acceptance process for the safety and welfare of our residential and commercial occupants.
- Support our local businesses through the Business Advisory Board and other local business advocacy organizations and projects.

Performance Measures:

PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Achieve improved Class 6 Rating in FEMA's CRS Program	Written determination of achievement of Class 6 Rating in FEMA's CRS Program from FEMA	Achieved Class 6 Rating	Maintained Class 6 Rating	Maintain Class 6 Rating
Review Codes for potential changes/clarifications through the City Commission. Average of 2 per month	Record results from City Commission Agendas/Minutes	12	14	24
Process land development petitions through the City Commission within the prescribed timeline (Unadvertised petitions = 4 months or less Advertised petitions = 7 months or less)	Record results from City Commission Agendas/Minutes and petition logs	Met 4 month & 7 month timelines	Met 4 month & 7 month timelines	Meet 4 month & 7 month timelines
Permits applied, reviewed, & issued: -Small permits – fences, window & door replacements, driveways, shutters, reroofs, screen rooms, etc. -Large permits – tenant improvements, new commercial bldgs., residential room additions, new single family residence, swimming pools, etc.	Small permits: 7-10 business days Large permits: 10-15 business days -Obtained through ERP System report	Met small & large permit timelines	Met small & large permit timelines	Meet small & large permit timelines
Building inspections performed	100% Completion Daily	100%	100%	100%
Local Business Tax Receipt (LBTR) Licensing reviews, issues & updates	Review or issue: 2-4 weeks, barring commercial buildouts and permit finalization.	Met LBTR timeline	Met LBTR timeline	Meet LBTR timeline

COMMUNITY DEVELOPMENT (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Building Official/Director*	1		-		-	
Community Development Director**	-	-	1	-	1	-
Growth Mgmt. Director	1	-	-	-	-	-
Assistant Community Development Director	-	-	1	-	1	-
Administrative Coordinator*	1		1	-	1	-
Planner	1	-	1	-	1	-
Senior Administrative Specialist*	-	-	1	-	1	-
Administrative Specialist[1]	3		2	-	2	-
Office Assistant*	-		-	-	-	-
Building Official (PT)*	-	-	-	1	-	1
Chief Structural Inspector*	1		1	-	1	-
Structural Inspector/Plans Examiner*	1		1	-	1	-
Chief Electrical Inspector (PT)*	-	1	-	1	-	1
Assistant Building Official/Chief Plumbing/Mechanical Inspector (PT)*	-	1	-	1	-	1
Assistant Building Official/Structural Inspector/Plans Examiner (PT)*	-	1	-	1	-	1
Structural Inspector (On-Call)*	-	2	-	1	-	1
Electrical Inspector (On-Call)*	-	1	-	1	-	1
Building Inspector (On-Call)*	-	1	-	-	-	-
Plumbing Inspector (On-Call)*	-	2	-	2	-	2
Total	**9**	**9**	**9**	**8**	**9**	**8**
Full-Time Equivalent	**9.0**	**1.5**	**9.0**	**1.5**	**9.0**	**1.5**

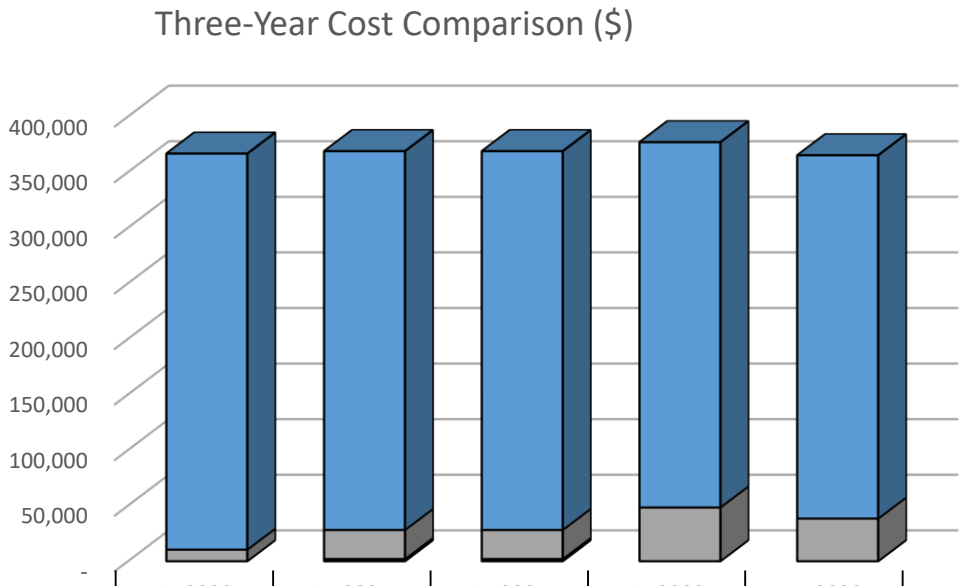
*Positions funded by the Building Inspection Services Fund.

**Positions partially funded by the Building Inspection Services Fund and the General Fund.

[1]One Administrative Specialist is funded in a 40/60 split between the General Fund and the Building Inspection Services Fund.

COMMUNITY DEVELOPMENT (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	356,255	340,717	340,717	328,567	326,791
Operating Expenditures	10,417	26,150	26,150	48,360	38,360
Departmental Capital	-	2,000	2,000	-	-

Community Development

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-212-512100-515	Salaries - Regular	258,454	209,898	209,898	215,968	214,192	-0.82%	(1,776)
001-212-514000-515	Salaries - Overtime	205	200	200	800	800	0.00%	-
001-212-515700-515	Special Pay - Cell Phone	808	1,260	1,260	1,260	1,260	0.00%	-
	Total Wages	**259,467**	**211,358**	**211,358**	**218,028**	**216,252**	**-0.81%**	**(1,776)**
	Benefits							
001-212-521100-000	Benefits - FICA	18,546	16,041	16,041	16,522	16,522	0.00%	-
001-212-521200-000	Benefits - Retirement	35,033	32,413	32,413	34,518	34,518	0.00%	-
001-212-521300-000	Benefits - Group Insurance	42,962	80,732	80,732	59,249	59,249	0.00%	-
001-212-521400-000	Benefits - Workers Compensation	247	173	173	250	250	0.00%	-
	Total Benefits	**96,788**	**129,359**	**129,359**	**110,539**	**110,539**	**0.00%**	**-**
	Personnel Services	**356,255**	**340,717**	**340,717**	**328,567**	**326,791**	**-0.54%**	**(1,776)**
	Operating Expenditures							
001-212-531190-515	Professional Services - Miscellaneous*	7,760	18,240	18,240	39,240	29,240	-25.48%	(10,000)
001-212-532401-515	Travel & Per Diem*	-	1,500	1,500	1,500	1,500	0.00%	-
001-212-532471-515	Printing*	415	600	600	800	800	0.00%	-
001-212-532491-515	Education & Registration*	-	1,700	1,700	1,700	1,700	0.00%	-
001-212-532541-515	Books & Publications*	-	100	100	400	400	0.00%	-
001-212-532542-515	Dues & Memberships*	-	1,650	1,650	2,020	2,020	0.00%	-
001-212-533411-515	Utilities - Telephone, Internet, Cable	2,242	-	-	-	-	0.00%	-
001-212-534410-515	Maintenance - Contracts*	-	1,500	1,500	1,500	1,500	0.00%	-
001-212-535110-515	Supplies - Office	-	660	660	1,000	1,000	0.00%	-
001-212-535185-515	Supplies - Special	-	-	-	-	-	0.00%	-
001-212-535190-515	Supplies - Other*	-	200	200	200	200	0.00%	-
001-212-536601-515	Program Expense - CDBG	-	-	-	-	-	0.00%	-
	Operating Expenditures	**10,417**	**26,150**	**26,150**	**48,360**	**38,360**	**-20.68%**	**(10,000)**
	Departmental Capital							
001-212-564300-515	Equipment & Machinery - Computers	-	2,000	2,000	-	-	0.00%	-
	Departmental Capital	**-**	**2,000**	**2,000**	**-**	**-**	**0.00%**	**-**
	Community Development Total	**366,672**	**368,867**	**368,867**	**376,927**	**365,151**	**-3.12%**	**(11,776)**

*Related footnote on following page

Community Development - Footnote Detail

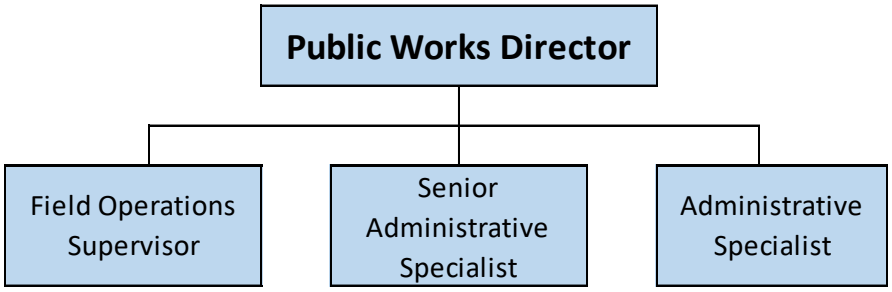
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	CRS Max Consultants, Inc. – For FEMA's Community Rating System (CRS) Program	6,960	6,960
	Comprehensive Planning	8,000	8,000
	Traffic Studies	3,280	3,280
	APPRAISALS	8,000	8,000
	P&Z TRANSCRIPTIONS	1,000	1,000
	GIS	10,000	-
	GRANT WRITING	2,000	2,000
	Total	**39,240**	**29,240**
Travel & Per Diem	Florida American Planning Association (FAPA) Conference	1,500	1,500
Printing	Outreach Projects for FEMA CRS Certification	100	100
	CDBG Marketing	200	200
	Flood Newsletter required for FEMA CRS Certification	500	500
	Total	**800**	**800**
Education & Registration	FAPA Conference	1,500	1,500
	Broward American Planning Association (BAPA) Events	75	75
	Seminars/Webinars	75	75
	Workshops	50	50
	Total	**1,700**	**1,700**
Books & Publications	Urban Land Institute (ULI) Publications	60	60
	APA Publications	40	40
	AICP Books	300	300
	Total	**400**	**400**
Dues & Memberships	American Planning Association (APA/FAPA)	1,000	1,000
	American Inst. Of Cert. Planners (AICP)	1,020	1,020
	Total	**2,020**	**2,020**
Maintenance - Contracts	Comprehensive Mapping Software Licenses	1,500	1,500
Supplies - Other	Small office equipment & emergency supplies	200	200

PUBLIC WORKS ADMINISTRATION

Mission:

To provide overall management and leadership of the Public Works Department; thereby, ensuring the most responsive, cost-effective, friendly, quality professional services in regard to providing parks maintenance, building maintenance, roadway services, and fleet services to the City and community.



FY 2021 Year to Date Accomplishments:

- Responded to resident online reported problems (SeeClickFix) within 24 hours 93% of the time.
- Delivered or exchanged recycle collection carts within one week.
- Assumed Control of Waste Management Contract.
- Inspection of and monitoring of Commercial Sites for landscape compliance for city wide revitalization priority.

Goals for FY 2022:

- Respond to SeeClickFix items within 24 hours 95% of the time.
- Respond to resident concerns for trash/bulk/recycle within 24 hours.
- Implementation of Street Assessment Study.
- Assess the Procurement of Hybrid Vehicles.
- Conduct Waste Generation Study.

Performance Measures:

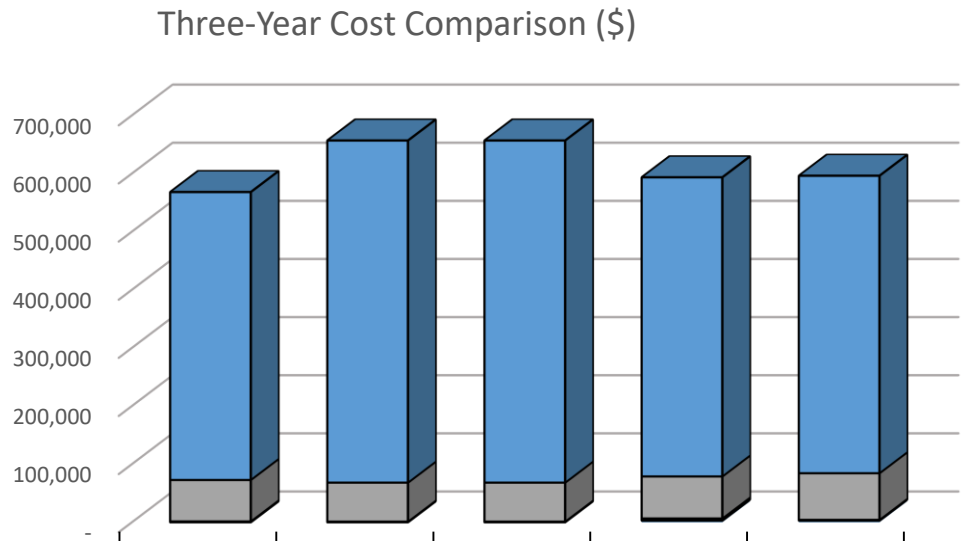
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Employee Training/Safety Classes	# of employee trainings/safety classes held	12	9	18
Invoices processed	# of invoices processed for Public Works	1,189	1681	2400
Foreclosed property maintenance jobs	# of foreclosed prop. maintenance jobs managed by PW Admin.	113	58	64
Capital Projects managed & completed	# of capital projects managed & completed	2	3	4

PUBLIC WORKS ADMINISTRATION (CONTINUED)

Position Listing

Position Summary	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Public Works Director (311)	1	-	1	-	1	-
Senior Administrative Specialist (311)	1	-	1	-	1	-
Administrative Specialist (311)	1	-	1	-	1	-
Field Operations Supervisor (311)	1	-	2	-	1	-
Capital Projects Coordinator (311)*	1	-	-	-	-	-
Total	**5**	**-**	**5**	**-**	**4**	**-**
Full-Time Equivalent	**5.0**	**-**	**5.0**	**-**	**4.0**	**-**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	495,257	588,544	588,544	514,599	511,701
Operating Expenditures	71,299	67,052	67,052	72,262	80,262
Departmental Capital	1,559	1,200	1,200	3,600	1,200
Hurricane Expense	-	-	-	3,000	3,000

Public Works Administration

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-311-512100-519	Salaries - Regular	351,187	411,615	411,615	353,277	350,379	-0.82%	(2,898)
001-311-514000-519	Salaries - Overtime	-	780	780	780	780	0.00%	-
001-311-515700-519	Special Pay - Cell Phone	1,648	1,680	1,680	1,680	1,680	0.00%	-
	Total Wages	**352,835**	**414,075**	**414,075**	**355,737**	**352,839**	**-0.81%**	**(2,898)**
	Benefits							
001-311-521100-000	Benefits - FICA	26,341	31,241	31,241	27,026	27,026	0.00%	-
001-311-521200-000	Benefits - Retirement	47,307	62,334	62,334	50,196	50,196	0.00%	-
001-311-521300-000	Benefits - Group Insurance	63,643	75,513	75,513	75,868	75,868	0.00%	-
001-311-521400-000	Benefits - Workers Compensation	4,985	5,121	5,121	5,121	5,121	0.00%	-
001-311-521600-000	Benefits - Medical	146	260	260	651	651	0.00%	-
	Total Benefits	**142,422**	**174,469**	**174,469**	**158,862**	**158,862**	**0.00%**	**-**
	Personnel Services	**495,257**	**588,544**	**588,544**	**514,599**	**511,701**	**-0.56%**	**(2,898)**
	Operating Expenditures							
001-311-531190-519	Professional Services - Miscellaneous*	11,579	6,000	6,000	8,000	16,000	100.00%	8,000
001-311-531290-519	Contractual Services*	12,008	18,972	18,972	17,744	17,744	0.00%	-
001-311-532401-519	Travel & Per Diem*	-	1,400	1,400	2,200	2,200	0.00%	-
001-311-532402-519	Travel - Local	-	300	300	300	300	0.00%	-
001-311-532471-519	Printing	363	900	900	900	900	0.00%	-
001-311-532482-519	Annual Events	425	-	-	-	-	0.00%	-
001-311-532491-519	Education & Registration*	1,260	1,200	1,200	1,530	1,530	0.00%	-
001-311-532541-519	Books & Publications*	56	200	200	200	200	0.00%	-
001-311-532542-519	Dues & Memberships*	1,613	1,000	1,000	1,660	1,660	0.00%	-
001-311-533411-519	Utilities - Telephone, Internet, Cable*	13,306	-	-	-	-	0.00%	-
001-311-533431-519	Utilities - Electricity	8,049	9,100	9,100	9,828	9,828	0.00%	-
001-311-534210-519	Maintenance - Communications*	-	1,000	1,000	1,000	1,000	0.00%	-
001-311-534410-519	Maintenance - Contracts*	13,053	15,300	15,300	16,720	16,720	0.00%	-
001-311-535110-519	Supplies - Office	3,773	4,000	4,000	4,000	4,000	0.00%	-
001-311-535185-519	Supplies - Special*	5,190	6,000	6,000	7,000	7,000	0.00%	-
001-311-535210-519	Supplies - Uniforms*	228	380	380	380	380	0.00%	-
001-311-535410-519	Supplies - Safety Equipment*	150	300	300	300	300	0.00%	-
001-311-535710-519	Supplies - Trophies & Awards*	246	1,000	1,000	500	500	0.00%	-
	Operating Expenditures	**71,299**	**67,052**	**67,052**	**72,262**	**80,262**	**11.07%**	**8,000**
	Hurricane Expense							
001-311-536400-519	Hurricane Expense	-	-	-	3,000	3,000	0.00%	-
	Hurricane Expense	**-**	**-**	**-**	**3,000**	**3,000**	**0.00%**	**-**
	Departmental Capital							
001-311-564300-519	Equipment & Machinery - Computers*	1,559	1,200	1,200	3,600	1,200	-66.67%	(2,400)
	Departmental Capital	**1,559**	**1,200**	**1,200**	**3,600**	**1,200**	**-66.67%**	**(2,400)**
	Public Works Administration Total	**568,115**	**656,796**	**656,796**	**593,461**	**596,163**	**0.46%**	**2,702**

*Related footnote on following page

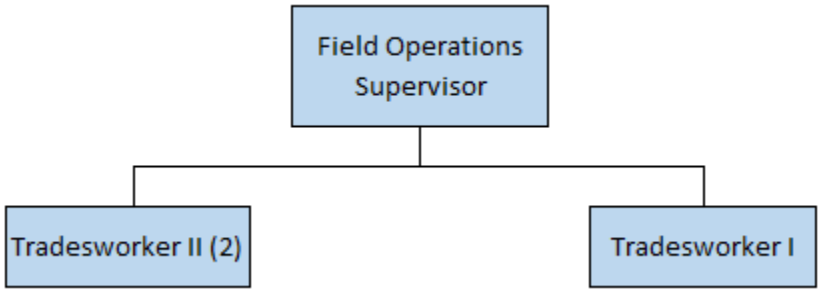
Public Works Administration - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Professional Services - Miscellaneous	Driver's License Check	1,000	1,000
	Waste Generation Study		8,000
	Misc. Professional Services - Grant Consultant (RMPK)	7,000	7,000
	Total	**8,000**	**16,000**
Contractual Services	Courier Service	1,000	1,000
	Household Hazardous Waste Drop Off Program	16,744	16,744
	Total	**17,744**	**17,744**
Travel & Per Diem	American Public Works Association (APWA) Conference	1,600	1,600
	International Society of Arboriculture (ISA) Conference	600	600
	Misc. Conferences	-	-
	Total	**2,200**	**2,200**
Education & Registration	American Public Works Association (APWA) Conference	800	800
	International Society of Arboriculture (ISA) Conference	600	600
	Notary Renewal	130	130
	Total	**1,530**	**1,530**
Books & Publications	Plant Finder	200	200
Dues & Memberships	APWA, LIAF, ISA, STMA	1,555	1,555
	ARBOR DAY FOUNDATION	15	15
	AMAZON PRIME	90	90
	Total	**1,660**	**1,660**
Utilities - Telephone, Internet, Cable	All Utilities-Telephone, Internet, Cable expenditures moved to Non-Departmental.	-	-
Maintenance - Communications	Handheld Radios	500	500
	Batteries, Antenna	500	500
	Total	**1,000**	**1,000**
Maintenance - Contracts	IWorq - Record Management System	4,720	4,720
	Copier rental plus copies	6,000	6,000
	KIP (Wide format printer)	6,000	6,000
	Total	**16,720**	**16,720**
Supplies - Special	Recycle Collection Carts	6,500	6,500
	Misc. Special Supplies	500	500
	Total	**7,000**	**7,000**
Supplies - Uniforms	Supervisors - uniforms & safety gear	380	380
Supplies - Safety Equipment	Boot Allowance	300	300
Supplies - Trophies & Awards	Employee of the Quarter/Year Awards	500	500
Equipment & Machinery - Computers	Dell Desktop Replacement (1 - PW Director, 1 Operations Supervisor, 1 Admin Specialist)	3,600	1,200

PUBLIC WORKS PROPERTY MAINTENANCE

Mission:

To provide the most responsive and cost-effective service in maintaining and preserving the City's buildings while providing a safe, clean, and properly maintained environment for City staff and the public.



FY 2021 Year to Date Accomplishments:

- Increased the number of LED lamps on building interiors and exteriors
- Paint irrigation pumphouses
- Pool & Tennis Center facelift, fitness room renovations
- FPL LED streetlight conversion on FPL poles
- Repaired roof at Fire Station after Hurricane Eta
- Updated access control software for both RV lot, Public Works & Fleet entry gates
- Installed fence at 52nd Street walkbridge to stop graffiti issue
- Updated regulatory signs throughout City parks
- Completed installation of freestanding generator at Community Center

Goals for FY 2022:

- Continue to retrofit lights to LED on facilities interior & exterior
- Update access control software for both RV lots, Public Works and Fleet automated entry gates
- Paint all city entranceway and park signs with updated design colors
- City, County, FDOT streetlights converted to LED
- Police Station unit #2 design and replacement
- Replace fire station windows and doors with impact windows and doors to complete FEMA Grant – Wind Retrofit Project

PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

Performance Measures:

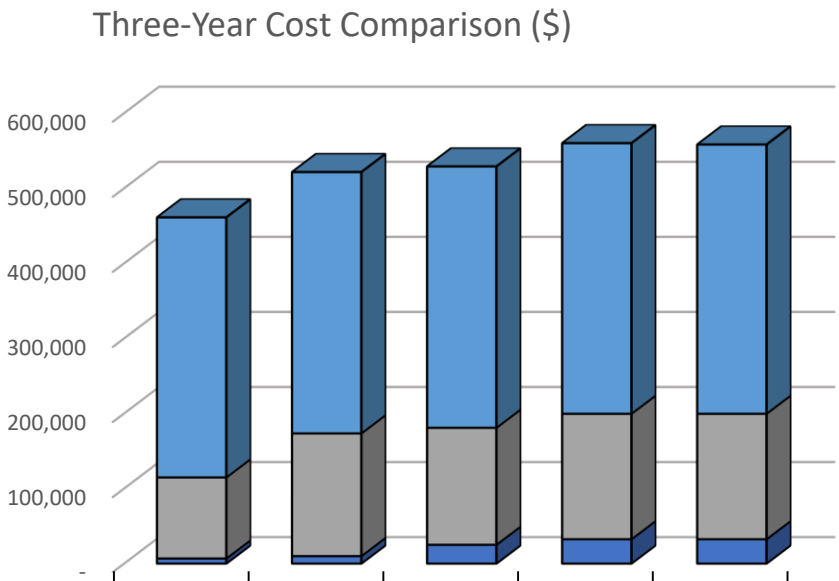
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Work orders received & completed	# of works orders received & completed	1,400	836	1,200
Flag and wayfinding sign inspections completed	Percentage of inspections completed each month	100%	100%	100%
Monthly street light inspections completed	Percentage of inspections completed each month	90%	100%	100%
AC Maintenance – Citywide Facilities	Percentage of maintenance completed monthly	75%	100%	100%

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Field Operations Supervisor (312)	1	-	1	-	1	-
Electrician (312)	-	-	-	-	-	-
Maintenance Foreman (312)	-	-	-	-	-	-
Maintenance Technician II (312)	-	-	-	-	-	-
Tradesworker II (312)	2	-	2	-	2	-
Tradesworker I (312)	1	-	1	-	1	-
Total	**4**	**-**	**4**	**-**	**4**	**-**
Full-Time Equivalent	**4.0**	**-**	**4.0**	**-**	**4.0**	**-**

PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	346,404	348,129	348,129	360,473	358,636
Operating Expenditures	108,001	163,424	155,845	167,074	167,074
Departmental Capital	6,794	10,000	25,079	32,500	32,500

Property Maintenance

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-312-512100-539	Salaries - Regular	215,723	215,744	215,744	222,108	220,271	-0.83%	(1,837)
001-312-514000-539	Salaries - Overtime	1,140	2,500	2,500	2,500	2,500	0.00%	-
001-312-515700-539	Special Pay - Cell Phone	840	840	840	840	840	0.00%	-
	Total Wages	**217,703**	**219,084**	**219,084**	**225,448**	**223,611**	**-0.81%**	**(1,837)**
	Benefits							
001-312-521100-000	Benefits - FICA	14,383	16,423	16,423	16,991	16,991	0.00%	-
001-312-521200-000	Benefits - Retirement	31,821	32,592	32,592	34,448	34,448	0.00%	-
001-312-521300-000	Benefits - Group Insurance	74,780	71,723	71,723	75,279	75,279	0.00%	-
001-312-521400-000	Benefits - Workers Compensation	7,571	8,007	8,007	8,007	8,007	0.00%	-
001-312-521600-000	Benefits - Medical	146	300	300	300	300	0.00%	-
	Total Benefits	**128,701**	**129,045**	**129,045**	**135,025**	**135,025**	**0.00%**	**-**
	Personnel Services	**346,404**	**348,129**	**348,129**	**360,473**	**358,636**	**-0.51%**	**(1,837)**
	Operating Expenditures							
001-312-531210-539	Casual & Contract Labor*	-	25,000	25,000	35,000	35,000	0.00%	-
001-312-531317-539	Permits - Environmental*	-	2,600	2,600	2,600	2,600	0.00%	-
001-312-532401-539	Travel & Per Diem*	-	1,000	1,000	1,000	1,000	0.00%	-
001-312-532402-539	Travel - Local	-	50	50	50	50	0.00%	-
001-312-532491-539	Education & Registration*	-	800	800	800	800	0.00%	-
001-312-533432-539	Utilities - Water & Sewer	4,561	4,814	4,814	5,040	5,040	0.00%	-
001-312-534100-539	Repairs - Accident & Vandalism*	3,083	25,000	9,921	15,000	15,000	0.00%	-
001-312-534110-539	Repairs - Equipment*	-	1,000	1,000	1,000	1,000	0.00%	-
001-312-534160-539	Repairs - Building & Property	12,014	-	-	-	-	0.00%	-
001-312-534410-539	Maintenance - Contracts*	15,817	22,660	22,660	21,084	21,084	0.00%	-
001-312-534420-539	Maintenance - Electric Systems*	26,835	37,000	44,500	37,000	37,000	0.00%	-
001-312-535120-539	Supplies - Custodial	897	2,500	2,500	2,500	2,500	0.00%	-
001-312-535130-539	Supplies - Building	41,743	35,000	35,000	40,000	40,000	0.00%	-
001-312-535210-539	Supplies - Uniforms*	1,942	2,600	2,600	2,600	2,600	0.00%	-
001-312-535410-539	Supplies - Safety Equipment*	450	2,400	2,400	2,400	2,400	0.00%	-
001-312-535420-539	Supplies - Minor Tools*	659	1,000	1,000	1,000	1,000	0.00%	-
	Operating Expenditures	**108,001**	**163,424**	**155,845**	**167,074**	**167,074**	**0.00%**	**-**
	Departmental Capital							
001-312-564300-539	Equipment & Machinery - Computers	-	-	-		-	#DIV/0!	-
001-312-564700-539	Equipment & Machinery - Equipment*	-	-	15,079	15,500	15,500	0.00%	-
001-312-566000-539	Building Improvements - Buildings	-	-	-		-	#DIV/0!	-
001-312-566400-539	Building Improvements - Reroof Facilities*	-	10,000	10,000	17,000	17,000	0.00%	-
001-312-566900-539	Building Improvements - Other	6,794	-	-		-	#DIV/0!	-
	Departmental Capital	**6,794**	**10,000**	**25,079**	**32,500**	**32,500**	**0.00%**	**-**
	Property Maintenance Total	**461,199**	**521,553**	**529,053**	**560,047**	**558,210**	**-0.33%**	**(1,837)**

*Related footnote on following page

Public Works Property Maintenance - Footnote Detail

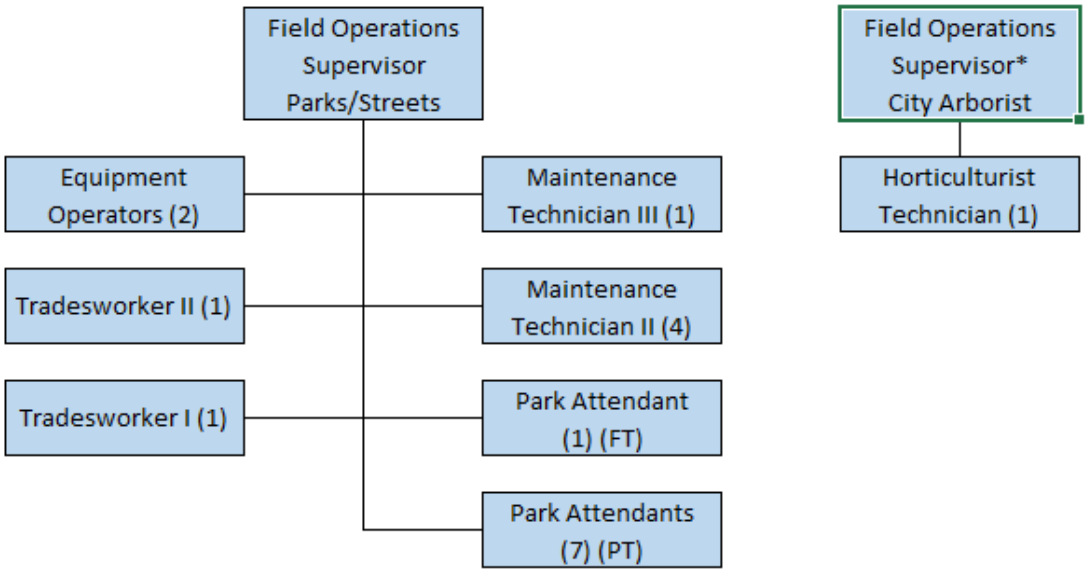
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Casual & Contract Labor	Contracted Repairs	35,000	35,000
	Preventative maintenance of buildings/roofs		
	Increase due to LED Lights in City Buildings		
Permits - Environmental	Haz Mat License Renewal - Fleet Maintenance	535	535
	Haz Mat License Renewal - PW Building	460	460
	Haz Mat License Renewal - Police Department	340	340
	Haz Mat License Renewal - City Hall	340	340
	Haz Mat License Renewal - Fire Department	340	340
	Fuel Site Testing	585	585
	Total	**2,600**	**2,600**
Travel & Per Diem	Travel for Field Operations Supervisor	1,000	1,000
Education & Registration	CDL License Renewal	100	100
	Misc. Training for Field Operations Supervisor	700	700
	Total	**800**	**800**
Repairs - Accident & Vandalism	Repair Property Damage	15,000	15,000
Repairs - Equipment	Small Tools	1,000	1,000
	Power Equipment		
Maintenance - Contracts	Pest Control	3,200	3,200
	Fire Alarm (Quarterly Inspection)	10,680	10,680
	Custodial Service - PW Offices	3,304	3,304
	Building Automation - PD AC Monitoring	3,900	3,900
	Annual Fire Inspections	-	-
	A/C Maintenance	-	-
	Semi-Annual Fire Inspections	-	-
	Fire Extinguisher Service/Inspections	-	-
	Total	**21,084**	**21,084**
Maintenance - Electric Systems	Contract Repairs - Streetlights/Sport Lighting	37,000	37,000
Supplies - Uniforms	Uniform rental	2,600	2,600
Supplies - Safety Equipment	Safety items	2,400	2,400
	AED Battery & Pads		
	Doormats		
	Boot Allowance		
Supplies - Minor Tools	Hand & Electric Tools < $1,000	1,000	1,000
Equipment & Machinery	AED Battery & Pads	15,500	15,500
Building Improvements - Reroof Facilities	Reroof repairs throughout City	17,000	17,000

PUBLIC WORKS PARKS & STREETS MAINTENANCE

Mission:

To provide well-maintained parks and streets for the community in a safe and cost-effective manner. The funding for street and bridge maintenance comes out of the Road and Bridge Fund.



*Assigned to PW Administration division.

FY 2021 Year to Date Accomplishments:

- Renovated all football/soccer fields with sod at Suellen H. Fardelmann and Bill Lips Sport Complexes
- Completed Phase II of asphalt resurfacing of Flamingo Gardens
- Forest Lake and Pool & Tennis Basketball court resurfacing
- Tamarind Park tennis court resurfacing
- Installed PVC fencing at Ellie Kozak & Diamond Head Parks

Goals for FY 2022:

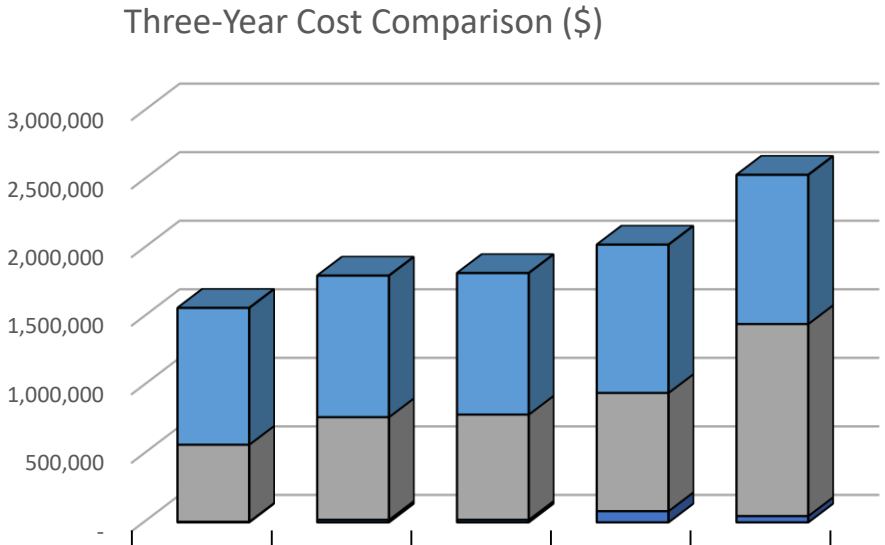
- Pressure clean all parks and facilities twice per year
- Pressure clean 50% of city maintained sidewalks and curbs per year
- Paint 50% of the faded stop bars and double yellow lines on the local rights-of-way
- Landscape Beautification, to include mulch, on major arterial roads
- Replace “old style” water fountains with bottle filling stations
- Install newly designed wayfinding signs
- Implement City’s new Adopt-a-Street program

PUBLIC WORKS PARKS & STREETS MAINTENANCE (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Field Operations Supervisor (314)	1	-	1	-	1	-
Equipment Operator (314)	2	-	2	-	2	-
Tradesworker II (314)	1	-	1	-	1	-
Tradesworker I (314)	1	-	1	-	1	-
Maintenance Tech III (314)	1	-	1	-	1	-
Maintenance Tech II (314)	4	-	4	-	4	-
Park Attendant (314)	1	-	1	-	1	-
Horticulturist Technician (314)	1	-	1	-	1	-
Park Attendant - PT (314)	-	7	-	7	-	7
Total	**12**	**7**	**12**	**7**	**12**	**7**
Full-Time Equivalent	**12.0**	**3.6**	**12.0**	**3.6**	**12.0**	**3.6**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	997,854	1,032,193	1,032,193	1,081,468	1,087,942
Operating Expenditures	561,851	748,828	767,422	862,379	1,400,678
Departmental Capital	4,495	18,700	18,700	81,728	46,115
Hurricane Expense	-	-	-	-	-

Parks & Streets Maintenance

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-314-512100-572	Salaries - Regular	554,203	562,396	562,396	584,695	578,895	-0.99%	(5,800)
001-314-512200-572	Salaries - Other	79,307	78,117	78,117	106,139	118,413	11.56%	12,274
001-314-514000-572	Salaries - Overtime	4,647	4,500	4,500	8,000	8,000	0.00%	-
001-314-515700-572	Special Pay - Cell Phone	840	840	840	840	840	0.00%	-
	Total Wages	**638,997**	**645,853**	**645,853**	**699,674**	**706,148**	**0.93%**	**6,474**
	Benefits							
001-314-521100-000	Benefits - FICA	49,513	49,160	49,160	49,160	49,160	0.00%	-
001-314-521200-000	Benefits - Retirement	114,816	118,295	118,295	134,000	134,000	0.00%	-
001-314-521300-000	Benefits - Group Insurance	171,340	196,798	196,798	176,547	176,547	0.00%	-
001-314-521400-000	Benefits - Workers Compensation	22,682	21,337	21,337	21,337	21,337	0.00%	-
001-314-521600-000	Benefits - Medical	506	750	750	750	750	0.00%	-
	Total Benefits	**358,857**	**386,340**	**386,340**	**381,794**	**381,794**	**0.00%**	**-**
	Personnel Services	**997,854**	**1,032,193**	**1,032,193**	**1,081,468**	**1,087,942**	**0.60%**	**6,474**
	Operating Expenditures							
001-314-531190-572	Professional Services - Miscellaneous	-	-	5,000	-	-	0.00%	-
001-314-531210-572	Casual & Contract Labor*	72,875	117,200	112,200	134,200	134,200	0.00%	-
001-314-531225-572	Contract Service - Mowing*	126,432	144,000	144,000	172,569	172,569	0.00%	0
001-314-531317-572	Permits - Environmental*	-	550	550	550	550	0.00%	-
001-314-532310-572	Rental - Equipment*	2,042	4,000	4,000	4,000	4,000	0.00%	-
001-314-532401-572	Travel & Per Diem*	-	800	800	800	800	0.00%	-
001-314-532402-572	Travel - Local	4	50	50	50	50	0.00%	-
001-314-532491-572	Education & Registration*	445	4,000	4,000	4,000	4,000	0.00%	-
001-314-532542-572	Dues & Memberships*	130	600	600	600	600	0.00%	-
001-314-533411-572	Utilities - Telephone, Internet, Cable	4,451	-	-	-	-	0.00%	-
001-314-533431-572	Utilities - Electricity	133,686	172,000	172,000	185,760	185,760	0.00%	-
001-314-533432-572	Utilities - Water & Sewer	30,984	26,078	26,078	27,000	27,000	0.00%	-
001-314-533434-572	Utilities - Sanitation	-	2,500	2,500	2,500	2,500	0.00%	-
001-314-534100-572	Repairs - Accident & Vandalism	1,935	5,000	5,000	2,000	2,000	0.00%	-
001-314-534110-572	Repairs - Equipment*	13,500	14,000	14,000	10,000	10,000	0.00%	-
001-314-534311-572	Maintenance - Wetlands	10,320	11,000	11,000	11,000	11,000	0.00%	-
001-314-534410-572	Maintenance - Contracts*	9,038	12,000	12,000	19,000	19,000	0.00%	-
001-314-535120-572	Supplies - Custodial*	5,178	15,800	15,800	15,800	15,800	0.00%	-
001-314-535142-572	Supplies - Plants*	7,993	8,000	8,000	8,000	546,299	6728.74%	538,299
001-314-535143-572	Supplies - Overseed & Sod*	52,676	63,300	63,300	98,000	98,000	0.00%	-
001-314-535144-572	Supplies - Fertilizer*	26,072	35,000	35,000	35,000	35,000	0.00%	-
001-314-535145-572	Supplies - Irrigation*	22,878	28,400	28,400	28,400	28,400	0.00%	-
001-314-535180-572	Supplies - Athletic*	5,223	15,000	15,000	19,000	19,000	0.00%	-
001-314-535181-572	Supplies - Parks*	21,410	21,000	21,000	25,000	25,000	0.00%	-
001-314-535210-572	Supplies - Uniforms*	5,762	7,150	7,150	7,150	7,150	0.00%	-
001-314-535310-572	Supplies - Chemicals*	6,641	35,000	53,594	45,000	45,000	0.00%	-
001-314-535410-572	Supplies - Safety Equipment*	1,650	2,400	2,400	3,000	3,000	0.00%	-
001-314-535420-572	Supplies - Minor Tools*	526	2,000	2,000	2,000	2,000	0.00%	-
001-314-535532-572	Supplies - Traffic Control*	-	2,000	2,000	2,000	2,000	0.00%	-
	Operating Expenditures	**561,851**	**748,828**	**767,422**	**862,379**	**1,400,678**	**62.42%**	**538,299**
	Hurricane Expense							
001-314-536400-572	Hurricane Expense	-	-	-	-	-	0.00%	-
	Operating Exp. Inc. Hurricane Exp.	**561,851**	**748,828**	**767,422**	**862,379**	**1,400,678**	**62.42%**	**538,299**

Parks & Streets Maintenance

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Departmental Capital							
001-314-563310-572	Improvements - Parks	4,495	-	-	-	-	0.00%	-
001-314-564300-572	Equipment & Machinery - Computers*	-	1,200	1,200	-	-	0.00%	-
001-314-564400-572	Equipment & Machinery - Vehicles	-	-	-	35,613	-	-100.00%	(35,613)
001-314-564700-572	Equipment & Machinery - Equipment*	-	17,500	17,500	46,115	46,115	0.00%	-
	Departmental Capital	**4,495**	**18,700**	**18,700**	**81,728**	**46,115**	**-43.58%**	**(35,613)**
	Parks Total	**1,564,200**	**1,799,721**	**1,818,315**	**2,025,575**	**2,534,735**	**25.14%**	**509,160**

*Related footnote on following page

Public Works Parks & Streets Maintenance - Footnote Detail

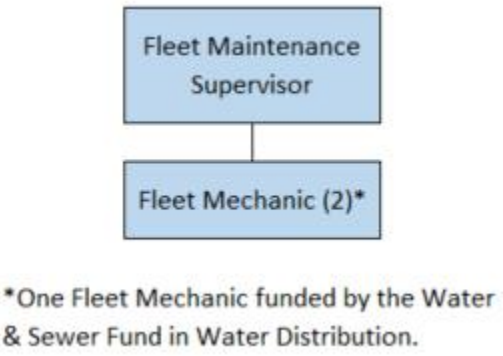
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Casual & Contract Labor	Bee Removal	2,000	2,000
	Mulch Purchase/Installation	46,000	46,000
	Laser Grading (Process of moving soil to level fields)	10,000	10,000
	Asphalt Walkways	15,000	15,000
	Top Dressing, Clay, Screenings	51,200	51,200
	Dog Park Sod	10,000	10,000
	Total	**134,200**	**134,200**
Contract Service - Mowing	Mowing	172,569	172,569
Permits - Environmental	Haz Mat License Renewal - Sports Complex	550	550
Rental - Equipment	Rental of specialized equipment: lifts, grinders, aerator, top dresser, compactors, and other equipment that the City does not own	4,000	4,000
Travel & Per Diem	FRPA Conference (Field Operations Supervisor)	200	200
	Misc. Conferences	600	600
	Total	**800**	**800**
Education & Registration	STMA Conference (3 Attendees)	150	150
	Tree Trimming Class	200	200
	Pesticide Class	200	200
	Green Industries BMP Class	200	200
	Playground Inspector Certification	200	200
	CDL License Renewal (2 Licenses)	200	200
	Metro Florida Safety Council Trainings	1,000	1,000
	Misc. Trainings	1,850	1,850
	Total	**4,000**	**4,000**
Dues & Memberships	Florida Recreation & Park Association (FRPA)	350	350
	STMA Membership	130	130
	NRPA Membership	120	120
	Total	**600**	**600**
Repairs - Equipment	Non-Vehicular Parks Maintenance Equipment	10,000	10,000
Maintenance - Contracts	Custodial maintenance at park restrooms	19,000	19,000
	Flowguard		
	Thorguard		
Supplies - Custodial	Custodial Supplies for park restrooms	15,800	15,800
	Garbage Bags, doggy poop bags		
Supplies - Plants	Plant Material for Buildings & Grounds	8,000	546,299
Supplies - Overseed & Sod	Winter Overseed	98,000	98,000
	Spring Sod		
Supplies - Fertilizer	Parks & Landscape Installation	35,000	35,000
Supplies - Irrigation	Irrigation supplies	28,400	28,400
	Pump Repairs		
Supplies - Athletic	Athletic Field Marking	19,000	19,000
Supplies - Parks	Replacement parts for playground equipment and park supplies	25,000	25,000
Supplies - Uniforms	Uniform rental	7,150	7,150
Supplies - Chemicals	Pesticides	45,000	45,000
	Herbicides		
Supplies - Safety Equipment	First Aid Kits	3,000	3,000
	Safety Equipment		
	Boot Allowance		
Supplies - Minor Tools	Small Tools < $1,000	2,000	2,000
Supplies - Traffic Control	Barricades	2,000	2,000
	Traffic Cones		
	Warning Signs		
Equipment & Machinery - Vehicles	Ford F 350 Pickup Truck - $35,613	35,613	-
Equipment & Machinery -	Vericutting sweeper vacuum	46,115	46,115
	Total	**46,115**	**46,115**

PUBLIC WORKS FLEET SERVICES

Mission:

To maintain and ensure the preservation and availability of the municipal fleet vehicles and equipment in a safe, cost-effective, efficient, reliable, and responsive manner.



FY 2021 Year to Date Accomplishments:

- Performed 98% of preventative maintenance services on schedule
- Implemented new fleet maintenance software
- Installed new gasboy keypad
- Repaired electrical infrastructure on gas pumps
- Standby generators serviced monthly

Goals for FY 2022:

- Extend the life of older vehicles by three years due to deferred replacement (17 yr cycle)
- Extend preventive maintenance services on passenger cars to 5,000 miles and trucks to 3,500
- Research for possibility of leasing non-specialty vehicles.
- Completion of electric charging stations at City Hall parking lot

Performance Measures:

PERFORMANCE MEASURE	INDICATOR	FY2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Employee Training/Safety Classes	# of employee trainings/safety classes held	6	6	12
Work orders completed	Percentage of work orders completed within 30 days	93%	98%	98%
Invoices processed	Percentage of invoices processed within 20 days of receipt	98%	98%	98%

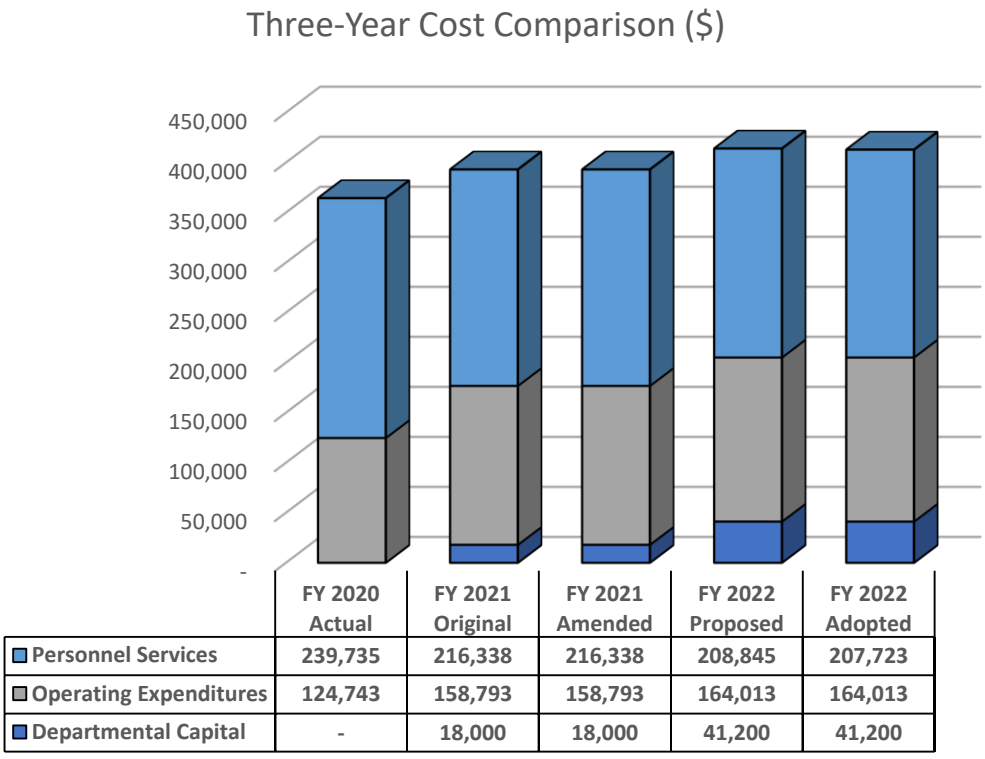
PUBLIC WORKS FLEET SERVICES (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Fleet Maintenance Supervisor (316)	1	-	1	-	1	-
Fleet Mechanic (316)*	2	-	2	-	2	-
Total	**3**	**-**	**3**	**-**	**3**	**-**
Full-Time Equivalent	**3.0**	**-**	**3.0**	**-**	**3.0**	**-**

*One Fleet Mechanic funded out of Water Distribution in the Water & Sewer Utility

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	239,735	216,338	216,338	208,845	207,723
Operating Expenditures	124,743	158,793	158,793	164,013	164,013
Departmental Capital	-	18,000	18,000	41,200	41,200

Fleet Services

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-316-512100-519	Salaries - Regular	152,754	133,892	133,892	136,537	135,415	-0.82%	(1,122)
001-316-514000-519	Salaries - Overtime	115	280	280	280	280	0.00%	-
001-316-515700-519	Special Pay - Cell Phone	840	840	840	840	840	0.00%	-
	Total Wages	**153,709**	**135,012**	**135,012**	**137,657**	**136,535**	**-0.82%**	**(1,122)**
	Benefits							
001-316-521100-000	Benefits - FICA	11,802	10,244	10,244	10,445	10,445	0.00%	-
001-316-521200-000	Benefits - Retirement	29,810	29,060	29,060	30,290	30,290	0.00%	-
001-316-521300-000	Benefits - Group Insurance	43,134	40,020	40,020	28,451	28,451	0.00%	-
001-316-521400-000	Benefits - Workers Compensation	1,280	1,732	1,732	1,732	1,732	0.00%	-
001-316-521600-000	Benefits - Medical	-	270	270	270	270	0.00%	-
	Total Benefits	**86,026**	**81,326**	**81,326**	**71,188**	**71,188**	**0.00%**	**-**
	Personnel Services	**239,735**	**216,338**	**216,338**	**208,845**	**207,723**	**-0.54%**	**(1,122)**
	Operating Expenditures							
001-316-531316-519	Aerial Certification*	994	1,500	1,500	1,500	1,500	0.00%	-
001-316-531317-519	Permits - Environmental*	1,454	1,650	1,650	1,650	1,650	0.00%	-
001-316-532401-519	Travel & Per Diem*	27	100	100	100	100	0.00%	-
001-316-532491-519	Education & Registration*	323	800	800	800	800	0.00%	-
001-316-532515-519	Insurance - Deductibles*	1,500	1,500	1,500	1,500	1,500	0.00%	-
001-316-532541-519	Books & Publications*	800	800	800	800	800	0.00%	-
001-316-533411-519	Utilities - Telephone, Internet, Cable	3,081	-	-	-	-	0.00%	-
001-316-533431-519	Utilities - Electricity	8,915	9,900	9,900	10,700	10,700	0.00%	-
001-316-533432-519	Utilities - Water & Sewer	1,095	1,003	1,003	1,053	1,053	0.00%	-
001-316-534100-519	Repairs - Accident & Vandalism*	3,822	5,000	5,000	4,000	4,000	0.00%	-
001-316-534110-519	Repairs - Equipment*	3,525	3,000	3,000	3,000	3,000	0.00%	-
001-316-534130-519	Repairs - Vehicle*	8,214	12,000	12,000	12,000	12,000	0.00%	-
001-316-534160-519	Repairs - Building & Property	-	2,500	2,500	2,500	2,500	0.00%	-
001-316-534410-519	Maintenance - Contracts*	4,480	3,400	3,400	3,670	3,670	0.00%	-
001-316-535150-519	Supplies - Shop*	4,956	5,000	5,000	5,000	5,000	0.00%	-
001-316-535210-519	Supplies - Uniforms*	1,185	2,100	2,100	2,100	2,100	0.00%	-
001-316-535410-519	Supplies - Safety Equipment*	463	600	600	600	600	0.00%	-
001-316-535420-519	Supplies - Minor Tools*	2,684	2,000	2,000	2,000	2,000	0.00%	-
001-316-535610-519	Supplies - Vehicle*	30,396	30,000	30,000	30,000	30,000	0.00%	-
001-316-535620-519	Supplies - Gas & Oil*	40,876	60,940	60,940	62,040	62,040	0.00%	-
001-316-535630-519	Waste - Oil & Tires*	942	1,000	1,000	1,000	1,000	0.00%	-
001-316-535650-519	Supplies - Tires	5,011	14,000	14,000	18,000	18,000	0.00%	-
	Operating Expenditures	**124,743**	**158,793**	**158,793**	**164,013**	**164,013**	**0.00%**	**-**
	Departmental Capital							
001-316-564300-519	Equipment & Machinery - Computers*	-	-	-	1,200	1,200	0.00%	-
001-316-564700-519	Equipment & Machinery - Equipment*	-	18,000	18,000	40,000	40,000	0.00%	-
	Departmental Capital	**-**	**18,000**	**18,000**	**41,200**	**41,200**	**0.00%**	**-**
	Fleet Services Total	**364,478**	**393,131**	**393,131**	**414,058**	**412,936**	**-0.27%**	**(1,122)**

*Related footnote on following page

Public Works Fleet Services - Footnote Detail

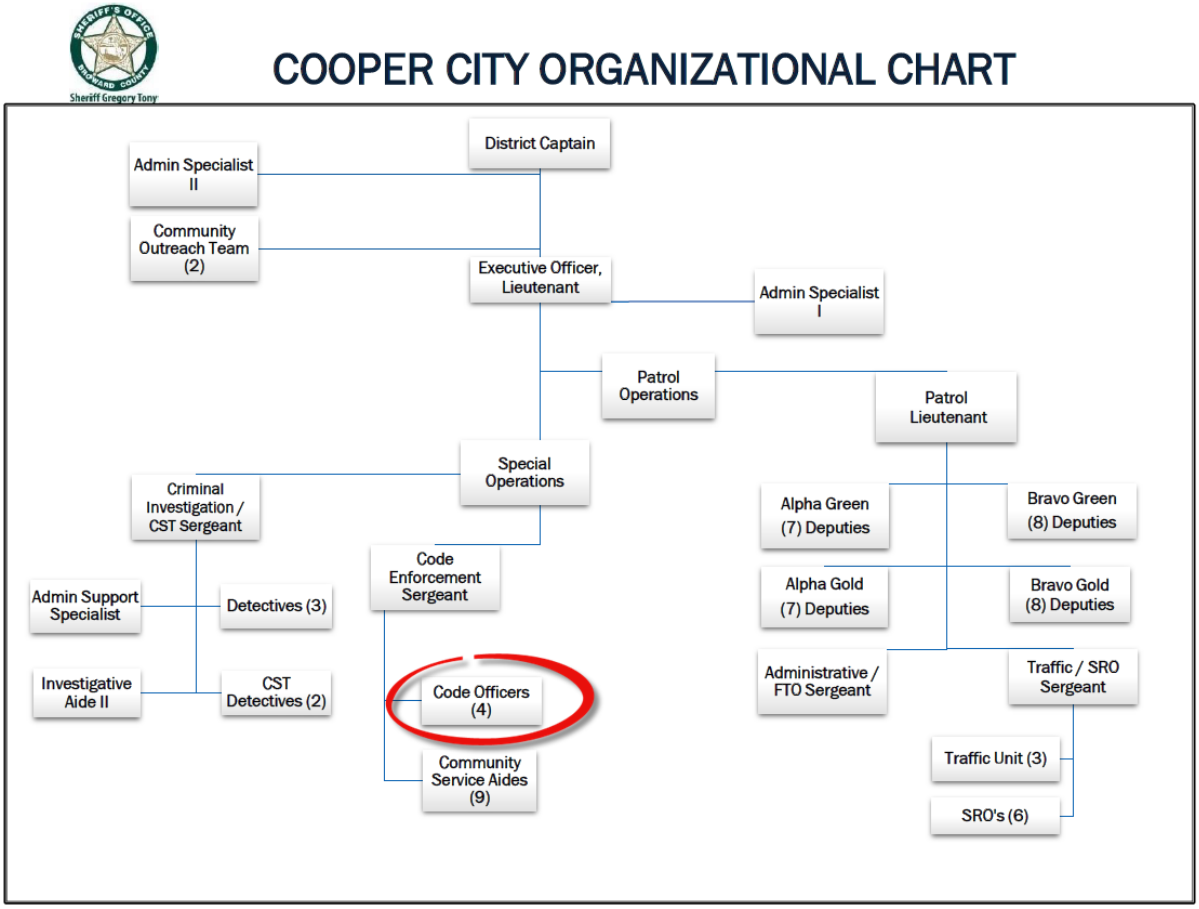
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Aerial Certification	Annual Safety Cert - Bucket Truck	1,500	1,500
Permits - Environmental	BCDNRP STO-2872, Storage Tank License	1,650	1,650
	BCDNRP HM-1918, Hazmat Facility License		
	FDEP 9401790, Storage Tank Regulation		
Travel & Per Diem	Conference/Training travel for Fleet Staff	100	100
Education & Registration	Training for Fleet Staff	800	800
Insurance - Deductibles	Damage to City vehicles	1,500	1,500
Books & Publications	Vehicle manuals	800	800
Repairs - Accident & Vandalism	City Vehicles	4,000	4,000
Repairs - Equipment	Shop tools	3,000	3,000
	Air compressor		
	Fuel equipment & lifts		
Repairs - Vehicle	Contracted repairs	12,000	12,000
Maintenance - Contracts	Manager Plus	2,450	2,450
	Helm Software	800	800
	Group One Alarm	420	420
	Total	**3,670**	**3,670**
Supplies - Shop	Repairs & Maintenance	5,000	5,000
Supplies - Uniforms	Uniform rental	2,100	2,100
	Shop rags		
	Fender covers		
Supplies - Safety Equipment	Boot allowance	600	600
Supplies - Minor Tools	Small Tools < $1,000	2,000	2,000
Supplies - Vehicle	Repair & maintenance on vehicles and equipment	30,000	30,000
Supplies - Gas & Oil	Unleaded & Diesel Fuel	62,040	62,040
	Oil & Hydraulic Fluid		
Waste - Oil & Tires	Waste Oils	1,000	1,000
	Refrigerants		
	Tires		
Equipment & Machinery - Computers	Computer for Fleet Supervisor	1,200	1,200
Equipment & Machinery - Equipment	Hydraulic Lift	40,000	40,000

BROWARD SHERIFF'S OFFICE (BSO) CODE ENFORCEMENT

Mission:

The Code Enforcement Division's mission is to uniformly and consistently enforce Cooper City Code of Ordinances and Land Development Regulations, and to promote and protect the health, safety, welfare, and quality of life for residents, businesses, and visitors of the City of Cooper City, Florida through achieving voluntary compliance as set forth in the Florida Statutes Chapter 162.



FY 2021 Year to Date Accomplishments:

Code Enforcement has been operating using an antiquated paper-based records management system. In an effort to increase operational efficiency and productivity, Code Enforcement decided to convert to an electronic system. In 2019, Code Enforcement worked with the City to research electronic database systems that would not only allow for paperless reports, but also provide electronic file sharing capabilities with the City Clerk's Office. Code Enforcement met with other Code Enforcement agencies, tested available software options, and ultimately selected iWorq as the new records management system.

BSO CODE ENFORCEMENT (CONTINUED)

Goals for FY 2022:

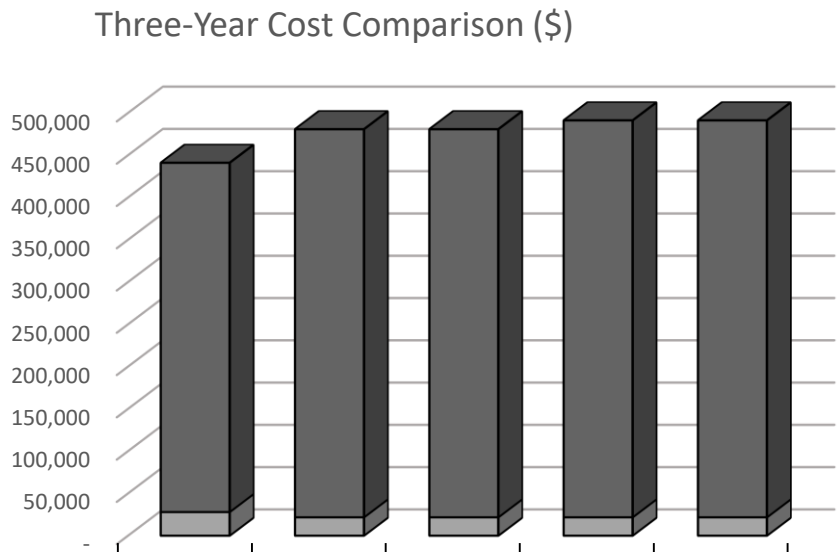
- **Code Enforcement –** The effective enforcement of property standards seeks to enhance health, safety, and quality of life for the community. Deteriorated properties cannot only pose risks to safety and property values, but studies show they may also increase the amount of crime in an area.
    - Work with the community, City officials, and homeowners associations to identify problem areas and repeat offenders.
    - Collaborate with community organizations and State agencies, such as health departments and family services, to provide assistance and encourage compliance.
    - Educate the community about the benefits of ordinance requirements and code standards to take a proactive approach to prevent violations from occurring.
    - Utilize historical knowledge, ongoing analysis and community feedback to deploy district resources in the most efficient and effective manner.
    - Develop a new electronic records management system to streamline case assignment and improve workload efficiency.
    - Provide an annual review of the Code of Ordinance and code related concerns.
    - Provide an informative, practical, and educational class annually.
    - Encourage positive and accurate communication between the City, residents, and business owners.
    - Distribute information for common code violations and practical compliance solutions/remedies.
    - Implement a citizen link for reporting potential code violations/complaints and eliminate SeeClickFix process/application.
    - Develop a module in iWorq for City Code and parking citations.

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Code Enforcement Officers	4	-	4	-	4	-
Total	**4**	-	**4**	-	**4**	-
Full-Time Equivalent	**4.0**	-	**4.0**	-	**4.0**	-

BSO CODE ENFORCEMENT (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
BSO Contract	413,044	459,000	459,000	469,435	469,435
Operating Expenditures	27,986	21,750	21,750	21,750	21,750
Departmental Capital	-	-	-	-	-

BSO - Code Enforcement

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Benefits							
001-213-521200-000	Benefits-Retirement	-	-	-	112,667	112,667	0.00%	-
	Total Benefits	**-**	**-**	**-**	**112,667**	**112,667**	**0.00%**	**-**
	Contract							
001-213-531281-524	Broward Sheriff's Office (BSO)	413,044	459,000	459,000	469,435	469,435	0.00%	-
	Contract	**413,044**	**459,000**	**459,000**	**469,435**	**469,435**	**0.00%**	**-**
	Operating Expenditures							
001-213-531150-524	Professional Services - Legal*	4,230	6,000	6,000	6,000	6,000	0.00%	-
001-213-533411-524	Utilities - Telephone, Internet, Cable	1,731	-	-	-	-	0.00%	-
001-213-534410-524	Maintenance - Contracts*	5,750	5,750	5,750	5,750	5,750	0.00%	-
001-213-535170-524	Postage*	3,805	3,000	3,000	3,000	3,000	0.00%	-
001-213-535190-524	Supplies - Other	1,523	2,000	2,000	2,000	2,000	0.00%	-
001-213-536603-524	Program Expense - Foreclosed Property*	10,947	5,000	5,000	5,000	5,000	0.00%	-
	Operating Expenditures	**27,986**	**21,750**	**21,750**	**21,750**	**21,750**	**0.00%**	**-**
	Departmental Capital							
001-213-564320-524	Equipment & Machinery - Software Programs	-	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	BSO - Code Enforcement Total	**441,030**	**480,750**	**480,750**	**603,852**	**603,852**	**0.00%**	**-**

*Related footnote on following page

BSO Code Enforcement - Footnote Detail

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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Legal	Magistrate Fees	1,500	1,500
	Recording Fees	4,500	4,500
	Total	**6,000**	**6,000**
Maintenance - Contracts	IWorq Services	5,750	5,750
Postage	Certified Mail	3,000	3,000
Program Expense - Foreclosed Property	Maintenance of Properties	5,000	5,000

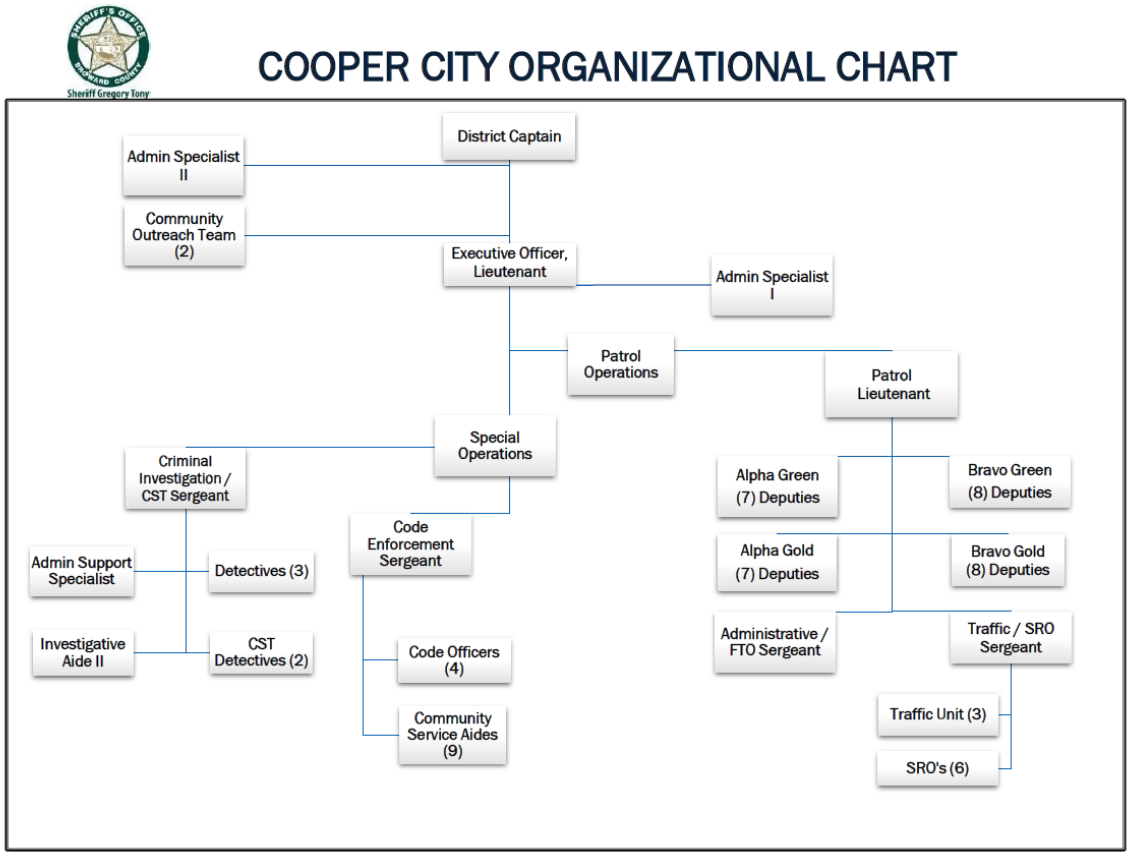
BROWARD SHERIFF'S OFFICE (BSO) POLICE

Mission:

The Broward Sheriff's Office (BSO) provides law enforcement services to the residents of Cooper City. Chartered in 1959, Cooper City is a primarily residential inland community. It is a vibrant community, which is home to nearly 34,000 residents, and the census estimates suggest the population will continue to slowly increase yearly. The City encompasses nearly eight square miles and is divided into eight law enforcement patrol zones. Cooper City has 10 private and public schools as well as 26 parks, including Brian Piccolo County Park.

The BSO Cooper City district strongly embraces the philosophy of community policing in all its daily operations and functions, including responding to calls for service, proactive patrol, investigative services, school resource deputies, and traffic and code enforcement. The district has a long-standing partnership with the community where both law enforcement and the community share responsibility for identifying, reducing and preventing problems that impact residents and visitors. The district has a robust community services program that provides both youth mentoring and crime prevention seminars. Additionally, two youth counselors assigned to the County Juvenile Diversion Program operate out of the district station.

In promoting the City's reputation of being "Someplace Special", the mission of the BSO Cooper City District is to provide comprehensive law enforcement protection, address quality of life issues, and partner with the community while maintaining a hometown approach to public safety.



BSO POLICE (CONTINUED)

FY 2021 Year to Date Accomplishments:

- Moneygeek.com this year published their study after review of crime data from the FBI's uniform crime reporting program and estimated societal cost of crimes in each city and ranked the cities based on the per capita toll of crime per city. Second year in a row Cooper City was ranked #1 Safest City.
- This year, the National Council for Home Safety and Security published a report which ranked Cooper City in the top 15 safest cities in Florida. The men and women of the Broward Sheriff's Office are working hard to keep Cooper City a safe and secure place for our residents and visitors. Throughout 2019, BSO has responded to over 30,000 calls for service including, but not limited to, emergencies, enforced traffic laws, investigated complaints, and conducted proactive patrol. Our average response time is approximately 2 minutes and 10 seconds.
- In an effort to reduce costs and increase efficiency, we implemented innovative software and paperless practices. We have already implemented software, which has enabled electronic transfer of administrative documents and eliminated the need for the previous use of inter-office mail.
- Understanding that community involvement is paramount in crime prevention, we have made strides to increase public awareness and engage the community. We regularly distribute crime trend information and prevention strategies through several means, including social media, message boards, and flyers. We have held several community meetings to not only distribute information, but also encourage questions and suggestions from the community. We have also met with businesses to conduct surveys and randomly contacted residents to elicit feedback on our services. With laws regarding online communication changing, we also developed posters for our schools, called "Think Before You Post," to warn students about the consequences of online threats.
- Our district is also committed to helping animals and understands the importance of pets to our residents. We have created adoption events within the City, called Adopt with a Cop, where shelter pets are brought on location to meet potential adopters. As a result, many shelter dogs were adopted during this year's Founders Day as well as the Meet & Greet at the new City dog park. In addition to events, our district station has successfully fostered and found homes for shelter dogs. These dogs were taken from the County shelter, provided socialization and training, and were able to meet potential adopters who visited the station. We have also coordinated with Broward County Animal Care to provide upcoming Rabies Clinic events in our City.
- As crime and community needs change, so do our tactics to combat and address it. This year, the district invested in innovative technology, like mobile License Plate Readers (LPRs) and speed measurement devices, to enhance safety, thwart potential offenses, and aid in investigations. We have purchased drones and trained operators to assist with aerial surveillance. This has assisted with anything from tactical operations, event planning, missing people searches, and devising traffic flow solutions. Through the analysis of crime trends, we regularly identify potential target areas and allocate resources to proactively combat crimes. Throughout the year, we have increased covert patrol as well as decoy and undercover operations. These tactics and technology have led to the apprehension of many criminal offenders in our City, resulting in a 13% reduction in crime as compared to 2019. Year to date (2020) as compared to the past 2 years we currently have a 28% reduction in crime.

BSO POLICE (CONTINUED)

FY 2021 Year to Date Accomplishments:

- **Initiatives BSO has put forth to help curb dangerous driving:**
  - Monthly Traffic crash analysis has indicated that the vast majority of accidents are "rear-end collisions."
  - Directed enforcement in high target identified areas.
  - Message boards with driving safety announcements.
  - Law Enforcement Trust Fund (LETF) utilized last year to place various fixed traffic signs in our neighborhoods with settle messages such as, "Drive Like Your Kids Live Here," and, "30MPH Is Not A Suggestion It's The Law."
  - Purchased two fixed Solar Traffic reading devices that capture speeding and other useful data (these signs have mostly eliminated traffic complaints on SW 90 Ave).
  - Conducted three Traffic related Operational Plans each year, generally around holiday weekends.
  - Purchased four low power radar (LPR) signs, which display speed and act as a deterrent.
  - This budget year we are purchasing four additional radar reading and message devices.
  - Cooper City High School in conjunction with BSO conducts a Prom Promise Program every year to address drinking and driving.
  - We utilize outside resources particularly in our highway unit to assist with traffic issues.
  - In the past two years, eight deputies have attended Hand Held Radar/Laser courses.
  - This past year we have purchased five new Hand Held Radar devices.
  - Conducted a Comprehensive Traffic Study Plan to ease congestion around our Schools.
- Our City's population has expanded with residences, businesses, and school enrollment; however, our traffic crashes have diminished. In 2017, there were 921 crashes, in 2018, 889 crashes, and in 2019, we had 926 total crashes. Since 2017, our district has issued approximately 20,000 citations, 2,736 for traffic related accidents, and 26 DUI arrests were made. Approximately only 15% of all accidents reported in the City claim injury, mostly minor. We address all traffic complaints immediately and utilize our data for directed proactive enforcement. Our data indicates that the vast majority of crashes are "Rear-end Collisions."
- The Cooper City District will continue to reinvest in Broward Sheriff's Office employees, the most valuable commodity BSO has. The District Captain will continue to meet with all employees annually to discuss career paths and provide guidance for success. District Command will work with employees who have a desire for promotion or a desire to work in a specialized unit to achieve their goals. The Command will continue the Criminal Investigations shadowing program, allowing deputy sheriffs who want to move into investigative fields to work with district detectives for ninety days to learn basic follow-up investigative techniques. Some initiatives put forth this budget year are below:
  - Fitness Challenge for employees
  - CPR/Stop the Bleed for all non-sworn
  - Rabies Clinic for residents
  - Utilize LETF for an Informational Fixed Marque Sign located on Stirling Road outside of District Office
  - Citizen Observer Patrol EXPO, which will deliver training to our Citizens on Patrol (COP) members
  - Critical Incident Management Training for District Command

BSO POLICE (CONTINUED)

FY 2021 Year to Date Accomplishments:

- Shop for Seniors
- Chip-A-Pet (microchips for pets)
- Gun Safety Program for adolescents
- Continue to improve police response time
- Restructuring the district staffing, which added an additional Code Inspector
- Crime reduction by proactive enforcement plans

Goals for FY 2022:

- **Burglary Reduction** – Cooper City has experienced a 13% decrease in crime throughout 2019, with the most notable decreases in residential burglaries, thefts, and conveyance burglaries. While several investigations have led to the identification and arrests, the district will focus on reducing the number of conveyance and residential burglaries by implementing crime prevention initiatives.
  - Utilize statistical analyses to identify crime patterns and effectively deploy resources during operational plan initiatives.
  - Monitor social media, online classifieds, and law enforcement databases to identify criminal activity and stolen property.
  - Utilize technology, including License Plate Readers (LPRs) and surveillance equipment to develop leads and apprehend offenders.
  - Expand collaboration with law enforcement partners/neighboring jurisdictions to enhance the distribution of criminal intelligence and strengthen investigative strategies.
  - Disseminate prevention strategies to residents through community meetings, message boards, e-alerts, flyers, and websites.
  - Collaborate with the Burglary Apprehension Team to work proactive investigations and target known offenders.
  - Increase training opportunities to district patrol deputies to develop investigative skills and thereby increase clearance rates.
- **Traffic Concerns** – The population of Cooper City has steadily increased annually, adding more traffic congestions during peak hours and school zone congestion. A traffic deputy was added to monitor traffic issues and address traffic concerns. Since his assignment, there has been a reduction in traffic complaints, but statistics prove that traffic crash reports have decreased as well. The district will continue to develop strategies to curtail traffic issues throughout the City.
  - Utilize statistical analyses to identify high incidents of traffic crashes and violations to effectively deploy resources during operational plan initiatives.
  - Review citizen complaints, collaborate with school officials, and monitor social media to determine traffic concerns throughout the City.
  - Purchase and utilize mobile radar signs to influence speed compliance as well as gather statistical data for operational plan initiatives.
  - Collaborate with traffic engineering and City planners to correct any traffic related design issues.
  - Deploy message boards to alert drivers of traffic concerns and road closures.

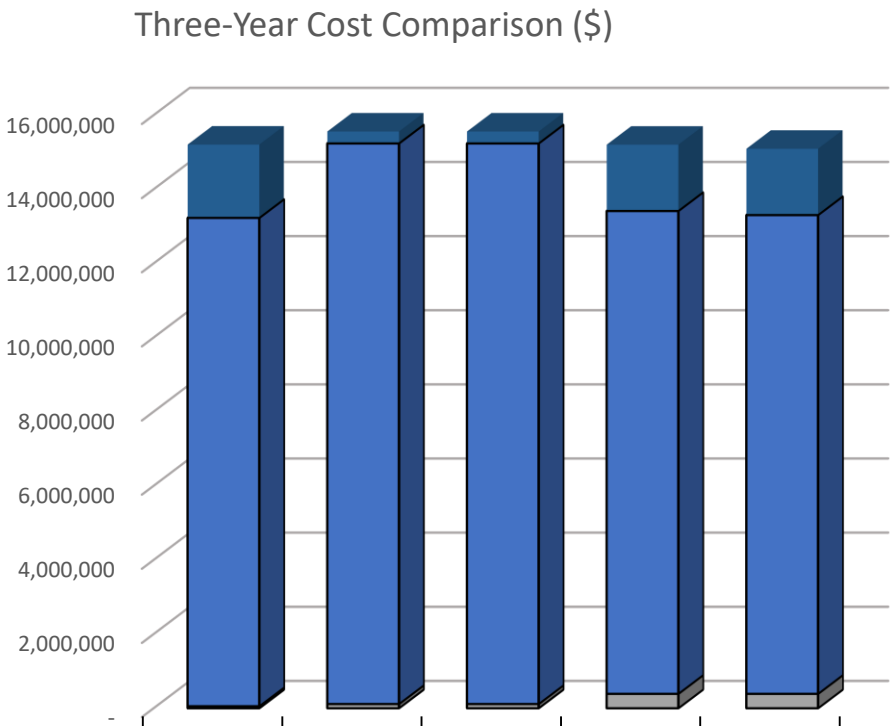
BSO POLICE (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Captain	1	-	1	-	1	-
Lieutenant - Executive Officer	1	-	1	-	1	-
Lieutenant - Patrol	1	-	1	-	1	-
Sergeants	6	-	6	-	6	-
Sergeant - CI / CST	1	-	1	-	1	-
Sergeant - Traffic / SROs	1	-	1	-	1	-
Deputies	35	-	31	-	31	-
Deputies - SROs	5	-	6	-	6	-
Detectives - CI / CST	5	-	5	-	5	-
Traffic/Motors	3	-	3	-	3	-
CSA	7	-	9	-	9	-
Administrative / Support	7	-	5	-	5	-
Total	**73**	**-**	**70**	**-**	**70**	**-**
Full-Time Equivalent	**73.0**	**-**	**70.0**	**-**	**70.0**	**-**

*Supervisory and administrative support is also provided by Police to Code Enforcement.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	1,976,272	320,055	320,055	1,786,866	1,786,866
BSO Contract	13,174,078	15,123,827	15,123,827	13,026,102	12,915,985
Operating Expenditures	54,415	114,000	114,000	389,000	389,000

BSO - Police

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Benefits							
001-510-521200-521	Benefits - Retirement*	189,447	320,055	320,055	302,873	302,873	0.00%	-
001-510-521201-521	Benefits - Retirement	342,773	-	-		-	0.00%	-
001-510-521202-521	Benefits - Retirement	1,444,052	-	-	1,483,993	1,483,993	0.00%	-
	Total Benefits	**1,976,272**	**320,055**	**320,055**	**1,786,866**	**1,786,866**	**0.00%**	**-**
	Personnel Services	**1,976,272**	**320,055**	**320,055**	**1,786,866**	**1,786,866**	**0.00%**	**-**
	Contract							
001-510-531281-521	Broward Sheriff's Office (BSO)*	13,174,078	15,123,827	15,123,827	13,026,102	12,915,985	-0.85%	(110,117)
	Contract	**13,174,078**	**15,123,827**	**15,123,827**	**13,026,102**	**12,915,985**	**-0.85%**	**(110,117)**
	Operating Expenditures							
001-510-531291-521	Contractual Services - Crossing Guards*	54,415	114,000	114,000	128,000	128,000	0.00%	-
001-510-533432-521	Utilities - Water & Sewer	-	-	-	11,000	11,000	0.00%	-
001-510-535136-521	Supplies - Training (Police Transition)	-	-	-	250,000	250,000	0.00%	-
	Operating Expenditures	**54,415**	**114,000**	**114,000**	**389,000**	**389,000**	**0.00%**	**-**
	BSO - Police Total	**15,204,765**	**15,557,882**	**15,557,882**	**15,201,968**	**15,091,851**	**-0.72%**	**(110,117)**

*Related footnote on following page

BSO Police - Footnote Detail

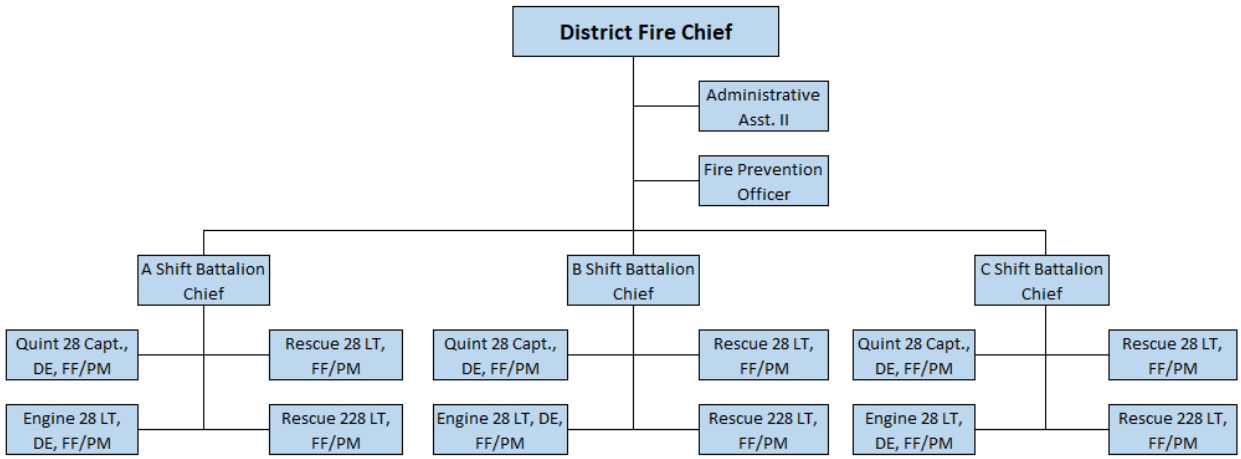
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Benefits-Retirement	State Contribution	1,786,866	1,786,866
	Police - BSO	-	-
	Total	**1,786,866**	**1,786,866**
Broward Sheriff's Office (BSO)	Contracted	13,026,102	12,915,985
Contractual Services - Crossing Guards	Crossing Guards plus training and equipment	128,000	128,000

BROWARD SHERIFF'S OFFICE (BSO) FIRE

Mission:

The Broward Sheriff's Office, Department of Fire Rescue and Emergency Services, will provide the City of Cooper City, its residents, and visitors the highest quality of fire suppression, fire prevention, emergency medical services, educational programs, and community events through the use of highly skilled and technically trained professional firefighter/paramedics and civilian staff members.



Note – Battalion Chiefs assigned to Station 17. Also, four vehicles per shift with three fire rescue personnel per vehicle is 36 positions. 52 personnel assigned to ensure coverage due to leave, rotation balancing (Kelly days), training and other requirements.

FY 2021 Year to Date Accomplishments:

- Our Life Safety Educator instructed and certified 10 families on how to properly install and use their infant/child car seat.
- Our CPR Instructors trained and certified 104 citizens and CERT members in CPR. We have transitioned to electronic cards (E-Cards).
- Fire Life Safety Educators and Station 28 crew members held 35 Life Safety programs throughout the City reaching over 1,500 Students, which included School, Organization and Community Groups, teaching the message of fire prevention and life safety.
- Participated in Relay for Life with Cert members and Technical Rescue Team.
- Participated in a number of Safer at Home Birthday Parades during the COVID-19 Pandemic.
- Replaced lights in the bay with more efficient LED bulbs.
- Replaced computer screens in work stations in ops room.
- Replaced desk and cabinets ops room.
- Added air compressor for apparatus bay with air lines to apparatus.

BSO FIRE (CONTINUED)

Goals for FY 2022:

- Continue to hold a CERT Basic Training Class for Residents during the month of January
- Continue to hold the Cooper City/Davie Autism Event at Fire Station 28
- Deliver a Patch Up for Safety Event for Cub Scouts and Boy Scouts
- Deliver age appropriate First Aid training to Elementary, Middle and High School age groups

Performance Measures

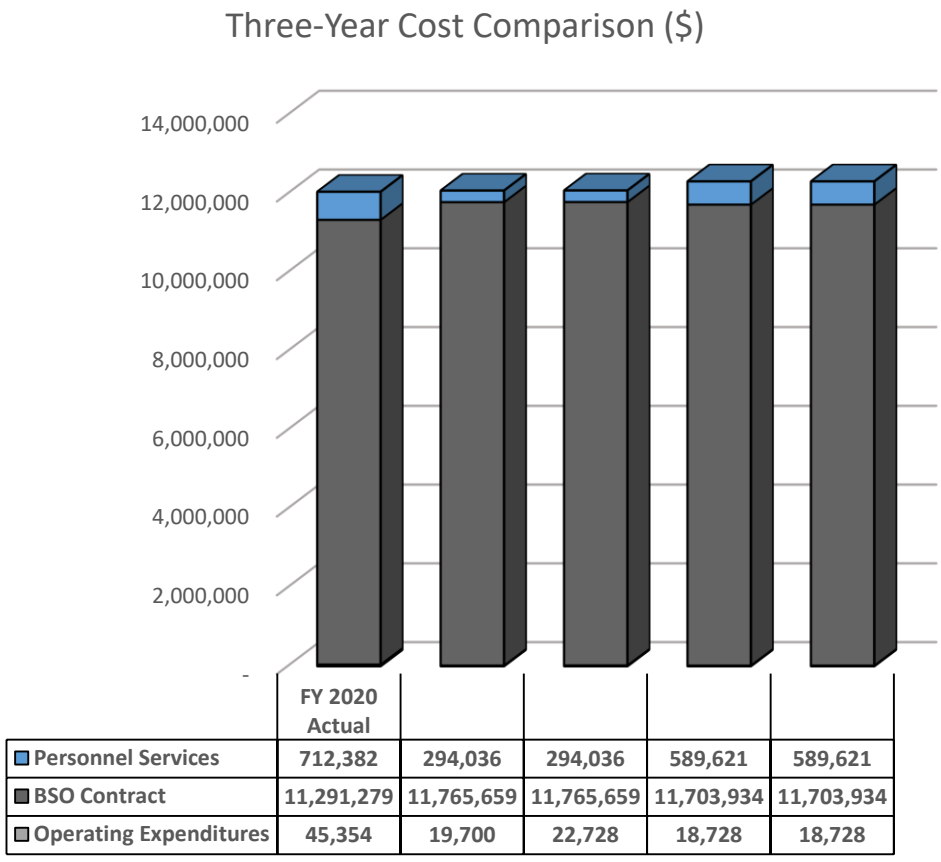
PERFORMANCE MEASURE	INDICATOR	FY 2019 RESULTS	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Fire	Number of fires reported	17	46	59	55
Rupture or Explosion	Number of ruptures or explosions reported	1	1	1	1
Emergency Medical Service (EMS)	Number of EMS calls	1,958	1,931	1062	2000
Hazardous Condition	Number of hazardous conditions reported	47	34	8	20
Service Call	Number of service calls	248	228	161	225
Good Intent Call	Number of good intent calls	342	304	142	200
False Alarm	Number of false alarms	212	202	159	200
Severe Weather	Number of severe weather instances	0	1	0	2
EMS Transports	Number of EMS transports	1,449	726	765	1500
Mutual Aid Given	Number of incidents where mutual aid was provided	22	4	5	10
Mutual Aid Received	Number of incidents where mutual aid was received	22	21	9	5
Fire Hydrants Maintained	Number of fire hydrants maintained within the City	722	1,086	202	1284

BSO FIRE (CONTINUED)

Position Listing

Full Time (FT)	2019	2020	2021	2022
District Chief	1	1	1	1
Fire Prevention Officer	1	1	1	1
Administrative Assistant II	1	1	1	1
Captains	4	4	4	4
Lieutenants	13	13	13	13
Driver Engineers	9	9	9	9
Firefighter Paramedics	26	26	26	26
Total	55	55	55	55

Budget Summary



	FY 2020 Actual				
Personnel Services	712,382	294,036	294,036	589,621	589,621
BSO Contract	11,291,279	11,765,659	11,765,659	11,703,934	11,703,934
Operating Expenditures	45,354	19,700	22,728	18,728	18,728

BSO - Fire

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Benefits							
001-610-521200-000	Benefits - Retirement*	227,139	294,036	294,036	589,621	589,621	0.00%	-
001-610-521201-521	Benefits - Retirement*	485,243	-	-		-	0.00%	-
	Total Benefits	**712,382**	**294,036**	**294,036**	**589,621**	**589,621**	**0.00%**	**-**
	Personnel Services	**712,382**	**294,036**	**294,036**	**589,621**	**589,621**	**0.00%**	**-**
	Contract							
001-610-531281-522	Broward Sheriff's Office (BSO)*	11,291,279	11,765,659	11,765,659	11,703,934	11,703,934	0.00%	-
	Contract	**11,291,279**	**11,765,659**	**11,765,659**	**11,703,934**	**11,703,934**	**0.00%**	**-**
	Operating Expenditures							
001-610-531100-522	Professional Services*	21,315	5,700	5,700	5,700	5,700	0.00%	-
001-610-531150-522	Professional Services - Legal	22,680	5,000	5,000	-	-	0.00%	-
001-610-533432-522	Utilities-Water & Sewer	-	-	-	1,000	1,000	0.00%	-
001-610-535185-522	Supplies - Special*	970	3,000	3,000	3,000	3,000	0.00%	-
001-610-536502-522	Program Expense - CERT*	389	6,000	9,028	9,028	9,028	0.00%	-
	Operating Expenditures	**45,354**	**19,700**	**22,728**	**18,728**	**18,728**	**0.00%**	**-**
	BSO - Fire Total	**12,049,015**	**12,079,395**	**12,082,423**	**12,312,283**	**12,312,283**	**0.00%**	**-**

*Related footnote on following page

BSO Fire - Footnote Detail

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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Benefits - Retirement	City Contribution	-	-
	State Contribution	589,621	589,621
	Total	**589,621**	**589,621**
Broward Sheriff's Office (BSO)	Contracted	11,703,934	11,703,934
Professional Services	Property Appraiser's Fire Assessment Processing Fee	5,700	5,700
Supplies - Special	Training Supplies	3,000	3,000
Program Expense - CERT	CERT supplies and events	9,028	9,028

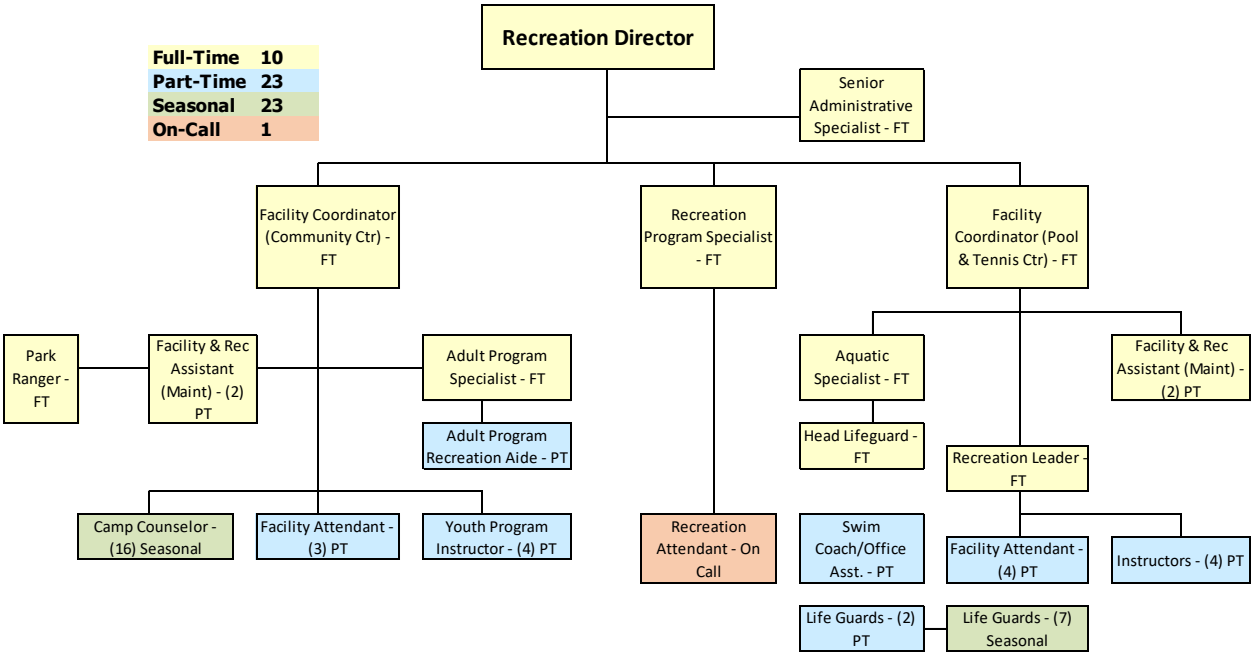
RECREATION

Mission Statement:

Provide the highest level of customer service through recreational and leisure opportunities for the residents through a variety of activities, programs and social experiences resulting in an enhancement of the quality of life for Cooper City residents.

Overview:

Cooper City's Recreation Department is dedicated to keeping Cooper City *Someplace Special.* Activities vary with a selection of programming for residents of all ages, including youth classes and activities, day camps, swimming lessons, adult trips, fitness classes and more! Innovative services and programming can be found at the two multi-faceted Community Centers. The Recreation Department provides various facility rental opportunities to celebrate special occasions. To accomplish community related objectives, the Department continues its involvement in the coordination of numerous special events throughout the year. The Recreation Department is dedicated to providing a sense of community through social and cultural experiences for all to enjoy.



FY 2021 Year to Date Accomplishments:

- Streamlined vending machine contract and installed vending machines in citywide facilities
- Identified the need and implemented a non-resident camp registration fee
- Executed over 17 Special Events in the midst of the COVID pandemic
- Completed Fitness Center Renovations
- Identified the need for a Community Partner Policy and waiving of fees policy
- Outreach to Senior/Vulnerable population (over 4,500 participants)
- Food Delivery to Senior/Vulnerable population (over 450 deliveries)
- Executed Socially Distanced Founders Day Event at the Sports Complex
- Secured Hurricane Food Contract
- Applied and awarded 46th year Community Development Block Grant (CDBG) funds – Senior Transportation
- Revised Department contracts to be compliant
- Identify the need for a non-profit status to host Recreation programs
- Assisted with CARES funding distribution and taskforce responsibilities
- Restructured Teen Council from an Advisory Board to a Recreation program
- Operation of programs, events and facilities during COVID pandemic

Goals for FY 2022:

- Restore and revitalize Department operations post COVID
- Review and revise fee schedule to create additional revenue sources
- Create a tournament fee structure in correlation with Sports Complex rentals
- Create a rental fee for Non-Resident/Non-Profit groups
- Revise Independent contract split payments to 70/30
- Awarding of 47th Year of Community Development Block Grant (CDBG)
- Review the possibility of offering a City Wide Fitness Program
- Formalize and execute Community Partners with local community groups
- Review Fitness Center Memberships to offer additional membership Opportunities
- Review and/or expand additional programming opportunities

RECREATION (CONTINUED)

Performance Measures:

PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Program Class Attendance	# of participants in youth & adult classes	18,923	4,879	32,500
Optimist Youth Sport Attendance	# of participants in youth sports	4,192	2,880	6,000
Yearly Annual & Special Events	# of annual & special events	16	16	29
Annual/Special Event Attendance	# of attendees at annual & special events	6,102	4,798	25,000
Aquatic Program Attendance	# of participants in aquatic classes	2,570	3,500	6,000
Youth Camp Attendance*	# of campers per year	106	106	1,500
Volunteer Hours provided	# of volunteer hours provided to Student Assistant Volunteers (SAVs) & other volunteers (Teen Council)	20	500	6,150
Facility Rentals (Private/Non-Profit paid rentals)	# of facility rentals	102	136	300
Community Meetings Held	# of community meetings held at Recreation facilities	10	10	2,100
Fitness Room, Basketball, Volleyball, & Tennis Courts Attendance	# of attendees at the listed City facilities	15,625	15,339	20,000
Senior Adult Transportation yearly ridership (one-way trips)	# of riders utilizing Recreation's transportation per year	934	1,244	3,250
Grants received	# of grants received per year	1	1	2
Capital Projects completed	# of Capital Projects completed per year	0	1	1
Park Rentals (Private/Non-Profit paid rentals)	# of park rentals	42	144	300
Community Outreach	# of call, visits and/deliveries	1,892	1,750	1,200

*Youth Camp Attendance includes the following programs: Kid's Day Off, Winter Break Camp, Spring Break Camp, Summer Camp, and Pioneer Enrichment Program.

RECREATION (CONTINUED)

Position Listing

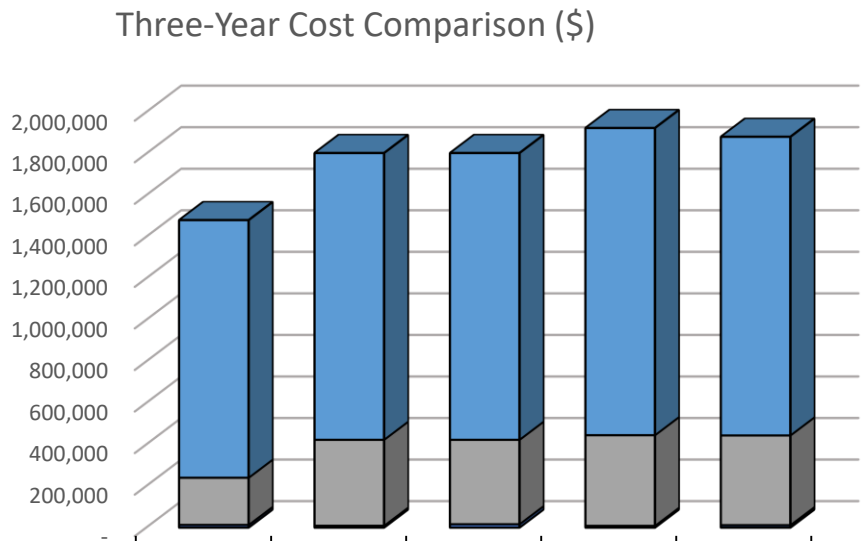
Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Recreation Director	1	-	1	-	1	-
Senior Administrative Specialist	1	-	1	-	1	-
Facility Coordinator (Community Ctr.)	1	-	1	-	1	-
Facility Coordinator (Pool & Tennis Ctr.)	1	-	1	-	1	-
Recreation Program Specialist	1	-	1	-	1	-
Adult Program Specialist	1	-	1	-	1	-
Facility & Rec Assistant (Maint.)	3	-	3	-	-	4
Park Ranger	-	-	-	-	1	-
Aquatic Specialist	1	-	1	-	1	-
Head Lifeguard	1	-	1	-	1	-
Recreation Leader	1	-	1	-	1	-
Adult Program Aide - PT	-	1	-	1	-	1
Facility Attendant - PT	-	7	-	7	-	7
Youth Program Instructor - PT	-	4	-	4	-	4
Swim Coach/Office Asst. - PT	-	1	-	1	-	1
Life Guards - PT	-	2	-	2	-	2
Instructors - PT	-	4	-	4	-	4
Recreation Attendant (On-Call)	-	1	-	1	-	1
Life Guards - Seasonal	-	7	-	7	-	7
Camp Counselors - Seasonal	-	16	-	16	-	16
Total	**12**	**43**	**12**	**43**	**10**	**47**
Full-Time Equivalent	**12.0**	**11.4**	**12.0**	**11.4**	**10.0**	**13.4**





RECREATION (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	1,240,148	1,380,392	1,380,392	1,478,559	1,437,526
Operating Expenditures	227,150	413,761	406,432	436,444	431,944
Departmental Capital	13,025	9,100	16,429	8,600	11,900

Recreation

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
001-710-512100-572	Salaries - Regular	647,937	678,627	678,627	694,000	609,616	-12.16%	(84,384)
001-710-512200-572	Salaries - Other	197,712	267,233	267,233	344,696	433,081	25.64%	88,385
001-710-514000-572	Salaries - Overtime	3,058	12,500	12,500	12,500	12,500	0.00%	-
001-710-515700-572	Special Pay - Cell Phone	2,294	3,360	3,360	3,360	3,360	0.00%	-
	Total Wages	**851,001**	**961,720**	**961,720**	**1,054,556**	**1,058,557**	**0.38%**	**4,001**
	Benefits							
001-710-521100-000	Benefits - FICA	63,470	73,640	73,640	79,500	81,408	2.40%	1,908
001-710-521200-000	Benefits - Retirement	104,659	122,948	122,948	113,737	66,947	-41.14%	(46,790)
001-710-521300-000	Benefits - Group Insurance	206,005	204,649	204,649	212,722	212,569	-0.07%	(153)
001-710-521400-000	Benefits - Workers Compensation	14,074	15,235	15,235	15,844	15,844	0.00%	-
001-710-521600-000	Benefits - Medical	939	2,200	2,200	2,200	2,200	0.00%	-
	Total Benefits	**389,147**	**418,672**	**418,672**	**424,003**	**378,969**	**-10.62%**	**(45,034)**
	Personnel Services	**1,240,148**	**1,380,392**	**1,380,392**	**1,478,559**	**1,437,526**	**-2.78%**	**(41,033)**
	Operating Expenditures							
001-710-531190-572	Professional Services - Miscellaneous*	359	4,000	4,000	5,660	5,660	0.00%	-
001-710-531210-572	Casual & Contract Labor*	2,884	6,300	6,300	6,900	6,900	0.00%	-
001-710-531305-572	Fees - Homeowners Association*	660	1,200	1,200	1,200	1,200	0.00%	-
001-710-531325-572	Fees - Regulatory*	3,258	3,330	3,330	3,385	3,385	0.00%	-
001-710-532401-572	Travel & Per Diem*	129	2,500	2,500	2,500	2,500	0.00%	-
001-710-532482-572	Annual Events*	47,955	98,000	98,000	98,000	98,000	0.00%	-
001-710-532491-572	Education & Registration*	907	6,300	6,300	3,476	3,476	0.00%	-
001-710-532510-572	Insurance - Liability	27,287	40,855	40,855	43,627	43,627	0.00%	-
001-710-532542-572	Dues & Memberships*	1,201	1,510	1,510	2,450	2,450	0.00%	-
001-710-533411-572	Utilities - Telephone, Internet, Cable	9,174	-	-	-	-	0.00%	-
001-710-533431-572	Utilities - Electricity	47,772	63,500	63,500	68,580	68,580	0.00%	-
001-710-533432-572	Utilities - Water & Sewer	17,720	22,066	22,066	23,106	23,106	0.00%	-
001-710-534110-572	Repairs - Equipment*	3,931	6,000	6,000	6,300	1,800	-71.43%	(4,500)
001-710-534150-572	Repairs - Pool*	6,788	9,000	9,000	9,000	9,000	0.00%	-
001-710-534410-572	Maintenance - Contracts*	14,735	15,100	15,100	22,410	22,410	0.00%	-
001-710-535110-572	Supplies - Office	2,049	2,500	2,500	2,500	2,500	0.00%	-
001-710-535120-572	Supplies - Custodial*	8,681	9,600	9,600	9,600	9,600	0.00%	-
001-710-535135-572	Supplies - Program*	11,760	58,500	58,500	75,300	75,300	0.00%	-
001-710-535180-572	Supplies - Athletic*	119	1,500	1,500	1,500	1,500	0.00%	-
001-710-535210-572	Supplies - Uniforms	1,458	3,000	3,000	3,000	3,000	0.00%	-
001-710-535310-572	Supplies - Chemicals*	7,744	15,000	15,000	16,500	16,500	0.00%	-
001-710-535410-572	Supplies - Safety Equipment	-	-	-	450	450	0.00%	-
001-710-535430-572	Supplies - Minor Equipment*	8,411	21,000	13,671	13,000	13,000	0.00%	-
001-710-536610-572	Program Expense - Senior Transportation*	-	20,000	20,000	18,000	18,000	0.00%	-
001-710-539100-572	Donations: Relay For Life/Color Run*	2,168	3,000	3,000	-	-	0.00%	-
	Operating Expenditures	**227,150**	**413,761**	**406,432**	**436,444**	**431,944**	**-1.03%**	**(4,500)**
	Departmental Capital							
001-710-564300-572	Equipment & Machinery - Computers*	2,935	4,100	4,100	3,600	2,400	-33.33%	(1,200)
001-710-564320-572	Equipment & Machinery - Software Programs	-	5,000	5,000	5,000	5,000	0.00%	-
001-710-564700-572	Equipment & Machinery - Equipment*	2,277	-	7,329	-	4,500	0.00%	4,500
001-710-566570-572	Building Improvements - Community	7,813	-	-	-	-	0.00%	-
	Departmental Capital	**13,025**	**9,100**	**16,429**	**8,600**	**11,900**	**38.37%**	**3,300**
	Recreation Total	**1,480,323**	**1,803,253**	**1,803,253**	**1,923,603**	**1,881,370**	**-2.20%**	**(42,233)**

*Related footnote on following page

Recreation - Footnote Detail

$

Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	Background Checks	1,200	1,200
	Fingerprinting	1,860	1,860
	Driving History	100	100
	Grant Writing	2,500	2,500
	Total	**5,660**	**5,660**
Casual & Contract Labor	Stage Detail/Cleaning	900	900
	Tablecloth Cleaning	2,400	2,400
	On the Spot Cleaning - Fitness Center	3,600	3,600
	Total	**6,900**	**6,900**
Fees - Homeowners Association	Rock Creek	600	600
	Flamingo Gardens - Lake Maintenance Association	600	600
	Total	**1,200**	**1,200**
Fees - Regulatory	Pool Inspection/Renewal Fees	325	325
	Hazardous Materials Fee - Chlorine Tank	510	510
	Splash Pad Inspection/Renewal Fees	275	275
	Society of European Stage Authors & Composers (SESAC)	965	965
	Motion Picture License	600	600
	American Society of Composers, Authors, & Publishers (ASCAP)	360	360
	Broadcast Music Inc. (BMI)	350	350
	Total	**3,385**	**3,385**
Travel & Per Diem	Florida Recreation & Park Association (FRPA) State Conference	2,500	2,500
Annual Events	Daddy/Daughter Dinner	3,500	3,500
	Brunch with Santa	1,600	1,600
	Father/Son Adventure	2,500	2,500
	Food Trucks (January & July)	6,000	6,000
	Mother/Daughter Tea	3,500	3,500
	Movie Night in the Park	1,500	1,500
	Touch-A-Truck	1,400	1,400
	Trick or Treat Shop to Shop	1,000	1,000
	Egg Hunts	3,500	3,500
	Light-Up Cooper City	26,000	26,000
	Founders Day Festivities	38,000	38,000
	Community Bookswaps	100	100
	Bike Rodeo	500	500
	Home Decorating Contest	300	300
	Mayor's Chess Challenge	500	500
	Pageants	1,000	1,000
	Garage Sale (Spring & Fall)	100	100
	Dive-In Movie Night	1,500	1,500
	Veteran's Day Ceremony	200	200
	Meet & Greet Furry Friends	600	600
	Dog Adopt-A-Thon	200	200
	Mom & Son Night of Fun	2,500	2,500
	Misc	2,000	2,000
	Total	**98,000**	**98,000**
Education & Registration	Conferences, Workshops & Training (CDL)	800	800
	Pool Operators License (5 Years)	945	945
	CDL	1,731	1,731
	Total	**3,476**	**3,476**

Recreation - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
		$	
Dues & Memberships	FRPA	1,120	1,120
	SAM'S CLUB	45	45
	FLORIDA GULF COAST SWIMMING	275	275
	AMAZON PRIME MEMBERSHIP (10%)	200	200
	NATIONAL FEDERATION OF PROFESSIONAL TRAINERS	175	175
	CANVA	360	360
	CPRP	150	150
	ASSOCIATION MEMBERSHIPS	125	125
	Total	**2,450**	**2,450**
Repairs - Equipment	Fitness Equipment	1,800	1,800
	Appliances (New Refrigerator moved to Machinery & Equipment - Equipment (Capital)	4,500	-
	Total	**6,300**	**1,800**
Repairs - Pool	Pool Repairs - Pump, Motor, Heater, etc.	9,000	9,000
Maintenance - Contracts	REC TRAC/WEB TRAC	7,200	7,200
	COPY MACHINES, PREVENTIVE MTCE	5,000	5,000
	MONTHLY PREVENTATIVE FITNESS	1,800	1,800
	POOL HEATER	930	930
	WHEN TO WORK	330	330
	OPTISIGNS DIGITAL SIGNAGE	220	220
	CES QUARTERLY PREVENTATIVE MAINTENANCE	2,430	2,430
	PRESSURE CLEANING	4,500	4,500
	Total	**22,410**	**22,410**
Supplies - Custodial	City Hall	1,600	1,600
	Community Center	3,200	3,200
	Pool & Tennis Center	4,800	4,800
	Total	**9,600**	**9,600**
Supplies - Program	TOT CLASSES	2,000	2,000
	AQUATIC PROGRAMS	1,300	1,300
	NO SCHOOL DAY CAMPS	3,500	3,500
	WINTER CAMP	2,000	2,000
	SPRING CAMP	2,000	2,000
	SUMMER CAMP	38,000	38,000
	ADULT CLASSES / LUNCHEONS	6,500	6,500
	YOUTH CLASSES / PROGRAM	5,000	5,000
	PIONEER ENRICHMENT PROGRAM	1,000	1,000
	CAMP TRANSPORTATION	14,000	14,000
	Total	**75,300**	**75,300**
Supplies - Athletic	Basketball nets & supplies	500	500
	Volleyball nets, rope & supplies	500	500
	Tennis nets, windscreens, dry rolls, etc.	500	500
	Total	**1,500**	**1,500**
Supplies - Chemicals	Splash Pad Chemicals	3,000	3,000
	25 Yard Pool Chemicals	11,700	11,700
	CO2 Tank	1,800	1,800
	Total	**16,500**	**16,500**
Supplies - Minor Equipment	Adult Program Card Tables	13,000	13,000
	Rentals & Events rectangle and round tables		
Program Expense - Senior Transportation	Broward County CDBG Transportation Services	18,000	18,000
Equipment & Machinery - Computers	Dell Desktop Replacement (1 - Adult Program Specialist)	1,200	1,200
	Dell Desktop Replacement (1 - P&T Front Desk 2)	1,200	-
	Dell Desktop Replacement (1 - Aquatic Program Specialist)	1,200	1,200
	Total	**3,600**	**2,400**
Equipment & Machinery - Equip.	New Commercial Refrigerator at Pool & Tennis Center	-	4,500

Building Inspection Services Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Revenue							
Licenses & Permits	1,484,690	1,075,663	1,075,663	1,140,399	1,140,399	0.00%	-
Plan Review	44,444	75,000	75,000	40,000	40,000	0.00%	-
Miscellaneous Income	4,354	3,000	3,000	3,000	3,000	0.00%	-
Interest Income	795	1,500	1,500	1,500	1,500	0.00%	-
Total Revenue	**1,534,283**	**1,155,163**	**1,155,163**	**1,184,899**	**1,184,899**	**0.00%**	**-**
Interfund Transfers In	-	-	-		-	0.00%	-
Total Transfers In	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
Total Funding	**1,534,283**	**1,155,163**	**1,155,163**	**1,184,899**	**1,184,899**	**0.00%**	**-**
Expenditure							
Wages	458,872	534,029	534,029	541,346	541,346	0.00%	-
Benefits	163,372	235,773	235,773	231,419	231,419	0.00%	-
Total Personnel Services	**622,244**	**769,802**	**769,802**	**772,765**	**772,765**	**0.00%**	**-**
Operating Expenditure	202,802	44,548	44,548	55,018	55,018	0.00%	-
Departmental Capital	-	3,600	3,600	3,600	3,600	0.00%	-
Transfers Out	275,000	307,213	307,213	335,627	335,627	0.00%	-
Contingency	-	30,000	30,000	15,000	15,000	0.00%	-
Total Expenditure	**1,100,046**	**1,155,163**	**1,155,163**	**1,182,010**	**1,182,010**	**0.00%**	**-**
Over/(Under)	**434,237**	**-**	**-**	**2,889**	**2,889**	**0.00%**	**-**

Building Inspection Services Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Licenses & Permits							
102-000-322001-322	Building Permits-Structural	1,125,415	893,921	893,921	950,000	950,000	0.00%	-
102-000-322002-322	Building Permits-Electric	180,730	81,343	81,343	90,000	90,000	0.00%	-
102-000-322003-322	Building Permits-Plumbing	93,408	50,839	50,839	50,839	50,839	0.00%	-
102-000-322004-322	Building Permits-Mechanical	68,648	36,058	36,058	36,058	36,058	0.00%	-
102-000-322005-322	Building Permits-Education Surcharge	11,179	8,502	8,502	8,502	8,502	0.00%	-
102-000-322006-322	Building Permits-IT Fees	5,310	5,000	5,000	5,000	5,000	0.00%	-
	Total Licenses & Permits	**1,484,690**	**1,075,663**	**1,075,663**	**1,140,399**	**1,140,399**	**0.00%**	**-**
	Charges for Services							
102-000-349004-349	Fees-Plan Review	44,444	75,000	75,000	40,000	40,000	0.00%	-
	Total Charges for Services	**44,444**	**75,000**	**75,000**	**40,000**	**40,000**	**0.00%**	**-**
	Miscellaneous Income							
102-000-369900-369	Other Miscellaneous Revenues	4,354	3,000	3,000	3,000	3,000	0.00%	-
	Total Miscellaneous Income	**4,354**	**3,000**	**3,000**	**3,000**	**3,000**	**0.00%**	**-**
	Interest Income							
102-000-361000-361	Interest-Income	795	1,500	1,500	1,500	1,500	0.00%	-
	Total Interest Income	**795**	**1,500**	**1,500**	**1,500**	**1,500**	**0.00%**	**-**
	Total Revenue	**1,534,283**	**1,155,163**	**1,155,163**	**1,184,899**	**1,184,899**	**0.00%**	**-**

Building Inspection Services Fund Expenditure

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
102-211-512100-524	Salaries - Regular	337,004	399,683	399,683	407,000	407,000	0.00%	-
102-211-512200-524	Salaries - Other	117,193	131,446	131,446	131,446	131,446	0.00%	-
102-211-514000-524	Salaries - Overtime	4,126	800	800	800	800	0.00%	-
102-211-515100-524	Special Pay - Holiday	-	-	-	-	-	0.00%	-
102-211-515700-524	Special Pay - Cell Phone	549	2,100	2,100	2,100	2,100	0.00%	-
	Total Wages	**458,872**	**534,029**	**534,029**	**541,346**	**541,346**	**0.00%**	**-**
	Benefits							
102-211-521100-524	Benefits - FICA	33,932	40,432	40,432	43,261	43,261	0.00%	-
102-211-521200-524	Benefits - Retirement	49,883	75,192	75,192	73,811	73,811	0.00%	-
102-211-521300-524	Benefits - Group Insurance	76,429	117,367	117,367	111,415	111,415	0.00%	-
102-211-521400-524	Benefits - Workers Compensation	2,817	2,632	2,632	2,632	2,632	0.00%	-
102-211-521600-524	Benefits - Medical	311	150	150	300	300	0.00%	-
	Total Benefits	**163,372**	**235,773**	**235,773**	**231,419**	**231,419**	**0.00%**	**-**
	Personnel Services	**622,244**	**769,802**	**769,802**	**772,765**	**772,765**	**0.00%**	**-**
	Operating Expenditures							
102-211-531190-524	Professional Services - Miscellaneous	168,647	-	-	10,000	10,000	0.00%	-
102-211-532330-524	Lease - Equipment*	11,732	9,650	9,650	9,650	9,650	0.00%	-
102-211-532401-524	Travel & Per Diem*	17	1,950	1,950	1,950	1,950	0.00%	-
102-211-532471-524	Printing*	774	1,000	1,000	1,300	1,300	0.00%	-
102-211-532491-524	Education & Registration*	59	2,550	2,550	3,000	3,000	0.00%	-
102-211-532541-524	Books & Publications	-	500	500	800	800	0.00%	-
102-211-532542-524	Dues & Memberships*	1,088	1,200	1,200	1,750	1,750	0.00%	-
102-211-533411-524	Utilities - Telephone & Internet*	6,726	7,894	7,894	7,894	7,894	0.00%	-
102-211-534110-524	Repairs - Equipment	53	300	300	300	300	0.00%	-
102-211-534410-524	Maintenance - Contracts*	8,795	10,654	10,654	9,674	9,674	0.00%	-
102-211-535110-524	Supplies - Office*	1,597	3,500	3,500	3,500	3,500	0.00%	-
102-211-535170-524	Postage	2,414	2,600	2,600	2,600	2,600	0.00%	-
102-211-535210-524	Supplies - Uniforms*	-	1,700	1,700	1,700	1,700	0.00%	-
102-211-535410-524	Supplies - Safety Equipment*	900	1,050	1,050	900	900	0.00%	-
	Operating Expenditures	**202,802**	**44,548**	**44,548**	**55,018**	**55,018**	**0.00%**	**-**
	Departmental Capital							
102-211-564300-524	Equipment & Machinery - Computers*	-	3,600	3,600	3,600	3,600	0.00%	-
	Departmental Capital	**-**	**3,600**	**3,600**	**3,600**	**3,600**	**0.00%**	**-**
	Transfer Out							
102-211-591001-524	Transfer Out	275,000	307,213	307,213	335,627	335,627	0.00%	-
	Transfer Out	**275,000**	**307,213**	**307,213**	**335,627**	**335,627**	**0.00%**	**-**
	Contingency							
102-211-599000-524	Contingency	-	30,000	30,000	15,000	15,000	0.00%	-
	Contingency	**-**	**30,000**	**30,000**	**15,000**	**15,000**	**0.00%**	**-**
	Building Total	**1,100,046**	**1,155,163**	**1,155,163**	**1,182,010**	**1,182,010**	**0.00%**	**-**

*Related footnote on following page

Building - Footnote Detail

$

Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	Outsourced Inspectors	10,000	10,000
Lease - Equipment	Toshiba printer	12,000	12,000
	KIP (Wide format) scanner		
Travel & Per Diem	BOAF Conference	975	975
	FABTO Conference	975	975
	Total	**1,950**	**1,950**
Printing	Business Cards	500	500
	Permit Cards	500	500
	Inspection Tickets	150	150
	Envelopes	150	150
	Total	**1,300**	**1,300**
Education & Registration	Department of Business & Professional Regulation	900	900
	CEU's for Inspector maintenance of licenses	900	900
	Fabto Conference	1,200	1,200
	Total	**3,000**	**3,000**
Dues & Memberships	Notary Renewals	900	900
	Licenses/certifications for inspection staff	750	750
	Certified Floodplain Manager License		
	FABTO Memberships	100	100
	Total	**1,750**	**1,750**
Utilities - Telephone, Internet, Cable	Comcast Services	6,320	6,320
	Ring Central Services	1,575	1,575
	Total	**7,895**	**7,895**
Maintenance - Contracts	BS&A ERP System Portion (Online Permit Portal & Community Development)	9,080	9,080
	Perforator Maintenance	594	594
	Total	**9,674**	**9,674**
Supplies - Office	Misc. office supplies	2,500	2,500
	Adobe Software Licenses (2)	500	500
	Total	**3,000**	**3,000**
Supplies - Uniforms	Uniforms for 4 new employees	1,200	1,200
	Uniforms for existing staff (4)	500	500
	Total	**1,700**	**1,700**
Supplies - Safety Equipment	Boot allowance for inspection staff	900	900
Equipment & Machinery - Computer	Chief Structural Inspector Dell Desktop Replacement	1,200	1,200
	Admin. Specialist Dell Desktop Replacement	1,200	1,200
	Inspector 1 Dell Desktop Replacement	1,200	1,200
	Total	**3,600**	**3,600**

ROAD AND BRIDGE FUND

Mission:

To provide the most responsive, cost-effective, friendly, quality, and professional service to the community while ensuring a safe local roadway and sidewalk network for vehicular and pedestrian traffic through the maintenance of swales, medians, and bridges.

FY 2021 Year to Date Accomplishments:

- On target for sidewalk replacement program for FY 2021
- Maintained required tree clearance over roadways
- Received the Tree City USA designation for the 39th consecutive year
- Year Three of the five-year resurfacing plan completed
- Coordinated with FDOT to pressure clean and paint north side of Griffin Road Wall

Goals for FY 2022:

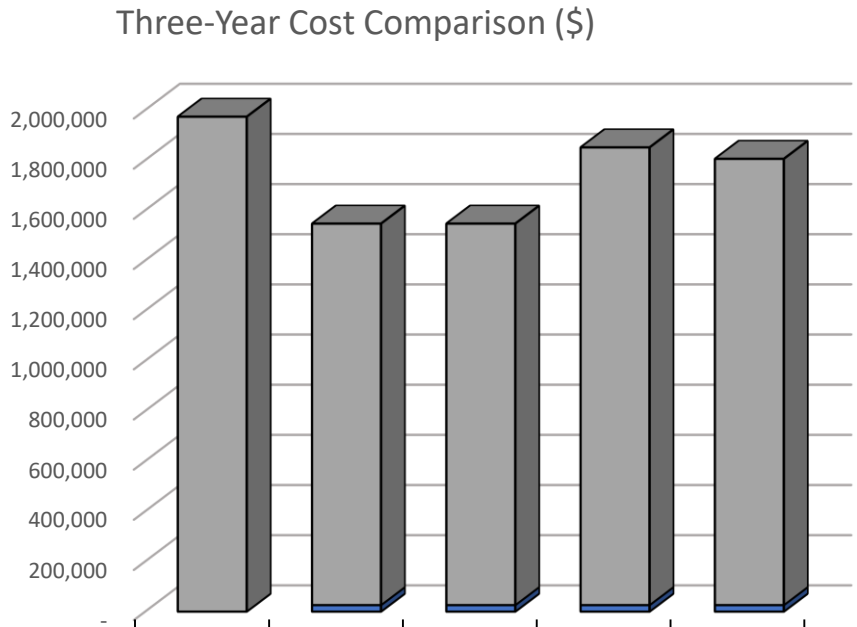
- Complete Year four of the five-year resurfacing plan
- Complete the sidewalk replacement program for FY 2022
- Receive the Tree City USA designation for the 40th consecutive year
- Acquire contractor for bridge repairs and new fencing
- Inspect culvert crossings

Performance Measures:

PERFORMANCE MEASURE	INDICATOR	FY2020 RESULTS	FY2021 YTD RESULTS	FY 2022 TARGET
Hard Surface pressure cleaned	Square footage of hard surface pressure cleaned	200,000	200,000	200,000
Potholes repaired	# of potholes repaired	89	151	100%
Sidewalks replaced	Amount of square footage of sidewalks replaced	40,000	50,000	50,000

ROAD AND BRIDGE FUND (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Operating Expenditure	1,973,308	1,521,000	1,521,000	1,824,991	1,779,322
Departmental Capital	-	26,000	26,000	26,000	26,000

Road and Bridge Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Funding							
Fuel Taxes	539,170	542,046	542,046	577,345	577,345	0.00%	-
State Revenue Sharing	243,593	243,440	243,440	258,806	258,806	0.00%	-
Interest Income	5,974	5,000	5,000	5,000	5,000	0.00%	-
Total Revenue	**788,737**	**790,486**	**790,486**	**841,151**	**841,151**	**0.00%**	**-**
Interfund Transfers In	706,698	756,514	756,514	790,696	745,027	-5.78%	(45,669)
Total Transfers In	**706,698**	**756,514**	**756,514**	**790,696**	**745,027**	**-5.78%**	**(45,669)**
Total Funding	**1,495,435**	**1,547,000**	**1,547,000**	**1,631,847**	**1,586,178**	**-2.80%**	**(45,669)**
Expenditure							
Operating Expenditure	1,973,308	1,521,000	1,521,000	1,824,991	1,779,322	-2.50%	(45,669)
Departmental Capital	-	26,000	26,000	26,000	26,000	0.00%	-
Total Expenditure	**1,973,308**	**1,547,000**	**1,547,000**	**1,850,991**	**1,805,322**	**-2.47%**	**(45,669)**
Over/(Under)	**(477,873)**	**-**	**-**	**(219,144)**	**(219,144)**	**0.00%**	**0**

Road & Bridge Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Fuel Taxes							
103-000-312400-312	Fuel Tax-Local Option	317,518	320,344	320,344	338,151	338,151	0.00%	-
103-000-312410-312	Fuel Tax-Additional Local Option	221,652	221,702	221,702	239,194	239,194	0.00%	-
	Total Fuel Taxes	**539,170**	**542,046**	**542,046**	**577,345**	**577,345**	**0.00%**	**-**
	State Revenue Sharing							
103-000-335120-335	State Revenue Sharing	243,593	243,440	243,440	258,806	258,806	0.00%	-
	Total State Revenue Sharing	**243,593**	**243,440**	**243,440**	**258,806**	**258,806**	**0.00%**	**-**
	Interest Income							
103-000-361100-361	Interest-Income	5,974	5,000	5,000	5,000	5,000	0.00%	-
	Total Interest Income	**5,974**	**5,000**	**5,000**	**5,000**	**5,000**	**0.00%**	**-**
	Transfers In							
103-000-381001-381	Inter-Fund Group Trsf In-General	706,698	718,017	718,017	752,199	706,530	-6.07%	(45,669)
103-000-381400-381	Inter-Fund Group Trsf In-Parking Lot	-	9,195	9,195	9,195	9,195	0.00%	-
103-000-381440-381	Inter-Fund Group Trsf In-Storm Water	-	12,000	12,000	12,000	12,000	0.00%	-
103-000-381450-381	Inter-Fund Group Trsf In-Water/Sewer	-	17,302	17,302	17,302	17,302	0.00%	-
	Total Transfers In	**706,698**	**756,514**	**756,514**	**790,696**	**745,027**	**-5.78%**	**(45,669)**
103-000-386980-381	Appropriation from Fund Balance	-	-	-	-	219,144	0.00%	219,144
	Total Appropriation from Fund Balance	**-**	**-**	**-**	**-**	**219,144**	**0.00%**	**219,144**
	Total Revenue	**1,495,435**	**1,547,000**	**1,547,000**	**1,631,847**	**1,805,322**	**10.63%**	**173,475**

Road and Bridge Fund Expenditure

GL Number	$	FY 2020	FY 2021		FY 2022			
		Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
	Operating Expenditure							
103-313-531130-541	Professional Services-Engineering*	5,583	64,000	64,000	29,000	19,000	-34.48%	(10,000)
103-313-531210-541	Casual & Contract Labor*	29,062	100,000	100,000	100,000	100,000	0.00%	-
103-313-531220-541	Contract Service-Tree Trimming*	150,000	-	-	100,000	100,000	0.00%	-
103-313-531225-541	Contract Service-Mowing*	209,830	230,000	230,000	275,631	275,631	0.00%	(0)
103-313-533431-541	Utilities-Electricity	390,885	417,000	417,000	450,360	450,360	0.00%	-
103-313-534710-541	Repairs-Road & Drainage*	1,024,398	510,000	510,000	610,000	574,331	-5.85%	(35,669)
103-313-534720-541	Repairs-Sidewalk & Bikeway*	163,550	200,000	200,000	200,000	200,000	0.00%	-
103-313-535142-572	Supplies-Plants*	-	-	-	60,000	60,000	0.00%	-
	Total Operating Expenditure	**1,973,308**	**1,521,000**	**1,521,000**	**1,824,991**	**1,779,322**	**-2.50%**	**(45,669)**
	Departmental Capital							
103-313-563330-541	Improvements-Right of Way*	-	26,000	26,000	26,000	26,000	0.00%	-
	Total Departmental Capital	**-**	**26,000**	**26,000**	**26,000**	**26,000**	**0.00%**	**-**
	Total Expenditure	**1,973,308**	**1,547,000**	**1,547,000**	**1,850,991**	**1,805,322**	**-2.47%**	**(45,669)**

*Related footnote detail on following page

Road & Bridge Fund Expenditure - Footnote Detail

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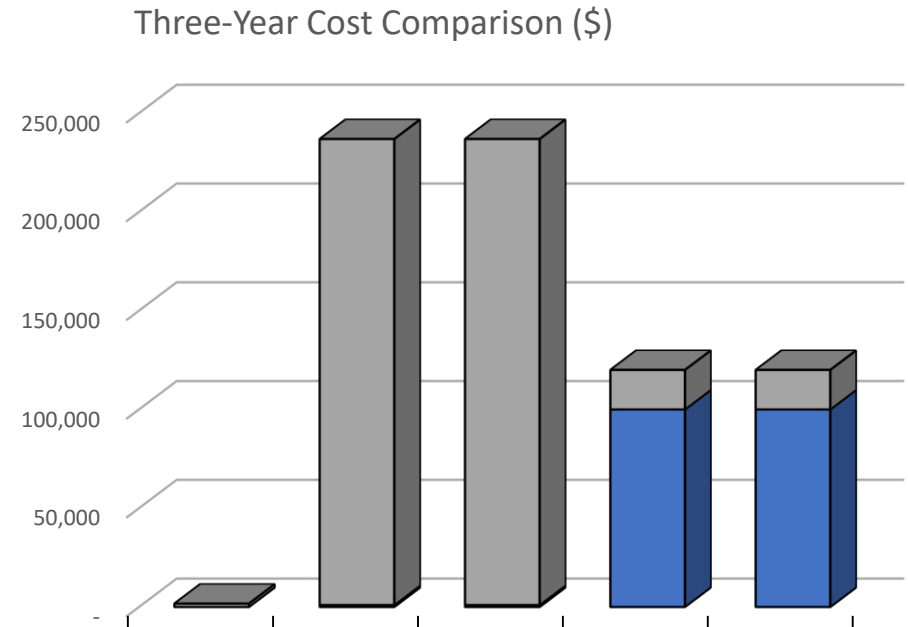
Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professionals Services - Engineering	GIS Updates	10,000	-
	Traffic Studies	10,000	10,000
	ROW Bridge Inspections	9,000	9,000
	Total	**29,000**	**19,000**
Casual & Contract Labor	Pressure clean sidewalks	66,000	66,000
	Street sweeping services	14,000	14,000
	ROW Bridge Repairs	20,000	20,000
	Total	**100,000**	**100,000**
Contract Service - Tree Trimming	Contract tree trimming, right of ways, swale areas - Moved from Tree Trust Fund	100,000	100,000
Contract Service - Mowing	Mowing - Monthly Contract, includes beautification	255,631	255,631
	Other mowing, whitefly control, wetlands	20,000	20,000
	Total	**275,631**	**275,631**
Repairs - Road & Drainage	Asphalt Repairs	550,000	514,331
	Guardrail	20,000	20,000
	Root pruning	40,000	40,000
	Total	**610,000**	**574,331**
Repairs - Sidewalk & Bikeway	Replacement of damaged sidewalks	200,000	200,000
Supplies-Plants	Beautification	60,000	60,000
Improvements - Right of Way	Updating & maintenance of City sign planters	6,000	6,000
	Traffic calming installations	20,000	20,000
	Total	**26,000**	**26,000**

POLICE CONFISCATION FUND

Mission:

This special revenue fund provides accountability for assets confiscated from individuals who have committed a crime. Available funds can only be spent on a very limited range of policing-related equipment and services.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Operating Expenditures	1,700	235,903	235,903	20,000	20,000
Departmental Capital	-	1,000	1,000	100,000	100,000



Police Confiscation Fund

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Revenue							
106-000-359100-359	Forfeited Property	835	24,000	24,000	20,000	20,000	0.00%	-
106-000-361100-361	Interest Income	1,944	2,000	2,000	-	-	0.00%	-
106-000-386980-386	Appropriation from Fund Balance	-	210,903	210,903	-	100,000	0.00%	100,000
	Total Revenue	**2,779**	**236,903**	**236,903**	**20,000**	**120,000**	**500.00%**	**100,000**
	Expenditure							
	Operating Expenditure	1,700	235,903	235,903	20,000	20,000	0.00%	-
	Departmental Capital	-	1,000	1,000	100,000	100,000	0.00%	-
	Total Expenditure	**1,700**	**236,903**	**236,903**	**120,000**	**120,000**	**0.00%**	**-**
	Over/(Under)	**1,079**	**-**	**-**	**(100,000)**	**-**	**-100.00%**	**100,000**

Police Confiscation Fund Expenditure

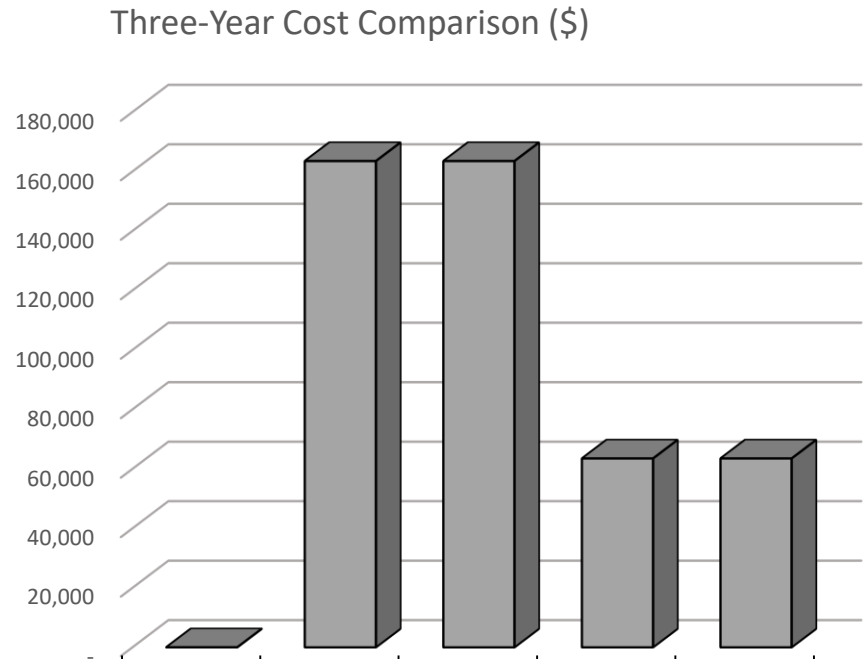
GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Operating Expenditure							
106-510-531281-529	BROWARD SHERIFF'S OFFICE (BSO)	-	210,903	210,903	20,000	5,000	-75.00%	(15,000)
106-510-532491-529	Education & Registration	-	21,000	21,000	-	-	0.00%	-
106-510-536100-521	Program Expense - Explorer	1,700	4,000	4,000	-	15,000	0.00%	15,000
	Total Operating Expenditure	**1,700**	**235,903**	**235,903**	**20,000**	**20,000**	**0.00%**	**-**
	Departmental Capital							
106-510-564700-529	Equipment*	-	-	-	100,000	100,000	0.00%	-
106-510-563110-529	Improvements-Fences & Walls	-	1,000	1,000	-	-	0.00%	-
	Total Departmental Capital	**-**	**1,000**	**1,000**	**100,000**	**100,000**	**0.00%**	**-**
	Total Expenditure	**1,700**	**236,903**	**236,903**	**120,000**	**120,000**	**0.00%**	**-**

TREE TRUST FUND

Mission:

This special revenue fund provides funds used to establish tree canopies on real property within the City, to fund education outreach programs, to fund tree donations that promote canopy preservation, and to support tree maintenance and preservation throughout the City.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Operating Expenditures	-	163,500	163,500	63,500	63,500



Tree Trust Fund

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Revenue							
108-000-347900-347	Escrow-Tree Trust	-	175,791	175,791	63,500	63,500	0.00%	-
	Total Revenue	**-**	**175,791**	**175,791**	**63,500**	**63,500**	**0.00%**	**-**
	Expenditure							
	Operating Expenditure	-	163,500	163,500	63,500	63,500	0.00%	-
	Total Expenditure	**-**	**163,500**	**163,500**	**63,500**	**63,500**	**0.00%**	**-**
								-
	Over/(Under)	**-**	**12,291**	**12,291**	**-**	**-**	**0**	**-**

Tree Trust Fund Expenditure

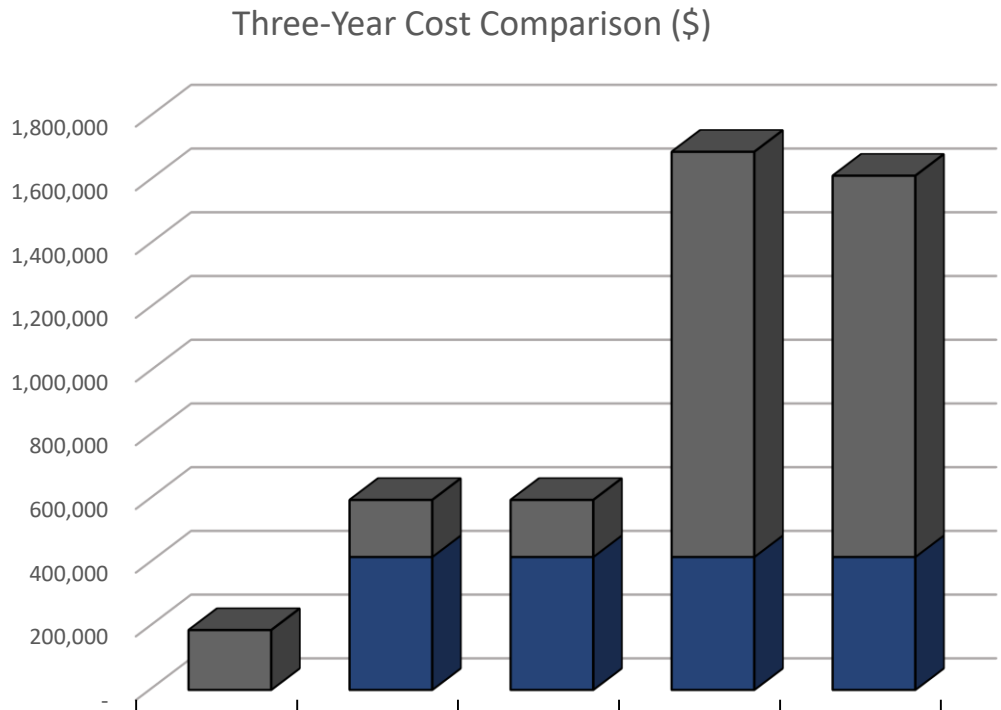
GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Operating Expenditure							
108-318-531220-572	Contract Service-Tree Trimming	-	150,000	150,000	50,000	50,000	0.00%	-
108-318-532482-572	Annual Events	-	7,500	7,500	7,500	7,500	0.00%	-
108-318-535146-572	Supplies - Trees	-	6,000	6,000	6,000	6,000	0.00%	-
	Total Operating Expenditure	**-**	**163,500**	**163,500**	**63,500**	**63,500**	**0.00%**	**-**
	Total Expenditure	**-**	**163,500**	**163,500**	**63,500**	**63,500**	**0.00%**	**-**

GENERAL FUND CAPITAL IMPROVEMENT FUND

Mission:

To manage capital projects and infrastructure replacement from concept to completion, providing cost-effective projects, which maximize the availability of potential grants and which fully address City requirements, on time and within budget, ensuring all necessary coordination between contractors, the City, the community, and all affected governmental agencies. The City takes into account the operating impact of capital projects in the affected departments, these operating impacts are listed on the project detail sheets.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Capital Outlay	187,759	179,000	179,000	1,271,590	1,196,590
Debt Service	-	417,230	417,230	417,230	417,230

General Fund Capital Projects Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Funding							
Impact Fees	415,429	18,000	18,000	18,000	18,000	0.00%	-
Grants	893,042	-	-	327,736	327,736	0.00%	-
Surtax				648,275	648,275	0.00%	-
Interest	(47)	2,000	2,000	2,000	2,000	0.00%	-
Miscellaneous Revenue	-	-	-	-	-	0.00%	-
Total Revenue	**1,308,424**	**20,000**	**20,000**	**996,011**	**996,011**	**0.00%**	**-**
Transfer In - General Fund	502,980	576,230	576,230	692,809	200,579	-71.05%	(492,230)
Transfer In - Debt Service to W/S	-	-	-		-	0.00%	-
Total Transfer In	**502,980**	**576,230**	**576,230**	**692,809**	**200,579**	**-71.05%**	**(492,230)**
Appropriation from Fund Balance	-	-	-	-	417,230	0.00%	417,230
Total Appropriation from Fund Balance	**-**	**-**	**-**	**-**	**417,230**	**0.00%**	**417,230**
Total Funding	**1,811,404**	**596,230**	**596,230**	**1,688,820**	**1,613,820**	**-4.44%**	**(75,000)**
Capital Outlay							
Capital Outlay	187,759	179,000	179,000	1,271,590	1,196,590	0.00%	(75,000)
Total Capital Outlay	**187,759**	**179,000**	**179,000**	**1,271,590**	**1,196,590**	**0.00%**	**(75,000)**
Debt Service							
Debt Service to Water/Sewer	-	417,230	417,230	417,230	417,230	0.00%	-
Total Debt Service	**-**	**417,230**	**417,230**	**417,230**	**417,230**	**0.00%**	**-**
Total Expenditure	**187,759**	**596,230**	**596,230**	**1,688,820**	**1,613,820**	**-4.44%**	**(75,000)**
Over/(Under)	**1,623,645**	**-**	**-**	**-**	**-**	**0.00%**	**-**

General Fund Capital Projects Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Impact Fees							
300-000-324110-324	Impact Fees-Resident-Public Safety	17,208	1,000	1,000	1,000	1,000	0.00%	-
300-000-324610-324	Impact Fees-Resident-Recreation (Park)	234,240	2,000	2,000	2,000	2,000	0.00%	-
300-000-324710-324	Impact Fees-Resident-Other (Gen Govt)	163,981	15,000	15,000	15,000	15,000	0.00%	-
	Total Impact Fees	**415,429**	**18,000**	**18,000**	**18,000**	**18,000**	**0.00%**	**-**
	Grants							
300-000-331301-331	US DOT	-	-	-	-	-	0.00%	-
300-000-331302-331	Federal Grant-LWCF*	800,000	-	-	-	-	0.00%	-
300-000-334312-334	Surtax Projects	-	-	-	648,275	648,275	0.00%	-
300-000-334202-334	State Grant - FDACS	59,348	-	-	-	-	0.00%	-
300-000-334312-334	DEP	-	-	-	-	-	0.00%	-
300-000-334701-334	FRDAP*	-	-	-	50,000	50,000	0.00%	-
300-000-331502-331	HMGP*	33,694	-	-	277,736	277,736	0.00%	-
	Total Grants	**893,042**	**-**	**-**	**976,011**	**976,011**	**0.00%**	**-**
	Interest							
300-000-361101-361	Interest-Public Safety	495	2,000	2,000	2,000	2,000	0.00%	-
300-000-361102-361	Interest-Park Improvements	(275)	-	-	-	-	0.00%	-
300-000-361103-361	Interest-General Government	(267)	-	-	-	-	0.00%	-
	Total Interest	**(47)**	**2,000**	**2,000**	**2,000**	**2,000**	**0.00%**	**-**
	Transfers In							
300-000-381001-381	Inter-Fund Group Trsf In-General	502,980	576,230	576,230	692,809	200,579	-71.05%	(492,230)
	Total Transfers In	**502,980**	**576,230**	**576,230**	**692,809**	**200,579**	**-71.05%**	**(492,230)**
	Appropriation from Fund Balance							
300-000-386980-386	Appropriation from Fund Balance	-	-	-	-	417,230	0.00%	417,230
	Total Approp. from Fund Balance	**-**	**-**	**-**	**-**	**417,230**	**0.00%**	**417,230**
	Total Revenue	**1,811,404**	**596,230**	**596,230**	**1,688,820**	**1,613,820**	**-4.44%**	**(75,000)**

Grant Abbreviation	Grant Detail
US DOT	U.S. Department of Transportation
LWCF	Land and Water Conservation Fund
HMGP	Hazard Mitigation Grant Program
FDACS	Florida Department of Agriculture Small Community Energy Efficient Lighting Grant

General Fund Five-Year CIP Plan

Project Name ($)	2021 Amended Budget	2022	2023	2024	2025	2026	Total FY 2022 - FY 2026
FUNDING							
Impact Fees	18,000	18,000	18,000	18,000	18,000		72,000
Surtax Projects		648,275					648,275
Grants (see chart below)	-	327,736	43,140	-	-		370,876
Miscellaneous Income	-	-	-	-	-		-
Interest Income	2,000	2,000	2,000	2,000	2,000		8,000
Total Funding	**20,000**	**996,011**	**63,140**	**20,000**	**20,000**	**-**	**1,099,151**
EXPENDITURE							
Bridge Inspection & Structural Repairs		138,275					138,275
City Wayfinding Signs Replacement		30,000					30,000
Stirling Road Roadway & Drainage Impr. Design		480,000					480,000
Fire Station Impact Windows	-	57,521	-	-	-		57,521
Fire Station Epoxy Floor		-	29,000				29,000
Fleet Maintenance Facility Epoxy Floor		-	51,207				51,207
Park Perimeter Fence Replacement	18,000	-	16,000	19,000	-		35,000
Court Resurfacing	43,000	28,000	-	50,000	45,000		123,000
SFSC Backstop & Dugout Fence	-	50,000	50,000	-	-		100,000
P&T Parking Lot Resurfacing	-	-	85,000	-	-		85,000
P&T Center Weather Hardening	-	312,794	-	-	-		312,794
Pool Marciting		-					-
P&T Weight Room	85,000	-	-	-	-		-
Citywide AC Replacement*	23,000		35,000	45,000	80,000		160,000
ROW Bridge Fence Replacement	10,000	50,000	-	-	-		50,000
Bill Lipps Playground Replacement		50,000					50,000
Playground Replacement - Small	-	-	50,000	50,000	50,000	50,000	200,000
Playground Replacement - Large	-	-	60,000	150,000	-		210,000
Suellen H. Fardelmann			150,000				150,000
Card Access Lock System	-	-	-	-	100,000		100,000
Community Center Pergola	-	-	-	-	150,000		150,000
Exterior Paint - Bill Lips & SFSC	-	-	-	32,000	-		32,000
Exterior Paint - Fire Station	-	-	-	18,000	-		18,000
Exterior Paint - Public Works	-	-	-	10,000	-		10,000
Exterior Paint - Police Station	-	-	-	18,000	-		18,000
PW Compound South Perimeter Wall	-	-	-	-	40,000		40,000
PW A/E Design	-	-	-	190,000	-		190,000
PW Building Construction	-	-	-	-	1,200,000		1,200,000
Total Projects	**179,000**	**1,196,590**	**526,207**	**582,000**	**1,665,000**	**50,000**	**4,019,797**

Grant & Related Project	Fiscal Year	Grant Amt.	City Share	Total Cost
HMGP - P&T Center Weather Hardening	2022	234,596	78,198	312,794
HMGP - Fire Station Impact Windows/Doors	2022	43,140	14,381	57,521
FRDAP - Bill Lipps Playground Replacement	2022	50,000	-	50,000

*Potential ARPA Funding

PROJECT DETAIL	
Project Name:	Bridge Inspection & Structural Repairs
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	
Project Description/Purpose for Project:	
Bridge Inspection & Structural Repairs	

Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund Broward County			-				-
Transportation Surtax		138,275					138,275
Total Funding	**-**	**138,275**	**-**	**-**	**-**	**-**	**-**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction		138,275	-				138,275
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**138,275**	**-**	**-**	**-**	**-**	**138,275**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	City Wayfinding Signs Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	City Wayfinding Signs Replacement
Project Description/Purpose for Project:	
City Wayfinding Signs Replacement	

Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-		-	-	-	-	-
Capital Projects Fund		45,000	-				45,000
Broward County Transportation Surtax		30,000					30,000
Total Funding	**-**	**75,000**	**-**	**-**	**-**	**-**	**75,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction		75,000	-				75,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**75,000**	**-**	**-**	**-**	**-**	**75,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Stirling Road Roadway & Drainage Improvements Design
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	Stirling Road Roadway & Drainage Improvements Design
Project Description/Purpose for Project:	
Stirling Road Roadway & Drainage Improvements Design	

Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund Broward County			-				-
Transportation Surtax		480,000					480,000
Total Funding	**-**	**480,000**	**-**	**-**	**-**	**-**	**480,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction		480,000	-				480,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**480,000**	**-**	**-**	**-**	**-**	**480,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Fire Station Impact Windows
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022 - FY 2023
Project Location:	



Project Description/Purpose for Project:

Install impact windows at the Fire Station. The impact windows will strengthen the building envelope and protect the interior

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	43,140	-	-	-	-	43,140
Capital Projects Fund	43,000	14,381		-	-	-	57,381
Total Funding	**43,000**	**57,521**	**-**	**-**	**-**	**-**	**100,521**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	43,000	57,521		-	-	-	100,521
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**43,000**	**57,521**	**-**	**-**	**-**	**-**	**100,521**

PROJECT DETAIL	
Project Name:	Park Court Resurfacing
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	Forest Lake Par & Tamarind Park
Project Description/Purpose for Project:	
Resurface the basketball courts at the sports complex	



Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	88,000	28,000	-	50,000	45,000	45,000	256,000
Total Funding	**88,000**	**28,000**	**-**	**50,000**	**45,000**	**45,000**	**256,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	88,000	28,000	-	50,000	45,000	45,000	256,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**88,000**	**28,000**	**-**	**50,000**	**45,000**	**45,000**	**256,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	SFSC Backstop & Dugout Fence
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022 - FY 2023
Project Location:	Suellen H. Fardelmann Sports Complex

Project Description/Purpose for Project:

Replace backstop and dugout fencing at the Suellen H. Fardelmann Sports Complex. This project is to replace the old deteriorated chain link fencing.



Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

Chain link fencing bid is in process.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	50,000	50,000	-	-	-	100,000
Total Funding	**-**	**50,000**	**50,000**	**-**	**-**	**-**	**100,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	50,000	50,000	-	-	-	100,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**50,000**	**50,000**	**-**	**-**	**-**	**100,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Bill Lipps Playground Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	Bill Lipps Playground Replacement
Project Description/Purpose for Project:	
Replacing the playground at Bill Lipps. 100% matching funding through the Florida Recreation Development Assistance Program	

Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
NJPA contract pricing will be used.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	50,000		-	-	-	50,000
Capital Projects Fund	-			-	-	-	-
Total Funding	**-**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	50,000		-	-	-	50,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	P&T Center Weather Hardening
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	Pool & Tennis Center



Project Description/Purpose for Project:

Install a backup generator at the Pool & Tennis Center. The emergency generator will supply power to the building. Install impct doors and windows at the Pool & Tennis Center. The impact doors and windows will strengthen the building envelope and protect the interior.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

NJPA contract pricing will be used.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	234,596		-	-	-	234,596
Capital Projects Fund	-	78,198		-	-	-	78,198
Total Funding	**-**	**312,794**	**-**	**-**	**-**	**-**	**312,794**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	312,794		-	-	-	312,794
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**312,794**	**-**	**-**	**-**	**-**	**312,794**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	ROW Bridge Fence Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	Multiple Locations



Project Description/Purpose for Project:

Install new fence fabric on right-of-way (ROW) bridge fences. Due to age, the bridge fence is deteriorated and rusted.
Locations: Four bridges in Rock Creek and 1 in Cooper Village

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	10,000	50,000	-	-	-	-	60,000
Total Funding	**10,000**	**50,000**	**-**	**-**	**-**	**-**	**60,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	10,000	50,000	-	-	-	-	60,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**10,000**	**50,000**	**-**	**-**	**-**	**-**	**60,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Bill Lipps Playground Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2022
Project Location:	Bill Lipps Playground Replacement



Project Description/Purpose for Project:

Replacing the playground at Bill Lipps. 100% matching funding through the Florida Recreation Development Assistance Program

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	50,000		-	-	-	50,000
Capital Projects Fund	-			-	-	-	-
Total Funding	**-**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	50,000		-	-	-	50,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Fire Station Epoxy Floor
Project Dept./Division:	PW/ 312
Project Duration (FY):	FY 2022
Project Location:	Cooper City Fire Station
Project Description/Purpose for Project:	
Installation of epoxy flooring in bay of fire station.	

Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
Bidding or three competitive quotes will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants							-
Capital Projects Fund			29,000				29,000
Total Funding	-	-	29,000	-	-	-	29,000

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design							-
Construction			29,000				29,000
Other Costs							-
Total Project Costs	-	-	29,000	-	-	-	29,000

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Fleet Maintenance Facility Epoxy Floo
Project Dept./Division:	PW/ 312
Project Duration (FY):	FY 2022
Project Location:	Fleet Maintenance Facility
Project Description/Purpose for Project:	
Installation of epoxy flooring in bay area of fleet building.	

Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
Bidding or three competitive quotes will be required.

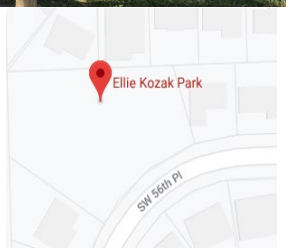
FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants							-
Capital Projects Fund			51,207				51,207
Total Funding	-	-	**51,207**	-	-	-	**51,207**

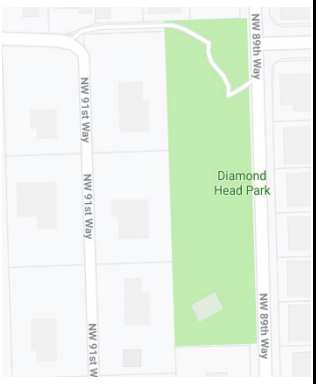
PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design							-
Construction			51,207				51,207
Other Costs							-
Total Project Costs	-	-	**51,207**	-	-	-	**51,207**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Park Perimeter Fence Repl.
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2022
Project Location:	Ellie Kozak Park & Diamondhead Park
Project Description/Purpose for Project:	
Replace old wood perimeter fence with white PVC fencing. The existing wood perimeter fence is old and rotten wood.	







Operating Budget Impact:
This project will have no impact on the future operating budget.
If competitive bidding or professional negotiation is required, explain:
No bidding is required, a contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-		16,000	-	-	-	16,000
Total Funding	**-**	**-**	**16,000**	**-**	**-**	**-**	**16,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-		16,000	-	-	-	16,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**16,000**	**-**	**-**	**-**	**16,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	Small Playground Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2023
Project Location:	Community Center, Flamingo Park



Project Description/Purpose for Project:

Replace the playgrounds at the Community Center and Flamingo Park. The existing playgrounds are in need of replacement due to age.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, there is a contract currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-		50,000	50,000	50,000	50,000	200,000
Total Funding	**-**	**-**	**50,000**	**50,000**	**50,000**	**50,000**	**200,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	50,000	50,000	50,000	50,000	200,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**50,000**	**50,000**	**50,000**	**50,000**	**200,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	P&T Center Parking Lot
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2023
Project Location:	Pool & Tennis Center



Project Description/Purpose for Project:

Resurface asphalt at the Pool & Tennis Center parking lot. The parking lot is in need of resurfacing due to age and its deteriorated state.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	85,000		-	-	85,000
Total Funding	**-**	**-**	**85,000**	**-**	**-**	**-**	**85,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	85,000	-	-	-	85,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**85,000**	**-**	**-**	**-**	**85,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Citywide A/C Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2023
Project Location:	Community Center, Fire Station



Project Description/Purpose for Project:

Operating Budget Impact:

This project may reduce electricity costs due to more effective ventilation in City facilities.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	23,000		35,000	45,000	80,000		160,000
Total Funding	**23,000**	**-**	**35,000**	**45,000**	**80,000**	**-**	**160,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	23,000		35,000	45,000	80,000		160,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**23,000**	**-**	**35,000**	**45,000**	**80,000**	**-**	**160,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CITY OF Cooper City
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PROJECT DETAIL

Project Name:	Large Playground Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2023
Project Location:	Suellen H. Fardelmann Sports Complex



Project Description/Purpose for Project:

Replace the playground at Suellen H. Fardelmann Sports Complex. The existing playground and exercise equipment are in need of replacement due to age. This playground was originally scheduled for replacement in 2019.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, there is a contract currently in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	150,000	-	-	-	150,000
Total Funding	**-**	**-**	**150,000**	**-**	**-**	**-**	**150,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	150,000	-	-	-	150,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**150,000**	**-**	**-**	**-**	**150,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Bill Lips Sports Complex, Suellen H. Fardelmann Sports Complex



Project Description/Purpose for Project:

Repaint the exterior of the facilities at the Bill Lips Sports Complex and Suellen H. Fardelmann Sports Complex. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	32,000	-	-	32,000
Total Funding	**-**	**-**	**-**	**32,000**	**-**	**-**	**32,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	32,000	-	-	32,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**32,000**	**-**	**-**	**32,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Fire Station



Project Description/Purpose for Project:

Repaint the exterior of Fire Station. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	18,000	-	-	18,000
Total Funding	**-**	**-**	**-**	**18,000**	**-**	**-**	**18,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	18,000	-	-	18,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**18,000**	**-**	**-**	**18,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Public Works Compound



Project Description/Purpose for Project:

Repaint the exteriors of the Public Works buildings. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	10,000	-	-	10,000
Total Funding	**-**	**-**	**-**	**10,000**	**-**	**-**	**10,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	10,000	-	-	10,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**10,000**	**-**	**-**	**10,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL

Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Police Station



Project Description/Purpose for Project:

Repaint the exterior of Police Station. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	18,000	-	-	18,000
Total Funding	**-**	**-**	**-**	**18,000**	**-**	**-**	**18,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	18,000	-	-	18,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**18,000**	**-**	**-**	**18,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	PW Admin. Bldg. Const. Design
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Public Works Compound



Project Description/Purpose for Project:

Construction documents for a new Public Works Administration building. The current building is in need of replacement and this would provide funds for design and engineering.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

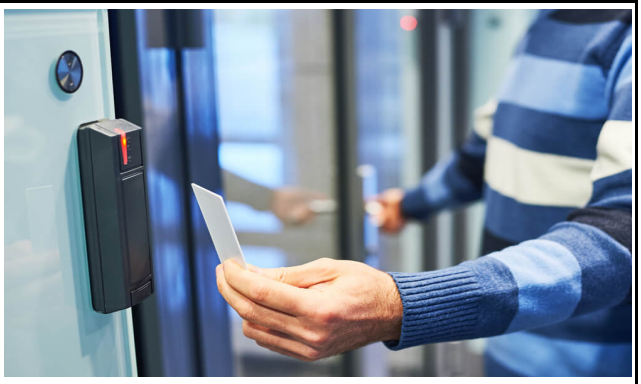
CCNA contract in place.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	190,000	-	-	190,000
Total Funding	**-**	**-**	**-**	**190,000**	**-**	**-**	**190,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	190,000	-	-	190,000
Construction	-	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**190,000**	**-**	**-**	**190,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Card Access System
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2025
Project Location:	Various City facilities



Project Description/Purpose for Project:

Install a card access system and video monitoring system at City facilities. The City facilities are in need of increased security and control of City building access.

Operating Budget Impact:

This project may require specific software to be paid annually in the operating budget.

If competitive bidding or professional negotiation is required, explain:

Bidding is required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	100,000	-	100,000
Total Funding	**-**	**-**	**-**	**-**	**100,000**	**-**	**100,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	-	100,000	-	100,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**-**	**100,000**	**-**	**100,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Community Center Pergola
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2025
Project Location:	Community Center



Project Description/Purpose for Project:

Construct a pergola at the south end of the Community Center. This project was previously designed in FY 2019 and this project is for construction.

Operating Budget Impact:

This project will have no impact on the future operating budget, however, it may bring in rental revenue.

If competitive bidding or professional negotiation is required, explain:

Bidding is required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	150,000	-	150,000
Total Funding	**-**	**-**	**-**	**-**	**150,000**	**-**	**150,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	-	150,000	-	150,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**-**	**150,000**	**-**	**150,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	PW Compound South Wall
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2025
Project Location:	Public Works Compound



Project Description/Purpose for Project:

Install a concrete wall on the south end of the PW Compound to block out the view of the compound to the residents across the canal.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

Three quotes will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	40,000	-	40,000
Total Funding	**-**	**-**	**-**	**-**	**40,000**	**-**	**40,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	-	40,000	-	40,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**-**	**40,000**	**-**	**40,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	PW Admin. Bldg. Construction
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2025
Project Location:	Public Works Compound



Project Description/Purpose for Project:

Construction of a new PW Admin. building. The current PW Admin. Building is in need of replacement. The design and engineering for this project is in FY 2024. The new building will include a new EOC and Training Center, IT and the server room.

Operating Budget Impact:

This will impact utility costs for electricity, internet, telephone, and cable.

If competitive bidding or professional negotiation is required, explain:

Bidding will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	1,200,000	-	1,200,000
Total Funding	-	-	-	-	1,200,000	-	1,200,000

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	-	-	1,200,000	-	1,200,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	1,200,000	-	1,200,000

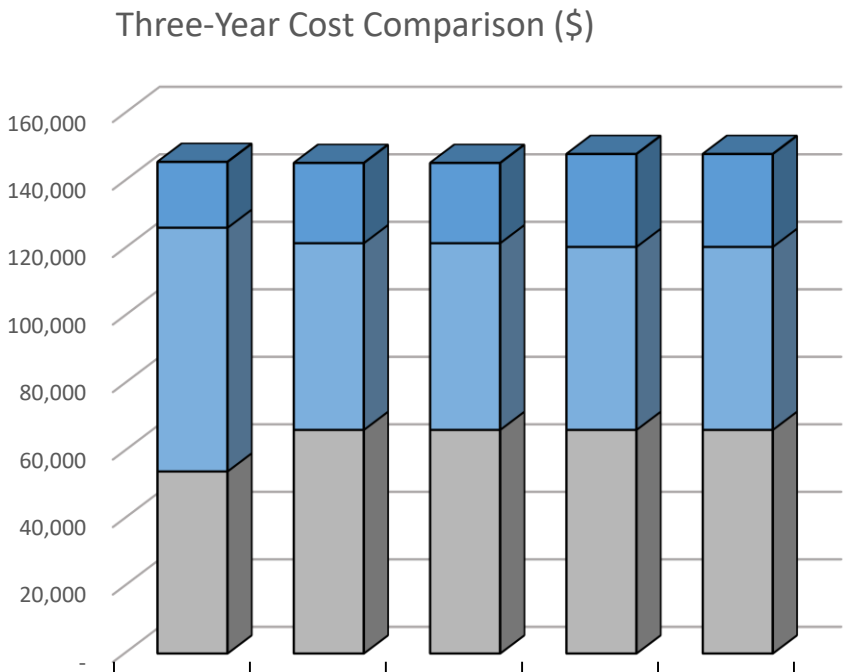
*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PARKING LOT FUND

Mission:

This fund is used to account for the income and expenses of operating the City's two boat and RV storage parking lots.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	19,500	23,768	23,768	27,520	27,520
Operating Expenses	72,207	55,310	55,310	54,210	54,210
Transfer Out	53,940	66,254	66,254	66,254	66,254

Parking Lot Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Revenue							
Charges for Services	123,907	151,000	151,000	152,000	152,000	0.00%	-
Interest Income	629	1,000	1,000	1,000	1,000	0.00%	-
Total Revenue	**124,536**	**152,000**	**152,000**	**153,000**	**153,000**	**0.00%**	**-**
Expense							
Wages	19,500	23,768	23,768	27,520	27,520	0.00%	-
Total Personnel Services	**19,500**	**23,768**	**23,768**	**27,520**	**27,520**	**0.00%**	**-**
Operating Expense	72,207	55,310	55,310	54,210	54,210	0.00%	-
Total Expense	**72,207**	**55,310**	**55,310**	**54,210**	**54,210**	**0.00%**	**-**
Transfer Out	53,940	66,254	66,254	66,254	66,254	0.00%	-
Total Transfer Out	**53,940**	**66,254**	**66,254**	**66,254**	**66,254**	**0.00%**	**-**
Total Expense	**145,647**	**145,332**	**145,332**	**147,984**	**147,984**	**0.00%**	**-**
Over/(Under)	**(21,111)**	**6,668**	**6,668**	**5,016**	**5,016**	**0.00%**	**-**

Parking Lot Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Charges for Services							
400-000-343901-343	Service Charge-Miscellaneous	2,634	1,000	1,000	2,000	2,000	0.00%	-
400-000-344500-344	Transportation-Parking Facility	121,273	150,000	150,000	150,000	150,000	0.00%	-
	Total Charges for Services	**123,907**	**151,000**	**151,000**	**152,000**	**152,000**	**0.00%**	**-**
	Interest Income							
400-000-389100-389	Proprietary-Interest	629	1,000	1,000	1,000	1,000	0.00%	-
	Total Interest Income	**629**	**1,000**	**1,000**	**1,000**	**1,000**	**0.00%**	**-**
	Total Revenue	**124,536**	**152,000**	**152,000**	**153,000**	**153,000**	**0.00%**	**-**

Parking Lot Fund Expense

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
400-810-512200-545	Salaries - Other	19,500	23,768	23,768	27,520	27,520	0.00%	-
	Total Wages	**19,500**	**23,768**	**23,768**	**27,520**	**27,520**	**0.00%**	**-**
	Personnel Services	**19,500**	**23,768**	**23,768**	**27,520**	**27,520**	**0.00%**	**-**
	Operating Expenses							
400-810-531225-545	Contract Service - Mowing*	5,268	5,600	5,600	5,600	5,600	0.00%	-
400-810-531290-545	Contractual Services*	14,310	22,000	22,000	22,000	22,000	0.00%	-
400-810-533411-545	Utilities - Telephone & Internet*	4,554	4,560	4,560	4,560	4,560	0.00%	-
400-810-533431-545	Utilities - Electricity	2,218	2,600	2,600	2,800	2,800	0.00%	-
400-810-534160-545	Repairs - Building & Property*	602	5,250	5,250	5,250	5,250	0.00%	-
400-810-534410-545	Maintenance - Contracts*	8,325	13,300	13,300	12,000	12,000	0.00%	-
400-810-535110-545	Supplies - Office*	-	1,000	1,000	1,000	1,000	0.00%	-
400-810-535185-545	Supplies - Special	-	1,000	1,000	1,000	1,000	0.00%	-
400-810-539200-545	Depreciation	36,930	-	-		-	0.00%	-
	Operating Expenses	**72,207**	**55,310**	**55,310**	**54,210**	**54,210**	**0.00%**	**-**
	Transfer Out							
400-810-591001-545	Enterprise Transfer to General	53,940	57,059	57,059	57,059	57,059	0.00%	-
400-810-591103-545	Transfer to Road & Bridge	-	9,195	9,195	9,195	9,195	0.00%	-
	Transfer Out	**53,940**	**66,254**	**66,254**	**66,254**	**66,254**	**0.00%**	**-**
	Parking Lot Expense Total	**145,647**	**145,332**	**145,332**	**147,984**	**147,984**	**0.00%**	**-**

*Related footnote on following page

Parking Facilities - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
		$	
Contract Service - Mowing	Maintaining green space (East & West lots)	5,600	5,600
Contractual Services	Video monitoring	22,000	22,000
Utilities - Telephone, Internet, Cable	Comcast Services - East Lot Keypad	2,280	2,280
	Comcast Services - West Lot Keypad	2,280	2,280
	Total	**4,560**	**4,560**
Repairs - Building & Property	Electronic gates	5,250	5,250
Maintenance - Contracts	Electronic gates	12,000	12,000
	Surveillance cameras		
Supplies - Office	Items necessary to maintain accounting records	1,000	1,000

STORMWATER FUND

Mission:

To provide excellent storm water management service at a competitive price.



FY 2021 Year to Date Accomplishments:

- Inspected and cleaned approximately 20 inlets/structures and 300 linear feet of drainage pipe. Cleaning activity was reduced for Fiscal Year 2021 in order to meet budgetary constraints.

Goals for FY 2022:

- Clean approximately 20% of the City's storm drain system in FY 22.

Performance Measures:

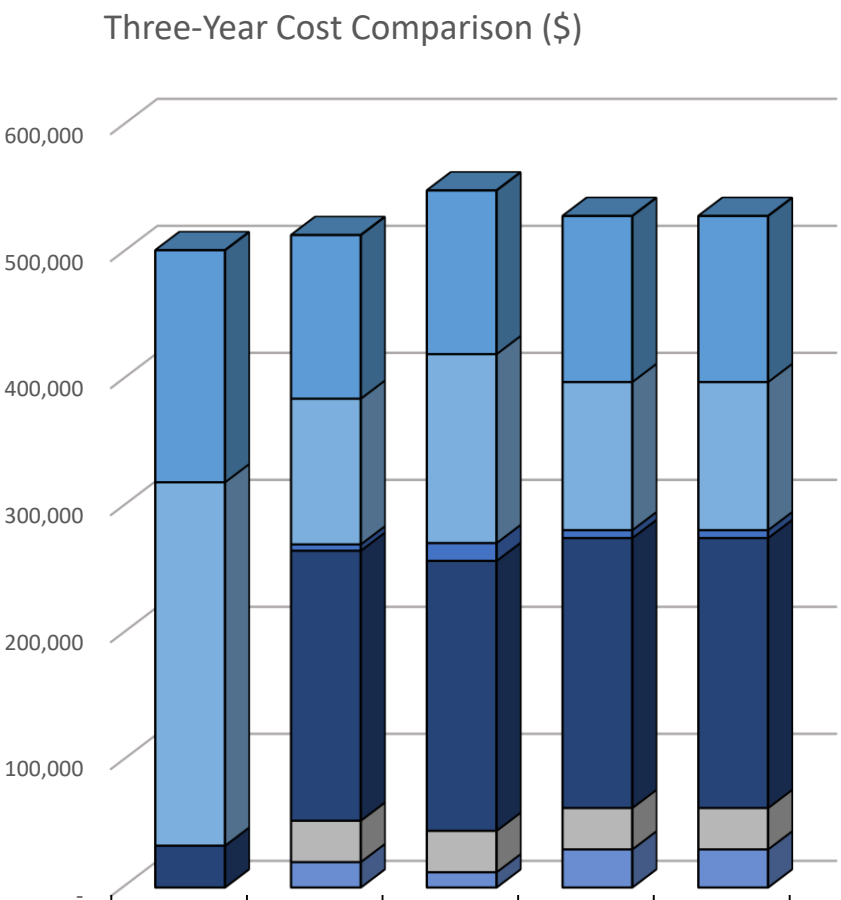
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Stormwater National Pollutant Discharge System (NPDES) Compliance Rate	Percentage of time each year that the stormwater utility meets all of the regulatory standards for stormwater management.	100%	100%	100%
Stormwater Catch Basins inspected & cleaned	Number of basins inspected & cleaned	444	20	450
Drainage piping cleaned	Feet of drainage piping cleaned	36,764	300	40,000

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Proposed	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Utilties Foreman (315)	1	-	1	-	1	-
Total	**1**	-	**1**	-	**1**	-
Full-Time Equivalent	**1.0**	-	**1.0**	-	**1.0**	-

STORMWATER FUND (CONTINUED)

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	182,688	128,843	128,843	130,738	130,738
Operating Expenses	286,135	114,700	148,760	116,648	116,648
Departmental Capital	-	5,000	14,046	6,200	6,200
Debt Service	32,932	212,556	212,556	212,556	212,556
Transfer Out	-	32,593	32,593	32,593	32,593
Contingency	-	20,000	12,020	30,000	30,000

STORMWATER DEBT SERVICE

Purpose: To provide for the repayment of government debt, collateralized by the full faith and credit of the City's taxing authority. The City has no legal debt limits. The City's projected outstanding debt as of September 30, 2020 is approximately $1.3 million. The outstanding debt consists of a Stormwater Note Payable.

Debt Appropriation by Fund Fiscal Year 2022				
Fund	**Type of Debt**	**Principal**	**Interest**	**Total**
Stormwater Fund	Notes Payable	$ 192,519	$ 20,037	$ 212,556

STORMWATER FUND

The Stormwater department is used to budget for principal and interest payments of the Stormwater Notes Payable entered into by the City in April, 2017. The Notes Payable was issued to finance improvements to the City's stormwater management utility system.

The tables below show a five-year breakdown of the payment schedule for the City's stormwater debt service including the purpose and amount of the issue, interest rate, and maturity date.

DEBT SERVICE SUMMARY					
	FY 2021 Forecast	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**
Principal	$ 188,210	$ 192,519	$ 196,926	$ 201,434	$ 363,964
Interest	24,346	20,037	15,630	11,122	8,302
Stormwater Notes Payable	**$ 212,556**	**$ 212,556**	**$ 212,556**	**$ 212,556**	**$ 372,266**
Total Payments	**$ 212,556**	**$ 212,556**	**$ 212,556**	**$ 212,556**	**$ 372,266**

Debt Type	Purpose of Issue	Amount of Issue	Interest Rate	Maturity Date
Stormwater Notes Payable	Improvements to the City's stormwater management utility system.	$ 1,900,000	2.27%	April 1, 2027

Stormwater Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Funding							
Charges for Services	320,055	528,191	528,191	550,100	550,100	0.00%	-
Grants	-	-	-	-	-	0.00%	-
Interest Income	3,109	4,000	4,000	4,000	4,000	0.00%	-
Appropriation from R/E	-	-	35,126	-	-	0.00%	-
Total Revenue	**323,164**	**532,191**	**567,317**	**554,100**	**554,100**	**0.00%**	**-**
Total Funding	**323,164**	**532,191**	**567,317**	**554,100**	**554,100**	**0.00%**	**-**
Expense							
Wages	77,545	77,006	77,006	77,475	77,475	0.00%	-
Benefits	105,143	51,837	51,837	53,263	53,263	0.00%	-
Total Personnel Services	**182,688**	**128,843**	**128,843**	**130,738**	**130,738**	**0.00%**	**-**
Operating Expense	286,135	114,700	148,760	116,648	116,648	0.00%	-
Departmental Capital	-	5,000	14,046	6,200	6,200	0.00%	-
Debt Service	32,932	212,556	212,556	212,556	212,556	0.00%	-
Transfer Out	-	32,593	32,593	32,593	32,593	0.00%	-
Contingency	-	20,000	12,020	30,000	30,000	0.00%	-
Total Expense	**501,755**	**513,692**	**548,818**	**528,735**	**528,735**	**0.00%**	**-**
Over/(Under)	**(178,591)**	**18,499**	**18,499**	**25,365**	**25,365**	**0.00%**	**-**

Stormwater Fund Revenue

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Charges for Services							
440-000-343905-343	Service Charge-Storm Water	320,055	528,191	528,191	550,100	550,100	0.00%	-
	Total Charges for Services	**320,055**	**528,191**	**528,191**	**550,100**	**550,100**	**0.00%**	**-**
	Grants							
440-000-334703-334	State of Florida - Dept. of Enviro. Protection	-	-	-	-	-	0.00%	-
440-000-337320-337	Broward County - Water & Drainage	-	-	-	-	-	0.00%	-
	Total Grants	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Interest Income							
440-000-389100-389	Proprietary-Interest	3,109	4,000	4,000	4,000	4,000	0.00%	-
	Total Interest Income	**3,109**	**4,000**	**4,000**	**4,000**	**4,000**	**0.00%**	**-**
	Appropriation from Retained Earnings							
440-000-389980-389	Appropriation from Retained Earnings	-	-	35,126	-	-	0.00%	-
	Total Appropriation from R/E	**-**	**-**	**35,126**	**-**	**-**	**0.00%**	**-**
	Total Revenue	**323,164**	**532,191**	**567,317**	**554,100**	**554,100**	**0.00%**	**-**

Stormwater Fund Expense

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
440-315-512100-538	Salaries - Regular	77,125	73,586	73,586	75,055	75,055	0.00%	-
440-315-514000-538	Salaries - Overtime	-	3,000	3,000	2,000	2,000	0.00%	-
440-315-515700-538	Special Pay - Cell Phone	420	420	420	420	420	0.00%	-
	Total Wages	**77,545**	**77,006**	**77,006**	**77,475**	**77,475**	**0.00%**	**-**
	Benefits							
440-315-521100-000	Benefits - FICA	5,699	5,657	5,657	5,741	5,741	0.00%	-
440-315-521200-000	Benefits - Retirement	72,887	21,904	21,904	22,359	22,359	0.00%	-
440-315-521300-000	Benefits - Group Insurance	24,512	23,096	23,096	23,806	23,806	0.00%	-
440-315-521400-000	Benefits - Workers Compensation	2,045	1,180	1,180	1,357	1,357	0.00%	-
	Total Benefits	**105,143**	**51,837**	**51,837**	**53,263**	**53,263**	**0.00%**	**-**
	Personnel Services	**182,688**	**128,843**	**128,843**	**130,738**	**130,738**	**0.00%**	**-**
	Operating Expenses							
440-315-531190-538	Professional Services - Miscellaneous*	34,859	12,000	30,585	12,000	12,000	0.00%	-
440-315-531290-538	Contractual Services*	49,535	70,000	81,475	70,000	70,000	0.00%	-
440-315-531325-538	Fees - Regulatory	6,948	-	-	6,948	6,948	0.00%	-
440-315-532491-538	Education & Registration*	-	200	200	200	200	0.00%	-
440-315-532542-538	Dues & Memberships*	-	1,500	1,500	1,500	1,500	0.00%	-
440-315-534130-538	Repairs - Vehicle*	627	800	800	800	800	0.00%	-
440-315-534710-538	Repairs - Road & Drainage*	8,715	25,000	29,000	20,000	20,000	0.00%	-
440-315-535141-538	Supplies - Landscaping*	30	2,000	2,000	2,000	2,000	0.00%	-
440-315-535410-538	Supplies - Safety Equipment*	483	500	500	500	500	0.00%	-
440-315-535420-538	Supplies - Minor Tools*	893	1,000	1,000	1,000	1,000	0.00%	-
440-315-535620-538	Supplies - Gas & Oil*	1,041	1,700	1,700	1,700	1,700	0.00%	-
440-315-539200-538	Depreciation	183,004	-	-	-	-	0.00%	-
	Operating Expenses	**286,135**	**114,700**	**148,760**	**116,648**	**116,648**	**0.00%**	**-**
	Departmental Capital							
440-315-563370-538	Improvements - Storm Water Drainage	141,793	-	9,046	-	-	0.00%	-
440-315-564300-538	Equipment & Machinery - Computers	-	-	-	1,200	1,200	0.00%	-
440-315-564700-538	Equipment & Machinery - Equipment	-	5,000	5,000	5,000	5,000	0.00%	-
440-315-564999-538	Contra Expense	(141,793)	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**5,000**	**14,046**	**6,200**	**6,200**	**0.00%**	**-**
	Debt Service							
440-315-571890-538	Debt Service Principal - Storm Water	-	183,997	183,997	183,997	192,519	4.63%	8,522
440-315-572890-538	Debt Service Interest - Storm Water	32,932	28,559	28,559	28,559	20,037	0.00%	(8,522)
	Debt Service	**32,932**	**212,556**	**212,556**	**212,556**	**212,556**	**0.00%**	**-**
	Transfer Out							
440-315-591001-538	Enterprise Transfer to General Fund	-	20,593	20,593	20,593	20,593	0.00%	-
440-315-591103-538	Transfer to Road & Bridge	-	12,000	12,000	12,000	12,000	0.00%	-
	Transfer Out	**-**	**32,593**	**32,593**	**32,593**	**32,593**	**0.00%**	**-**
	Contingency							
440-315-599000-538	Contingency	-	20,000	12,020	30,000	30,000	0.00%	-
	Contingency	**-**	**20,000**	**12,020**	**30,000**	**30,000**	**0.00%**	**-**
	Stormwater Total	**501,755**	**513,692**	**548,818**	**528,735**	**528,735**	**0.00%**	**-**

*Related footnote on following page

Stormwater - Footnote Detail

$

Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	Environmental consultant for impaired bodies of water; Driver's License Monitoring Service	12,000	12,000
Contractual Services	Storm Drain System - Maintenance & Clean Out	70,000	70,000
Education & Registration	Water Distribution licensing	200	200
Dues & Memberships	Florida Stormwater Association Membership Dues	1,500	1,500
Repairs - Vehicle	Normal fleet repairs	800	800
Repairs - Road & Drainage	Asphalt/site restoration	20,000	20,000
	Storm Drains (on as-needed/emergency basis)		
Supplies - Landscaping	On-site restorations	2,000	2,000
Supplies - Safety Equipment	Barricades	500	500
	Safety shoes		
	Traffic cones		
Supplies - Minor Tools	Tools < $1,000	1,000	1,000
Supplies - Gas & Oil	Unleaded & diesel fuel	1,700	1,700

Water and Sewer Utility Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Funding							
Charges for Services	12,756,291	12,847,440	12,847,440	12,726,000	12,726,000	0.00%	-
Miscellaneous Income	340,491	27,000	27,000	13,000	13,000	0.00%	-
Interest Income	35,727	40,000	40,000	15,000	15,000	0.00%	-
Total Revenue	**13,132,509**	**12,914,440**	**12,914,440**	**12,754,000**	**12,754,000**	**0.00%**	**-**
Transfer In - General Fund CIP	414,873	417,230	417,230	417,230	417,230	0.00%	-
Appropriation from R/E	-	-	198,096	-	-	0.00%	-
Total Funding	**13,547,382**	**13,331,670**	**13,529,766**	**13,171,230**	**13,171,230**	**0.00%**	**-**
Expense							
Wages	2,809,507	2,858,691	2,858,691	2,858,277	2,858,277	0.00%	-
Benefits	2,440,819	1,566,887	1,566,887	1,597,561	1,597,561	0.00%	-
Total Personnel Services	**5,250,326**	**4,425,578**	**4,425,578**	**4,455,838**	**4,455,838**	**0.00%**	**-**
Operating Expense	4,078,295	4,026,269	4,318,759	3,882,663	4,142,105	6.68%	259,442
Departmental Capital	319	991,400	1,111,442	594,000	594,000	0.00%	-
Transfer Out	5,411,219	3,465,277	3,465,277	3,679,267	3,679,287	0.00%	20
Contingency	-	300,000	84,298	300,000	300,000	0.00%	-
Total Expense	**14,740,159**	**13,208,524**	**13,405,354**	**12,911,768**	**13,171,230**	**2.01%**	**259,462**
Over/(Under)	**(1,192,777)**	**123,146**	**124,412**	**259,462**	**-**	**-100.00%**	**(259,462)**

Water and Sewer Utility Fund Revenue

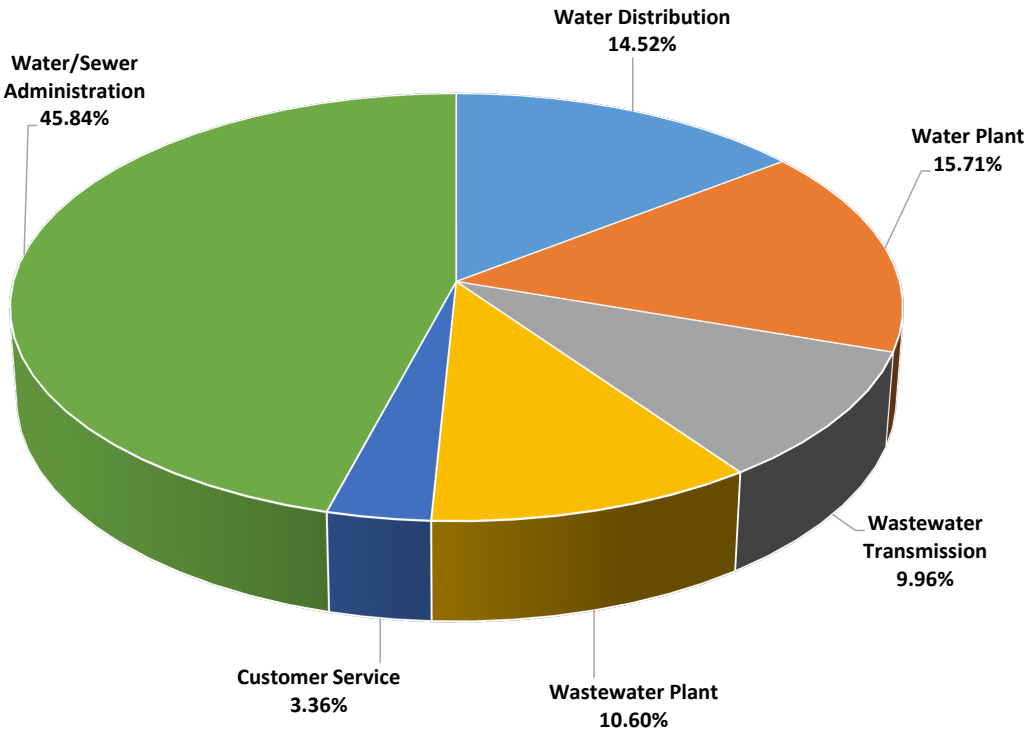
GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Charges for Services							
450-000-343300-343	Service Charge-Water Utility	5,607,998	5,424,224	5,424,224	5,486,000	5,486,000	0.00%	-
450-000-343500-343	Service Charge-Sewer/Wastewater Utility	6,838,067	7,093,216	7,093,216	6,960,000	6,960,000	0.00%	-
450-000-343600-343	Service Charge-Water/Sewer-Meter Fees	9,445	5,000	5,000	5,000	5,000	0.00%	-
450-000-343901-343	Service Charge-Miscellaneous	126,382	200,000	200,000	150,000	150,000	0.00%	-
450-000-343903-343	Service Charge-Billing	102,881	100,000	100,000	100,000	100,000	0.00%	-
450-000-343900-343	Service Charge-Other	154	-	-	-	-	0.00%	-
450-000-349003-349	Fees-Engineer Inspection	71,364	25,000	25,000	25,000	25,000	0.00%	-
	Total Charges for Services	**12,756,291**	**12,847,440**	**12,847,440**	**12,726,000**	**12,726,000**	**0.00%**	**-**
	Miscellaneous Income							
450-000-366700-366	Contribution-Developers & Other	330,887	-	-	-	-	0.00%	-
450-000-369900-369	Other Miscellaneous Revenues	(3,414)	4,000	4,000	-	-	0.00%	-
450-000-369906-369	BMS Revenue	13,000	13,000	13,000	13,000	13,000	0.00%	-
450-000-369907-369	Insurance Reimbursement	18	10,000	10,000	-	-	0.00%	-
	Total Miscellaneous Income	**340,491**	**27,000**	**27,000**	**13,000**	**13,000**	**0.00%**	**-**
	Transfers In							
450-000-381001-381	Inter-Fund Group Trsf In-General	414,873	417,230	417,230	417,230	417,230	0.00%	-
450-000-381300-381	Inter-Fund Group Trsf In-Capital Proj	-	-	-	-	-	0.00%	-
	Total Transfers In	**414,873**	**417,230**	**417,230**	**417,230**	**417,230**	**0.00%**	**-**
	Interest Income							
450-000-389100-389	Proprietary-Interest	35,727	40,000	40,000	15,000	15,000	0.00%	-
	Total Interest Income	**35,727**	**40,000**	**40,000**	**15,000**	**15,000**	**0.00%**	**-**
	Appropriation from Retained Earnings							
450-000-389980-389	Appropriation from Retained Earnings	-	-	198,096	-	-	0.00%	-
	Total Appropriation from R/E	**-**	**-**	**198,096**	**-**	**-**	**0.00%**	**-**
	Total Revenue	**13,547,382**	**13,331,670**	**13,529,766**	**13,171,230**	**13,171,230**	**0.00%**	**-**

Water & Sewer Utility Fund By Category of Expense & Division

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Expense							
Wages	2,809,507	2,858,691	2,858,691	2,858,277	2,858,277	0.00%	-
Benefits	2,440,819	1,566,887	1,566,887	1,597,561	1,597,561	0.00%	-
Total Personnel Services	**5,250,326**	**4,425,578**	**4,425,578**	**4,455,838**	**4,455,838**	**0.00%**	**-**
Operating Expense	4,078,295	4,026,269	4,318,759	3,882,663	4,142,105	6.68%	259,442
Departmental Capital	319	991,400	1,111,442	594,000	594,000	0.00%	-
Transfer Out	5,411,219	3,465,277	3,465,277	3,679,267	3,679,287	0.00%	20
Contingency	-	300,000	84,298	300,000	300,000	0.00%	-
Total Expense	**14,740,159**	**13,208,524**	**13,405,354**	**12,911,768**	**13,171,230**	**2.01%**	**259,462**
Divisions							
Water Distribution	1,927,584	2,284,241	2,365,656	1,644,241	1,912,683	16.33%	268,442
Water Plant	1,996,441	1,883,025	2,015,081	2,069,289	2,069,289	0.00%	-
Wastewater Collection & Trans.	1,177,165	1,480,389	1,486,649	1,312,274	1,312,274	0.00%	-
Wastewater Plant	1,345,448	1,387,800	1,470,756	1,395,861	1,395,861	0.00%	-
Customer Service	400,046	395,324	395,324	443,191	443,191	0.00%	-
Water/Sewer Administration							
Regular Department Expense	2,474,180	2,012,468	2,122,313	2,067,645	2,058,645	-0.44%	(9,000)
Transfer Out	5,411,219	3,465,277	3,465,277	3,679,267	3,679,287	0.00%	20
Contingency	-	300,000	84,298	300,000	300,000	0.00%	-
Depreciation	8,076	-	-	-	-	0.00%	-
Total Water/Sewer Admin.	**7,893,475**	**5,777,745**	**5,671,888**	**6,046,912**	**6,037,932**	**-0.15%**	**(8,980)**
Total Expense	**14,740,159**	**13,208,524**	**13,405,354**	**12,911,768**	**13,171,230**	**2.01%**	**259,462**

Water & Sewer Utility Fund By Division

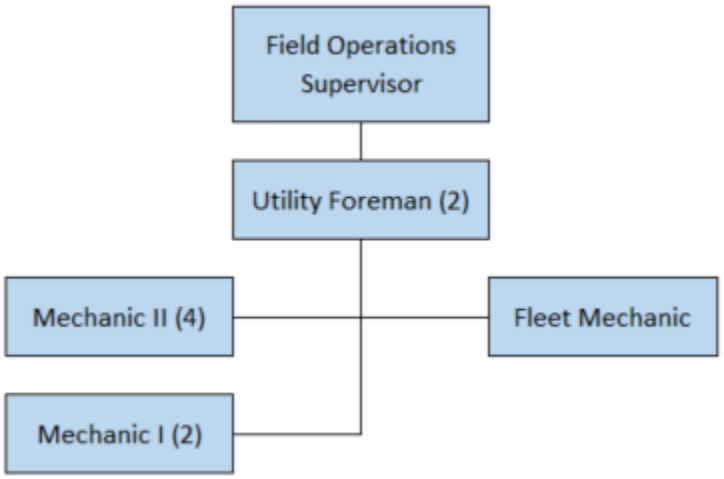
FY 2022 Water & Sewer Utility Fund Expense by Division (%)



WATER DISTRIBUTION

Mission:

To provide responsive, cost-effective, friendly, high quality, and professional service ensuring the water distribution system has accurate water meters, provides safe and reliable potable water service and satisfactory firefighting capability for the community. Provide state of the art service through the installation of an Automated Meter Infrastructure (AMI) system to permit customers to proactively manage their water utilization.



FY 2021 Year to Date Accomplishments:

- Replaced approximately 250 waters meters with new electronic meters.
- Tested 499 water system backflow preventers

Goals for FY 2022:

- Replace the remaining approximately 6,000 waters meters in the water distribution system with new, electronic meters.
- Replacement of the water service lines in the Flamingo Gardens Townhomes.

Performance Measures:

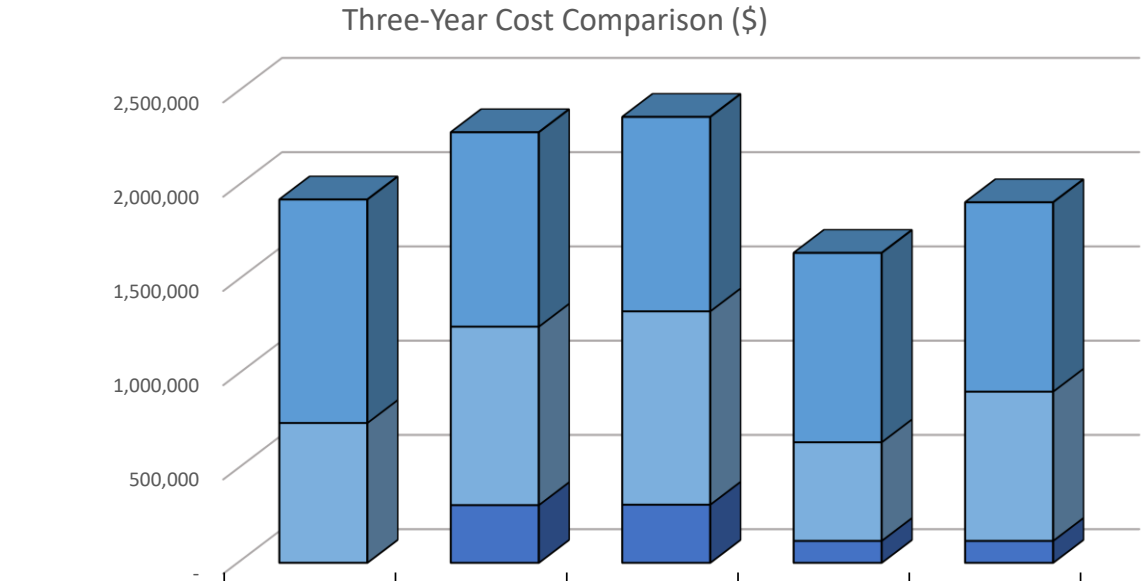
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Distribution System Water Loss (%)	The percentage of produced water that fails to reach customers and cannot otherwise be accounted for through authorized usage.	10.12%	10%	9%
Water Distribution System Integrity	The condition of the water distribution system, expressed as the total annual number of water main leaks & breaks per 100 miles of distribution main piping.	0.00	0.00	2.08

WATER DISTRIBUTION (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Field Operations Supervisor	1	-	1	-	1	-
Utility Foreman	2	-	2	-	2	-
Mechanic II	4	-	4	-	4	-
Mechanic I	2	-	2	-	2	-
Fleet Mechanic	1	-	1	-	1	-
Total	**10**	**-**	**10**	**-**	**10**	**-**
Full-Time Equivalent	**10.0**	**-**	**10.0**	**-**	**10.0**	**-**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	1,185,582	1,031,321	1,031,321	1,004,521	1,004,521
Operating Expenses	741,683	946,720	1,025,795	523,220	791,662
Departmental Capital	319	306,200	308,540	116,500	116,500

Water Distribution

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
450-910-512100-533	Salaries - Regular	609,815	599,444	599,444	602,000	602,000	0.00%	-
450-910-514000-533	Salaries - Overtime	19,751	36,000	36,000	30,000	30,000	0.00%	-
450-910-515700-533	Special Pay - Cell Phone	1,680	1,680	1,680	1,680	1,680	0.00%	-
	Total Wages	**631,246**	**637,124**	**637,124**	**633,680**	**633,680**	**0.00%**	**-**
	Benefits							
450-910-521100-000	Benefits - FICA	45,543	45,471	45,471	47,169	47,169	0.00%	-
450-910-521200-000	Benefits - Retirement	297,090	147,952	147,952	128,885	128,885	0.00%	-
450-910-521300-000	Benefits - Group Insurance	200,868	190,155	190,155	184,205	184,205	0.00%	-
450-910-521400-000	Benefits - Workers Compensation	10,797	9,349	9,349	9,582	9,582	0.00%	-
450-910-521600-000	Benefits - Medical	38	1,270	1,270	1,000	1,000	0.00%	-
	Total Benefits	**554,336**	**394,197**	**394,197**	**370,841**	**370,841**	**0.00%**	**-**
	Personnel Services	**1,185,582**	**1,031,321**	**1,031,321**	**1,004,521**	**1,004,521**	**0.00%**	**-**
	Operating Expenses							
450-910-531190-533	Professional Services - Miscellaneous*	-	120	120	120	120	0.00%	-
450-910-531290-533	Contractual Services*	28,159	130,000	178,000	160,000	160,000	0.00%	-
450-910-532310-533	Rental - Equipment*	1,298	2,000	2,000	2,000	2,000	0.00%	-
450-910-532491-533	Education & Registration*	1,154	2,500	2,500	2,500	2,500	0.00%	-
450-910-534130-533	Repairs - Vehicle*	19,143	18,000	18,000	18,000	18,000	0.00%	-
450-910-534441-533	Maintenance - Mains*	45,235	60,000	60,000	55,000	55,000	0.00%	-
450-910-534450-533	Maintenance - Structures*	5,914	7,500	7,500	7,500	7,500	0.00%	-
450-910-534710-533	Repairs - Road & Drainage*	104,069	85,000	113,432	85,000	85,000	0.00%	-
450-910-535141-533	Supplies - Landscaping*	1,007	3,000	3,000	3,500	3,500	0.00%	-
450-910-535210-533	Supplies - Uniforms*	2,881	3,600	3,600	3,600	3,600	0.00%	-
450-910-535310-533	Supplies - Chemicals*	3,595	4,000	4,000	5,000	5,000	0.00%	-
450-910-535351-533	Supplies - Water Meters & Fittings*	499,026	600,000	602,643	150,000	418,442	178.96%	268,442
450-910-535410-533	Supplies - Safety Equipment*	4,227	5,000	5,000	5,000	5,000	0.00%	-
450-910-535420-533	Supplies - Minor Tools*	5,046	7,000	7,000	7,000	7,000	0.00%	-
450-910-535620-533	Supplies - Gas & Oil*	20,929	19,000	19,000	19,000	19,000	0.00%	-
	Operating Expenses	**741,683**	**946,720**	**1,025,795**	**523,220**	**791,662**	**51.31%**	**268,442**
	Departmental Capital							
450-910-564300-533	Equipment & Machinery - Computers*	-	1,200	3,540	2,500	2,500	0.00%	-
450-910-564520-533	Equipment & Machinery - Truck	-	250,000	250,000	-	-	0.00%	-
450-910-564700-533	Equipment & Machinery - Equipment*	-	39,000	39,000	100,000	100,000	0.00%	-
450-910-564710-533	Equipment & Machinery - Power Tools	2,880	8,000	8,000	8,000	8,000	0.00%	-
450-910-564740-533	Equipment & Machinery - Hydrants*	319	8,000	8,000	6,000	6,000	0.00%	-
450-910-564999-533	Contra Expense	(2,880)	-	-	-	-	0.00%	-
	Departmental Capital	**319**	**306,200**	**308,540**	**116,500**	**116,500**	**0.00%**	**-**
	Water Distribution Total	**1,927,584**	**2,284,241**	**2,365,656**	**1,644,241**	**1,912,683**	**16.33%**	**268,442**

*Related footnote on following page

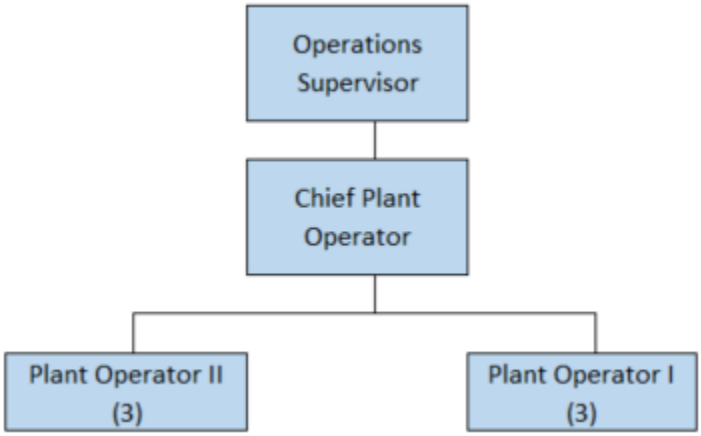
Water Distribution - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Professional Services - Miscellaneous	Driver's License monitoring service	120	120
Contractual Services	Backflow Preventers Testing	70,000	70,000
	Misc. Services	45,000	45,000
	Valve Exercising Program required by Florida law	45,000	45,000
	Total	**160,000**	**160,000**
Rental - Equipment	Special equipment not in inventory	2,000	2,000
Education & Registration	Professional training for Water Distribution licensing requirements	2,500	2,500
Repairs - Vehicle	Normal fleet repairs	18,000	18,000
Maintenance - Mains	To repair water lines	55,000	55,000
Maintenance - Structures	General Building Repairs	7,500	7,500
Repairs - Road & Drainage	To restore streets & sidewalks caused by pipe repairs	85,000	85,000
Supplies - Landscaping	West Utility site landscaping	3,500	3,500
Supplies - Uniforms	Required for safety & identification	3,600	3,600
Supplies - Chemicals	Chemicals required in treatment process	5,000	5,000
Supplies - Water Meters & Fittings	Water meters, BFP's & appurtenances	150,000	418,442
Supplies - Safety Equipment	Cones, barricades, safety shoes, etc.	5,000	5,000
Supplies - Minor Tools	Small hand tools	7,000	7,000
Supplies - Gas & Oil	Unleaded & diesel fuel	19,000	19,000
	Oil & hydraulic fluid		
Equipment & Machinery - Computers	Dell Desktop Replacement (1 - Field Operations Supervisor)	2,500	2,500
Equipment & Machinery - Equipment	ManLift	100,000	100,000
		-	-
	Total	**100,000**	**100,000**
Equipment & Machinery - Hydrants	Replacement of old and unrepairable hydrants, valve boxes, risers, etc.	6,000	6,000

WATER PLANT

Mission:

To provide responsive, cost-effective, friendly, high quality and professional service ensuring the water system provides safe and reliable potable water service and satisfactory firefighting capability for the community.



FY 2021 Year to Date Accomplishments:

- Produced 588.2 million gallons of potable water while maintaining 100% compliance with State, Federal, and Local regulations.

Completed replacement of the 500,000-gallon steel water storage tank at the Utilities complex.

Goals for FY 2022:

- Replace the membranes in treatment trains C & D at an estimated cost of $660,000.
- Continue to meet all potable water demands while maintaining 100% compliance with State, Federal, and Local regulations.

Performance Measures:

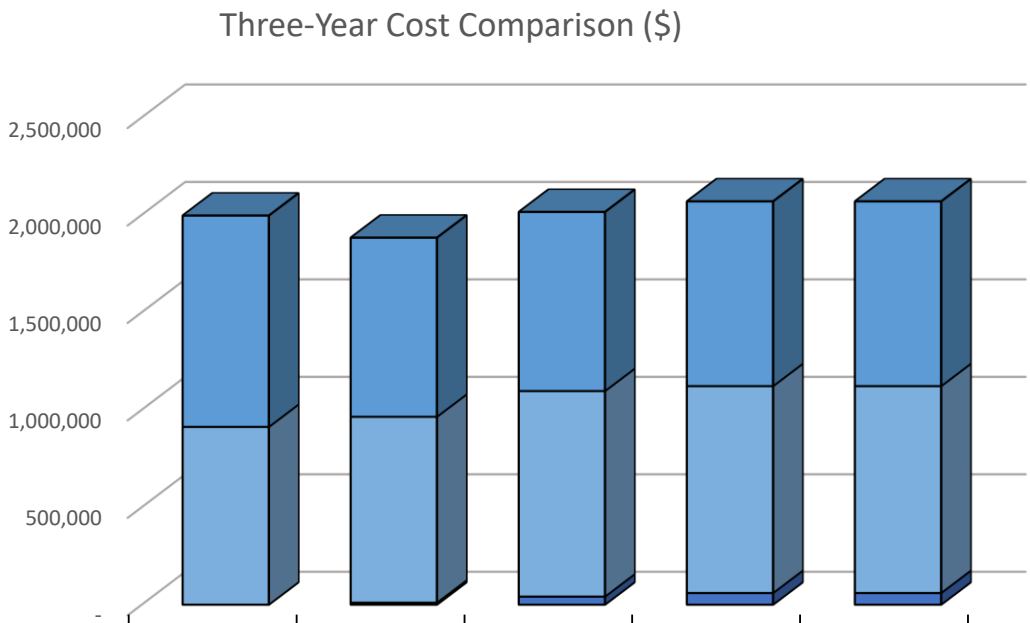
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Drinking Water Compliance Rate (% Days)	The percentage of time each year that a water utility meets all of the health-related drinking water standards in U.S. National Primary Drinking Water Regulations	100%	100%	100%
Water Operating & Maintenance (O&M) Cost per Account	All utility costs related to operations and maintenance per number of customer accts.	$368	$351	$372
Water O&M Cost per million gallons Distributed	All utility costs related to operations and maintenance per quantity of water treated annually.	$4,072	$3,702	$3,927

WATER PLANT (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Operations Supervisor	1	-	1	-	1	-
Chief Plant Operator-Water	1	-	1	-	1	-
Treatment Plant Operator II	3	-	3	-	3	-
Treatment Plant Operator I	3	-	3	-	3	-
Total	**8**	**-**	**8**	**-**	**8**	**-**
Full-Time Equivalent	**8.0**	**-**	**8.0**	**-**	**8.0**	**-**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	1,084,176	918,923	918,923	947,939	947,939
Operating Expenses	912,265	953,702	1,054,624	1,061,350	1,061,350
Departmental Capital	-	10,400	41,534	60,000	60,000

Water Plant

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
450-911-512100-533	Salaries - Regular	561,116	538,955	538,955	539,590	539,590	0.00%	-
450-911-514000-533	Salaries - Overtime	37,986	40,000	40,000	40,000	40,000	0.00%	-
450-911-515700-533	Special Pay - Cell Phone	1,260	1,260	1,260	1,260	1,260	0.00%	-
	Total Wages	**600,362**	**580,215**	**580,215**	**580,850**	**580,850**	**0.00%**	**-**
	Benefits							
450-911-521100-000	Benefits - FICA	44,377	41,036	41,036	41,278	41,278	0.00%	-
450-911-521200-000	Benefits - Retirement	251,664	124,535	124,535	126,654	126,654	0.00%	-
450-911-521300-000	Benefits - Group Insurance	178,349	164,551	164,551	190,357	190,357	0.00%	-
450-911-521400-000	Benefits - Workers Compensation	9,424	8,586	8,586	8,800	8,800	0.00%	-
	Total Benefits	**483,814**	**338,708**	**338,708**	**367,089**	**367,089**	**0.00%**	**-**
	Personnel Services	**1,084,176**	**918,923**	**918,923**	**947,939**	**947,939**	**0.00%**	**-**
	Operating Expenses							
450-911-531190-533	Professional Services - Miscellaneous*	-	100	100	100	100	0.00%	-
450-911-531210-533	Casual & Contract Labor*	12,060	12,100	12,100	13,000	13,000	0.00%	-
450-911-531250-533	Testing Services*	40,192	40,000	40,000	40,000	40,000	0.00%	-
450-911-532491-533	Education & Registration*	307	4,000	4,000	4,000	4,000	0.00%	-
450-911-533431-533	Utilities - Electricity	252,994	290,000	290,000	308,000	308,000	0.00%	-
450-911-533432-533	Utilities - Water & Sewer	379	502	502	500	500	0.00%	-
450-911-534130-533	Repairs - Vehicle*	1,058	2,500	2,500	2,500	2,500	0.00%	-
450-911-534410-533	Maintenance - Contracts*	19,610	10,000	22,400	10,000	10,000	0.00%	-
450-911-534420-533	Maintenance - Electric Systems	2,566	7,000	7,000	7,000	7,000	0.00%	-
450-911-534442-533	Maintenance - Wells*	16,391	25,000	55,000	25,000	25,000	0.00%	-
450-911-534446-533	Maintenance - Instrumentation*	11,464	25,000	36,522	25,000	25,000	0.00%	-
450-911-534450-533	Maintenance - Structures*	42,950	12,000	59,000	100,000	100,000	0.00%	-
450-911-534460-533	Maintenance - Mechanical Equipment*	45,338	35,000	35,000	38,000	38,000	0.00%	-
450-911-535210-533	Supplies - Uniforms*	2,494	3,000	3,000	2,000	2,000	0.00%	-
450-911-535310-533	Supplies - Chemicals*	407,883	430,000	430,000	430,000	430,000	0.00%	-
450-911-535311-533	Supplies - Lab*	2,289	3,500	3,500	6,000	6,000	0.00%	-
450-911-535350-533	Supplies - Filters*	46,191	35,000	35,000	36,750	36,750	0.00%	-
450-911-535410-533	Supplies - Safety Equipment*	2,806	3,000	3,000	3,000	3,000	0.00%	-
450-911-535420-533	Supplies - Minor Tools*	1,337	3,000	3,000	3,000	3,000	0.00%	-
450-911-535620-533	Supplies - Gas & Oil*	3,956	13,000	13,000	7,500	7,500	0.00%	-
	Operating Expenses	**912,265**	**953,702**	**1,054,624**	**1,061,350**	**1,061,350**	**0.00%**	**-**
	Departmental Capital							
450-911-564300-533	Equipment & Machinery - Computer*	-	2,400	4,108	-	-	0.00%	-
450-911-564520-533	Equipment & Machinery - Truck*	-	-	-	55,000	55,000	0.00%	-
450-911-564700-533	Equipment & Machinery - Equipment*	5,056	8,000	37,426	5,000	5,000	0.00%	-
450-911-564999-533	Contra Expense	(5,056)	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**10,400**	**41,534**	**60,000**	**60,000**	**0.00%**	**-**
	Water Plant Total	**1,996,441**	**1,883,025**	**2,015,081**	**2,069,289**	**2,069,289**	**0.00%**	**-**

*Related footnote on following page

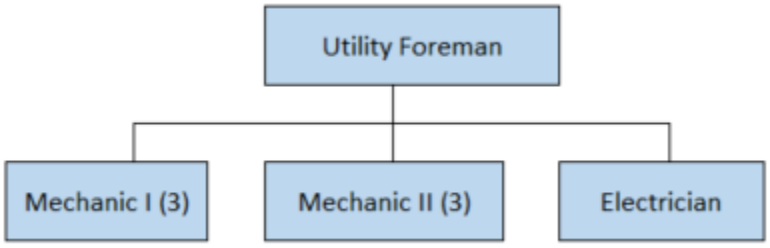
Water Plant - Footnote Detail

Account Name	Footnote Detail	FY 2022 Proposed Budget	$ FY 2022 Adopted Budget
Professional Services - Miscellaneous	Driver's License monitoring service	100	100
Casual & Contract Labor	For special services, as necessary	13,000	13,000
Testing Services	Required water testing by regulatory agencies and for evaluation of treatment process	40,000	40,000
Education & Registration	Miscellaneous professional training for membrane softening and operator licensing requirements	4,000	4,000
Repairs - Vehicle	Normal fleet repairs	2,500	2,500
Maintenance - Contracts	Automatic Switchgear	10,000	10,000
	Generator		
	Transformers		
Maintnenace - Wells	Well repairs	25,000	25,000
Maintenance - Instrumentation	Software	25,000	25,000
	Electronic instrumentation		
Maintenance - Structures	Strip and paint water tank. Paint pump station building.	100,000	100,000
Maintenance - Mechanical Equipment	Regular equipment	38,000	38,000
	High service pumps repairs		
Supplies - Uniforms	Required for safety & identification	2,000	2,000
Supplies - Chemicals	Sulfuric acid	430,000	430,000
Supplies - Lab	Water lab expendables	6,000	6,000
	Minor equipment		
Supplies - Filters	Pre-filters (5 sets)	36,750	36,750
Supplies - Safety Equipment	Safety shoes	3,000	3,000
	Gloves		
	Masks		
Supplies - Minor Tools	Small hand tools	3,000	3,000
Supplies - Gas & Oil	Oil & hydraulic fluid	7,500	7,500
Equipment & Machinery - Truck	Replace V9342 Operator's Truck	55,000	55,000
Equipment & Machinery - Equipment	Pumps and other miscellaneous equipment	5,000	5,000

WASTEWATER COLLECTION & TRANSMISSION

Mission:

To provide responsive, cost-effective, friendly, quality, reliable, and professional service to ensure the wastewater collection system infrastructure is maintained and functioning in a manner to prevent system backups and overflows while minimizing inflow and infiltration.



FY 2021 Year to Date Accomplishments:

- Rehabilitated Lift Station 48, installed approximately 1,200 feet of new sewer force main piping, and rehabilitated 6,400 linear feet of gravity sewer mains.
- Maintained 100% operation of all 82 sewer-pumping stations with no overflows.

Goals for FY 2022:

- Continue rehabilitation of the sewer collection system in the amount of $400,000 per year.
- Rehabilitate four sewer pumping stations at a total estimated cost of $700,000.

Performance Measure:

PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Sewer Collection System Integrity	The condition of the sewer collection system, expressed as the total annual number of main line and lateral stoppages/overflows per 100 miles of collection main pumping	59.84	57.00	58.48

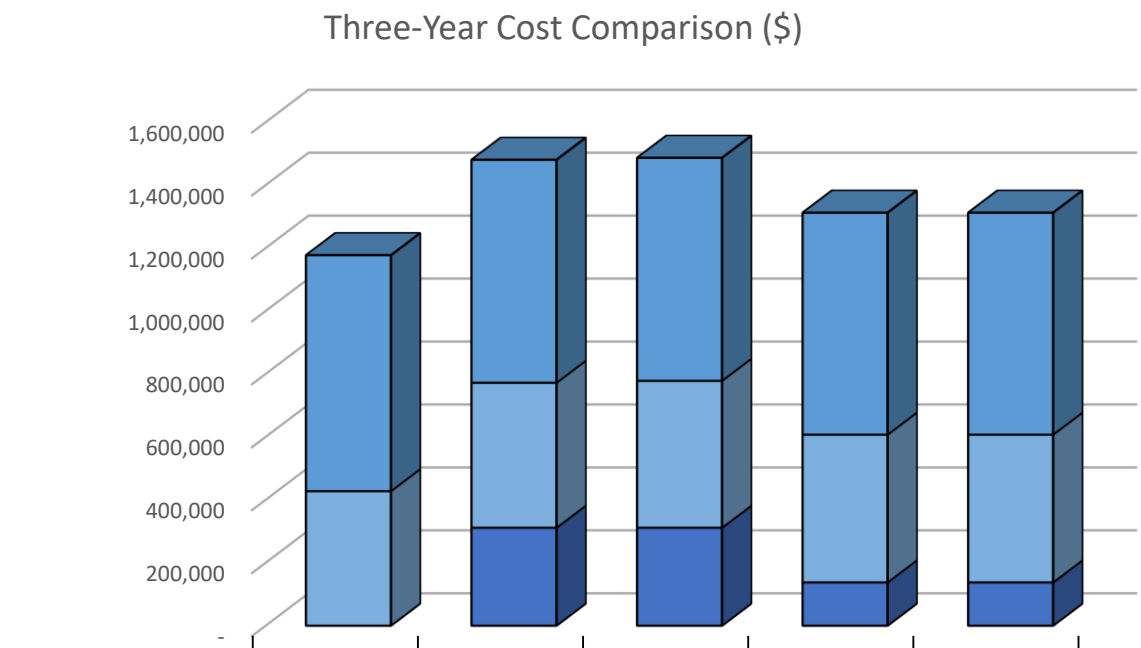
WASTEWATER COLLECTION & TRANSMISSION

(CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Utility Foreman	1	-	1	-	1	-
Electrician	1	-	1	-	1	-
Mechanic II	3	-	3	-	3	-
Mechanic I	3	-	3	-	3	-
Total	**8**	**-**	**8**	**-**	**8**	**-**
Full-Time Equivalent	**8.0**	**-**	**8.0**	**-**	**8.0**	**-**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	749,673	708,559	708,559	705,274	705,274
Operating Expenses	427,492	460,630	466,890	469,500	469,500
Departmental Capital	-	311,200	311,200	137,500	137,500

Wastewater Collection & Transmission

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
450-930-512100-535	Salaries - Regular	402,805	442,887	442,887	453,481	453,481	0.00%	-
450-930-514000-535	Salaries - Overtime	14,243	35,000	35,000	30,000	30,000	0.00%	-
450-930-515700-535	Special Pay - Cell Phone	420	420	420	420	420	0.00%	-
	Total Wages	**417,468**	**478,307**	**478,307**	**483,901**	**483,901**	**0.00%**	**-**
	Benefits							
450-930-521100-000	Benefits - FICA	32,250	33,529	33,529	34,691	34,691	0.00%	-
450-930-521200-000	Benefits - Retirement	178,962	79,815	79,815	85,361	85,361	0.00%	-
450-930-521300-000	Benefits - Group Insurance	115,598	110,955	110,955	95,220	95,220	0.00%	-
450-930-521400-000	Benefits - Workers Compensation	5,395	5,953	5,953	6,101	6,101	0.00%	-
	Total Benefits	**332,205**	**230,252**	**230,252**	**221,373**	**221,373**	**-3.86%**	**(8,879)**
	Personnel Services	**749,673**	**708,559**	**708,559**	**705,274**	**705,274**	**0.00%**	**-**
	Operating Expenses							
450-930-531190-535	Professional Services - Miscellaneous*	-	100	100	-	-	0.00%	-
450-930-532491-535	Education & Registration*	850	3,000	3,000	2,500	2,500	0.00%	-
450-930-533431-535	Utilities - Electricity	83,434	90,000	90,000	99,000	99,000	0.00%	-
450-930-533432-535	Utilities - Water & Sewer	15,321	10,030	10,030	13,000	13,000	0.00%	-
450-930-534130-535	Repairs - Vechicle*	13,718	17,000	23,000	19,000	19,000	0.00%	-
450-930-534441-535	Maintenance - Mains*	39,252	65,000	65,000	60,000	60,000	0.00%	-
450-930-534443-535	Maintenance - Lift Stations*	243,164	230,000	230,000	230,000	230,000	0.00%	-
450-930-534444-535	Repairs & Maintenance - Water*	6,280	6,000	7,400	6,000	6,000	0.00%	-
450-930-534460-535	Maintenance - Mechanical Equipment	1,806	3,000	1,860	3,000	3,000	0.00%	-
450-930-535210-535	Supplies - Uniforms*	2,882	4,000	4,000	3,500	3,500	0.00%	-
450-930-535310-535	Supplies - Chemicals*	5,532	7,500	7,500	8,500	8,500	0.00%	-
450-930-535410-535	Supplies - Saftey Equipment*	3,313	4,000	4,000	5,000	5,000	0.00%	-
450-930-535420-535	Supplies - Minor Tools*	213	5,000	5,000	5,000	5,000	0.00%	-
450-930-535620-535	Supplies - Gas & Oil*	11,727	16,000	16,000	15,000	15,000	0.00%	-
	Operating Expenses	**427,492**	**460,630**	**466,890**	**469,500**	**469,500**	**0.00%**	**-**
	Departmental Capital							
450-930-564300-535	Equipment & Machinery - Computer	-	1,200	1,200	2,500	2,500	0.00%	-
450-930-564520-535	Equipment & Machinery - Truck	-	130,000	130,000	-	-	0.00%	-
450-930-564700-535	Equipment & Machinery - Equipment*	59,500	110,000	110,000	135,000	135,000	0.00%	-
450-930-564728-535	Equipment & Machinery - Equipment*	-	70,000	70,000	-	-	0.00%	-
450-930-564999-535	Contra Expense	(59,500)	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**311,200**	**311,200**	**137,500**	**137,500**	**0.00%**	**-**
	Wastewater Transmission Total	**1,177,165**	**1,480,389**	**1,486,649**	**1,312,274**	**1,312,274**	**0.00%**	**-**

*Related footnote on following page

Wastewater Collection & Transmission - Footnote Detail

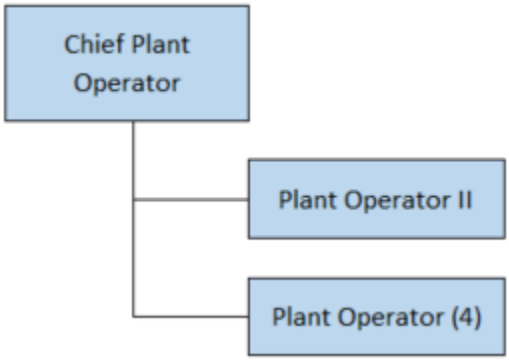
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Education & Registration	Miscellaneous professional training for wastewater transmission licensing requirements	2,500	2,500
Repairs - Vehicle	Normal fleet repairs	19,000	19,000
Maintenance - Mains	Gravity & sewer repairs	60,000	60,000
Maintenance - Lift Stations	Maintenance of lift stations	230,000	230,000
Repairs & Maintenance - Water	Customer sewer services	6,000	6,000
Supplies - Uniforms	Required for safety & identification	3,500	3,500
Supplies - Chemicals	Odor control & disinfectants	8,500	8,500
Supplies - Safety Equipment	Safety shoes	5,000	5,000
	Gloves		
	Masks		
	Barricades		
	Traffic Cones		
Supplies - Minor Tools	Small hand tools	5,000	5,000
Supplies - Gas & Oil	Unleaded & diesel fuel	15,000	15,000
	Oil & hydraulic fluid		
Equipment & Machinery - Computer	Dell Desktop Replacement (1) - Utilities Foreman	2,500	2,500
Equipment & Machinery - Equipment	240 Volt Portable generator	50,000	50,000
	Jet Trailor	85,000	85,000
	Total	**135,000**	**135,000**

WASTEWATER PLANT

Mission:

To provide responsive, cost-effective, friendly, quality, reliable, non-intrusive and professional service to ensure the wastewater treatment plant is maintained and functioning in a manner to prevent system backups.



FY 2021 Year to Date Accomplishments:

- Treated 718 million gallons of wastewater while maintaining 100% compliance with State, Federal, and Local regulations.
- Entered into a contract and commenced with rehabilitation and capacity increase of the City's Deep Injection Well in the amount of $2,843,625.

Goals for FY 2022:

- Continue to maintain treatment levels of service while maintaining 100% compliance with State, Federal, and Local regulations.

Performance Measures:

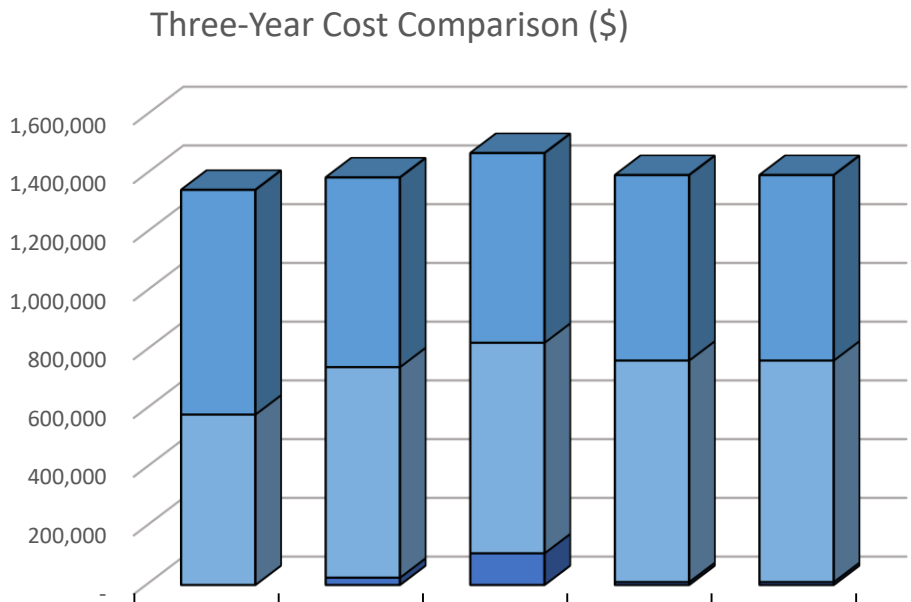
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2022 TARGET
Wastewater Treatment Effectiveness Rate (%)	The percentage of time each year that the utility complies with all applicable effluent quality standards	100%	100%	100%
Sewer O&M Cost per Account	All utility costs related to operations and maintenance per number of customer accounts	$263	$276	$290
Sewer O&M Cost per million gallons Processed	All utility costs related to operations and maintenance per quantity of wastewater treated annually	$3,330	$3,536	$3,740

WASTEWATER PLANT (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Chief Plant Operator-Wastewater	1	-	1	-	1	-
Treatment Plant Operator II	1	-	1	-	1	-
Treatment Plant Operator	4	-	4	-	4	-
Total	**6**	**-**	**6**	**-**	**6**	**-**
Full-Time Equivalent	**6.0**	**-**	**6.0**	**-**	**6.0**	**-**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	765,125	645,900	645,900	631,561	631,561
Operating Expenses	580,323	716,900	716,900	754,300	754,300
Departmental Capital	-	25,000	107,956	10,000	10,000

Wastewater Plant

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
450-931-512100-535	Salaries - Regular	382,840	373,224	373,224	371,000	371,000	0.00%	-
450-931-514000-535	Salaries - Overtime	34,361	35,000	35,000	25,000	25,000	0.00%	-
450-931-515700-535	Special Pay - Cell Phone	420	420	420	420	420	0.00%	-
	Total Wages	**417,866**	**408,644**	**408,644**	**396,420**	**396,420**	**0.00%**	**-**
	Benefits							
450-931-521100-000	Benefits - FICA	30,867	28,241	28,241	28,403	28,403	0.00%	-
450-931-521200-000	Benefits - Retirement	178,628	76,210	76,210	79,756	79,756	0.00%	-
450-931-521300-000	Benefits - Group Insurance	132,142	128,178	128,178	121,220	121,220	0.00%	-
450-931-521400-000	Benefits - Workers Compensation	5,622	4,627	4,627	5,762	5,762	0.00%	-
450-931-521600-000	Benefits - Medical	-	-	-	-	-	0.00%	-
	Total Benefits	**347,259**	**237,256**	**237,256**	**235,141**	**235,141**	**0.00%**	**-**
	Personnel Services	**765,125**	**645,900**	**645,900**	**631,561**	**631,561**	**0.00%**	**-**
	Operating Expenses							
450-931-531190-535	Professional Services - Miscellaneous*	-	100	100	100	100	0.00%	-
450-931-531210-535	Casual & Contract Labor*	12,060	12,100	12,100	12,000	12,000	0.00%	-
450-931-531240-535	Sludge Removal*	130,356	150,000	150,000	150,000	150,000	0.00%	-
450-931-531245-535	Ocean Disposal Charges*	20,182	25,000	25,000	25,000	25,000	0.00%	-
450-931-531250-535	Testing Services*	31,941	38,000	38,000	38,000	38,000	0.00%	-
450-931-532491-535	Education & Registration*	363	3,000	3,000	3,000	3,000	0.00%	-
450-931-533431-535	Utilities - Electricity	229,862	275,000	275,000	302,500	302,500	0.00%	-
450-931-534130-535	Repairs - Vehicle*	1,929	3,000	3,000	3,000	3,000	0.00%	-
450-931-534420-535	Maintenance - Electric Systems*	-	2,000	2,000	2,000	2,000	0.00%	-
450-931-534446-535	Maintenance - Instrumentation*	6,711	10,500	10,500	10,500	10,500	0.00%	-
450-931-534450-535	Maintenance - Structures*	2,307	12,000	12,000	12,000	12,000	0.00%	-
450-931-534460-535	Maintenance - Mechanical Equipment*	26,322	35,000	35,000	35,000	35,000	0.00%	-
450-931-535210-535	Supplies - Uniforms*	2,391	3,000	3,000	3,000	3,000	0.00%	-
450-931-535310-535	Supplies - Chemicals*	110,512	140,000	140,000	150,000	150,000	0.00%	-
450-931-535311-535	Supplies - Lab*	344	2,500	2,500	2,500	2,500	0.00%	-
450-931-535410-535	Supplies - Safety Equipment*	3,869	2,500	2,500	2,500	2,500	0.00%	-
450-931-535420-535	Supplies - Minor Tools*	324	2,000	2,000	2,000	2,000	0.00%	-
450-931-535620-535	Supplies - Gas & Oil*	850	1,200	1,200	1,200	1,200	0.00%	-
	Operating Expenses	**580,323**	**716,900**	**716,900**	**754,300**	**754,300**	**0.00%**	**-**
	Departmental Capital							
450-931-564700-535	Equipment & Machinery - Equipment*	24,450	25,000	41,500	10,000	10,000	0.00%	-
450-931-564724-535	Equipment & Machinery	-	-	66,456	-	-	0.00%	-
450-931-564999-535	Contra Expense	(24,450)	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**25,000**	**107,956**	**10,000**	**10,000**	**0.00%**	**-**
	Wastewater Plant Total	**1,345,448**	**1,387,800**	**1,470,756**	**1,395,861**	**1,395,861**	**0.00%**	**-**

*Related footnote on following page

Wastewater Plant - Footnote Detail

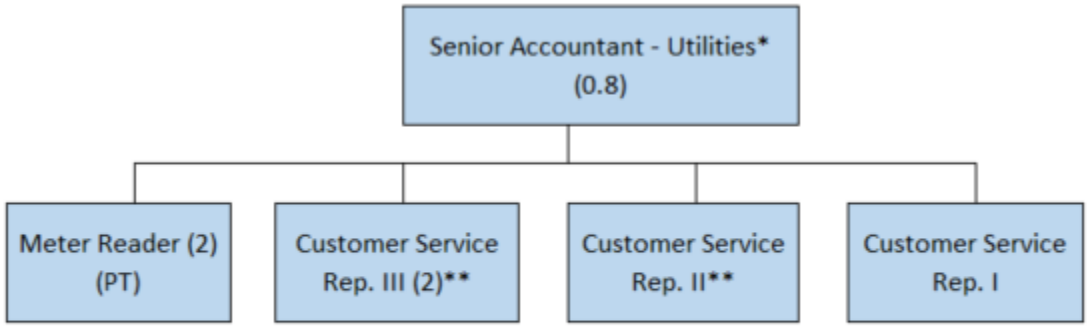
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	Driver's License monitoring service	100	100
Casual & Contract Labor	For special and emergency projects lawn maintenance	12,000	12,000
Sludge Removal	Hauling away and disposal of sludge from processing wastewater	150,000	150,000
Ocean Disposal Charges	Annual payment to Hollywood for ocean effluent disposal	25,000	25,000
Testing Services	Regulatory agencies required testing	38,000	38,000
Education & Registration	Local and State training	3,000	3,000
Repairs - Vehicle	Fleet service	3,000	3,000
Maintenance - Electric Systems	Contract for generator	2,000	2,000
Maintenance - Instrumentation	Wastewater treatment instrumentation	10,500	10,500
Maintenance - Structures	Repair walkways	12,000	12,000
	Routing lines		
	Building repairs		
Maintenance - Mechanical Equipment	Pumps	35,000	35,000
	Motors		
	Mechanical Equipment		
Supplies - Uniforms	Required for safety & identification	3,000	3,000
Supplies - Chemicals	Liquid ferrous sulfate, deodorizer, sodium hyphochlorite, etc.	150,000	150,000
Supplies - Lab	Wastewater lab expendables	2,500	2,500
	Minor equipment		
Supplies - Safety Equipment	Safety shoes	2,500	2,500
	Gloves		
	Masks		
	Barricades		
	Traffic Cones		
Supplies - Minor Tools	Small hand tools	2,000	2,000
Supplies - Gas & Oil	Diesel fuel	1,200	1,200
Equipment & Machinery - Equipment	Pumps and other miscellaneous equipment	10,000	10,000

UTILITIES CUSTOMER SERVICE

Mission:

To provide the most responsive, cost-effective, friendly, high quality, accurate and professional billing and customer service while ensuring effective revenue collection for City utility services.



*Reports to Finance
**Only two (2) of the three (3) positions are filled at one time.

FY 2021 Year to Date Accomplishments:

- Continued highly empathetic, friendly and responsive customer service, which regularly exceeds customer expectations.
- Reviewed old policies and established a plan to update old policies and properly implement new ones.
- Continued remote check deposit procedure, this has reduced the amount of trips to the bank and has shown a large drop in deposit discrepancies that come from the banks check reading software.
- Collaborated with the Utilities department to replace old meters on a case-by-case basis, to provide residents the most accurate information possible with the use of WaterSmart.
- Continued promotion of the Customer Portal - WaterSmart. This allows the City's residents to take full advantage of all of the system's capabilities.
- Conducted a deep search through delinquent accounts identifying accounts that needed liens, updated liens, and identifying account that needed additional assistance
- Halted scheduled shut-offs and late fees due to COVID-19
- Implemented and aggressively promoted utility bill e-mail delivery and the use of the WaterSmart Application.
- Transitioned the customer service portion of the Waste Management contract to Public Works, billing and finance portion remains in UB.

UTILITIES CUSTOMER SERVICE (CONTINUED)

FY 2021 Year to Date Accomplishments continued:

- Continued highly responsive lien search request program by responding to nearly all requests within three business days.
- Provided quality customer service during Covid-19 crisis by staying operational with reduced staff and continuing to get back to residents within a timely manner under the circumstances.
- Drafted new payment arrangement policy
- Modified ordinance for Utility Billing assistance to ensure residents would qualify without being under imminent risk of being shut off due to COVID-19

Goals for FY 2022:

- In conjunction with Utilities and the City Attorney, resolve outstanding collection issues related to customers receiving only sewer service from the City.
- Continuous cross training and customer service training
- Significant increase number of residents receiving utility bills by e-mail and utilizing WaterSmart
- Policy and Procedure handbook to be approved and put into effect.
- Inquire about cost effective technologies that would assist with processing payments.
- Review new bill printing options/vendors
- Review all tasks and duties of employees in department to cross train employees and reassign tasks to streamline processes.

Performance Measures:

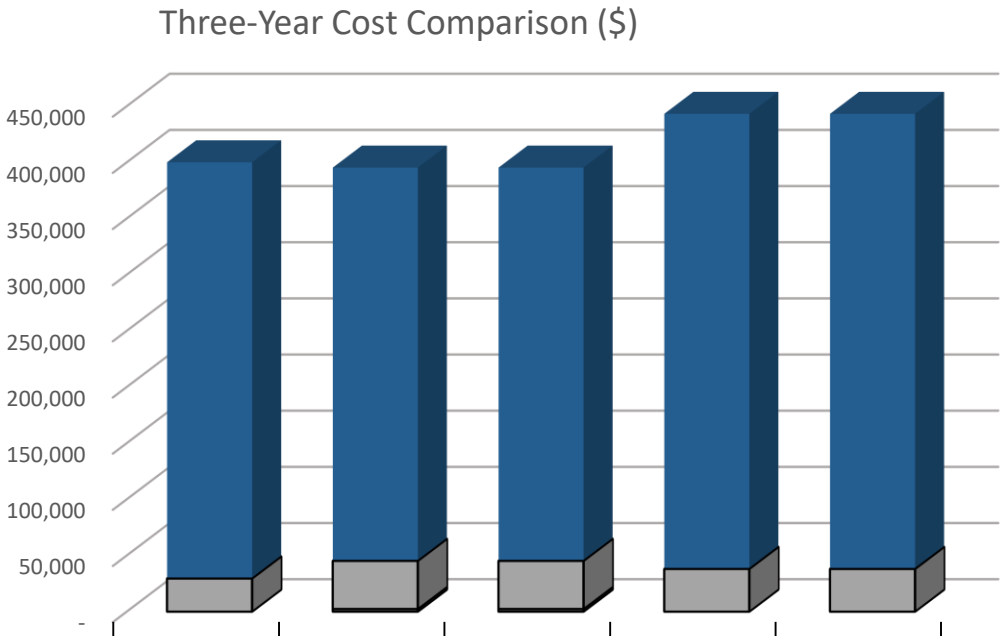
PERFORMANCE MEASURE	INDICATOR	FY 2020 RESULTS	FY 2021 YTD RESULTS	FY 2021 TARGET	FY 2022 TARGET
Utility accounts that receive monthly utility bill by E-mail	Number of utility accounts that receive monthly bill by E-mail	1,770	2,450	2,120	2,600
Utility accounts that are enrolled in WaterSmart	Number of utility accounts that are enrolled in WaterSmart	1,560	1,952	1,950	2,300

UTILITIES CUSTOMER SERVICE (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Customer Service Supervisor	-	-	-	-	-	-
Senior Accountant*	0.8	-	0.8	-	1.0	-
Customer Service Rep. III	1	-	1	-	1	-
Customer Service Rep. II	1	-	1	-	1	-
Customer Service Rep. I	1	-	1	-	1	-
Meter Reader - PT	-	2	-	2	-	2
Total	**3.8**	**2**	**3.8**	**2**	**4.0**	**2**
Full-Time Equivalent	**3.8**	**1.3**	**3.8**	**1.3**	**4.0**	**1.3**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	370,520	350,099	350,099	405,136	405,136
Operating Expenses	29,526	42,825	42,825	38,055	38,055
Departmental Capital	-	2,400	2,400	-	-

Utilities Customer Service

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
450-940-512100-536	Salaries - Regular	179,554	190,748	190,748	208,805	208,805	0.00%	-
450-940-512200-536	Salaries - Other	46,702	48,501	48,501	50,441	50,441	0.00%	-
450-940-514000-536	Salaries - Overtime	561	2,500	2,500	2,500	2,500	0.00%	-
450-940-515800-536	Special Pay - Uniforms	(115)	-	-	-	-	0.00%	-
	Total Wages	**226,702**	**241,749**	**241,749**	**261,746**	**261,746**	**0.00%**	**-**
	Benefits							
450-940-521100-000	Benefits - FICA	17,960	18,169	18,169	19,832	19,832	0.00%	-
450-940-521200-000	Benefits - Retirement	75,523	43,143	43,143	37,240	37,240	0.00%	-
450-940-521300-000	Benefits - Group Insurance	49,328	46,103	46,103	85,325	85,325	0.00%	-
450-940-521400-000	Benefits - Workers Compensation	969	935	935	993	993	0.00%	-
450-940-521600-000	Benefits - Medical	38	-	-	-	-	0.00%	-
	Total Benefits	**143,818**	**108,350**	**108,350**	**143,390**	**143,390**	**0.00%**	**-**
	Personnel Services	**370,520**	**350,099**	**350,099**	**405,136**	**405,136**	**0.00%**	**-**
	Operating Expenses							
450-940-531190-536	Professional Services - Miscellaneous*	954	6,120	6,120	6,120	6,120	0.00%	-
450-940-531228-536	Fees - Paymode Concentrator*	4,892	5,000	5,000	5,000	5,000	0.00%	-
450-940-532401-536	Travel & Per Diem*	-	200	200	200	200	0.00%	-
450-940-532471-536	Printing*	8,221	10,000	10,000	10,000	10,000	0.00%	-
450-940-532491-536	Education & Registration*	-	5,850	5,850	1,000	1,000	0.00%	-
450-940-532542-536	Dues & Memberships*	-	50	50	100	100	0.00%	-
450-940-533411-536	Utilities - Telephone & Internet*	2,999	-	-	-	-	0.00%	-
450-940-534110-536	Repairs - Equipment*	-	200	200	200	200	0.00%	-
450-940-534130-536	Repairs - Vehicle*	376	1,020	1,020	1,050	1,050	0.00%	-
450-940-534410-536	Maintenance - Contracts*	7,421	7,645	7,645	7,645	7,645	0.00%	-
450-940-535110-536	Supplies - Office	1,731	2,040	2,040	2,040	2,040	0.00%	-
450-940-535185-536	Supplies - Special*	135	500	500	500	500	0.00%	-
450-940-535210-536	Supplies - Uniforms	311	500	500	500	500	0.00%	-
450-940-535410-536	Supplies - Safety Equipment*	300	500	500	500	500	0.00%	-
450-940-535620-536	Supplies - Gas & Oil*	1,586	2,200	2,200	2,200	2,200	0.00%	-
450-940-536612-536	Program Expense - Utility Assistance*	600	1,000	1,000	1,000	1,000	0.00%	-
	Operating Expenses	**29,526**	**42,825**	**42,825**	**38,055**	**38,055**	**0.00%**	**-**
	Departmental Capital							
450-940-564300-536	Equipment & Machinery - Computers	-	2,400	2,400	-	-	0.00%	-
	Departmental Capital	**-**	**2,400**	**2,400**	**-**	**-**	**0.00%**	**-**
	Customer Service Total	**400,046**	**395,324**	**395,324**	**443,191**	**443,191**	**0.00%**	**-**

*Related footnote on following page

Utilities Customer Service - Footnote Detail

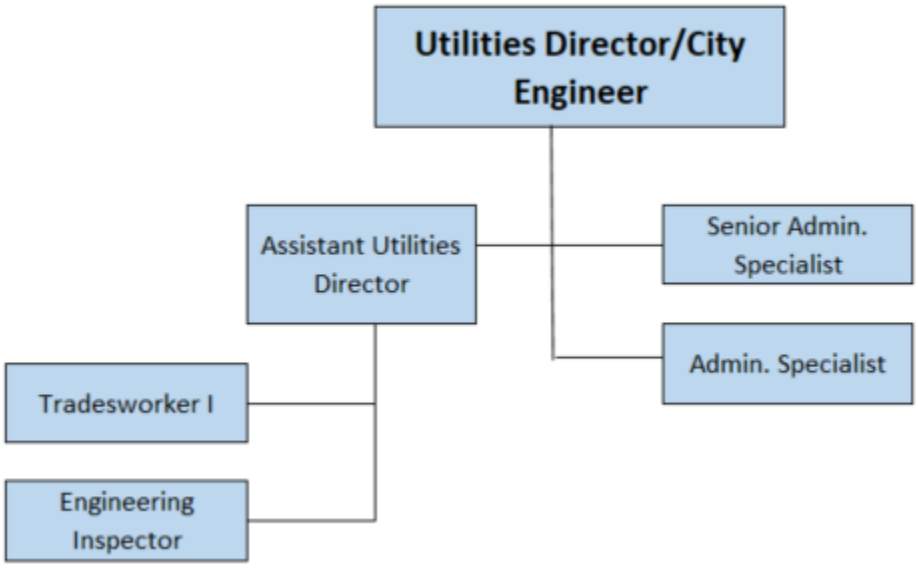
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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services - Miscellaneous	Lien filing fees	6,120	6,120
	Background checks; fingerprinting		
Fees - Paymode Concentrator	Online payment processor	5,000	5,000
Travel & Per Diem	FGFOA Annual Conference (Senior Accountant)	200	200
Printing	Monthly utility bills and delinquency notices	10,000	10,000
Education & Registration	FGFOA Annual Conference (Senior Accountant)	-	-
	Customer Service Training/Misc. Trainings	1,000	1,000
	Total	**1,000**	**1,000**
Dues & Memberships	FGFOA Membership (Senior Accountant)	100	100
Repairs - Equipment	Handheld radios (2)	200	200
Repairs - Vehicle	Ford F150 (2011)	1,050	1,050
	Ford Focus (2012)		
Maintenance - Contracts	BS&A - Work Order Module	2,765	2,765
	BS&A - Utility Billing Module	4,880	4,880
	Total	**7,645**	**7,645**
Supplies - Special	Minor equipment (meter readers)	500	500
	Misc. supplies & services (utility billing)		
Supplies - Safety Equipment	Safety shoes, first aid kits, etc.	500	500
Supplies - Gas & Oil	Service vehicles	2,200	2,200
Program Expense - Utility Assistance	Assistance to residents in financial distress for utility bills	1,000	1,000

WATER & SEWER ADMINISTRATION

Mission:

To effectively manage all activities of the Utilities Department and the Office of the City Engineer to result in excellent services provided at a competitive price.



FY 2021 Year to Date Accomplishments:

- Managed all water. wastewater, and storm water operations in 100% compliance with Federal, State, and Local regulations with no quality-related violations
- Limited water and sewer rate increases to the increase in the consumer price index (CPI)
- Managed a $1.896 million capital plan
- Completed an update to the water, sewer, and storm water utility 10-year financial forecast and implemented new stormwater rates

Goals for FY2022:

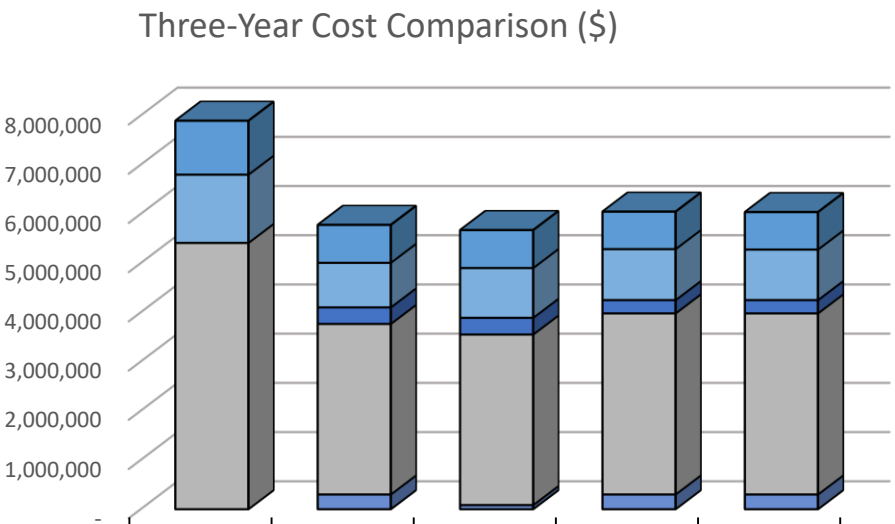
- Manage all water, wastewater, and storm water operations in 100% compliance with Federal, State, and Local regulations with no violations
- Update the Water & Sewer Capital Improvement Master Plan
- Manage a $1.710 million capital plan
- Implementation of Asset Management System

WATER & SEWER ADMINISTRATION (CONTINUED)

Position Listing

Position Summary						
	FY 2020		FY 2021		FY 2022 Proposed	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
Utilities Director/City Engineer	1	-	1	-	1	-
Assistant Utilities Director	1	-	1	-	1	-
Engineering Inspector	1	-	1	-	1	-
Senior Administrative Specialist	1	-	1	-	1	-
Administrative Specialist	1	-	1	-	1	-
Tradesworker I	1	-	1	-	1	-
Total	**6**	**-**	**6**	**-**	**6**	**-**
Full-Time Equivalent	**6.0**	**-**	**6.0**	**-**	**6.0**	**-**

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Personnel Services	1,095,250	770,776	770,776	761,407	761,407
Operating Expenses	1,387,006	905,492	1,011,725	1,036,238	1,027,238
Departmental Capital	-	336,200	339,812	270,000	270,000
Transfer Out	5,411,219	3,465,277	3,465,277	3,679,267	3,679,287
Contingency	-	300,000	84,298	300,000	300,000

Water & Wastewater Administration

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Wages							
450-950-512100-536	Salaries - Regular	513,343	509,632	509,632	498,660	498,660	0.00%	-
450-950-514000-536	Salaries - Overtime	-	500	500	500	500	0.00%	-
450-950-515700-536	Special Pay - Cell Phone	2,520	2,520	2,520	2,520	2,520	0.00%	-
	Total Wages	**515,863**	**512,652**	**512,652**	**501,680**	**501,680**	**0.00%**	**-**
	Benefits							
450-950-521100-000	Benefits - FICA	37,319	37,194	37,194	38,148	38,148	0.00%	-
450-950-521200-000	Benefits - Retirement	408,212	96,153	96,153	92,294	92,294	0.00%	-
450-950-521300-000	Benefits - Group Insurance	126,902	118,694	118,694	123,050	123,050	0.00%	-
450-950-521400-000	Benefits - Workers Compensation	6,954	6,083	6,083	6,235	6,235	0.00%	-
	Total Benefits	**579,387**	**258,124**	**258,124**	**259,727**	**259,727**	**0.00%**	**-**
	Personnel Services	**1,095,250**	**770,776**	**770,776**	**761,407**	**761,407**	**0.00%**	**-**
	Operating Expenditures							
450-950-531100-536	Professional Services*	142,375	60,000	80,000	70,000	70,000	0.00%	-
450-950-531130-536	Professional Services - Engineering*	66,640	30,000	108,233	80,000	80,000	0.00%	-
450-950-531150-536	Professional Services - Legal	-	5,000	5,000	5,000	5,000	0.00%	-
450-950-531170-536	Professional Services - Accounting/Audit*	8,063	11,250	11,250	11,250	11,250	0.00%	-
450-950-531290-536	Contractual Services*	66,070	125,000	125,000	170,000	161,000	-5.29%	(9,000)
450-950-531325-536	Fees - Regulatory*	25,481	36,000	36,000	36,000	36,000	0.00%	-
450-950-532310-536	Rental - Equipment*	7,739	8,450	8,450	7,500	7,500	0.00%	-
450-950-532401-536	Travel & Per Diem*	1,149	5,500	5,500	6,000	6,000	0.00%	-
450-950-532471-536	Printing*	520	600	600	600	600	0.00%	-
450-950-532491-536	Education & Registration*	65	1,300	1,300	1,300	1,300	0.00%	-
450-950-532510-536	Insurance - Liability*	376,055	459,769	459,769	483,488	483,488	0.00%	-
450-950-532542-536	Dues & Memberships*	7,278	7,500	7,500	7,500	7,500	0.00%	-
450-950-533411-536	Utilities - Telephone & Internet*	44,860	46,523	46,523	44,000	44,000	0.00%	-
450-950-534120-536	Repairs - Office Equipment	-	1,000	1,000	1,000	1,000	0.00%	-
450-950-534130-536	Repairs - Vehicle	1,728	2,000	2,000	2,000	2,000	0.00%	-
450-950-534160-536	Repairs - Building & Property*	20,344	12,000	20,000	14,000	14,000	0.00%	-
450-950-534210-536	Maintenance - Communications*	-	800	800	800	800	0.00%	-
450-950-534410-536	Maintenance - Contracts*	7,970	8,700	8,700	8,700	8,700	0.00%	-
450-950-535110-536	Supplies - Office	5,333	9,600	9,600	9,500	9,500	0.00%	-
450-950-535120-536	Supplies - Custodial	2,986	3,500	3,500	3,500	3,500	0.00%	-
450-950-535160-536	Supplies - Data Processing*	1,357	3,100	3,100	3,100	3,100	0.00%	-
450-950-535170-536	Postage*	34,661	38,000	38,000	38,000	38,000	0.00%	-
450-950-535190-536	Supplies - Other*	998	1,000	1,000	1,000	1,000	0.00%	-
450-950-535410-536	Supplies - Safety Equipment	450	500	500	500	500	0.00%	-
450-950-535620-536	Supplies - Gas & Oil	1,874	2,400	2,400	2,400	2,400	0.00%	-
450-950-536611-536	Program Expense - Water Conservation*	24,706	26,000	26,000	29,100	29,100	0.00%	-
450-950-539100-519	Donations	2,500	-	-	-	-	0.00%	-
450-950-539200-536	Depreciation	527,728	-	-	-	-	0.00%	-
450-950-539400-536	Bad Debt	8,076	-	-	-	-	0.00%	-
	Operating Expenditures	**1,387,006**	**905,492**	**1,011,725**	**1,036,238**	**1,027,238**	**-0.87%**	**(9,000)**

Water & Wastewater Administration

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Departmental Capital							
450-950-564200-536	Equipment & Machinery - Furniture & Equip.	-	-	3,612	-	-	0.00%	-
450-950-564300-536	Equipment & Machinery - Computers*	-	1,200	1,200	-	-	0	-
450-950-564320-536	Equipment & Machinery - Software Programs*	-	200,000	200,000	200,000	200,000	0	-
450-950-566000-536	Building Improvements - Buildings*	-	135,000	135,000	70,000	70,000	0	-
	Departmental Capital	**-**	**336,200**	**339,812**	**270,000**	**270,000**	**0.00%**	**-**
	Transfer Out							
450-950-591001-536	Enterprise Transfer to General	788,219	1,574,675	1,574,675	1,574,675	1,574,675	0	-
450-950-591103-581	Enterprise Transfer to Road & Bridge	-	17,302	17,302	17,302	17,302	0	-
450-950-591453-536	Enterprise Transfer to Capital Improvement	4,623,000	1,873,300	1,873,300	2,087,290	2,087,310	0	20
	Transfer Out	**5,411,219**	**3,465,277**	**3,465,277**	**3,679,267**	**3,679,287**	**0.00%**	**20**
	Contingency							
450-950-599000-536	Contingency	-	300,000	84,298	300,000	300,000	0	-
	Contingency	**-**	**300,000**	**84,298**	**300,000**	**300,000**	**0.00%**	**-**
	Water & Wastewater Admin. Total	**7,893,475**	**5,777,745**	**5,671,888**	**6,046,912**	**6,037,932**	**-0.15%**	**(8,980)**

*Related footnote on following page

Water & Wastewater Administration - Footnote Detail

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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Professional Services	GIS System Services	40,000	40,000
	Grant Writing Services	10,000	10,000
	Annual Water Quality Report	5,000	5,000
	Miscellaneous	15,000	15,000
	Total	**70,000**	**70,000**
Professional Services - Engineering	Compliance Plan for Revised Lead & Copper Rule	40,000	40,000
	Engineering Services as Needed	40,000	40,000
	Total	**80,000**	**80,000**
Professional Services - Accounting/Audit	Utilities share of annual City financial audit	11,250	11,250
Contractual Services	Pest Control	4,000	4,000
	Lake Maintenance	2,000	2,000
	Janitorial Service	15,000	15,000
	Backflow Prevention and Locating Services	70,000	70,000
	Meter AMI Software Maint.	28,000	28,000
	GIS Software Licenses	9,000	9,000
	WaterSmart App Hosting	31,000	31,000
	Sunshine One Call	2,000	2,000
	Total (hard code error caused $9K overage in Proposed Budget)	**170,000**	**161,000**
Fees - Regulatory	Operating Permits (County, Fl Dep of Envir Protection)	36,000	36,000
	Licenses		
Rental - Equipment	Copier; substitute machinery	7,500	7,500
Travel & Per Diem	Travel & per diem expenses associated with FSAWWA, FWRC, and AWWA conferences	6,000	6,000
Printing	Special notices	600	600
	Forms		
	Door hangers		
	Legal notices		
Education & Registration	FSAWWA Conference (2 Employees)	650	650
	Florida Water Resources Conference (2 Employees)	650	650
	Total	**1,300**	**1,300**
Insurance - Liability	Property, General Auto Liability	483,488	483,488
	Tank		
Dues & Memberships	AWWA Membership	4,175	4,175
	Florida Stormwater Association	800	800
	SE Desalting Association	250	250
	SE Florida Utility Council	475	475
	ARC GIS Online Fieldworker License	1,750	1,750
	Amazon Prime Portion	50	50
	Total	**7,500**	**7,500**
Utilities - Telephone, Internet, Cable	AT&T Services	20,988	20,988
	Comcast Services	16,675	16,675
	Ring Central Services	3,640	3,640
	Verizon Services	5,220	5,220
	Total	**46,523**	**46,523**
Repairs - Building & Property	Routine repairs	14,000	14,000
Maintenance - Communications	Maintain City radios	800	800
Maintenance - Contracts	Equipment leases/elevator	3,500	3,500
	CAD software licenses	1,100	1,100
	Meter reading handheld software/hardware	4,100	4,100
	Total	**8,700**	**8,700**
Supplies - Data Processing	Stock paper	3,100	3,100
	Toner & ink cartridges		
	Replacement parts & peripherals		
	Misc. software		
Postage	Primarily monthly utility bills, miscellaneous other correspondence	38,000	38,000

Water & Wastewater Administration - Footnote Detail

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Account Name	Footnote Detail	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Supplies - Other	Small office equipment	1,000	1,000
	Emergency supplies		
Program Expense - Water Conservation	Payments to Broward County in support of water conservation	29,100	29,100
Equipment & Machinery - Software Programs	Computerized Asset Management and Work Order Management System	200,000	200,000
Building Improvements - Buildings	Reroof Water Plant	70,000	70,000
	Cholorine Building	-	-
	Centrifuge Building	-	-
	Total	**70,000**	**70,000**

Water and Sewer Renewal & Replacement Fund

$	FY 2020	FY 2021		FY 2022			
	Actuals	Original Budget	Amended Budget As Of 7/27/2021	Proposed Budget	Adopted Budget	% Over/ (Under) FY 2022 Proposed	$ Over/ (Under) FY 2022 Proposed
Funding							
Interest Income	2,813	-	-		-	0.00%	-
Appropriation from Retained Earnings	-	-	130,961		-	0.00%	-
Total Funding	**2,813**	**-**	**130,961**	**-**	**-**	**0.00%**	**-**
Expense							
Operating Expense	14,136	-	130,961		-	-	-
Capital Outlay	-	-	-		-	0.00%	-
Total Expense	**14,136**	**-**	**130,961**	**-**	**-**	**0.00%**	**-**
Over/(Under)	**(11,323)**	**-**	**-**	**-**	**-**	**0.00%**	**-**

Water and Sewer Renewal & Replacement Fund

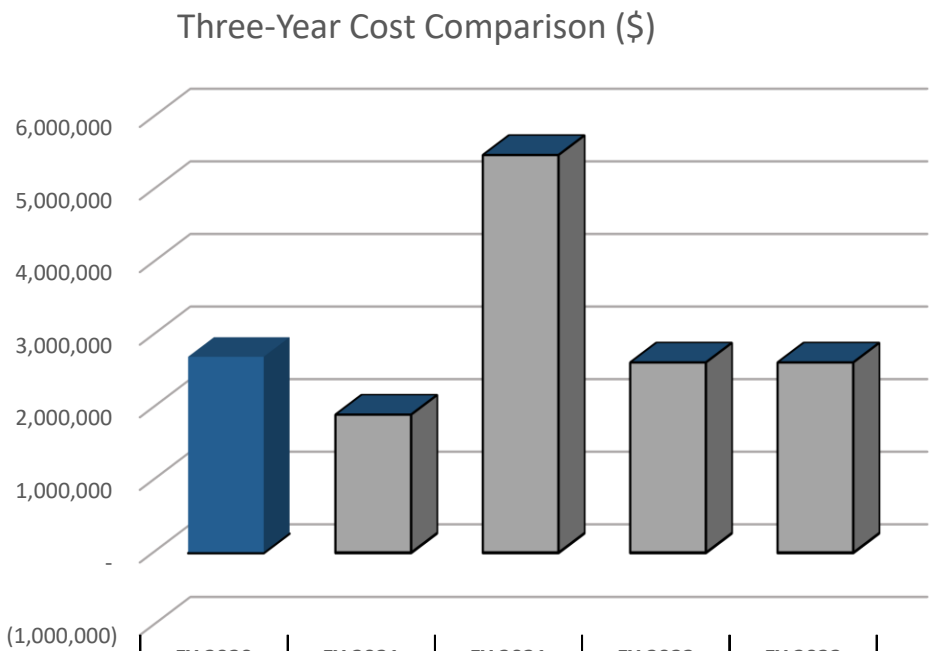
GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Interest Income							
452-000-389100-389	Proprietary-Interest	2,813	-	-		-	0.00%	-
	Total Interest Income	**2,813**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Appropriation from Retained Earnings							
452-000-389980-389	Appropriation from Retained Earnings	-	-	130,961		-	0.00%	-
	Total Appropriation from R/E	**-**	**-**	**130,961**	**-**	**-**	**0.00%**	**-**
	Total Revenue	**2,813**	**-**	**130,961**	**-**	**-**	**0.00%**	**-**

WATER/SEWER CAPITAL IMPROVEMENT FUND

Mission:

To manage capital projects and infrastructure replacement from concept to completion, providing cost-effective projects, which maximize the availability of potential grants and which fully address City requirements, on time and within budget, ensuring all necessary coordination between contractors, the City, the community, and all affected governmental agencies. These projects aim to enhance the City's water and sewer capabilities.

Budget Summary



	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Proposed	FY 2022 Adopted
Operating Expense	2,705,158	-	-	-	-
Capital Outlay	(1)	1,896,000	5,472,303	2,615,010	2,615,010
Transfers Out	-	12,300	12,300	12,300	12,300

Water and Sewer CIP Fund

GL Number	$	FY 2020 Actuals	FY 2021 Original Budget	FY 2021 Amended Budget As Of 7/27/2021	FY 2022 Proposed Budget	FY 2022 Adopted Budget	FY 2022 % Over/ (Under) FY 2022 Proposed	FY 2022 $ Over/ (Under) FY 2022 Proposed
	Funding							
453-000-324210-324	Impact Fees	28,952	25,000	25,000	20,000	20,000	0.00%	-
	Grants	-	-	-	500,000	500,000	0.00%	-
453-000-366700-366	Contribution-Developers & Others	7,865	-	-		-	0.00%	-
453-000-389100-389	Interest Income	44,746	10,000	10,000	20,000	20,000	0.00%	-
453-000-389980-389	Appropriation from Retained Earnings	-	-	3,576,303		-	0.00%	-
	Total Revenue	**81,563**	**35,000**	**3,611,303**	**540,000**	**540,000**	**0.00%**	**-**
453-000-381450-381	Transfer In from Water/Sewer	4,623,000	1,873,300	1,873,300	2,087,310	2,087,310	0.00%	-
	Total Transfers In	**4,623,000**	**1,873,300**	**1,873,300**	**2,087,310**	**2,087,310**	**0.00%**	**-**
	Total Funding	**4,704,563**	**1,908,300**	**5,484,603**	**2,627,310**	**2,627,310**	**0.00%**	**-**
	Expense							
	Operating Expense	2,705,158	-	-		-	0.00%	-
	Capital Outlay	(1)	1,896,000	5,472,303	2,615,010	2,615,010	0.00%	-
453-950-581001-581	Interfund Transfers Out	-	12,300	12,300	12,300	12,300	0.00%	-
	Total Expense	**2,705,157**	**1,908,300**	**5,484,603**	**2,627,310**	**2,627,310**	**0.00%**	**-**
	Over/(Under)	**1,999,406**	**-**	**-**	**-**	**-**	**0.00%**	**-**

Water and Sewer Fund Five-Year CIP Plan

Project Name ($)	2021 Amended Budget	2022	2023	2024	2025	2026	Total FY 2022 - FY 2026
FUNDING							
Other CIP Fund Revenue	35,000	40,000	25,000	15,000	-	-	80,000
Grants		500,000					500,000
Water/Sewer Fund Transfer In	1,873,300	2,087,290	3,125,000	3,615,000	3,712,134	3,037,134	15,576,558
Total Funding	**1,908,300**	**2,627,290**	**3,150,000**	**3,630,000**	**3,712,134**	**3,037,134**	**16,156,558**
EXPENSE							
Water System							
Control Software	-	-	-	-	-		-
Water Treatment Plant Rehabilitation	660,000	660,000	-	-	-		660,000
Flamingo Gardens Townhouses Water Svc Lines Replacement		250,000					250,000
Rehabilitation of Water Supply Wells #6 & #8		200,000					200,000
Forecast Capital Outlay Funding		155,010	160,187	165,538	171,067	176,780	828,582
Total Water Treatment & Supply	**660,000**	**1,265,010**	**160,187**	**165,538**	**171,067**	**176,780**	**1,938,582**
Wastewater System							
Gravity Sewer Improvements	1,036,000	400,000	400,000	400,000	400,000	500,000	2,100,000
Lift Station Rehabilitation	869,930	200,000	300,000	200,000	995,000	195,000	1,890,000
Force Main re-route 90 Ave to Repump 55	736,000	-	-	-	-		-
WWTP Aeration System Retrofit		750,000					750,000
Stabilization Program	-	-	250,000	250,000	-		500,000
Headworks*	-	-	-	-	2,000,000	2,000,000	4,000,000
Forecast Capital Outlay Funding		-	160,187	165,538	171,067	176,780	673,572
Total Wastewater Treatment Plant	**2,641,930**	**1,350,000**	**1,110,187**	**1,015,538**	**3,566,067**	**2,871,780**	**9,913,572**
Total Water Sewer CIP Projects	**3,301,930**	**2,615,010**	**1,270,374**	**1,181,076**	**3,737,134**	**3,048,560**	**11,852,154**

Notes - * Impact Fee Eligible

PROJECT DETAIL	
Project Name:	Flamingo Gardens Townhomes Water Service Lines Replacement
Project Dept./Division:	910 Water Dist.
Project Duration (FY):	FY 2022
Project Location:	Flamingo Gardens Townhomes neighborhood
Project Description/Purpose for Project:	
Replacement of deteriorating water service lines in the Flamingo Gardens Townhomes neighborhood, which are currently breaking at a high rate compared with the rest of the City.	

Operating Budget Impact:
N/A
If competitive bidding or professional negotiation is required, explain:
Competitive bidding for a construction contract will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants		-					-
Capital Projects Fund		250,000					250,000
Total Funding	**-**	**250,000**	**-**	**-**	**-**	**-**	**250,000**

PROJECT COSTS	PRIOR YEARS*	2022	2022	2023	2024	2025	Total FY 22-FY 26
Design		25,000					25,000
Construction		225,000					225,000
Other Costs							-
Total Project Costs	**-**	**250,000**	**-**	**-**	**-**	**-**	**250,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Water Treatment Plant Rehabilitation
Project Dept./Division:	911 Water Plant
Project Duration (FY):	FY 2022
Project Location:	Water Treatment Plant
Project Description/Purpose for Project:	
Replacement of treatment membranes. Existing membranes are over 20 years old and have reached the end of their useful lives.	

Operating Budget Impact:
N/A
If competitive bidding or professional negotiation is required, explain:
Competitive bidding for a rehabilitation contract will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants		-					-
Capital Projects Fund	660,000	660,000					1,320,000
Total Funding	**660,000**	**660,000**	**-**	**-**	**-**	**-**	**1,320,000**

PROJECT COSTS	PRIOR YEARS*	2022	2022	2023	2024	2025	Total FY 22-FY 26
Design	60,000	60,000					120,000
Construction	600,000	600,000					1,200,000
Other Costs							-
Total Project Costs	**660,000**	**660,000**	**-**	**-**	**-**	**-**	**1,320,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Rehabilitation of Water Supply Wells #6 & #8
Project Dept./Division:	911 Water Plant
Project Duration (FY):	FY 2022
Project Location:	Water Treatment Plant

Project Description/Purpose for Project:

Rehabilitate water supply wells #6 & #8, which have experienced reduced production over the past year.

Operating Budget Impact:

N/A

If competitive bidding or professional negotiation is required, explain:

Competitive bidding for a rehabilitation contract will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants		-					-
Capital Projects Fund		200,000					200,000
Total Funding	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

PROJECT COSTS	PRIOR YEARS*	2022	2022	2023	2024	2025	Total FY 22-FY 26
Design		40,000					40,000
Construction		160,000					160,000
Other Costs							-
Total Project Costs	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Gravity Sewer Rehabilitation FY 2022
Project Dept./Division:	930 WW Transmission
Project Duration (FY):	FY 2022
Project Location:	City-wide

Project Description/Purpose for Project:

Rehabilitation of gravity sewer lines and manholes in order to control and reduce the infiltation and inflow of non-wastewater sources into the sewer system.

Operating Budget Impact:

N/A

If competitive bidding or professional negotiation is required, explain:

Competitive bidding for a construction contract will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants		-					-
Capital Projects Fund		400,000					400,000
Total Funding	**-**	**400,000**	**-**	**-**	**-**	**-**	**400,000**

PROJECT COSTS	PRIOR YEARS*	2022	2022	2023	2024	2025	Total FY 22-FY 26
Design		-					-
Construction		400,000					400,000
Other Costs							-
Total Project Costs	**-**	**400,000**	**-**	**-**	**-**	**-**	**400,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Lift Station #46 Rehabilitation
Project Dept./Division:	930 WW Transmission
Project Duration (FY):	FY 2022
Project Location:	SW 88 Ave & SW 56 Place
Project Description/Purpose for Project:	
Rehabilitation of deteriorated sewer lift station wet well and installation of submersible pumps.	

Operating Budget Impact:
N/A
If competitive bidding or professional negotiation is required, explain:
City has annual contract for lift station rehabilitation. No additional bidding required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants		-					-
Capital Projects Fund		200,000					200,000
Total Funding	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

PROJECT COSTS	PRIOR YEARS*	2022	2022	2023	2024	2025	Total FY 22-FY 26
Design		-					-
Construction		200,000					200,000
Other Costs							-
Total Project Costs	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	WWTP Aeration System Retrofit
Project Dept./Division:	931 WW Transmission
Project Duration (FY):	FY 2022
Project Location:	Wastewater Treatment Plant

Project Description/Purpose for Project:

Relacement of coarse bubble aeration diffusers with fine bubble diffusers.
Project will result in energy savings due to increased aeration efficiency.

Operating Budget Impact:

N/A

If competitive bidding or professional negotiation is required, explain:

Competitive bidding for a construction contract will be required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants		500,000					500,000
Capital Projects Fund		250,000					250,000
Total Funding	-	750,000	-	-	-	-	750,000

PROJECT COSTS	PRIOR YEARS*	2022	2022	2023	2024	2025	Total FY 22-FY 26
Design		75,000					75,000
Construction		600,000					600,000
Other Costs		75,000					75,000
Total Project Costs	-	750,000	-	-	-	-	750,000

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PROJECT DETAIL	
Project Name:	Stabilization Program
Project Dept./Division:	Utilities - Wastewater Plant (931)
Project Duration (FY):	FY 2022 - FY 2026
Project Location:	Wastewater Plant



Project Description/Purpose for Project:

Replace deteriorating components of Wastewater Treatment Plant (WWTP). The metal components of WWTP deteriorate over time due to exposure to corrosive enviroment/conditions.

Operating Budget Impact:

No future impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

Project includes construction by outside resources. Bidding is required.

FUNDING SOURCES	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
FUNDING							
Grants	-	-	-	-	-	-	-
Water/Sewer CIP Fund	-	-	250,000	250,000		-	500,000
Total Funding	**-**	**-**	**250,000**	**250,000**	**-**	**-**	**500,000**

PROJECT COSTS	PRIOR YEARS*	2022	2023	2024	2025	2026	Total FY 22-FY 26
Design	-	-	-	-	-	-	-
Construction	-	-	250,000	250,000		-	500,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**250,000**	**250,000**	**-**	**-**	**500,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CITY OF Cooper City
Someplace Special

PROJECT DETAIL

Project Name:	Headworks
Project Dept./Division:	Utilities - Wastewater Plant (931)
Project Duration (FY):	FY 2023 - FY 2027
Project Location:	Wastewater Plant



Project Description/Purpose for Project:

Construct a pre-treatment facility at the Wastewater Treatment Plant to remove debris and grit, and provide improved odor control. The current facilities do not include pre-treatment, allowing debris to travel through the treatment plants, which reduces treatment efficiency and also damages components.

Operating Budget Impact:

No future impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

Project includes construction by outside resources. Bidding is required.

FUNDING SOURCES	PRIOR YEARS*	2023	2024	2025	2026	2027	Total FY 23-FY 27
FUNDING							
Grants	-	-	-	-	-	-	-
Water/Sewer CIP Fund	-	-	-	2,000,000	2,000,000	-	4,000,000
Total Funding	**-**	**-**	**-**	**2,000,000**	**2,000,000**	**-**	**4,000,000**

PROJECT COSTS	PRIOR YEARS*	2023	2024	2025	2026	2027	Total FY 23-FY 27
Design	-	-	-	-	-	-	-
Construction	-	-	-	2,000,000	2,000,000		4,000,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**-**	**2,000,000**	**2,000,000**	**-**	**4,000,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

GLOSSARY OF ACRONYMS AND TERMS

Accrual Basis – A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes – Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget – The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Appropriation – A legal authorization to incur obligations and make expenditures for specific purposes.

ARPA – American Rescue Plan Act; delivering $350B for eligible state, local, territorial, and Tribal Governments to the COVID-19 emergency and bring back jobs

Assessed Valuation – The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset – Resources owned or held by a government which have monetary value.

Balanced Budget - A balanced budget is described as the amount available from taxation and other sources (revenues), including amounts carried over from prior fiscal years that must equal the total appropriations for expenditures and reserves.

Base Budget – Projected cost of continuing the existing levels of service in the current budget year.

Bond – A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

BSO – Broward Sheriff's Office

Budget – A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budgetary Basis – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets – Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

Capital Budget – The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Improvements – Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government- sometimes referred to as infrastructure.

Capital Improvement Program (CIP) – An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay – Expenditures for fixed assets which have a value of $1,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project – Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

GLOSSARY OF ACRONYMS AND TERMS

Cash Basis – A basis of accounting which recognizes transactions only when cash is increased or decreased.

CERT -Community Emergency Response Team

CDBG – Community Development Block Grant

Charges for Services/Services Revenue – An established fee charged for a particular service in addition to basic service.

Collective Bargaining Agreement – A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, workings conditions, salary, fringe benefits, and matters affecting health and safety of employees).

Commission Approved Budget – The original budget as approved by the City Commission at the beginning of the fiscal year.

Constant or Real Dollars – The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) – A statistical description of price levels provided by the Federal Government. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service – Payment of principal and interest on borrowed money according to a predetermined payment schedule.

Deficit – The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department – The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation – The decline in the value of assets due to wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

EMS – Emergency Medical Services

Expenditure – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Lauderdale Lakes, this twelve (12) month period is October 1 to September 30.

GLOSSARY OF ACRONYMS AND TERMS

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fee – Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Time Equivalent - The equivalent of one person working full time: 8 hrs/day. Example: A part-time employee works 40 hours per pay period, this person is an equivalent .5 of a full-time employee (40 x 26/2080).

Fund – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance – The excess of revenues over expenditures that accumulates from year to year.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund – Fund used to account for financial resources except those required to accounted for in another fund.

General Obligation (G.O.) Bond – This type of bond is backed by the full faith, credit and taxing power of the government.

Governmental Fund – Funds in which most governmental functions of the City are financed.

Grants – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy – To impose taxes for the support of government activities.

Line-item Budget – A budget prepared along departmental lines that focuses in detail on what is to be bought.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Mill – The property tax rate which is applied to the valuation of property. A tax rate of one mill produces one dollar of taxes on each $1,000 of assessed property valuation.

Modified Accrual Basis – The basis of accounting in which transactions are recognized when they become measureable and available.

Object of Expenditure – An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective – Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations – Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses – The cost for personnel, materials and equipment required for a department to function.

GLOSSARY OF ACRONYMS AND TERMS

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

Prior-year Encumbrances – Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Proprietary Funds – These are funds which operate on a business like basis. These funds derive their revenue primarily from the fees received for the sources they provide and are self-sufficient. Examples of this include the Parking Lot, Stormwater, and Water-Sewer Utility Funds.

Purpose – A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue – Sources of income financing the operations of government.

Rolled-back Rate – The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Sales and Use Tax Revenue – Sales taxes paid on goods and services that is collected at the time of purchase and submitted to the State. A use tax is paid when a sales tax was not paid. Both are collected by the State and then distributed to municipalities based upon its population.

Source of Revenue – Revenues are classified according to their source or point of origin.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth In Millage (Section 200.065, Florida Statute)

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Taxes – Municipal charges on consumers or various utilities such as electricity, gas, water, telecommunications.